

SKILLS COMMITTEE AGENDA PLAN

Updated 7 March 2022



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Notes

Committee dates shown in bold are confirmed.
Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

- * indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.
The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

1. **Minutes of previous meeting and Action Log**
2. **Agenda Plan**
3. **Budget and Performance Report**
4. **Employment and Skills Board Update**

Commit tee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
16/03/22	Adult Education Budget – Funding Allocations for 2022/23 and proposed funding policy changes	Parminder Singh Garcha	Yes	2021/081	08/03/22
	Health and Care Sector Work Academy Update	Fliss Miller/Pat Carrington	No		
	Digital Skills Bootcamps Update	Fliss Miller	No		
	Skills and Labour Market Insight Report	Parminder Singh Garcha / Rachel Hallam	No		
27/04/22	University for Peterborough – Programme Business Case	Mahmood Foroughi /Fliss Miller	No		19/04/22
	Adult Basic Skills and the Multiply Programme	Parminder Singh Garcha	Yes		
	Economic Growth & Skills Strategy	Alan Downton	Yes		
	Growth Works Management Review – April 2022	Alan Downton / Nigel Parkinson	No		
	Levelling Up White Paper	Fliss Miller	No		
	Careers Hub Update	Fliss Miller	No		
	AEB Deep Dive Review – findings and recommendations	Parminder Singh Garcha	No		
04/07/22	Shared Prosperity Fund Investment Plan	Alan Downton	Yes		24/06/22
	AEB Contract Awards for 2022-23 and Multi-year Funding allocations for Grant-holders	Parminder Singh Garcha	Yes		
	Employment and Skills Strategy – Delivery Plan	Fliss Miller	No		

Commit tee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
	Gainshare Skills Projects	Fliss Miller /Parminder Singh Garcha	No		
	AEB Innovation Fund Review and proposals for 2022-23	Parminder Singh Garcha / Janet Warren	No		
07/11/22	Employment and Skills Strategy - Progress update	Fliss Miller	No		28/10/22
	Skills and Labour Market Insights Bi- Annual Report	Rachel Hallam	No		
09/01/23	AEB Annual Return	Parminder Singh Garcha	No		29/12/22
	ESOL Local Planning Partnerships - Annual Report	Parminder Singh Garcha	No		
06/03/23	AEB Funding and policy changes for 2023-24	Parminder Singh Garcha	Yes		24/02/23
	AEB Three-year Evaluation Report – impact and findings	Parminder Singh Garcha	No		
	Skills and Labour Market Insights Bi- Annual Report	Rachel Hallam	No		
05/06/23	AEB Contract Awards to Independent Training Providers for 2023-24	Parminder Singh Garcha	Yes		26/05/23