



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 10

Audit and Governance Committee - Work Programming Report

To: Audit and Governance Committee

Meeting Date: 24th September 2021

Public report: Public Report

From: Robert Parkin
Chief Legal Officer and Monitoring Officer

Recommendations: The Audit and Governance Committee is recommended to:

- a) Review and agree the updated terms of reference for the committee at Appendix 1
- b) Note the current work programme for the Audit and Governance Committee for the 2021/22 municipal year attached at Appendix 2
- c) Discuss the top five risks from the Corporate Risk Register and comment on risks needing further review by the Committee .
- d) Consider whether to hold an informal session to receive a *Horizon Scanning* update from Directors.

Voting arrangements: A simple majority of all Members

1. Purpose

- 1.1 The report provides the Committee with the draft work programme for Audit and Governance Committee to note at Appendix 2. Further, it requests that the Committee consider and review the updated terms of reference at Appendix 1, which deals with the referral of matters to the Committee to consider under their work programme.

- 1.2 At their meeting on the 30 July 2021 the Committee agreed they would like their work programme report to include the Top Five Risks from the Corporate Risk Register. This report outlines these risks for consideration.

2. Background

- 2.1 At the Audit and Governance Committee meeting of 25 June 2021 the Committee agreed that the Monitoring Officer would work with the Chair to develop ideas around how the Committee would develop their work programme. This included providing an updated terms of reference for referring matters to the committee and adding the top five risks from the Corporate Risk Register to the report for the Committee to consider.
- 2.2 The updated Terms of Reference are at Appendix 1 for review and approval.
- 2.3 The Committee requested that the top five risks from the Corporate Risk Register were included in the work programme report. This is to enable the Committee to consider whether these needed any further review. As there were two risks with the same score we have included both and there are therefore 6 top risks this month.

Top Five Risks – CPCA

Risk ID	Cause	Effect	Likelihood	Impact	Residual Score
1	External delivery partners unable to deliver on agreed commitments to CPCA projects	Projects are not delivered on time, budget, or to the required standard.	3	4	12
14	Covid-19 Pandemic (A)	Potential absence of significant numbers of Combined Authority staff undermining the ability to transact the operational business of the Combined Authority	3	4	12
16	Covid-19 Pandemic (B)	Economic impact of lockdown in response to Covid-19, may have implications for future government funding and for economic activity within the Combined Authority area in the short term.	3	4	12
19	Covid -19 Pandemic (C)	Economic impact of lockdown in response to Covid-19, may have implications for future government funding and for economic activity within the Combined Authority area in the long term.	5	2	10
17	Unbudgeted increases in cost for highways and transport schemes funded by the Combined Authority and delivered by partner agency	The unplanned increases in budget prejudice the Combined Authority's ability to manage its finances and could ultimately prejudice delivery of the Combined Authority's Business Plan and a balanced budget.	3	3	9
21	MHCLG Review of £100m Housing programme	£170m programme has shortage of anticipated capital and significantly	3	3	9

		reduced time and capability to deliver target of 2000 houses and the £100m programme within the £170m. Potentially significant reputational damage to CPCA housing programme likely.			
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2.4 The Committee agreed that they would like to receive a Horizon Scanning report with detail from the different Directorates at the CPCA and the Committee are asked to consider if they would like an informal session to be arranged to meet and discuss this report with the relevant directors in October or if they would rather receive this report at their November meeting.

2.5 The current work programme is attached at Appendix 2 for members to note. Members are asked to note the additional meeting on 12th November 2021 to consider the Constitution for the CPCA and a virtual workshop on the same matter on the 28th October 2021.

3. Financial Implications

3.1 None

4. Legal Implications

4.1 None

6. Appendices

6.1 Appendix 1 – Updated Terms of Reference - A&G Committee

6.2 Appendix 2 – A&G Work programme

7. Background Papers

7.1 [Audit and Governance Minutes 25th June 2021](#)

7.2 [Audit and Governance Minutes 30th July 2021](#)