



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Skills Committee Decision Summary

Meeting: Monday 17 January 2022

Published: Wednesday 19 January 2022

Decision Review deadline: Monday 24 January 2021

Part 1 - Governance Items

1.1 Apologies for Absence and Declarations of Interest and Announcements

No apologies received or declarations of interest made.

1.2 Minutes of the Skills Committee meeting on 10 November 2021 and Actions

The minutes of the meeting on 10th November 2021 were approved as an accurate record.

The action log was noted.

1.3 Public Questions

Questions received from the Overview and Scrutiny Committee were taken at the relevant item on the agenda.

1.4 Skills Committee Agenda Plan

It was resolved to note the agenda plan.

1.5 Combined Authority Forward Plan

It was resolved to note the Forward Plan.

Part 2 – Recommendations to the Combined Authority Board

2.1 Peterborough University – Phase 3 Business Case

It was resolved unanimously to recommend that the Combined Authority Board:

1. Approve the University of Peterborough Phase 3 Business Case
2. Approve the use of option a) in section 4.2, to use the existing special purpose vehicle Peterborough HE Property Company Ltd (Prop Co 1), for the delivery of Phase 3 of the University Programme, as the owner and developer of the second teaching building.
3. Consent, as shareholder, to modification of the Shareholders Agreement relating to Peterborough HE Property Company Ltd (Prop Co 1), on such terms as the Chief Executive of the CPCA in consultation with the Chief Legal Officer (Monitoring Officer), and the Chief Finance Officer (s73 Officer) may agree, to include at a minimum the maintenance by the CPCA of the drag along rights, described at paragraph 4.2 of this report and in order to reflect the share allotments as noted in paragraph 3 below.
4. Consent, as shareholder, to Peterborough HE Property Company Ltd (Prop Co 1):
 - a) issuing the following shares:
 - i. To Peterborough City Council, shares to the value of £20m (in consideration of it investing £20m of Levelling Up Fund (LUF) funding)
 - ii. To CPCA, shares to the value of £2m (in consideration of it investing £2m of Local Growth Fund funding)
 - iii. To Anglia Ruskin University, shares to the value of £4m in consideration of it investing £4m)

and note that the share issue should be completed by 31 March 2022

- b) Agreeing revisions to the Development Management Agreement to extend the delivery specification in relation to the project management and delivery services and associated support services to relate also to phase 3.
- c) Entering into a land transfer with PCC to acquire the Phase 3 land and then enter into an agreement for lease, and lease with ARU Peterborough in respect of the Phase 3 Building, and such consequential and other ancillary agreements on such terms as the Chief Executive of the CPCA in consultation with the Chief Legal Officer (Monitoring Officer), and the Chief Finance Officer (s73 Officer) may agree.

- d) Adopting a revised Business Plan, including such changes as are necessary to reflect the construction works and agreement for lease, and lease to ARU-Peterborough of the Phase 3 building in addition to the Phase 1 building.
- 5. Delegate authority to the Chief Executive of the CPCA in consultation with the Chief Legal Officer (Monitoring Officer), and the Chief Finance Officer (s73 Officer) to agree:
 - a) such changes to the Collaboration Agreement providing that changes to the delivery obligations (and respective timings) are made as described in 5.2 of this report.
 - b) In respect of the Collaboration Agreement, such changes in respect of increased target for student numbers, the curriculum model, and the site and building plan as described in paragraph 5.2 of this report.
 - c) The Development Management Agreement, such changes in respect of the provision of programme management services to Propco1, related to the Phase 3 construction project, are made as described in 5.2 of this report.
 - d) and to create or modify any such other documents as the Chief Legal Officer (Monitoring Officer) advises are necessary to give effect to the recommendations.

2.2 Health and Care Sector Work Academy

It was resolved unanimously to recommend that the Combined Authority Board:

- a) Approve the new profiled spend in accordance with the approved extension of the innovative employment pilot on recruitment and progression in the Health & Care Sector.
- b) Note the performance of the Health and Care Sector Work Academy to date.

2.3 Employment and Skills Strategy & Action Plan

It was resolved unanimously to recommend that the Combined Authority Board:

- a) Approve the Employment and Skills Strategy.
- b) To note that the Employment and Skills Strategy will be incorporated in the wider Economic Growth and Skills Strategy; due to be published in March 2022.

2.4 Growth Works Management Review – January 2022

It was resolved unanimously to:

Note the Growth Works programme performance up to 31st October 2021.

Part 3 - Programme Delivery

3.1 Adult Education Budget Annual Return and Evaluation

It was resolved unanimously to:

- a) approve the Adult Education Budget (AEB) Statutory Annual Return for submission to the Department for Education (DfE) for the 2020/21 academic year
- b) note the Independent Evaluation of the second year of AEB devolution, note the findings from the AEB Outcomes and Impact report requested by the Business Board
- c) note the early findings from the AEB cold spot analysis.

3.2 Local Skills Report Refresh

It was resolved unanimously to:

- a) Note the paper that provides an update on the Local Skills Report

3.3 Digital Skills Bootcamps Update

It was resolved unanimously to:

- a) Note the paper providing an update on the contract for Skills Bootcamps, Wave 2.

3.4 Budget & Performance Report

It was resolved unanimously to:

- a) Note the update and financial position relating to the revenue funding lines within the Skills Committee remit.

Part 4 – Date of the next meeting

4.1 It was resolved to:

Note the date of the next meeting as 16th March 2022.

Key: Changes/additions in Bold