

# EMPLOYMENT AND SKILLS BOARD AGENDA PLAN

Updated on 8 January 2021



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

**JAMES PALMER**  
CAMBRIDGESHIRE &  
PETERBOROUGH MAYOR

## Notes

Reports and Presentations are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.  
The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Board meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan

Meeting date	Agenda item	Lead	Form of Update	Deadline for Reports/presentations	Agenda despatch date
<b>19.01.21</b>	Introduction to the Director of Business and Skills	John T Hill		<b>06.01.21</b>	<b>11.01.21</b>
	Cambridge Insight – Covid Impact on labour market information	Jamie Leeman			
	Metro dynamics – Skills Deep Dive Report	Metro Dynamics			
	Local Skills Report – Core Indicators and requirements	Jamie Leeman			
<b>20.04.21</b>	Review Terms of Reference (Annual)	Chairman		<b>07.04.21</b>	<b>12.04.21</b>
	Local Skills Report	J Leeman			
<b>20.07.21</b>				<b>07.07.21</b>	<b>12.07.21</b>

Meeting date	Agenda item	Lead	Form of Update	Deadline for Reports/presentations	Agenda despatch date
19.10.21				06.10.21	11.10.21

To be programmed:

Further education capital funding.

- Future trading relationship with the EU
- Look at what other CAs are doing with devolved AEBs eg Liverpool
- Influencing transport strategy to assist apprenticeship take up
- AEB Commissioning Strategy mapping dashboard.