

Business Board: Decision Summary

Meeting: 19th July 2021

Published: 22nd July 2021

1.1 Apologies for Absence and Declarations of Interest

Apologies for absence were received from Jason Mellad.

Faye Holland declared a non-statutory disclosable interest in relation to 'High Performance Computing Study and Roadmap' (agenda item 3.3), due to her participation in the development of the roadmap. It was confirmed that she would not be required to leave the meeting for the duration of the item.

The Deputy Monitoring Officer confirmed that there was no conflict with Members discussing the 'Business Board Expenses and Allowances Scheme' (agenda item 3.6).

1.2 Minutes of the Meeting Held on 19th May 2021

The minutes of the meeting held on 19th May 2021 were approved as a correct record, subject to the addition of Mike Herd and Dr Andy Williams to the list of members present at the meeting.

The minutes of the extraordinary meeting held on 9th June 2021 were also approved as a correct record.

The Business Board noted the Minutes Action Log.

2.1 Budget and Performance Report

It was resolved to:

- (a) Note the outturn financial position relating to the revenue and capital funding lines within the Business & Skills Directorate for the 20/21 financial year;
- (b) Approve the format for the presentation of revenue, capital and income funding lines within the Business & Skills Directorate for the 21/22 financial year; and
- (c) Recommend the Combined Authority Board approve the reprofiling of the Local Growth Fund Programme Costs Budget for 2021-22.

2.2 Strategic Funds Management Review July 2021

It was resolved to:

- (a) Reject the Project Change Request for the Wisbech Access Strategy Project and recommend that decision to the Combined Authority Board; and
- (b) Note and recommend all other programme updates outlined in this paper to the Combined Authority Board.

3.1 Covid-19 Impact Assessment Report

It was resolved to:

Note the Covid-19 Impact Assessment Report.

3.2 Business Board Annual Report and Delivery Plan 2021

It was resolved to:

- (a) Approve the Business Board's Annual Report (2020-21) and Annual Delivery Plan (2021-22);
- (b) Recommend the Combined Authority Board approves the Business Board's Annual Report (2020-21) and Annual Delivery Plan (2021-22), and approves submission of both documents to the Department for Business, Energy & Industrial Strategy (BEIS); and
- (c) Recommend the Combined Authority Board approve a new budget of £15k to implement design work to develop and produce a publishable version of the Annual Report and Delivery Plan, and digital platform, to better communicate and showcase achievements of the Business Board, to be funded from Enterprise Zones Reserve Fund.

3.3 High Performance Computing Study and Roadmap

It was resolved to:

- (a) Approve the commissioning of a feasibility study for the High Performance Computing and Artificial Intelligence capability to support the Digital cluster development; and
- (b) Recommend the Combined Authority Board approve £46,000 Enterprise Zone Reserve funding to commission the development of a feasibility study for the High Performance Computing and Artificial Intelligence capability to support the Digital cluster development across Greater Cambridge and wider Combined Authority area.

3.4 Business Board Performance Assessment Framework and Recruitment Process

It was resolved to:

- (a) Approve the proposed Performance Assessment Framework for the evaluation of the Business Board and individual private sector members;
- (b) Recommend the Combined Authority approve the use of Enterprise Zones Reserve Fund to fund the evaluation of the Business Board and individual private sector members to a maximum budget cap of £35k (plus VAT);
- (c) Note the resignation of both Kelly Swingler and Nicki Mawby as Business Board members; and
- (d) Agree the process and timetable for the recruitment of Business Board members from August 2021 following Board approval.

3.5 Business Board Nomination to the Greater Cambridge Partnership Joint Assembly

It was resolved to:

- (a) Nominate Claire Ruskin (Executive Director, Cambridge Network Ltd) to represent the Business Board on the Greater Cambridge Partnership Joint Assembly;
- (b) Agree that the two current representatives, Christopher Walkinshaw (Marshalls of Cambridge) and Heather Richards (Verint), should continue to sit on the Greater Cambridge Partnership Joint Assembly.

3.6 Business Board Expenses and Allowances Scheme

It was resolved to:

- (a) Note the summary of remuneration and expenses paid to members during 2020-21 under the Business Board Expenses and Allowances Scheme; and
- (b) Recommend the Combined Authority approve an amendment to be made to the Business Board Expenses and Allowances Scheme to include the option for members to forgo remuneration payments.

3.7 Employment and Skills Strategy

It was resolved to:

Note the approved approach to the development of the new Employment and Skills Strategy.

3.8 Business and Market Engagement Update

It was resolved to:

- (a) Note the update on recent Business and Market Engagement activity;
- (b) Note the forward plan of communications activity for the Business Board; and
- (c) Agree to receive future updates on communications activity via a bespoke digital reporting dashboard and forward plan, provided via the Communication team's media monitoring software.

4.1 Business Board Headlines for Combined Authority Board

The Business Board noted the headlines that the Chairman would convey at the Combined Authority Board meeting on 28th July 2021.

4.2 Business Board Forward Plan

The Business Board noted its Forward Plan.