

BUSINESS BOARD ACTION LOG

This Action Log captures the actions arising from the recent Business Board meetings and updates members of the Board on compliance in delivering the agreed actions. It does not include approved recommendations requiring immediate action (which are recorded on the Decision Log) or delegated decisions (which are recorded separately and held by the Monitoring Officer).

| BUSINESS BOARD MEETING HELD ON MONDAY 25TH NOVEMBER 2019 | | | | | |
|---|--|-----------------------|---|---|------------------------|
| Minute no. | Report title | Action to be taken by | Action | Comments | Status |
| 96. | ADVANCED MATERIAL AND MANUFACTURING SECTOR STRATEGY | Steve Clarke | Members requested information on which businesses had been consulted to date. | During the process of creating the draft Advanced Materials & Manufacturing Strategy for the Business Board, there were 65 different businesses and stakeholders that were consulted with by Hethel Innovation Ltd. The list of those consulted was circulated to Business Board members prior to the meeting on 23rd January 2020. | ACTION COMPLETE |

BUSINESS BOARD MEETING HELD ON MONDAY 27TH JANUARY 2020

| Minute no. | Report title | Action to be taken by | Action | Comments | Status |
|-------------|---|---------------------------|---|------------------|---------------------------|
| 109. | COMBINED AUTHORITY UPDATE | Brian Hyland | Members requested clarification on when the Business Board would receive an update on the Market Town strategy. Action: The Deputy Chief Officer of Business and Skills agreed to clarify the process. | Awaiting update. | ACTION ONGOING |
| | | Graham Bampton | While discussing the CAM project, Business Board members asked how they could provide support. Action: The CAM Project Director agreed to provide members with a formal response. | Awaiting update. | ACTION ONGOING |
| 110. | BUSINESS ADVISORY PANEL UPDATE | Brian Hyland | A discussion was held on how the Business Board could best utilise the Business Advisory Panel (BAP). Action: The Chairman agreed to lead a discussion at the next Business Board meeting on what the BAP could be asked to contribute. | Awaiting update. | ACTION ONGOING |

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| 111. | LOCAL GROWTH FUND PROGRAMME MANAGEMENT REVIEW – JANUARY 2020 | Steve Clarke | <p>A Business Board member suggested that a drawback for the Agri-Tech Initiative was that it was only available to SMEs.</p> <p>Action: The Strategic Funds Manager agreed to establish whether State Aid restrictions still made it difficult to award R&D grants to large companies.</p> | Awaiting update. | ACTION ONGOING |
| | | John T Hill | <p>It was suggested by a Business board member that State Aid rules were largely driven by the EU, and clarification was sought on how they would be affected by the departure from the EU.</p> <p>Action: The Director of Business and Skills agreed to seek clarification from the Department for Business, Energy and Industrial Strategy.</p> | Awaiting update. | ACTION ONGOING |

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| 112. | LOCAL GROWTH FUND PROJECT PROPOSALS – JANUARY 2020 | Steve Clarke | <p>A Business Board member noted that on various applications there were divergences between job creation numbers on different documents relating to the same project.</p> <p>Action: The Strategic Funds Manager agreed to review the job creation estimates and provide a clearer picture.</p> | Awaiting update. | ACTION ONGOING |
| 118. | BUSINESS SUPPORT SERVICES – PROMOTIONAL CAMPAIGN 2020-21 | Brian Hyland | <p>Faye Holland, Al Kingsley and Rebecca Stephens expressed interest in being involved with a sub-group working on the promotional campaign.</p> <p>Action: The Deputy Chief Officer of Business and Skills undertook to establish a sub-group.</p> | Awaiting update. | ACTION ONGOING |

Updated on 13th March 2020