

#### Combined Authority Governance (decision making) structures

September 2019

Overview and Scrutiny Committee

# Contents of discussion



Strategic role of Combined Authority Board



Executive role for Committees



Relationship between Board and

executive Committees Business Board

Lead member role

3

Role of co-optees

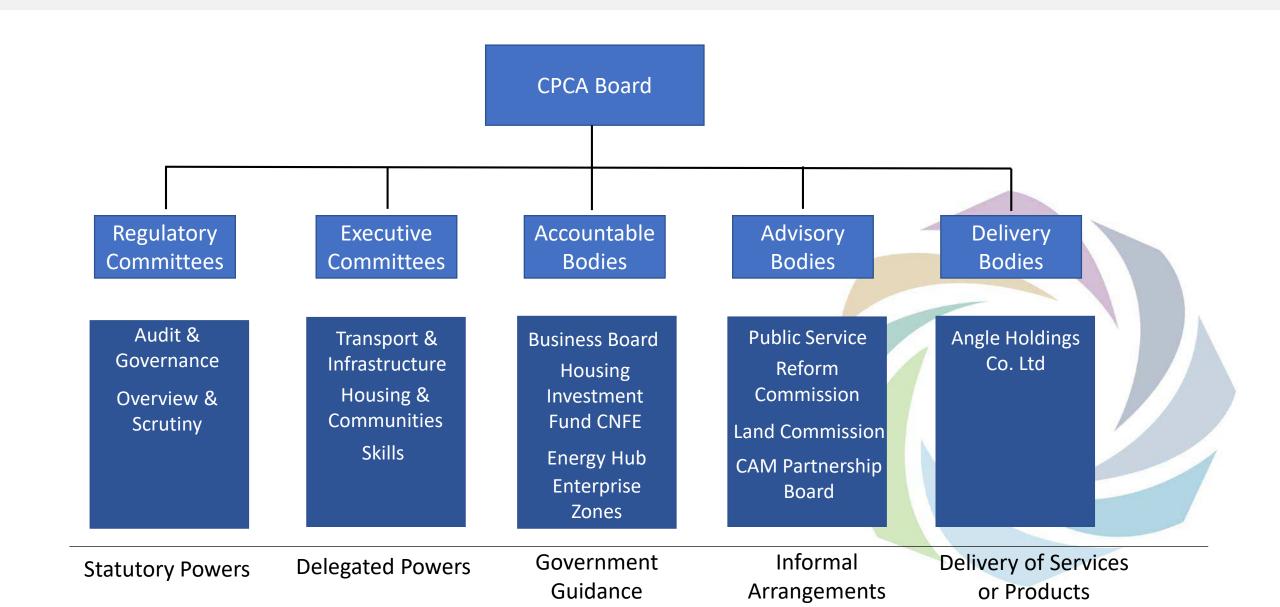


Ancillary



Delegations to officers

#### Strategic Role of Combined Authority Board





#### Key decision making responsibilities

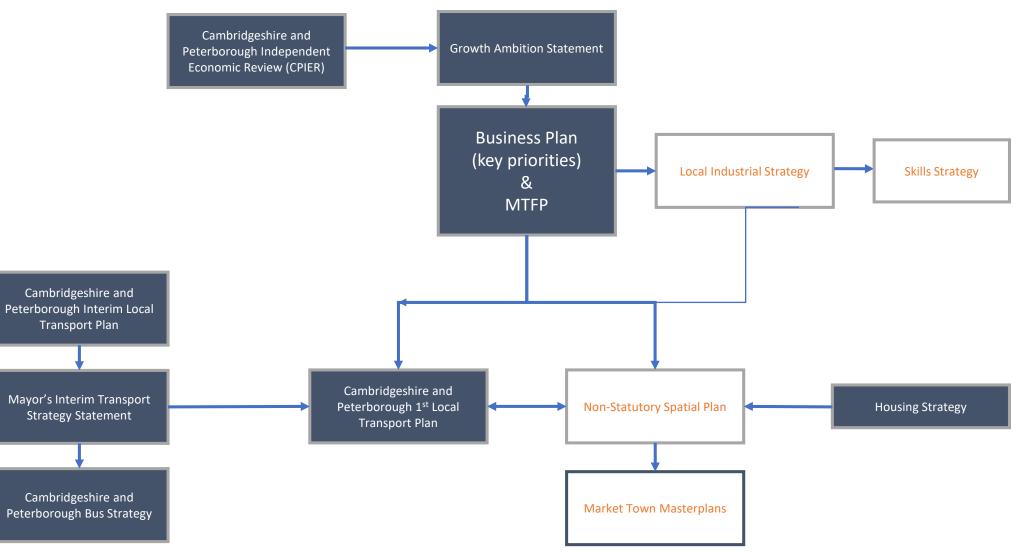
## Constitution

## Budget & key priorites

## Policy framework

## **Referral decisions**

#### Strategies and policies



### Advantages of Committees



Sharing volume of work for Leaders



Allowing Leaders to have strategic focus



Increasing profile of CPCA amongst constituent councils



Increasing understanding of CPCA amongst constituent councils



Sharing of knowledge and regional issues



Improving cross boundary co-operation



Bringing in additional member expertise to CPCA in key areas



Decreasing frequency of Board meetings

#### Proposals for committees & lead members

#### Three executive committees:

- Transport & Infrastructure
- Housing & Communities
- Skills

#### Chair of each committee to act as lead member

#### Lead member roles

- Governance & policy
- Finance
- Spatial planning
- Economic growth

### Committees: key delegated powers



Responsible for projects identified within the business plan & budget framework



Approve commissioning of delivery partners



Approve staged release of budget (within Board approved allocation)



Monitor budget, performance and compliance with the Assurance Framework



Develop and implement key strategies (policy framework) for Board to approve



Approve all other policies

## <sup>†</sup> Transport & Infrastructure Committee

Recommend	Local Transport Plan (policy framework) for approval by Board
Recommend	• OBC's within key priorities for Board approval e.g CAM, Soham station, Kings Dyke
Approve	• feasibility studies within the Business Plan e.g. A505 study, regeneration of Fenland Stations
Appoint	consultants to carry out feasibility studies
Approve	<ul> <li>release of funding for consultants to conduct feasibility studies</li> </ul>
Monitor	delivery of projects approved by the Board or Committee
Monitor	use of transport levy by CCC and PCC
Decide	• bus subsidies
Approve	climate change policies

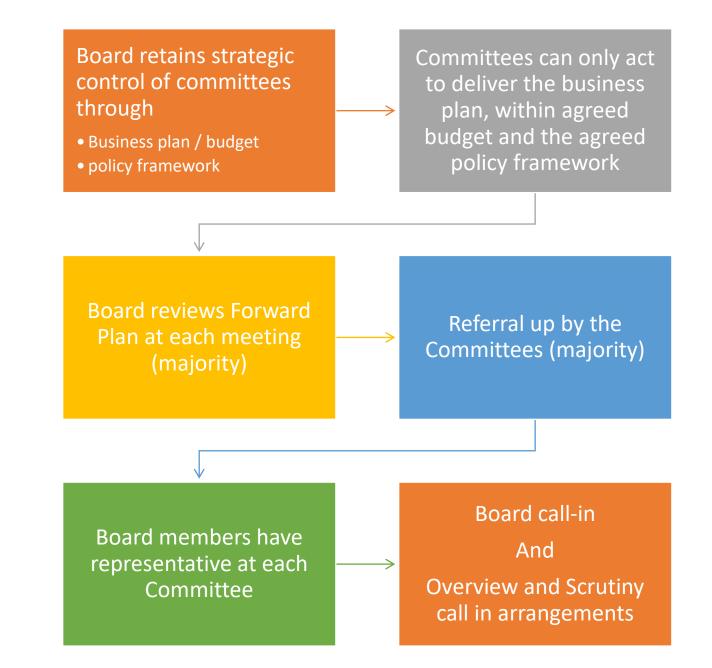
## <sup>†</sup> Housing & Communities

Recommend	changes to Housing Strategy to Board
Approve	grants for affordable housing providers
Monitor	delivery of £70M affordable housing funding by Cambridge City Council
Act	Accountable Body for the release of Housing Infrastructure Funding (CNFE)
Approve	policies within their remit e.g. community land trusts, £100K home, land value capture, garden village development
Appoint	consultants, monitor delivery and release funding in accordance with the budget approved by the Board
Monitor	delivery of the Connecting Cambridgeshire Project
Consider	opportunities to enhance culture and tourism

#### **†** Skills

Recommend	Skills Strategy (policy framework) for approval by Board
Recommend	OBC's within key priorities for Board approval e.g Peterborough University
Approve	appointment, budget and monitor delivery of the Adult Education programme
Appoint	consultants and approve release of funding within approved budget
Monitor	delivery of Peterborough University
Oversee	work of the Employment and Skills Board
Monitor	delivery of the Health & Care Sector Work Academy, the Work and Health Programme and the Opportunity Area Programe

Relationship between Board & Committees



### Relationship between CPCA and Business Board

Accountable Body

- Audits the financial affairs of the Business Board (LGF)
- Audits the governance of the Business Board (including the annual delivery plan)
- Delegates
  - responsibility for development of the Local Industrial Strategy and Market Town Masterplans

#### Works in partnership

- To deliver growth through single strategic framework
- To develop the Skills strategy and skills advisory programme
- To agree local area agreements with neighbouring LEPs
- Under a joint Assurance Framework

#### Lead members



CPCA is not a Cabinet, no executive portfolio holders, no individual decision making



Always act in the best interests of the CPCA i.e whole area, NOT as a representative of individual council



Lead member for their subject areas



Works with the Mayor to develop the strategies and policies for their subject area



Presents recommendations to Board



Chairs Committee or Commission where relevant



Provides guidance to officers in policy development

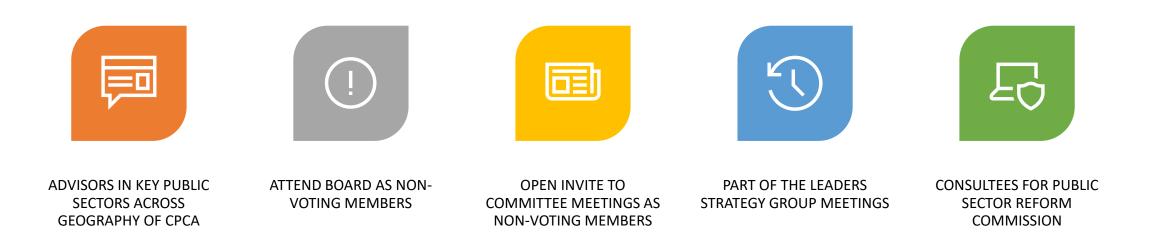


At the request of the Mayor, represents the CPCA at local or regional events

#### Lead members & lead officers

- Lead officers are the Chief Executives and Directors of CPCA and Business Board
- Lead officers are responsible to a lead member for development of reports and recommendations
- Advise lead members on development of proposals within budget, business plan and key strategies
- Attend Leaders Strategy meetings to present developing proposals
- Attend Board to answer questions of technical merit, not policy

#### B-Role of co-optees



#### Ancillary issues

**Public questions** 

- Rules to prevent duplication of questions to Committees and Board
- Questions are directed to the decision making body
- Streamlining questions from Overview and Scrutiny to CPCA Board

Appointments to Committees

- Appointments to Board are by constituent councils
- Appointments to Committees are by Board (or delegation to MO)

#### ②Ancillary (2)

Committees

- Membership: 7 (plus additional seat where Mayor or Deputy is chair)
- Deputy has weighted voting right of Mayor (veto)
- Other members carry their weighted voting rights
- Meetings: bi-monthly for Board and Committee meetings
- Committees to occur 2-3 weeks before Board (referral up)
- Provisions for deadlock (referral to CA Board)
- Co-optees open invitation



## Delegations to officers

Officer decisions are limitedIndividual delegations from BoardtoConstitutional rules

Member led authority: limited officer decision making



All officer decisions are recorded in an open register



Contract Rules and Financial Regulations apply

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Limited CEX delegations



Directors as authorised signatories