

<p><b>SKILLS COMMITTEE AGENDA PLAN</b></p>	<p>Updated 22 October 2020</p>	 <p><b>CAMBRIDGESHIRE &amp; PETERBOROUGH</b> COMBINED AUTHORITY</p> <p><b>JAMES PALMER</b> CAMBRIDGESHIRE &amp; PETERBOROUGH MAYOR</p>
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**Notes**

Committee dates shown in bold are confirmed.  
Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 ([Combined Authority Constitution](#))

- \* indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.  
The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan
- Budget and Performance Report
- Employment and Skills Board Update

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
<b>09/11/20</b>	Kickstart Scheme	Laura Guymer	Yes		<b>22/10/20</b>	<b>30/10/20</b>
	Local Economic Recovery Strategy Update	Brian Hyland	No			
	Lifetime Skills Guarantee and Post-16 Education	Janet Warren	No			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Report to CA Board for decision</b>	<b>Reference if key decision</b>	<b>Deadline for reports</b>	<b>Agenda despatch date</b>
<b>11/01/21</b>	AEB Annual Review	Janet Warren	No		<b>14/12/20</b>	<b>22/12/20</b>
	Business Growth Service Mobilisation Update	Brian Hyland	No			
	Skills Dashboard Update	Alan Downton	No			
	AEB Innovation Fund Update	Janet Warren	No			
	Insight & Evaluation Programme – Local Industrial Strategy and Strategy Refresh Update	Brian Hyland	No			
	Local Economic Recovery Strategy: Updated refresh	Brian Hyland	Yes			
	University of Peterborough: Update	Alan Downton	Yes			
	University of Peterborough Phase 2: Incorporation of Propco2	Alan Downton	Yes			
<b>15/03/21</b>	High Value Courses & Potential New Academy	Laura Guymer	Yes		<b>25/02/21</b>	<b>05/03/21</b>
	National Retraining Scheme Pilot	Laura Guymer	No			
<b>28/04/21</b>					<b>11/04/21</b>	<b>20/04/21</b>

To be programmed: