



# Business Board Forward Plan

Published 5<sup>th</sup> March 2021

## Business Board Meeting – 16th March 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 12th January 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Local Growth Fund Programme Management Review – March 2021	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business Growth Service	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To note the contractual position, financial plan and change control request for the Business Growth Service and to make a recommendation to Combined Authority Board to amend the maximum grant limit for the Business Growth Service Capital Grant scheme.	<i>Alan Downton, Interim Programme Manager</i>	Chair
5.	Local Economic Recovery Strategy: Updated refresh	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To approve the updated Local Economic Recovery Strategy for Cambridgeshire & Peterborough.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair

6.	Resolution of Local Enterprise Partnership Overlaps	Combined Authority Board	24 <sup>th</sup> March 2021	Decision	To approve remaining Strategic Partnership Agreements with neighbouring Local Enterprise Partnerships.	<i>John T Hill, Director, Business &amp; Skills</i>	Chair
7.	Culture and Tourism	Business Board			To seek comments from the Business Board on culture and tourism.	<i>Rochelle Tapping, Deputy Monitoring Officer</i>	Chair
8.	Co-opted Membership	Business Board			To confirm the two new co-opted appointments to the Business Board.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
9.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
10.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 12th May 2021 (Public meeting)

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 16th March 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – May 2021	Combined Authority Board			To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business Growth Service Update	Business Board			To update members on the Business Growth Service.	<i>Alan Downton, Interim Programme Manager</i>	Chair
5.	Sector Strategies	Business Board			To approve and adopt strategies for the Agri-Tech, Life Sciences, Advanced Manufacturing and Digital Sectors in Cambridgeshire & Peterborough.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
6.	Future Funding Strategy	Combined Authority Board			To endorse the proposed future funding strategy.	<i>John T Hill, Director, Business &amp; Skills</i>	Chair

7.	Business Advisory Panel (BAP) Update	Business Board			To update members on the BAP and Terms of Reference reconfiguration.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
8.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
9.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

### Business Board Meeting – 19<sup>th</sup> July 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 12 <sup>th</sup> May 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – May 2021	Combined Authority Board	28 <sup>th</sup> July 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair

4.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
5.	Annual Performance Review (APR) Update	Combined Authority Board	28 <sup>th</sup> July 2021		To update members on the outcomes of the end of year LEP Annual Performance Review for 2020/21.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
6.	Business Board Annual Report	Business Board			To present the Business Board Annual Report to members for approval.	<i>John T Hill, Director, Business &amp; Skills</i>	Chair
7.	iMET Relaunch	Combined Authority Board	28 <sup>th</sup> July 2021		To review and approve the business case for the relaunch of the iMET and make recommendations to the Combined Authority Board for approval.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
8.	Enterprise Zones Programme Update	Combined Authority Board	28 <sup>th</sup> July 2021		To provide members with an update on the Enterprise Zones Programme.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
9.	Greater South East Energy Hub	Business Board			To note the accountable body and Business Plan for the Greater South East Energy Hub.	<i>Alan Downton, Interim Programme Manager</i>	Chair
10.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 14<sup>th</sup> September 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 19 <sup>th</sup> July 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – September 2021	Combined Authority Board	29 <sup>th</sup> September 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business Growth Service Update	Business Board			To update members on the Business Growth Service.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
6.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 9<sup>th</sup> November 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 14 <sup>th</sup> September 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – November 2021	Combined Authority Board	November 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
5.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair



## Business Board Meeting – 11<sup>th</sup> January 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 9 <sup>th</sup> November 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – January 2022	Combined Authority Board	January 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business Growth Service Update	Business Board			To update members on the Business Growth Service.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
6.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 15<sup>th</sup> March 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 11 <sup>th</sup> January 2022	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – March 2022	Combined Authority Board	March 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
5.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## Business Board Meeting – 10<sup>th</sup> May 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 15 <sup>th</sup> March 2022	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – May 2022	Combined Authority Board	May 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business Growth Service Update	Business Board			To update members on the Business Growth Service.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
6.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

.....

Tel: .....

Email: .....

Who would you like to respond?