

SKILLS COMMITTEE AGENDA PLAN

Updated on 8 April 2020



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

- * indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.
The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan
- Budget and Performance Report
- Employment and Skills Board Update

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
27.04.20	Adult Education Budget Innovation Fund	Francis Lawlor	Yes	No	07.04.20	17.04.20
	Adult Education Budget Top Slice Review	John T Hill	No	N/A		
	Careers Progression and Work Readiness (Hampton Academies Trust pilot) – Update Paper	Kim Cooke	No	N/A		

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
July TBC	University of Peterborough – Full Business Case	Kim Cooke	Yes	N/A		
	Skills Strategy Delivery Plans	Kim Cooke	No	N/A		
	Skills Brokerage Contract & Future of the Careers and Enterprise Company Contract for Cambs & Peterborough - Review	Fiona McGonigle	Yes	TBC		
September TBC						
November TBC						
January 2021 TBC						
March 2021 TBC						
April 2021 TBC						

To be programmed:

- University of Peterborough – Future Funding Strategies for further phases of the University of Peterborough - Kim Cooke