


<b>SKILLS COMMITTEE AGENDA PLAN</b>	Updated 24 August 2022	 <b>CAMBRIDGESHIRE &amp; PETERBOROUGH</b> COMBINED AUTHORITY
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### **Notes**

Committee dates shown in bold are confirmed.  
Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

- \* indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.  
The agenda dispatch date is five clear working days before the meeting.

**The following are standing agenda items which are considered at every Committee meeting:**

1. **Minutes of previous meeting and Action Log**
2. **Agenda Plan**
3. **Budget and Performance Report**
4. **Employment and Skills Board Update**

Committee date	Agenda item	Report Purpose	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
05/09/22	To approve Adult Education Budget Contract Awards for 2022-23 and delegate authority to enter into contracts.	To consider and approve AEB Contract Awards for 2022-23 and Multi-year Funding allocations for Grant-holders.	Parminder Singh Garcha	Yes	2022/013	25/08/2022
	Multiply adult numeracy programme: Grant and Contract Awards	To consider proposals on the Multiply grant funding allocations to Further Education Colleges and local authority Institutes of Adult and Community Learning and the programme management approach and make recommendations to the Combined Authority Board.	Parminder Singh Garcha	Yes	2022/042	
	Addressing Further Education 'Cold-Spots' in East Cambridgeshire and St Neots	To consider recommendations to create a new budget-line for 'Addressing Further Education Coldspots Projects - East Cambs and St Neots' and the allocation of £4.8m from Gainshare over three years and a request to draw-down £225,000 and procure consultants to develop the Business Cases.	Parminder Singh Garcha	Yes	2022/047	
	Bootcamps Contract Award	To notify the Committee of the contracts to be awarded to Training Providers, including the types of Bootcamps to be delivered, following successful bids to the CPCA Wave 3 Skills Bootcamp procurement opportunity.	Fliss Miller	No		

Committee date	Agenda item	Report Purpose	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
	Employment and Skills Strategy Implementation	To approve the Employment and Skills Strategy Implementation Plan.	Fliss Miller	No		
	DFE Funding Consultation		Parminder Singh Garcha	No		
<b>07/11/22</b>	University of Peterborough – Programme Business Case	To consider the Programme Business Case for the University of Peterborough and make recommendations to the Combined Authority Board.	Roger Thompson	Yes		<b>28/10/22</b>
	AEB Innovation Fund Review and proposals for 2022-23	To consider the impact and lessons learnt of the Innovation Fund projects for 2020/21 and 2021/22	Parminder Singh Garcha	No		
	Skills and Labour Market Insights Bi- Annual Report		Rachel Hallam	No		
	NEETS Strategy including an update on apprenticeships	To consider the progress made on the NEET Strategy and review current performance and uptake of apprenticeships and technical education in the Combined Authority	Fliss Miller			
	SDF – programme of work	To inform the Committee of the successful Strategic Development Fund Bid and to note progress	David Pomfret			
	Bootcamps – current performance and direct awards	To note performance of the Wave Three Contract for Skills Bootcamps	Melissa Gresswell			
<b>09/01/23</b>	AEB Annual Return to DfE	To note	Parminder Singh Garcha	No		<b>22/12/22</b>

Committee date	Agenda item	Report Purpose	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
	ESOL Local Planning Partnerships - Annual Report	To note	Parminder Singh Garcha	No		
	FE Coldspots – report on progress	To note	Parminder Singh Garcha			
	Basic Skills Review		Parminder Singh Garcha			
	Development of skills procurement DPS and changes to contracts		Liss/Parminder			
	Review of current Green Skills provision and future plans		Fliss Miller			
	Skills Bootcamps Wave two – end of contract review		Melissa Gresswell			
<b>06/03/23</b>	AEB Funding and policy changes for 2023-24		Parminder Singh Garcha	Yes		<b>24/02/23</b>
	AEB Three-year Evaluation Report – impact and findings		Parminder Singh Garcha	No		
	Skills and Labour Market Insights Bi- Annual Report		Rachel Hallam	No		
<b>05/06/23</b>	AEB Contract Awards to Independent Training Providers for 2023-24		Parminder Singh Garcha	Yes		<b>26/05/23</b>