

SKILLS COMMITTEE AGENDA PLAN

Updated 25 June 2020



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

- * indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.
The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan
- Budget and Performance Report
- Employment and Skills Board Update

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
06.07.20	University of Peterborough – Full Business Case	Kim Cooke	Yes	N/A	19.06.20	26.06.20
	Careers and Enterprise Company Review	Fiona McGonigle	Yes	N/A		
	Skills Brokerage Extension	Fiona McGonigle	Yes	N/A		

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
	Integrated Economic, Business & Skills Insight Programme	Alan Downton	Yes	N/A		
	Growth Company Corporate Governance	Alan Downton	Yes	N/A		
14/09/20	Adult Education Budget (Innovation Fund) Update	Francis Lawlor	No	N/A	27/08/20	04/09/20
	Adult Education Budget Top Slice Update	Francis Lawlor	No	N/A		
	Business Growth Service FBC	John T Hill	Yes	N/A		
	Skills Strategy Delivery Plans Update	Kim Cooke	No	N/A		
	Covid Evidence Base & Insight Report	John T Hill/Kim Cooke	Yes	N/A		
	Covid Economic Recovery Strategy	John T Hill/Kim Cooke	Yes	N/A		
	University of Peterborough – Phase 2 Update	Kim Cooke	No	N/A		
09/11/20	University of Peterborough – Phase 3 Funding Strategies for further phases of the University of Peterborough	Kim Cooke	Yes	No	22/10/20	30/10/20
	Adult Education Budget Annual Review	Francis Lawlor	Yes	No		
11/01/21					14/12/20	22/12/20
15/03/21					25/02/21	05/03/21
28/04/21					11/04/21	20/04/21

To be programmed: