



# THE BUSINESS BOARD

## Business Board: Decision Summary

Meeting: 15 May 2023

Published: 19 May 2023

### 1.1 Apologies for Absence and Declarations of Interest

No apologies had been received for the meeting, but the Board noted the recent resignation of Aamir Khalid and recognised his support to the Business Board over the years.

### 1.2 Minutes – 13 March 2023

The minutes of the meeting held on 13 March 2023 were approved as a correct record and signed by the Chair.

The Business Board noted the Minutes Action Log.

### 2.1 Budget and Performance Report

It was resolved unanimously to:

Note the financial draft unaudited position relating to the revenue and capital funding lines within the Business and Skills Directorate for the 2022/23 fiscal year.

### 3.1 Strategic Funds Management Review March 2023

It was resolved unanimously to:

Note all programme updates outlined in the paper.

### 3.2 Recruitment of new Chair of the Business Board – Constitution Amendment

It was resolved unanimously to:

Defer this report until a later date subject to a perceived business need.

### 3.3 Business Board Annual Report and Delivery Plan

It was resolved unanimously to:

- a) Approve the Business Board's Annual Report and Delivery Plan.
- b) Recommend the Combined Authority Board approves the Business Board's Annual Report and Delivery Plan and for this to be submitted to the Department for Business and Trade (DBT).

### 3.4 Business Board Expenses and Allowances

It was resolved unanimously to:

Note the summary of remuneration and expenses paid to members during 2022-23 under the Business Board Expenses and Allowances Scheme.

### 3.5 Nomination of Business Board Representatives to the Combined Authority Board

It was resolved unanimously to:

- a) Nominate the Chair of the Business Board to be a member of the Combined Authority Board for the municipal year 2023-24.  
(Note: Andy Neely to be interim Chair until permanent Chair recruited)

- b) Nominate the Vice-Chair of Business Board to be substitute member of the Combined Authority Board for the municipal year 2023-24  
(*Note: Mike Herd to be interim Vice-Chair until permanent Chair recruited*)
- c) Note the requirement to appoint two business board representatives to each of the following committees
  - Transport and Infrastructure Committee
  - Skills and Employment Committee
  - Environment and Sustainable Communities Committee
- d) Recommend the nominations to the Combined Authority Board

### 3.6 Tour of Britain Cycling Event – Cambridgeshire Stage

It was resolved unanimously:

- Consider the funding request received from Cambridgeshire County Council to contribute towards the cost of hosting a Cambridgeshire stage of the Tour of Britain, and

Unanimously against:

- Recommend the Combined Authority Board approve grant funding of £100,000 towards hosting costs (£84,000 plus VAT and associated fees) from CPCA Enterprise Zone Funds.

### 3.7 Governance Arrangements

It was resolved unanimously to:

- a) Note the changes to Governance Arrangements at the Combined Authority
- b) Appoint two Business Board representatives to:
  - Transport and Infrastructure Committee (Rebecca Stephens, Andy Williams)
  - Skills and Employment Committee (Vic Annells, Niten Patel)
  - Environment and Sustainable Communities Committee (Tina Barsby, Belinda Clarke)
- c) Note the change in role of the Business Board set out in section 5
- d) Note the change in CPCA representation on the Business Board as set out in section 5
- e) Note the Business Board key functions set out in paragraph 5.4
- f) Agree proposed next steps in developing the Business Board element of the CPCA constitution as set out in paragraph 5.6
- g) Endorse improvement actions set out in paragraph 5.8
- h) Consider its response to matters raised by the CPCA Board in paragraph 5.12

### 4.1 Business Board Headlines for Combined Authority

The Business Board noted the headlines highlighted by the Chair, for consideration by the Vice-Chair to convey at the Combined Authority Board meeting on 31 May 2023.

### 4.2 Business Board Forward Plan

Confirming that the next meeting was scheduled to be held on 10 July 2023, the Business Board noted the Forward Plan.