

**Change Request Form**

**CHANGE EVENT OF:**  
**Increase in total of Price**  
**Delay Completion**  
**Delay meeting a Key Date**

No
No
No

<b>Notification Date</b>	06/07/2021
<b>CE Ref Number</b>	
<b>Event Date</b>	DD/MM/YYYY

**Brief Description of the Event: (single line only)**

The request is to ringfence the remaining allocation of CPCA Market Towns Grant funding for Soham and as required reprofile expenditure of £800k to Q4 2022/23.

**Detailed Description of the Event: (be as full and descriptive as you can)**

ECDC is keen to progress with the roll out of the remainder of the Market Towns Programme for Soham. Recovery from the pandemic is a key driver to ensuring that we deliver outcomes that have a positive impact on the town of Soham. Through consultation with our community (in the broadest sense) we have been able to identify schemes that deliver the 'asks' of the consultation. Early interventions were prioritised to ensure best allocation of support with effective projects agreed with the CPCA. As part of this and following an independent, but Covid delayed, evidence-based study for Soham (June 2021), which included both public, business and stakeholder consultations, several project options were identified and are now being evaluated/tested. These will necessarily require further stakeholder collaboration, project budgetting, match funding consideration and prioritising.

Owing to these factors it was agreed with CPCA officers prudent to extend of the programme timeline to allow a properly considered bid(s) submission. The original Market Towns Programme had an initial commencement of roll out in 2021 and to fully allocate funding by 31 March 2022. **This request is to ring-fence remaining allocation of Market Towns Grant funding for Soham, with bid submissions by Q4 2021/22 and reprofile expenditure of remaining £800k by 31 March 2023.**

**Cause of the Event:**

1. Need to remove time constraints that diminish ability to build/deliver strong bids against the CPCA's Market Town programme parameters. 2. Need to replace old timescales to achieve best outcomes for Soham's community.

**Effects of the Event:**

Enables ECDC to complete process of bid submission for Soham and commence project delivery within realistic time-scales. This to the significant benefit of Soham and its community.

**Options Considered/Mitigation Measures deployed:**

ECDC has been working with CPCA officers to shape bids and funding arrangements moving forwards. This on the basis of their assurance that extension of timelines beyond July 2021 for bids submission would be granted. In addition extension of deliverables beyond 2022 will also be granted. This in context of CPCA collaboration above.

**Why Option chosen was selected:**

See Above.

**Delay in Time / Delivery? (highlight appropriate business case if applicable)**

*Feasibility SOBC OBC FBC Construction / Delivery*

<b>Issued by:</b>		<b>Date:</b>	
<b>Total CE Cost</b>	£ -		
<b>Signed Project Manager - Delivery Partner</b>		<b>Date:</b>	
<b>CPCA Project Manager</b>		<b>Date:</b>	
<b>CPCA Project Director</b>		<b>Date:</b>	
<b>CPCA Director (SRO)</b>		<b>Date:</b>	