



Business Board Forward Plan

Edited 28th October 2021

Business Board Meeting – 8th November 2021 (Public meeting)

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 14 th September 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – November 2021 & Project Change Request	Combined Authority Board	24 th November 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks. To approve a Project Change Request for the Manufacturing & Materials R&D Centre (University of Peterborough Phase 2).	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Agri-Tech Sector Strategy	Combined Authority Board	24 th November 2021	Decision	To approve and adopt the Agri-Tech Sector Strategy/Action Plan for Cambridgeshire & Peterborough.	<i>Martin Lutman, Agri-Tech Sector Specialist</i>	Chair
5.	Business Board Annual Report	Combined Authority Board	24 th November 2021		To note the Business Board Annual Report 2020-2021.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
6.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 10th January 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 8 th November 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – January 2022	Combined Authority Board	26 th January 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Community Renewal Fund (CRF) Bids Update	Combined Authority Board	26 th January 2022		To update members on the outcome of the submission of bids to the CRF.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
5.	Growth Works Inward Investment Service – request for recycled Local Growth Funds	Combined Authority Board	26 th January 2022	Decision	To approve the use of recycled Local Growth Funds to be reinvested into the Inward Investment Service line within the Growth Works contract.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
6.	Growth Works Management Review – January 2022	Combined Authority Board	26 th January 2022		To monitor and review programme delivery and performance.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
7.	Economic & Skills Insight Report	Business Board			To note the Economic and Skills Insight Report.	<i>Alan Downton, Interim Programme Manager</i>	Chair

8.	Business Board Appointments	Combined Authority Board	26 th January 2022	Decision	To confirm the appointment of new Business Board members.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
9.	Adult Education Budget – Delivery outcomes and impact	Business Board			To present a review of the CPCA's performance in improving delivery of Adult Education.	<i>Parminder Singh Garcha, SRO Adult Education</i>	Chair
10.	Combined Authority Implications of the LEP Review	Combined Authority Board	26 th January 2022		To note the outcomes of Government's national LEP Review.	<i>John T Hill, Director, Business & Skills</i>	Chair
11.	Local Assurance Framework	Combined Authority Board	26 th January 2022		To approve the review of the Local Assurance Framework.	<i>Reena Roojam, Lawyer & Domenico Cirillo Business Programmes & Business Board Manager</i>	Chair
12.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 14th March 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 10 th January 2022	Business Board			To approve the minutes of the last meeting as a correct record.		

2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – March 2022	Combined Authority Board	30 th March 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Business and Skills Strategy	Combined Authority Board	30 th March 2022		To approve the draft Business & Skills Strategy.	<i>Alan Downton, Interim Programme Manager</i>	Chair
5.	Digital Sector Strategy	Combined Authority Board	30 th March 2022		To approve and adopt the Digital Sector Strategy for Cambridgeshire & Peterborough.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
6.	Business Board Performance Assessment and Evaluation Report	Business Board			To present the final report following the performance assessment of the Board.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
7.	Enterprise Zones Programme Update	Combined Authority Board	30 th March 2022		To provide members with an update on the Enterprise Zones Programme.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
8.	Opportunities to Develop the Greater South East Energy Hub	Business Board			To note the opportunities for a green manufacturing supply chain and skills requirements.	<i>Alan Downton, Interim Programme Manager</i>	Chair
9.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 9th May 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 14 th March 2022	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – May 2022	Combined Authority Board	25 th May 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Growth Works Management Review – May 2022	Business Board			To monitor and review programme delivery and performance.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Economic & Skills Insight Report	Business Board			To note the Economic and Skills Insight Report.	<i>Alan Downton, Interim Programme Manager</i>	Chair
6.	Digital Skills Bootcamps Evaluation	Business Board			To share the evaluation data with the Business Board to inform future work.	<i>Fliss Miller – SRO Workforce Skills</i>	Chair

7.	Nomination of Business Board Representatives for the Combined Authority Board	Combined Authority Board	25 th May 2022		To nominate the Chair and Vice-Chair to be a member and substitute member of the Combined Authority Board for the municipal year 2022/23.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
8.	Business Board Annual Report and Delivery Plan	Combined Authority Board	25 th May 2022		To approve the Business Board Annual Report for 2021-22 and Annual Delivery Plan for 2022-23.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
9.	Business Board Expenses and Allowances 2021-22	Business Board			To report on the remuneration and expenses paid to private sector members for 2021-22 under the Business Board Expenses and Allowances Scheme.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
10.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

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Tel:

Email:

Who would you like to respond?