



## **THE BUSINESS BOARD**

### **BUSINESS BOARD**

**Monday, 19 October 2020**

**Democratic Services**

Robert Parkin Dip. LG.  
Chief Legal Officer and Monitoring Officer

**16:00 PM**

72 Market Street  
Ely  
Cambridgeshire  
CB7 4LS

**Virtual Meeting**

### **AGENDA**

#### **EMERGENCY PRIVATE MEETING**

##### **Part 1 - Governance**

**1.1 Apologies for Absence and Declarations of Interest**

**1.2 Nomination to the Greater Cambridge Partnership Executive Board 1 - 14**

##### **Part 2 - Funding and Growth Fund**



*For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact*

## Membership

The Board currently comprises

### Private Sector Members

Member	Sector
Austen Adams (Chairman)	Advanced Manufacturing
Tina Barsby	Agri-Tech
Mark Dorsett	Advanced Manufacturing
Faye Holland	Communications
Aamir Khalid	Advanced Manufacturing, Research & Development, and Small & Medium-sized Enterprises
Al Kingsley	Digital & Education
Nicki Mawby	Skills & Education
Jason Mellad	Life Science
Andy Neely (Vice-Chairman)	Skills & Education
Nitin Patel	Advanced Manufacturing and Small & Medium-sized Enterprises
Rebecca Stephens	Digital & Communications
Kelly Swinger	Skills & Education

### Public Sector Members



Name	Position	Body
James Palmer  <b>Substitute</b> Cllr Anna Bailey	Mayor	Cambridgeshire and Peterborough Combined Authority
Cllr John Holdich  <b>Substitute</b> Councillor Wayne Fitzgerald	Deputy Mayor and Portfolio Holder for Economic Growth	Cambridgeshire and Peterborough Combined Authority

The Business Board is committed to open government and supports the principle of transparency. With the exception of confidential information, agendas and reports will be published 5 clear working days before the meeting. Unless where indicated, meetings are not open to the public.

For more information about this meeting, please contact Nick Mills at the Cambridgeshire County Council on 01223 699763 or email [nicholas.mills@cambridgeshire.gov.uk](mailto:nicholas.mills@cambridgeshire.gov.uk).

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<b>BUSINESS BOARD</b>	<b>AGENDA ITEM NO: 1.2</b>
<b>19 OCTOBER 2020</b>	<b>PUBLIC REPORT</b>

## **NOMINATION TO THE GREATER CAMBRIDGE PARTNERSHIP EXECUTIVE BOARD**

### **1.0 PURPOSE**

- 1.1. The former Greater Cambridge Greater Peterborough Local Enterprise Partnership had nomination rights to the Executive Board of the Greater Cambridge Partnership (GCP). The current representative for business on the Executive Board was appointed on an interim basis while the former LEP was being reconstituted as the Business Board. The GCP have confirmed in correspondence with the Mayor that the Business Board may at any time ask the Executive Board to replace the current business representative, who is not a member of the Business Board, by way of further nomination.
- 1.2. This report proposes that the Business Board nominates its Chair to be a non-voting co-opted member of the Executive Board.

<b><u>DECISION REQUIRED</u></b>	
<b>Lead Member:</b>	<b>Mayor James Palmer</b>
<b>Lead Officer:</b>	<b>Rochelle White, Deputy Monitoring Officer</b>
<b>Forward Plan Ref: N/A</b>	<b>Key Decision: No</b>
<p>The Business Board is recommended to:</p> <ul style="list-style-type: none"> <li>(a) Nominate the Chair of the Business Board to be a non-voting co-opted member of the Greater Cambridge Partnership Executive Board;</li> <li>(b) Note that the Chair of the Business Board will be co-opting Dr Andy Williams of AstraZeneca as a non-voting member of the Business Board; and</li> <li>(c) Propose to the Greater Cambridge Partnership that it invite Dr Andy Williams to join the Greater Cambridge Partnership Executive Board as a second non-voting member from the Business Board.</li> </ul>	



## 2.0 BACKGROUND

- 2.1. The GCP is the local delivery body for the Greater Cambridge City Deal, an agreement made in 2014 between central Government, Cambridge City Council, South Cambridgeshire District Council, Cambridgeshire County Council, the University of Cambridge and the former Greater Cambridge Greater Peterborough Local Enterprise Partnership. The City Deal was agreed for the purpose of allowing Greater Cambridge to maintain and grow its status as a prosperous economic area. The City Deal created an infrastructure investment fund and the GCP is supporting and accelerating the creation of 44,000 new jobs, 33,500 new homes and 420 additional apprenticeships.
- 2.2. The GCP brings key partners together to work with communities, businesses and industry leaders to support the continued growth of one of the world's leading tourism and business destinations. The GCP received £100m of government funding for the period up to 2020 and has recently passed its gateway review which will unlock a further £400m of funding. The three workstreams of the GCP are Transport, Housing and Skills.
- 2.3. In 2014 the Executive Board of the GCP was established as a joint committee of Cambridge City Council, South Cambridgeshire District Council and Cambridgeshire County Council. The terms of reference and standing orders of the Executive Board form **Appendix A** to this report and confirm the membership of the Executive Board as being three elected members with voting rights (one from each of the three member councils) and two non-voting members, one from the Business Board and one from the University of Cambridge. The Chair of the Executive Board wrote to the Mayor on 31 July 2020 offering the Mayor a non-voting seat on the Executive Board. This is being done at the Chair's discretion but will require a formal change to the terms of reference of the Executive Board to be agreed by the three constituent authorities of the GCP. The Mayor attended the last meeting of the GCP Executive Board held on 1 October 2020.
- 2.4. The legislation on voting rights for co-opted members of joint committees restricts voting rights to elected members of the constituent local authorities in this context. Accordingly it is not possible for either the Business Board's nominee or the Mayor to have voting rights on the Executive Board as it is currently constituted. The standing orders permit the Business Board and the University to nominate an alternate or substitute non-voting member to act in the absence of their principal co-opted member.
- 2.5. At its meeting on 8 February 2018, the Executive Board agreed to endorse the appointment of the CEO of Cambridge Network as the representative of the business community on the Executive Board. This followed an agreement between the Chief Executive of the Combined Authority and the Chief Executive of the GCP that this individual, who was previously the LEP's representative on the GCP Joint Assembly should cover the interim period while the former LEP was reconstituted, subject to endorsement by the Executive Board. However, when the LEP was reconstituted as the Combined Authority's Business Board the representative from the former LEP continued the Executive Board although she was not a member of the Business Board.



2.6. The Executive Board's terms of reference include the following:

*The Business Board and University of Cambridge may at any time ask the Executive Board to replace their nominated co-opted member and alternate or substitute member by way of further nomination.*

And the GCP has referred to this provision on the issue of membership of the Executive Board in correspondence with the Mayor. It is recommended that the Business Board nominate its Chair as a non-voting member of the GCP Executive Board. This will allow the Business Board to engage with the Executive Board's decision making and allow for better co-ordination between the two bodies. The City Deal sets out the purpose of including the Local Enterprise Partnership / Business Board on the GCP Executive Board as being to ensure close alignment between the objectives and plans of the City Deal and the Business Board.

- 2.7. The Business Board is committed to improving local partnership working and considering the needs of the Business Community. To that end, the Chair of the Business Board will co-opt Dr Andy Williams of AstraZeneca to the Business Board. Dr Williams will be able to bring both his experience as a member of the Greater Cambridge business community as well as the specialist knowledge of transport issues in Greater Cambridge he has acquired as a member of the GCP Joint Assembly.
- 2.8. To ensure that the GCP Executive Board has a business representative who both lives and works in the area, it is proposed to suggest to the GCP that it invite Dr Andy Williams to join the GCP Executive Board. Further, the need for a substitute member would logically fall away as there would be two Business Board members on the GCP Executive Board.

### **3.0 FINANCIAL IMPLICATIONS**

- 3.1. There are no direct financial implications.

### **4.0 LEGAL IMPLICATIONS**

- 4.1. There are no direct legal implications of the nomination. The Business Board should be aware of the following:
- 4.2. It is matter for the Business Board itself as to who it nominates.
- 4.3. The City Deal states:

*It is envisaged that the membership of the Executive Board will comprise the leaders or the nominated representative of Cambridge City Council, Cambridgeshire County Council, South Cambridgeshire District Council, one the Pro-Vice Chancellors of the University of Cambridge, and the Chair of the Greater Cambridge Greater Peterborough Local Enterprise Partnership or their nominated representatives.*



*Including the Local Enterprise Partnership as a member of the Executive Board, will ensure close alignment between the objectives and plans of the City Deal and the Enterprise Partnership. Officers and members of the authorities will also maintain close liaison with the Greater Cambridge Greater Peterborough Enterprise Partnership to encourage that alignment.*

- 4.4. Nominating the Business Board Chair would accord with what was envisaged by Government, as set out in the City Deal and will ensure close alignment between the objectives and plans of the City Deal and the Enterprise Partnership.

- 4.5. The Terms of Reference and Standing Orders of the GCP Executive state:

***Terms of Reference - Membership***

*Three elected members with full voting rights (one from each of the three member Councils).*

*Two non-voting members (one from the Business Board and one from the University of Cambridge).*

***Standing Orders – Membership***

*The Executive Board will also have two non-voting members, to be co-opted by the Committee on a nomination by each of the Business Board and the University of Cambridge.*

***Standing Orders - Alternate or Substitute Members***

*The Business Board and the University of Cambridge will each be entitled to nominate an alternate or substitute non-voting member to act in the absence of their principal co-opted member.*

***Standing Orders – Term of Office***

*The Business Board and University of Cambridge may at any time ask the Executive Board to replace their nominated co-opted member and alternate or substitute member by way of further nomination.*

- 4.5 The Standing Orders and Terms of Reference for the GCP Executive Board do not impose any requirements as to who the Business Board should nominate as a member of the GCP Executive Board. The Terms of Reference and Standing Orders allow for a Business Board non-voting member as well as an alternate or substitute member. The proposal set out at 2.8 above, would be entirely at the GCP's discretion.

## **5.0 APPENDICES**

- 5.1. Appendix A – GCP Executive Board Terms of Reference and Standing Orders



<b><u>Source Documents</u></b>	<b><u>Location</u></b>
Minutes of the GCP Executive Board meeting on 8th February 2018	<a href="https://bit.ly/2I5cNRo">https://bit.ly/2I5cNRo</a> <i>[Minute 2 refers]</i>
GCP member page for Dr Andy Williams	<a href="https://www.greatercambridge.org.uk/about-city-deal/governance/gcp-joint-assembly-dr-andy-williams">https://www.greatercambridge.org.uk/about-city-deal/governance/gcp-joint-assembly-dr-andy-williams</a>









## **GREATER CAMBRIDGE PARTNERSHIP EXECUTIVE BOARD**

### **TERMS OF REFERENCE**

#### **1. Parties**

Cambridge City Council.

Cambridgeshire County Council.

South Cambridgeshire District Council.

The Business Board of the Cambridgeshire and Peterborough Combined Authority [the Local Enterprise Partnership (LEP) for the region – hereafter referred to as the ‘Business Board’].

The University of Cambridge.

#### **2. Status**

The Greater Cambridge Partnership (GCP) Executive Board has been established by Cambridge City Council, Cambridgeshire County Council and South Cambridgeshire District Council. It is a joint committee of the three Councils, established by Cambridgeshire County Council under section 102(1) (b) of the Local Government Act 1972 and by Cambridge City Council and South Cambridgeshire District Council under section 9EB of the Local Government Act 2000.

#### **3. Membership**

Three elected members with full voting rights (one from each of the three member Councils).

Two non-voting members (one from the Business Board and one from the University of Cambridge).

#### **4. Functions of the Executive Board**

- 4.1 The Executive Board is established to ensure that the objectives of the Greater Cambridge City Deal are met. The Greater Cambridge City Deal aims to enable a new wave of innovation-led growth by investing in the infrastructure, housing and skills that will facilitate the continued growth of the ‘Cambridge Phenomenon’. To this end, the Executive Board will have oversight of the strategic direction and delivery of the City Deal and its objectives.
- 4.2 The Executive Board will also be responsible for the commissioning of projects funded by money provided through the City Deal and for overall control of that programme of investments. The scheme promoter for each individual project will be responsible for the delivery of that budget, under the oversight of the Executive Board. This shall also apply to



circumstances in which funding is provided to the Executive Board by the member Councils or by other parties, such as the Business Board.

4.3 The three Councils agree to delegate exercise of their functions to the Executive Board to the extent necessary to enable the Executive Board to pursue and achieve the objectives of the Greater Cambridge City Deal and to undertake any actions necessary, incidental or ancillary to achieving those objectives, and, accordingly, the three Councils shall make the necessary changes to their respective schemes of delegation. The Executive Board may further delegate to officers of the three Councils.

4.4 The Executive Board will consider any reports and recommendations from the Joint Assembly as appropriate.

## **5. Professional and Administrative Support**

5.1 Cambridgeshire County Council shall act as the accountable body for the Executive Board in respect of financial matters and its financial procedure rules will apply in this context.

5.2 Committee management and administrative support to the Executive Board will be provided by one of the constituent councils [Cambridgeshire County Council from May 2019].

5.3 The lead role on projects shall be determined by the Executive Board, subject to the principle that the lead authority should be the Council primarily responsible for the service in question for their area. The procurement and other rules of the lead authority will apply in respect of projects.

## **6. Standing Orders**

6.1 The Executive Board will be governed by the Standing Orders set out in Annex A attached to these Terms of Reference.

## **7. Costs**

7.1 The three Councils will each bear its own costs in relation to the operation of the Executive Board, with the exception of approved project delivery costs met from budgets managed by the Executive Board.

7.2 Each Council makes a legally binding commitment that, should it withdraw from or modify its role within the Executive Board, it agrees to pay all additional costs that fail to be met by the other partner Councils that are reasonably attributable to that decision. This could include, for example, the costs that are locked in to projects that have already been committed to, or the costs of dissolving integrated officer and Member arrangements and re-establishing independent arrangements.



- 7.3 The firm intention is that the Executive Board will continue until it is either replaced by a Combined Authority, subject to the carrying out of a governance review following necessary legislative changes, or until the programme is completed. Recognising the very serious implications of withdrawal from the Executive Board for the delivery of the City Deal programme, if a Council decides to withdraw from or modify its role within the Executive Board, it commits to sharing this with the GCP at the earliest possible opportunity, and to entering into constructive discussions to avoid this happening or to reach a way forward.



**GREATER CAMBRIDGE PARTNERSHIP EXECUTIVE BOARD**  
**STANDING ORDERS**

**1. Membership**

- 1.1 The Executive Board will have a voting membership of three, each Council being entitled to appoint one voting member.
- 1.2 The Executive Board will also have two non-voting members, to be co-opted by the Committee on a nomination by each of the Business Board and the University of Cambridge.

**2. Alternate or Substitute Members**

- 2.1 Each Council will be entitled to appoint one named alternate or substitute member who may act in all aspects as a voting member of the Executive Board in the absence of the voting member appointed.
- 2.2 Alternate or substitute members will be invited to attend all meetings of the Executive Board.
- 2.3 The Business Board and the University of Cambridge will each be entitled to nominate an alternate or substitute non-voting member to act in the absence of their principal co-opted member.

**3. Term of Office**

- 3.1 The term of office of voting and alternate or substitute voting members shall end:
- if rescinded by the appointing Council; or
  - if the member ceases to be a member of the appointing Council.
- 3.2 The Business Board and University of Cambridge may at any time ask the Executive Board to replace their nominated co-opted member and alternate or substitute member by way of further nomination.

**4. Appointment of Chairperson and Vice-Chairperson**

- 4.1 The Executive Board will appoint a Chairperson and Vice-Chairperson at its first meeting and thereafter annually at the first meeting following the Annual Meetings of the three Councils. The Chairperson and, in his or her absence, the Vice-Chairperson shall have a casting vote.



- 4.2 The non-voting co-opted members of the Executive Board shall not act in the role of either the Chairperson or the Vice-Chairperson of the Executive Board.

## **5. Quorum**

- 5.1 The quorum for meetings of the Executive Board will be three voting members.
- 5.2 If there is no quorum at the published start time for the meeting, a period of ten minutes will be allowed, or longer, at the Chairperson's discretion. If there remains no quorum at the expiry of this period, the meeting will be declared null and void.
- 5.3 If there is no quorum at any stage during a meeting, the Chairperson will adjourn the meeting for a period of ten minutes, or longer, at their discretion. If there remains no quorum at the expiry of this period, the meeting will be closed and the remaining items will be declared null and void.

## **6. Member Conduct**

- 6.1 Executive Board members appointed by the three Councils shall be bound by the Code of Conduct of their nominating authority. Board members nominated by the Business Board and the University of Cambridge will be bound by the Code of Conduct of the council providing democratic services support to the GCP.
- 6.2 If a member persistently disregards the ruling of the Chairperson, or person presiding over the meeting, by behaving improperly or offensively or deliberately obstructs business, the Chairperson, or person presiding over the meeting, may move that the member be not heard further. If seconded, a vote will be taken without discussion.
- 6.3 If the member continues to behave improperly after such a motion is carried, the Chairperson, or person presiding over the meeting, may move that either the member leaves the meeting or that the meeting is adjourned for a specified period. If seconded, a vote will be taken without discussion.

## **7. Notice of and Summons to Meetings**

- 7.1 Notice will be given to the public of the time and place of any meeting of the Executive Board in accordance with the Access to Information rules of the council providing democratic services support to the GCP.
- 7.2 At least five clear working days before a meeting, a copy of the agenda and associated papers will be sent to every member of the Executive Board. Other than in exceptional circumstances this will take place five working days before the deadline for submission of public questions. The agenda will give the date, time and place of each meeting and specify the business to be transacted, and will be accompanied by such details as are available.



## **8. Meeting Frequency**

- 8.1 The Executive Board will meet on at least a quarterly basis, with one of those meetings acting as the annual meeting.

## **9. Voting**

- 9.1 Executive Board members commit to seek, where possible, to operate on the basis of consensus.
- 9.2 Should it not be possible in a specific instance to find a consensus, the issue will be deferred to a later meeting of the Executive Board. Executive Board members can choose to simply re-submit the item to a following meeting, or to refer the item to the Joint Assembly for consideration and recommendation. Following this, a vote will be again taken and, if a consensus is still not achievable, the decision will be made on the basis of a simple majority.
- 9.3 The voting members of the Executive Board will act with due regard to the opinions of the non-voting members of the Board.

## **10. Reports from the Joint Assembly**

- 10.1 The Executive Board will receive reports and recommendations from the Joint Assembly as appropriate and the Chairperson of the Joint Assembly, or a nominated representative on his or her behalf, will be entitled to attend meetings of the Executive Board to present them.

## **11. Questions by the Public and Public Speaking**

- 11.1 At the discretion of the Chairperson, members of the public may ask questions at meetings of the Executive Board. This standard protocol is to be observed by public speakers:
- (a) Notice of the question should be submitted to the GCP 'Public Questions' inbox by 10am at least three working days before the meeting;
  - (b) Questions should be limited to a maximum of 300 words;
  - (c) Questioners will not be permitted to raise the competence or performance of a member, officer or representative of any partner on the Executive Board, nor any matter involving exempt information (normally considered as 'confidential');
  - (d) Questioners cannot make any abusive or defamatory comments;
  - (e) If any clarification of what the questioner has said is required, the Chairperson will have the discretion to allow other Executive Board members to ask questions;
  - (f) The questioner will not be permitted to participate in any subsequent discussion and will not be entitled to vote;
  - (g) The Chairperson will decide when and what time will be set aside for questions depending on the amount of business on the agenda for the meeting;



- (h) Individual questioners will be permitted to speak for a maximum of three minutes;
- (i) In the event of questions considered by the Chairperson as duplicating one another, it may be necessary for a spokesperson to be nominated to put forward the question on behalf of other questioners. If a spokesperson cannot be nominated or agreed, the questioner of the first such question received will be entitled to put forward their question; and
- (j) Questions should relate to items that are on the agenda for discussion at the meeting in question. The Chairperson will have the discretion to allow questions to be asked on other issues.

## **12. Petitions**

- 12.1 Petitions received in relation to the Greater Cambridge Partnership will be referred to the Joint Assembly for consideration. Any matters arising from petitions considered by the Joint Assembly can be reported to the Executive Board, as per Standing Order 10.

## **13. Participation at Executive Board Meetings by Other Members of Partner Councils or Other Representatives of Partner Bodies**

- 13.1 At the discretion of the Chairperson, other elected members of the three partner Councils or other representatives from the Business Board or the University of Cambridge may be entitled to speak and participate at meetings of the Executive Board.

## **14. Minutes**

- 14.1 The Chairperson will sign the minutes of the proceedings at the next suitable meeting. The Chairperson will move that the minutes of the previous meeting be signed as a correct record.
- 14.2 The minutes will be accompanied by a list of agreed action points, which may be discussed in considering the minutes of the previous meeting should they not be specifically listed as items on the agenda for the meeting.

## **15. Exclusion of the Public and Press**

- 15.1 Members of the public and press may be excluded from meetings in accordance with the Access to Information rules of legislation as applied by the administering authority with regard to the consideration of exempt or confidential information.

## **16. Recording of Proceedings**

- 16.1 The recording in any format of meetings of the Executive Board is permitted, except:



- Where the Chairperson, or person presiding over the meeting, rules that filming is being undertaken in such a way that is disruptive or distracting to the good order and conduct of the meeting;
- Where the public have been excluded from the meeting during the consideration of exempt or confidential information [see section 15].

## **17. Disturbance by Public**

- 17.1 If a member of the public interrupts proceedings, the Chairperson, or person presiding over the meeting, will warn the person concerned. If the individual continues to interrupt, the Chairperson will order his or her removal from the meeting room.
- 17.2 If there is a general disturbance in any part of the meeting room open to the public, the Chairperson, or person presiding over the meeting, may call for that part of the room to be cleared.
- 17.3 If there is a general disturbance making orderly business impossible, the Chairperson, or person presiding over the meeting, may adjourn the meeting for as long as he or she thinks is necessary.

## **18. Interpretation of Standing Orders**

- 18.1 The ruling of the Chairperson of the Executive Board as to the application of these Standing Orders shall be final.

## **19. Suspension of Standing Orders**

- 19.1 Any of these Standing Orders may, as far as is lawful, be suspended by motion passed unanimously by those entitled to vote.



<b>BUSINESS BOARD</b>	<b>AGENDA ITEM NO: 2.1</b>
<b>19 OCTOBER 2020</b>	<b>PUBLIC REPORT</b>  <i>This report contains an appendix which is exempt from publication under Part 1 of Schedule 12A of the Local Government Act 1972, as amended, and it would not be in the public interest for this information to be disclosed (information relating to the financial or business affairs of any particular person (including the authority holding that information)). The public interest in maintaining the exemption outweighs the public interest in publishing the Appendix.</i>

## GETTING BUILDING FUND PROJECT PROPOSAL – OCTOBER 2020

### 1.0 PURPOSE

- 1.1. The Business Board is responsible for managing the award of the allocation of £14.6million Getting Building Fund subject to Local Assurance compliance and Accountable Body approval with the objective of delivering capital investment into local economy, creating new jobs within 18 months of that investment and boosting productivity and GVA for the longer term.
- 1.2. The Business Board is asked in this report to consider and make a recommendation in regard of the application that has been submitted for these funds based upon the Local Assurance Framework scoring process and independent external assessment undertaken.

<b><u>DECISION REQUIRED</u></b>	
<b>Lead Member:</b>	<b>Austen Adams, Chair of Business Board</b>
<b>Lead Officer:</b>	<b>Steve Clarke, Senior Responsible Officer for LGF and Market Insight &amp; Evaluation</b>
<b>Forward Plan Ref: N/A</b>	<b>Key Decision: No</b>
<p>The Business Board is asked to:</p> <ol style="list-style-type: none"> <li>(a) Approve variation of Local Growth Fund decision making processes set out in the Local Assurance Framework, to enable approval of the proposed project;</li> <li>(b) Recommend that the Mayor, in consultation with the Combined Authority Board, approve the allocation of the sums required to progress the <i>Peterborough University Phase 2 Manufacturing and Materials Research &amp; Development Centre</i> to complete the design and business</li> </ol>	



case from the Getting Building Funding from Ministry of Housing, Communities and Local Government (MHCLG), subject to that sum being agreed by the Section 73 Officer; and

- (c) Recommend that the Mayor, in consultation with the Combined Authority Board, delegate authority to the Senior Responsible Officer (Deputy Chief Officer) for Business Growth Service, in consultation with the Lead Member for Finance, Section 73 Officer and Monitoring Officer, authorise the release of the balance of the £14,295,833 Getting Building Funds subject to the project producing the documents listed as terms and conditions in the external appraiser's report.

## 2.0 BACKGROUND

- 2.1. The Business Board at its Extraordinary Business Board meeting on 9th July 2020 formally accepted the allocation of £14.6million from Ministry for Housing, Communities and Local Government (MHCLG) split into this and next financial years after a call for 'Shovel Ready Projects' issued by MHCLG in June 2020 which concluded with the Peterborough University Phase 2 Manufacturing and Materials Research & Development Centre Project being selected as the primary project to bring forward.
- 2.2. The criteria for the Getting Building Funding was clearly indicated as Capital only with ability to deliver spend within 18 months and outcomes related to Jobs, Growth and Green Recovery over the following 18 months after that spend. Although there was no local open call for projects as this was part of a national request issued by MHCLG to MCA's, LEP's and Local Authorities for projects to the new Getting Building Fund, there was however clear steer that projects would have to comply with and proceed through the Local Assurance Framework in each Mayoral Combined Authority and/or Local Enterprise Partnership area. There were 20 projects submitted to MHCLG from the Combined Authority as a result of their national request for shovel ready projects and MHCLG shortlisted this to 3 projects to focus on, this then led to the Business Board deciding that the University Phase 2 Manufacturing and Materials Research & Development Centre Project would be put forward to MHCLG as the only project for the allocation of the £14.6million. The allocation of funding to the Combined Authority on the basis of this project was formally announced on 4th August 2020.
- 2.3. The Business Board agreed at its Extraordinary Board meeting on 9<sup>th</sup> July 2020 that the Peterborough University Phase 2 Manufacturing and Materials Research & Development Centre Project was the only project being formally invited forward to apply for this funding based on MHCLG Officer and CPCA Officer evaluation that led to this project being ranked 1 out of all projects submitted from the MHCLG call for 'Shovel Ready Projects'.
- 2.4. The project has followed all steps of the approvals process in the Local Assurance Framework apart from responding to a transparent open local call for projects issued by the Business Board. In light of this the Business Board is asked to approve to the variation to the decision making process, prior to making any other recommendation on the project.
- 2.5. Further details of the project, including the external appraisal report and further supporting documents can be found in the confidential **Appendix A**. The scoring assessment has been completed for this project including our external evaluators' matrix score section.



2.6. The Business Board is asked to make the above recommendation in relation to the Peterborough University Phase 2 Manufacturing and Materials Research & Development Centre Project. That approval would be subject to the conditions proposed by external Appraiser's report.

## 2.7. Application Assessment Summary Table

Projects	Eol %	FAF %	EAP %	Final averaged % assessment score	GBF Funding Request	GBF Funding Offer	RANK
<b>GBF Budget</b>	<b>£14,600,000</b>						
Net Zero Manufacturing and Materials Research & Development Centre	90%	73%	96%	86%	£14,295,833	£14,295,833	1

2.8 The Board is also asked to note the project decision process is not via the usual Business Board recommendation to the Combined Authority Board. It is intended that the Mayor will approve the award of funding, on behalf of the Combined Authority, after consulting the Combined Authority Board Members. This alternative approval route is being used because the Getting Building Funding allocation from MHCLG has prescriptive spending criteria that means it must be spent on delivery of a capital project by March 2022. Because of the short timeframe to deliver the spend, this project needs to have assurance of the funding award by 31<sup>st</sup> October 2020, to be able to progress with the immediate planning application, clearance works and to also enable the main construction procurement. The next Combined Authority Board meeting is in November and waiting until then would create an unnecessary delay which carries the risk of not meeting the March 2022 deadline.

## 3.0 FINANCIAL IMPLICATIONS

- 3.1. The financial implications are detailed in the appendix. There are sufficient uncommitted Getting Building Funds to meet the up-front funding requests in this report without impacting other CPCA funding sources. Detailed financial impacts of investment arrangements will be negotiated with the applicant based on recommendations from the appraisers and the Business Board.
- 3.2. As highlighted in the legal implications section, the Business Board were unable to follow the full process outlined in the combined Local Assurance Framework.
- 3.3. The project which was agreed with MHCLG to be promoted, the Peterborough University Phase 2 Manufacturing and Materials Research & Development Centre, has subsequently been subject to the normal appraisal process in line with all other projects receiving capital growth funds from the Business Board (internally scored expression of interest, externally appraised full application, and presentation to the Entrepreneurs Assessment Panel) and has scored well – above a number of other projects which have successfully bid for funding in the past.
- 3.4. Based on the above, the Section 73 Officer for the Business Board is satisfied that the project represents potential value for money and can be funded, subject to a gateway review of the business case prior to commencement of the construction contract.



## 4.0 LEGAL IMPLICATIONS

- 4.1. The Combined Authority is the accountable body for the Business Board and retains financial oversight over all allocation and funding decisions. On the 1<sup>st</sup> July 2020 MHCLG informed the Business Board of the allocation of £14.6m and on the 9<sup>th</sup> July 2020 the Business Board approved the Peterborough University Phase 2 Manufacturing and Materials Research & Development Centre Project to be progressed as the project that the £14.6m should be allocated to.
- 4.2. The Project has complied with Local Assurance Framework process for Local Growth Funding in all aspects apart from not originating from a local open call against a published prospectus. The project was selected from the Business Board pipeline of projects after MHCLG invited LEP's, MCA's and Local Authorities to submit 'shovel ready projects' on 10<sup>th</sup> June 2020 to a newly launched fund called the Getting Building Funding. This fund varies from the current LGF, in that the spending timeframe is much shorter at its launch and the jobs criteria requirement is that projects must create significant new jobs within 18 months of the construction. For this reason, the decision making in relation to this funding has been treated slightly differently.

By virtue of the National Assurance Framework, the Business Board is empowered to give prior approval to a variation in the decision-making processes stipulated in the Local Assurance Framework, in this case in relation to there not being a local call for projects.

## 5.0 SIGNIFICANT IMPLICATIONS

- 5.1. None.

## 6.0 IMPLICATIONS FOR NATURE

- 6.1 None.

## 7.0 OTHER SIGNIFICANT IMPLICATIONS

- 7.1 None.

## 8.0 APPENDICES

**Appendix A (Exempt) - Application Project Information and External Appraisal Reports**

<u>Source Documents</u>	<u>Location</u>
Local Growth Fund Documents, Investment Prospectus, guidance and application forms	<a href="https://cambridgeshirepeterborough-ca.gov.uk/business-board/growth-funds/Growth-Prospectus-2019-21-Local-Industrial-Strategy">https://cambridgeshirepeterborough-ca.gov.uk/business-board/growth-funds/Growth Prospectus 2019-21 Local Industrial Strategy</a>