

## Mayor's Question Time

### BACKGROUND

The report from Centre for Governance and Scrutiny which considered working arrangements for the Overview and Scrutiny Committee suggested the introduction of a Mayor's Question Time (MQT) to allow for direct scrutiny of the Mayor by the O&S Committee.

The suggestion put forward from the Mayor for the Committee to consider is detailed below:

MQT to be held twice a year.

First session: MQT with the Overview and Scrutiny Committee

Second Session: MQT with members of the public (Date to be confirmed) This session would be run by the Communications Team and is separate from the Committee

### The Overview and Scrutiny – Mayor's Question Time Session

- To be held once a year – The Committee would decide when the 2022 session would take place
  - Start of municipal year (July)
  - Mid year (November)
  - End of year (March)
- Topic's to be covered would be decided by the Committee at their meeting held before the session.
- Length of session would be 1 hour. (Extra time can be added if required.)
- Questions to be submitted by members of the Committee two weeks prior to the session for Chair, Vice Chair and Deputy Monitoring Officer to sort, order and approve.
- One supplementary follow up question would be permitted at the meeting.
- The Mayor would be supplied with the questions, in advance to allow for the Mayor to provide informed answers on the day.
- The Mayor and other members of the CA Board could be requested to attend any of the Committee meetings to respond to questions about actions of the CA Board.

The first Mayor's Question Time is scheduled to be held in November on the date of the O&S Committee meeting 22<sup>nd</sup> November 11am.

August 2021