



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No: 3.3

Employment and Skills Board Update

To:	Skills Committee
Meeting Date:	15 March 21
Public report:	Yes
Lead Member:	Councillor John Holdich, Lead Member for Skills
From:	Fliss Miller, Senior Responsible Officer for Workforce Skills
Key decision:	No
Forward Plan ref:	N/A
Recommendations:	The Skills Committee is recommended to: a) Note the Employment and Skills Board update
Voting arrangements:	A simple majority of all Members

1. Purpose

- 1.1 This paper gives an update to the Committee on the Employment and Skills Board (ESB) also known as a Skills Advisory Panel (SAP).

2. Background

- 2.1 This paper provides a report to the Skills Committee on the recent meeting of the Cambridgeshire & Peterborough Combined Authority Employment & Skills Board (ESB).
- 2.2 The ESB took place on the 19 January 2021 with 19 members in virtual attendance.
- 2.3 The meeting was split into two sections. The first half focused on items of business for discussion. The latter part of the meeting was used as a workshop section to review the effectiveness and progress made by the Board.

3. Employment and Skills Board Membership

Name	Title	Organisation
Al Kingsley (Chairman)	Group Managing Director	NetSupport
Pat Carrington	Executive Principal Assistant Director Skills and Employment	City College Peterborough Cambridgeshire County Council Peterborough City Council
Martin Lawrence	Commercial Director	Stainless Metalcraft
Mark Robertson	Principal and CEO	Cambridge Regional College
Jane Paterson-Todd	Chief Executive	Cambridge Ahead
Claire London	Programme Manager Workforce	Cambridgeshire and Peterborough Sustainability and Transformation Partnership System Delivery Unit (STP)
Bob Ensich	Area Director	Morgan Sindall
Stuart Searle	Managing Director	First Mailing Co.
Joe Crossley	Chief Executive	Qube Learning Ltd.
Julia Nix	District Manager	Dept for Work & Pensions (DWP/ JCP)
Sharon Keogh	Head of Community Action	Kingsgate Community Church, Peterborough
Jane Thomas	Regional Lead, East of England	BT Group Plc
Tracey Cox	Head of the East of England ESFA territorial team	Education Skills Funding Agency (ESFA Standing Invite)
Rose Shisler	Stakeholder Engagement Programme Lead	Anglian Water
Tony Jones	Chief Executive	One Nucleus
Dan Edwards	General Manager of Marshall Centre,	Marshalls
CPCA Officers:		
John T Hill	Director Business and Skills	Combined Authority
Fliiss Miller	SRO Workforce Skills	Combined Authority
Parminder Singh Garcha	SRO Adult Education	Combined Authority
Laura Guymier	Interim Programme Manager	Combined Authority
Janet Warren	Commissioner – Adult Education	Combined Authority
Rochelle Tapping	Deputy Monitoring Officer	Combined Authority
Tamar Oviatt-Ham	Democratic Services Officer	Cambridgeshire County Council

Jamie Leeman	Senior Analyst – Research	Cambridgeshire County Council
Rachel Hallam	Senior Researcher – Business Intelligence	Cambridgeshire County Council

4. Employment and Skills Board Meeting Documents

- 4.1 The papers for the recent Employment and Skills Board are provided through the link for the CPCA website below:

<https://cambridgeshirepeterboroughcagov.cmis.uk.com/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2016/Committee/74/Default.aspx>

5. Meeting Overview

5.1 Cambridge Insight – Covid Impact on Labour Market Information

Board Members received a presentation on the impact of Covid on the labour market. The presentation:

- Provided a further update on the COVID impacts discussed at the October Board meeting and built on the injection of insight from the Metro Dynamics' deep dive report into local skills supply and demand.
- Demonstrated to the Board how the ongoing data monitoring since the beginning of the pandemic and detailed analytical support by Metro Dynamics on skills supply and demand had directly supported the Local Skills Report.
- Summarised progress in the development of the Cambridgeshire and Peterborough Skills Advisory Panel (Employment and Skills Board) Local Skills Report.

5.2 Metro dynamics – Skills Deep Dive Report

Board Members received a presentation that provided a summary of the Skills Deep Dive report on the Skills demand and supply of the four growth sectors in the Combined Authority area – including an analysis of the impact of COVID-19 for the CPCA's Labour Market.

The aim of the report is to support the CPCAs development of the skills strategy refresh. Board members were informed that a supplementary report is underway to provide further intelligence on emerging and future skills needs in the region.

5.3 Local Skills Report – Core Indicators and Requirements

Officers informed the Board that the Local Skills Report – a Department for Education Requirement of the Skills Advisory Panel – is being drafted. Once a full draft had been completed it would be circulated to the Members for comment.

Officers asked the Board for case studies and positive impact stories that highlight the excellent provision in the region for inclusion in the report.

5.4 **Workshop Session. Progress and Achievement of SAP**

Metro Dynamics led the workshop with the Board.

Members were encouraged to engage with an online survey tool to assess the Board's effectiveness and progress made. The real time findings from the survey informed the discussion in the following session. The Board broke into two focus groups on Zoom.

As a result of the workshop the Board developed a clear understanding of purpose of its role as the Skills Advisory Panel and in developing the Skills Strategy going forward. The Board also identified opportunities to focus on both in the short and medium term.

5.5 **Introduction to the Director of Business and Skills**

The Director of Business and Skills gave a brief update to the Board on his role and the role of the Skills Service and Growth Company.

6. **The Next Employment and Skills Board Meeting**

6.1 The next meeting is scheduled for 20th April 2021 and the agenda will include:

- Receipt of the Local Skills Report
- Response to the Skills for Jobs White Paper
- Proposal for the development of the Skills Strategy Refresh
- An update on the Business Growth Service mobilisation and service delivery
- An overview of the three areas of skills priorities in the Combined Authority:
Development of the University in Peterborough, Adult Education and Workforce Skills

Significant Implications

7. **Financial Implications**

7.1 There are no financial implications within this paper.

8. **Legal Implications**

8.1 There are no legal implications associated with the activities outlined in this report.

9. **Background Papers**

9.1 [Employment and Skills Board 19 January 2021 Meeting papers](#)