



OVERVIEW & SCRUTINY COMMITTEE

Date: Monday, 22 February 2021

Democratic Services

Robert Parkin Dip. LG.
Chief Legal Officer and Monitoring Officer

11:00 AM

72 Market Street
Ely
Cambridgeshire
CB7 4LS

Virtual Meeting
[Venue Address]

AGENDA

Open to Public and Press

1 Apologies for Absence

2 Declarations of Interest

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.

3 Minutes of the Previous Meeting

To approve the minutes of the meeting held on 25th January 2021.

Draft O&S Minutes 25th January 2021

5 - 20

4 Public Questions

Arrangements for public questions can be viewed in Chapter 5, Paragraphs 18 to 18.16 of the Constitution which can be viewed here

- [Constitution](#)

5	Delivery and Strategy Update	21 - 34
6	EU Update Paper	35 - 38
7	Bus Review Task and Finish Group	39 - 42
8	Business Board Lead Member Role	43 - 46
9	Combined Authority Forward Plan Members allocated to monitor the activities of the Combined Authority to provide a verbal update to the committee on any areas of interest. Forward Plan - 11 February 2021	47 - 82
10	Work Programme Report	83 - 90
11	Date of next meeting: Monday, 22nd March at 11.00 a.m. via the Zoom platform	

The Overview & Scrutiny Committee comprises the following members:

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

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Councillor Grenville Chamberlain

Councillor Andy Coles

Councillor David Connor

Councillor Stephen Corney

Councillor Mike Davey

Councillor Lorna Dupre

Councillor Peter Fane

Councillor Markus Gehring

Councillor Anne Hay

Councillor Patricia Ann Jordan

Councillor Alex Miscandlon

Councillor Ed Murphy

Councillor Jocelynne Scutt

Councillor Alan Sharp

Clerk Name:	Anne Gardiner
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**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE

DRAFT MINUTES

Date: Monday, 25 January 2021

Time: 11.00 a.m.

Location: Virtual Meeting via the Zoom Platform

Present:

Cllr P Jordan	Huntingdonshire District Council
Cllr S Corney	Huntingdonshire District Council
Cllr L Dupre (Chair)	East Cambridgeshire District Council
Cllr A Sharp	East Cambridgeshire District Council
Cllr M Gehring	Cambridge City Council
Cllr M Davey	Cambridge City Council
Cllr J Scutt	Cambridgeshire County Council
Cllr A Coles	Peterborough City Council
Cllr E Murphy	Peterborough City Council
Cllr A Miscandlon	Fenland District Council
Cllr A Hay	Fenland District Council
Cllr P Fane	South Cambridgeshire District Council
Cllr G Chamberlain	South Cambridgeshire District Council

Officers:

Robert Parkin	Chief Legal and Monitoring Officer, Combined Authority
Jon Alsop	Chief Finance Officer (S73 Officer)
Roger Thompson	Director for Housing
Cllr Chris Boden	Chair of Housing and Communities Committee
Claire Flowers	Head of Housing Development – Cambridge City Council
Anne Gardiner	Scrutiny Officer

1. Apologies for Absence

- 1.1 No apologies were received.
- 1.2 The Scrutiny Officer conducted the roll-call of Committee attendees.

2. Declarations of Interest

- 2.1 No declarations of interest were made.

3. Minutes of the Previous Meeting

- 3.1 The minutes of the previous meeting held on Monday 14th December 2020 were agreed as an accurate record.
- 3.2 The Chair requested an update on the action for the Task and Finish Group Chair to meet with the Chief Finance Officer and was advised that a meeting was scheduled for the 26th January.

4. Public Questions

- 4.1 There were no public questions.

5. CPCA Budget 2021/22 and Medium-Term Financial Plan

- 5.1 The Committee received the report from the Chief Finance Officer which set out the proposed Combined Authority draft Budget for 2021/22 and the Medium-Term Financial Plan (MTFP) and Capital Programme for the period 2021/22 to 2024/25, as approved by the Board for consultation purposes on 25th November 2020.
- 5.2 The report provided the committee with the responses received on the consultation process following approval from the Combined Authority Board on the 25th November 2020.
- 5.3 In response to questions from members of the committee the following points were raised:-
- The £45m for the Housing Programme, that was awaiting confirmation from the MHCLG for release had been included within the budget and was based on the assumption that this money was agreed as part of the original Devolution Deal and that it would be received in the next three months.
 - It was confirmed in regard to staffing costs that £2m would be recharged externally and the remaining £3.4m would be funded by revenue gainshare
 - Some Alconbury Weald Enterprise Zone receipts were to be directed to the A14 upgrade commitment with DfT. The Chief Finance Officer agreed to provide a breakdown on what else would be covered along with comments on the outcome if the receipts were less than expected.
- 5.4 The Committee AGREED to note the report.

6. Director for Housing

- 6.1 The Committee welcomed the Director for Housing, Roger Thompson to the meeting.
- 6.2 Committee members had submitted questions prior to the meeting (Appendix 1) with responses provided.
- 6.3 The following points were raised during the follow up discussion:-

In response to a question on whether the delay to the release of the £45m funding was due to Covid pressures or whether the programme was meeting the required delivery milestones required from MHCLG the Director advised that there had been reviews done on the progress of the programme and had achieved the requirements needed but the process was now delayed by the pressures that Whitehall were managing due to the Covid pandemic.

The Director confirmed that if the £45m was not received then the position for the programme after March would be complicated. As more time passed the risk to the programme was increasing and the Director could not be certain that the money would be received.

In response to a further question around the delay in the release of funding the Director clarified that the delay was due to the decision-making process being held up in Whitehall and that there was no serious delay to the work being carried out on sites.

There had been some practical issues that contractors had needed to manage around adapting to social distancing but that the industry had done quite well and had been very resilient in the last 10 months.

If there was a significant Covid outbreak on one of the sites the Combined Authority would be informed.

In response to a question around the programme end date the Director advised that the decision on this was also being delayed by the pressures that Whitehall were managing due to the Covid pandemic.

In response to a question on the 100k homes the Director advised that they hoped to have as many ready as possible but could not provide an exact number as there were too many variables to consider.

In response to a question about new affordable homes being built the Director advised that all new affordable homes have additionality applied to them and each scheme would go through the additionality test.

In response to a question on Garden Villages and the involvement of East/West Rail the Director advised that this was on the Authority's radar but the proposals were currently being led by MHCLG but that some joined up work needed to be done around this to link their proposals into the CAM Garden Villages.

6.4 Some questions were asked about specific sites within the £70m Housing Programme for Cambridge City Council and the following updates were provided by the Head of Housing from Cambridge City Council:

- The land transfer for Clark Maxwell Road was still in process of getting the land from the University College.
- The planning application for L2 - Orchard Park had been submitted for planning approval and waiting for committee date most likely in March.
- The Dundee Close Garage Development was related to modular homes and the officer confirmed that residents had moved into these homes before Christmas.

In response to a question around modular homes the head of Housing Development advised that within the Cambridge City Programme there were 16 which were for the homeless and they were trying to encourage the use of more modular homes.

- 6.5 The Committee thanked the Director for attending the meeting.

7. Chair of Housing and Communities Committee

- 7.1 The Committee welcomed the Chair of the Housing and Communities Committee for the Combined Authority, Cllr Boden

The below points were raised during the discussion:-

The Chair of the Housing Committee provided some clarity around the delay in the decision-making process at Whitehall regarding the end date of the Housing Programme. Cllr Boden advised that when the Combined Authority was set up in 2017 there were some monies that were transferred from the previous financial year so when MHCLG had reviewed the dates it appeared that the scheme started a year earlier.

Cllr Boden was confident that MHCLG would sort out the confusion around this and that if they wanted the programme to be delivered then the funding would be released.

The money has been allocated it just had not been paid over to the Combined Authority and the delay is due to the increasing pressure from the Covid pandemic. MHCLG is concentrating on Covid related matters so other issues are being put to one side.

Cllr Boden confirmed that there had been communication with MHCLG to prove that the delivery of housing within the programme was meeting the required targets.

In response to a question about additionality Cllr Boden advised that the teams definitions were not as rigorous as they could have been and as result some units that were included are no longer and it was a matter that was part of ongoing negotiations between the CPCA and the MHCLG and a resolution would hopefully be forthcoming soon.

Cllr Boden advised that if the £45m was not released it would be essential to have a plan B and plan C in place to combat this issue and a report would be taken through the Housing and Communities Committee and the Combined Authority Board with some fundamental decisions needing to be made. Cllr Boden would welcome suggestions from the O&S Committee to help rescue any at risk housing schemes.

In response to a question on the risk that Providers' ability to seek funding from other sources – primarily Homes England; the Cllr Boden advised that this had occurred and that the risk was mainly to the funding stream rather than impacting on the homes being built. Cllr Boden did not consider it a major consideration and advised it would not impact the number of units the Combined Authority could deliver, however if the MHCLG did not release the £45m this could create reputational damage where providers would no longer come to the Combined Authority for funding.

Cllr Boden confirmed that if an extra meeting of the Housing and Communities Committee were required then it would be arranged to discuss the £45m funding issue.

- 7.2 The Chair thanked Cllr Boden for attending to answer the committee's questions.

8. Combined Authority Board Agenda

- 8.1 The following questions to the CA Board were agreed:

Item 1.6 Change in Membership - Transport and Infrastructure Committee

Could the Board provide some clarity around the decision making structure that will result from the proposals set out to change the remit of Transport and Infrastructure committee?

Item 1.7 – Appointment of Combined Authority Returning Officer

The reports suggests an election in May can be run within the budget envelope already envisioned. With the vast majority of local authorities reporting that they will struggle to run an election this year - is the Combined Authority confident that it can run a fair and free election under Covid restrictions and within the budget envelope suggested?

Item 1.8 – Performance Report

The Combined Authority's flagship £100m Affordable Housing Programme which is now has a residual RAG status of RED. What plans does the Combined Authority have to address this?

Item 1.10 – Combined Authority Business Plan and Annual Report 2021-22

The Business Plan 2021/22 it states that 'You will see more active travel, more work towards 'doubling nature' and hammering carbon emissions down to zero.' Can you provide further information and in practical terms about what is meant in practical terms by 'hammering carbon emissions down to zero' especially in regard to the authority's construction and transport projects?

Item 2.1 Budget Monitor Update Report January 2021

a)The breakdown of the revenue position under the Delivery and Strategy section it notes the CAM Outline Business Case a budget of £1.425M – could you advise what stage the Outline Business Case is currently at and how much of the current budget has been spent? Could the detail around this be provided to the Overview & Scrutiny Committee?

b)The breakdown of the revenue position under the Delivery and Strategy section it notes the One CAM Innovation Company has £6.84m allocated with nearly £4M of that already spent. How will the remaining £3M be spent by the end of March?

Item 2.3 2021-22 Budget and Medium Term Financial Plan 2021-2025

Forecast expenditure on the CAM Outline Business Case £5M for 2021/22, and £6.5M in years 2022/23 and 2023/24. Will the Outline Business Case be concluded by the end of 2024?

Forecast expenditure on the CAM SPV outlined in Appendix 2c is £2M for 2021/22. What is the spend estimate on the SPV beyond 2021/22 and why is this not included in the forecast?

Item 2.4 Transport Levy 2021/22

Does the Transport Levy amount sufficiently reflect the enormity of work that has been done and will continue to be done by the Combined Authority in the future?

Item 3.1 CAM Update

Why has the CAM Update item been withdrawn?

Item 4.3 Greater Cambridge Partnership Consultations - Waterbeach to Cambridge and Eastern Access

What is the Combined Authority's position on an alternative public transport mode for travel between Waterbeach and Cambridge? This has previously formed part of the Authority's proposals for the CAM; is this still the case?

Item 6.2 University of Peterborough Phase 2 - Incorporation of PropCo2

The plans mention car park provision. What weight has been given to the environmental impact of the proposals in terms of land use and carbon emissions?

- 8.2 Responses to the questions asked at the CA Board meeting can be found at Appendix 2.

9. Combined Authority Forward Plan

- 9.1 The Committee received and noted the Combined Authority Forward Plan.

10. Lead Members Report

- 10.1 The Committee received and noted the Lead Members report.

11. Work Programme Report

- 11.1 The Committee received the report which asked the Committee to discuss and agree items that they would like to be added to the work programme for the Overview & Scrutiny Committee for the 2020/21 municipal year.
- 11.2 The Committee were informed that the Independent Commission on Climate Change item would need to be pushed back to March's meeting as the report would not be published in time for the committee's February meeting.
- 11.3 The Committee discussed the Bus Review Task and Finish Group item due to come to February's meeting and Agreed that the Chair for the Task and Finish Group should liaise with officers to discuss if there was sufficient new information to warrant a report coming to February's meeting.
- 11.4 The Committee were informed that an extra item on the Lead member Role for the Business Board would be brought to the February meeting.
- 11.5 The members requested that the University of Peterborough item come to February's meeting to help balance the heavy agenda in March.
- 11.6 The members discussed whether it was possible to meet in April during the purdah period and the Monitoring Officer advised that the committee could meet but would provide members with a note of advice on what items it would be appropriate to consider.

- 11.7 The Committee discussed that the CA Board meeting in March had been moved and requested that the March Committee meeting be moved to the 22nd March to allow scrutiny of the CA Board papers.
- 11.8 The Committee Agreed:
- i) That the Independent Commission on Climate Change item be taken at March's meeting
 - ii) That the Lead member Role for the Business Board item be taken at February's meeting
 - iii) Requested that the University of Peterborough item be taken at February's meeting
 - iv) That the March meeting be rescheduled to the 22nd March to align with the CA Board meeting.
 - v) The Monitoring Officer would provide members with a note of advice on what items it would be appropriate to consider at the April meeting during the purdah period.

12. Date of Next Meeting

- 12.1 The next meeting will be held on Monday, 22 February 2021 at 11.00 a.m. with a pre-meeting for Members at 10.00 a.m.

The meeting closed at 13:00pm

Appendix 1

Questions from O&S Members to Chair for Housing and Communities – 25th January 2021.

Received from	Question	Response
Cllr Dupre	<p>£45M withheld funding: at the meeting of the Housing & Communities Committee on 11 January, the Overview & Scrutiny Committee asked about the withholding by MHCLG of £45M of the £100M affordable housing fund, and was told that the Combined Authority had still not received a response.</p> <p>a) Has there been any update on this matter?</p> <p>b) What has been the reason for the withholding of this money and the delay in resolving the issue?</p> <p>c) What has been the impact of the uncertainty on delivery?</p> <p>d) What will be the impact on delivery if the £45M is not provided? It has been reported that the Combined Authority 'still expects all projects for which grant agreements are being held back to go ahead on their original timetables and without delays'—how will it achieve this?</p>	<p>Although we have been chasing for a response from MHCLG as part of their review process, we have still not heard about the answer, so this remains a risk.</p> <p>MHCLG advised that the longer process is due to Covid pressures. We believe that MHCLG wanted to see more progress on the programme delivery before approving the release of further funding.</p> <p>We continue to look at and assess the potential implications depending on how long we have to wait for a decision.</p> <p>Although we are looking for the funding to be released and therefore the full programme will be funded which will enable full delivery, we have been advised by MHCLG that while they are working hard to get a ministerial decision on the next steps for our housing programme they have not been able give us the quick decision and reassurance that we were seeking. They could not advise when the decision will come or what it will be in relation to the outstanding funding.</p> <p>If the £45m is not provided we will only have funding to deliver 55% of the originally intended programme.</p>
	<p>Programme end date: at the meeting of the Housing & Communities Committee on 11 January, the Overview & Scrutiny Committee asked about the uncertainty over the programme end date for the £100M affordable housing fund, and was told that confirmation of whether the end date was</p>	<p>Our opinion is that the closing date is and should be confirmed as 31st March 2022 as the affordable housing programme was always intended to be a 5 yr programme from approval of the business case in March 2017.</p>

	<p>March 2021 or March 2022 'remains a risk'. However, when the Mayor attended the meeting of the Overview & Scrutiny Committee on 14 December, it is minuted that 'in reference to the question on whether clarity had been received for the closing date for the £100M housing programme; the Mayor advised that the closing date was definitely 2022 and there had been an error made by civil servants in London; the issue should be rectified soon'.</p> <p>a) Has there been any update on this matter, a matter of weeks before what could be the end of the programme?</p> <p>b) If not, and if the end date was 'definitely 2022' on 14 December and any suggestion otherwise was 'an error made by civil servants in London', why is it still a risk a month later?</p>	<p>We have made representations to this effect to MHCLG officers this is held up as part of the same decision making process as the release of the outstanding funding.</p>
	<p>£100K homes: how many people are on the waiting list for a £100K home, and how many of them will get a £100K home in the next three years?</p>	<p>Just over 2,500 people have signed up to the £100K Homes register. £100K Homes are being completed in Fordham. 3 other development schemes under construction have some £100k homes secured. Subsequent £100K Home completions are likely to be in the second half of 2021 and more are being negotiated.</p>
	<p>Garden villages: where is the Mayor planning on building garden villages, and what process is he planning on using to do so?</p>	<p>Garden village locations will be dependant upon a variety of factors including the final CAM routes, availability of land and the likely prospect of securing all necessary consents.</p>

Combined Authority Board 27 January 2021: Questions from the Overview and Scrutiny Committee

Item 1.7 – Appointment of Combined Authority Returning Officer

Q: The reports suggests an election in May can be run within the budget envelope already envisioned. With the vast majority of local authorities reporting that they will struggle to run an election this year - is the Combined Authority confident that it can run a fair and free election under Covid restrictions and within the budget envelope suggested?

A: Estimates of election costs have been received from constituent councils and are being checked by officers. Whilst increased costs are expected due to COVID-19, there are savings to be made from some common costs being shared across a number of other elections taking place at the same time as the Mayoral election. We are currently expecting the overall costs of the mayoral election to be affordable from the election reserve we have built up over the past four years.

Item 1.8 – Performance Report

Q: The Combined Authority's flagship £100m Affordable Housing Programme now has a residual RAG status of RED. What plans does the Combined Authority have to address this?

A: We remain confident that we will receive the finance necessary, but in the meantime we are preparing an action plan in the possible event of an unsatisfactory outcome that will be discussed with Leaders, the Housing and Communities Committee and the Board.

Item 1.10 – Combined Authority Business Plan and Annual Report 2021-22

Q: The Business Plan 2021/22 states that 'You will see more active travel, more work towards 'doubling nature' and hammering carbon emissions down to zero.' Can you provide further information and in practical terms about what is meant in practical terms by 'hammering carbon emissions down to zero' especially in regard to the authority's construction and transport projects?

A: The Combined Authority is committed to the objective of reducing carbon emissions to net zero by 2050 and this has been reflected in existing policies such as the Local Transport Plan. The Authority has established the Cambridgeshire and Peterborough Independent Climate Change Commission, chaired by Baroness Brown, and the Commission will publish its report soon. The Combined Authority Board will discuss the Commission's recommendations and their implications for the Authority's actions and policies, and will set out its response following publication.

The reason we asked Baroness Brown to lead the Commission in this work was because the Combined Authority does have significant construction and transport projects in Cambridgeshire and Peterborough. We have an economy that is demanding housing delivery, demonstrated by the cost of housing, particularly in the south of the county. We have a burgeoning economy in Peterborough which is showing consistent growth and we want to make sure that any policy we put forward for growth is sustainable given the rural nature of our county. Projects such as CAM Metro are entirely designed to bring forward sustainable and ecologically sound growth in Cambridgeshire and Peterborough and we are doing everything we can now to make appropriate decisions now to hit those targets.

Item 2.1 Budget Monitor Update Report January 2021

Q: The breakdown of the revenue position under the Delivery and Strategy section # notes the CAM Outline Business Case budget of £1.425M – could you advise what stage the Outline Business Case is currently at and how much of the current budget has been spent? Could the detail around this be provided to the Overview & Scrutiny Committee?

A: This budget line reflects costs associated with the City Tunnel Section of the network. There is no further expenditure expected against this budget line in 2020/21. Over the summer of 2020, during the technical work to support the City Tunnel Section OBC, the segmented approach to delivering the CAM was challenged. Work was initiated to reassess the programme approach. Work is continuing to develop a single programme approach for a single network, referred to as 'One CAM'. Details of the emerging expenditure associated with the new approach was provided to this Board in the CAM update reports in August and September 2020.

Q: The breakdown of the revenue position under the Delivery and Strategy section # notes the One CAM Innovation Company has £6.84m allocated with nearly £4M of that already spent. How will the remaining £3M be spent by the end of March?

A: The One CAM company has £1.9M allocated against it for this financial year as an equity investment. That is currently funding the recruitment costs and the non-executive director allowances. The remaining funding is held by the CPCA to support a number of workstreams as set out in the CPCA Board decisions of August and September last year. As in previous years, officers will bring a paper at year end providing an analysis of all underspends and (where appropriate) will recommend the Board to approve the carry forward of any unspent balances to fund activities that may extend into the new financial year.

Item 2.3 2021-22 Budget and Medium Term Financial Plan 2021-2025

Q: Forecast expenditure on the CAM Outline Business Case £5M for 2021/22, and £6.5M in years 2022/23 and 2023/24. Will the Outline Business Case be concluded by the end of 2024?

A: The Medium Term Financial Plan (MTFP) provides for funding until 2023/24. Work is ongoing to establish a timetable under the One CAM approach, which will be reported to the Board once it is finalised with the DfT and other Government departments.

Q: Forecast expenditure on the CAM SPV outlined in Appendix 2c is £2M for 2021/22. What is the spend estimate on the SPV beyond 2021/22 and why is this not included in the forecast?

A: Similarly to the previous answer, work will continue over the next year to confirm the expected on-going costs of One CAM and appropriate funding arrangements to support those costs. This will be for agreement between the CPCA Board and One CAM Limited as to who holds responsibility for the budget and future funding of the project.

Item 2.4 Transport Levy 2021/22

Q: Does the Transport Levy amount sufficiently reflect the enormity of work that has been done and will continue to be done by the Combined Authority in the future?

A: The paper before the Board explains in the tables at paragraphs 2.4 and 2.5 the cost of the functions that the Levy may by law fund, and the functions the proposed levy will fund. If the Overview and Scrutiny Committee can analyse those it would be very helpful.

Item 3.1 CAM Update

Q: Why has the CAM Update item been withdrawn?

A: There are no decisions or substantive updates for the Board for this meeting. A full report will be brought to the next meeting of the Combined Authority Board, in March.

Item 4.3 Greater Cambridge Partnership Consultations - Waterbeach to Cambridge and Eastern Access

Q: What is the Combined Authority's position on an alternative public transport mode for travel between Waterbeach and Cambridge? This has previously formed part of the Authority's proposals for the CAM; is this still the case?

A: The proposed Combined Authority position on the issues raised in the GCP's consultation on the Waterbeach to Cambridge scheme is set out in the papers before the Board. That project forms part over the overall CAM Network.

In addition to the development of the CAM scheme, and following the representations made both by the Mayor and by the Combined Authority, Network Rail has completed upgrade works to extend platforms at Waterbeach and Littleport. As a result, the infrastructure between Cambridge and King's Lynn can now support eight-carriage train formations calling at all intermediate stations. This is a significant boost to space and seats on train services. With the introduction of the December timetable, this has meant that following the completion of the work, there are now half-hourly services at Waterbeach and that will be a significant improvement for passengers using the station.

The GCP's current plans, which the Mayor has asked them to look at, are to take a busway from Cambridge North Station – which is just over a mile from Waterbeach - around Waterbeach and into Waterbeach Station. The question is whether that is the best way to spend the money at this moment in time or would the money be better spent on upgrading the railway stations that are there. Also, with consideration of the new town which is being built at Waterbeach Barracks, would the route for the potential CAM Metro, where the busway will eventually become the CAM Metro, be better if it went in a corridor alongside the A10. These are just suggestions for the GCP to consider.

Item 6.2 University of Peterborough Phase 2 - Incorporation of PropCo2

Q: The plans mention car park provision. What weight has been given to the environmental impact of the proposals in terms of land use and carbon emissions?

A: The requirement for a car park was a stipulation made by the planners at Peterborough City Council and includes 178 spaces to accommodate:

- Up to 250 tenants in the new research building*
- The replacement 36 spaces allocated for the teaching building, lost as a result of the research building being placed over the land allocated to them; and*

- *An allowance for additional spaces to allow the currently approved on-street parking for the teaching building, to move into an off street car park.*

Consideration will be given to reducing the number of spaces so as to limit the use of car transport and the feasibility of electric vehicle charging points is being considered.

In regard to the environmental impact on the land in use, we have developed a landscape solution that minimises the take up of the public space and attempts to provide a net increase in green space, in comparison with the current land use.

Report added to the agenda after publication

Terms of Reference – Transport and Infrastructure Committee

Q: Could the Board provide some clarity around the decision making structure that will result from the proposals set out to change the remit of Transport and Infrastructure committee?

A: This question appears to relate to the item “Amendment to Terms of Reference: Transport and Infrastructure Committee” rather than Item 1.6, which is a simple change to the County Council representation on the Transport & Infrastructure Committee.

The effect of the proposed amendment to the terms of reference of the Transport and Infrastructure Committee would be to provide a formal mechanism for the Transport and Infrastructure Committee, on behalf of the CPCA as Local Transport Authority, to support the Mayor in his role as a non-voting member of the Greater Cambridge Partnership Executive Board. This would in turn contribute to the decision making of the Greater Cambridge Partnership Executive Board on matters relating to the Cambridgeshire Autonomous Metro scheme. The mechanism would be for the Committee to provide the Mayor with representations on CAM matters being considered by the GCP. Final decision making on GCP CAM projects would remain with the GCP Executive Board, subject to any public inquiry process necessary to secure the necessary consents for an individual scheme.

The intention is to ensure that the Transport and Infrastructure Committee is fully briefed on pending GCP CAM decision making and can support the Mayor by formulating representations to the GCP, on behalf of the CPCA as Local Transport Authority.

The decision making structure would be:

- *The GCP would publish its agendas for Joint Assembly and Executive Board meetings in the normal way.*

- *Any reports relating the CAM scheme would be brought to a meeting of the Transport and Infrastructure Committee. The relevant GCP officers would be invited to present the reports and respond to any queries from the Committee.*
- *The Committee would formulate any representations on those reports and they would be shared with the GCP by the Mayor.*
- *The GCP Executive Board would then have those representations available to it when it made its decisions on CAM matters*

This is all about trying to get a proper process in place around joint working between the Combined Authority and the GCP.



Agenda Item No: 5

Report title: Delivery & Strategy Directorate Update Report

To: Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee

Meeting Date: 22 February 2021

Public report:

Lead Member: Mayor James Palmer

From: Paul Raynes
Director of Delivery & Strategy

Key decision: No

Forward Plan ref:

Recommendations: The Overview and Scrutiny Committee is recommended to:

a) Note the contents of the update.

NA

1. Purpose

- 1.1 To brief the Overview and Scrutiny Committee on the Delivery and Strategy Directorate's work programme.

2. Background

- 2.1 The Delivery and Strategy Directorate of the Combined Authority supports the Authority's strategic aims of doubling the size of the economy over 25 years, levelling-up the performance of Cambridgeshire and Peterborough's left-behind communities, and tackling climate change. Its main functions are:

- delivering the Combined Authority's role as statutory Transport Authority;
- delivering the Combined Authority's role in strategic planning under the Devolution Deal;

- supporting the Combined Authority's work on Climate Change and other environmental issues;
- providing the Programme Management Office function which supports the Combined Authority's corporate ability to manage its performance and deliver effectively; and,
- supporting business planning and strategy development and commissioning data and evidence.

- 2.2 The directorate currently employs 14 staff, including a part-time secondee from the Environment Agency.
- 2.3 The vast majority of the directorate's work is delivered in partnership. Delivery partners whom we commission to carry out projects include the Authority's member councils, the Highways Agency and Network Rail, private bus companies, and other contractors. The directorate also manages the Combined Authority's relationship with independent Commissions on Public Service Reform and Climate Change.
- 2.4 From 1 April, the Combined Authority will cease the delegation of its public transport functions to Peterborough City Council and Cambridgeshire County Council. The staff and budgets associated with this work will transfer into the Combined Authority from that date.
- 2.5 The MTFP budget for Delivery and Strategy is attached at Appendix A and is summarised in table 1 below.

£ ,000	2020-21	2021-22	2022-23	2023-24
Revenue	25,508	14,806	14,320	14,386
Capital	78,474	70,509	58,710	38,780

- 2.6 The work of the directorate is driven by the Combined Authority's strategic objectives as set out in the Devolution Deal, evidenced by the Cambridgeshire and Peterborough Independent Economic Review, and restated in the Growth Ambition Statement. The Combined Authority subsequently adopted a Local Transport Plan, Non-statutory Spatial Framework (Phase 1), and Local Industrial Strategy. Combined Authority projects are prioritised in order to deliver the outcomes and policies set by that strategic policy framework. Key objectives which shape the directorate's work include:
- doubling the size of the economy over 25 years
 - improving connectivity so residents in all communities have access to a good home within reasonable travelling time of a good job
 - tackling climate change
 - reducing congestion
 - improving the availability and take-up of public transport
 - ensuring new homes are supported with infrastructure investment in advance of development.
- 2.7 The Combined Authority's Annual Report and Business Plan, adopted by the Board in January, reports against milestones for key projects and sets milestones for delivery in the coming year. Business Plan commitments on key projects to be delivered by the Delivery and Strategy directorate are set out in the following sections, together with a number of

other significant programme highlights. At the time of preparing this paper, seven transport projects are in a construction phase.

Delivery and Strategy Business Plan: Transport key projects

A10 Milton-Ely

- 2.8 This year: The 20-21 business plan committed us to hold a public engagement exercise on options for the dualling of the A10 between the Milton Interchange and Ely, and to complete the Strategic Outline Business Case. We met both those milestones by July. Public engagement demonstrated very strong support for an intervention along this route. Short-listed options and the Business Case have now been submitted to the Department for Transport (DfT) and discussions with officials and Ministers are ongoing.
- 2.9 Next year: The 2021 MTFP makes provision for a local contribution to developing an Outline Business Case, and the Combined Authority will focus on discussions with DfT about a national contribution to progressing this scheme through to completion of the Outline Business Case. This phase will identify a single preferred upgrade option for progression to planning consents.

A141 Huntingdon

- 2.10 This year: The previous key project studying a Third River Crossing at Huntingdon was merged with the wider Huntingdon capacity study in order to take a strategic view of the area and compare the merits of options. The merged study recommended that work be taken forward on the A141 north of Huntingdon and at St Ives. Two SOBC-stage projects were agreed as the next step. The A141 SOBC commenced in late 2020.
- 2.11 Next year: The next phase of improving the A141, the Strategic Outline Business Case, will identify options for tackling current and future congestion whilst stimulating housing and economic growth in the Huntingdon area. During 2021/22, the Combined Authority, with support from Cambridgeshire County Council and the appointed technical supplier, will complete a public engagement exercise to help identify route options, complete the Strategic Outline Business Case and submit this to central government in support of progression to the next phase, the Outline Business Case.

A47 Peterborough-Wisbech

- 2.12 This year: The Combined Authority aimed to take the business case for dualling the A47 between Peterborough and Wisbech to a stage where it could be considered for construction within the Highways England Roads Investment Strategy Period 3 (RIS3) programme. The Combined Authority successfully completed the options stage and Project Control Framework 0 in collaboration with Highways England. The Mayor and officers have continued to engage with the DfT and Highways England, to progress the scheme into future stages of development. Following engagement between the Mayor and Ministers, Highways England agreed in January 2021 to take forward a review of the business case, for inclusion in their future development programme.
- 2.13 Next year: Highways England will undertake renewed work on A47 dualling between Peterborough and Wisbech, with the Combined Authority – in an unusual partnership

arrangement - as co-sponsor. The review of existing Project Control Framework Stage 0 documentation produced by the Combined Authority with Highways England will focus on aligning approaches to the flood mitigation and cost estimating. This work will enable Highways England to include the project in their portfolio of development schemes.

Bus reform

- 2.14 This year: The Bus Reform Task Force aimed to develop business cases for a range of options for procuring bus services which would have been subject to public consultation and independent audit during the summer and autumn of 2020, allowing the Mayor to take a decision on the future model early this year. The Bus Reform Outline Business Case was developed as planned, but due to the impact of COVID-19 on bus patronage, the independent audit and consultation work has been held back, pending the publication of a new National Bus Strategy by central government. New trial schemes have commenced to improve bus services: this has included new routes to provide the largest expansion of the network in recent years and a new Demand Responsive Transport Service from spring 2021.
- 2.15 Next year: Combined Authority officers will pursue strategic options for a better bus network including enhanced/quality partnerships or franchising, to support integrated public transport across the Combined Authority area.
- 2.16 We will deliver a trial of Demand Responsive Transport for six months in West Huntingdonshire to establish a potential new way of delivering a dynamic public transport provision in addition to traditional bus services. We will also deliver a new orbital bus service trial in Peterborough and trial a new bus service delivering enhanced connectivity for Fenland. We will also improve the gathering of data associated with public transport services to enable efficient, effective and targeted provision.
- 2.17 During 2021/22 the Combined Authority will begin directly contracting for supported bus services and will develop strategies to support better public transport integration with new housing developments. The Combined Authority will pursue the agenda for reform of the way buses are commissioned alongside supporting the bus industry's recovery from the COVID-19 crisis.

Cambridge South Station

- 2.18 This year: The Combined Authority committed to continue collaboration with funding partners to influence Network Rail and the Department for Transport to develop a station solution serving the Cambridge Biomedical Campus on accelerated timescales, against the originally planned date. The government announced in last year's Budget Statement that the project would be fully funded and delivered by 2025, subject to planning consents.
- 2.19 Next year: During 2021/22, the Combined Authority will continue to engage with Network Rail and the DfT in the development of a new railway station adjacent to the Cambridge Biomedical Campus.
- 2.20 The Combined Authority will continue to influence the integrated delivery of this station as a travel hub serving the Biomedical Campus and connecting it to the northern parts of the area. In early 2021, there will be further public consultation by Network Rail, where

Combined Authority officers will play a role in influencing connectivity to bus provision, the CAM and active travel measures including walking, cycling and micro-mobility modes like e-scooters and e-bikes.

Fenland station improvements

- 2.21 This year: A programme of improvement works at March, Manea and Whittlesea train stations was planned, including new car parks at all locations. The lighting, cycle parking and shelter improvements have been delivered at March station. The new car parks at Manea and Whittlesea are due to appoint contractors in February 2021 with works to start shortly thereafter.
- 2.22 Next year: During 2021/22, the Combined Authority, working in partnership with Fenland Council, will complete the construction of the March station building renovation and car park improvements; Manea station improvements will be completed with a new car park, and Whittlesea station car park detailed design will be completed for progressing into construction.

King's Dyke

- 2.23 This year: The King's Dyke Level Crossing project aims to create a new road crossing over the existing King's Dyke railway line. The Authority aimed to ensure that a new supplier was appointed by June 2020 so that work could commence shortly after. A supplier was appointed by Cambridgeshire County Council, following a tender process. Construction began in June 2020 and has continued to progress in line with the project plan.
- 2.24 Next year: Combined Authority officers will continue to engage positively with the County Council King's Dyke project delivery team and its contractor. Construction will continue at pace throughout 2021/22, with emphasis on accelerating project completion.

Soham station

- 2.25 This year: Following the Combined Authority assuming direct responsibility for the new Soham railway station, we committed to continue to develop GRIP 4 stage with Network Rail and start development of traffic management options on the local road network, with the intention of starting advance works in September 2020. This target was met and the programme now anticipates an accelerated construction programme which should deliver six months earlier than originally planned.
- 2.26 Next year: The new Soham station will open to the public in December 2021, six months ahead of the original expected opening date of May 2022. The Combined Authority will continue to work with partners to ensure this completion date is achieved. The long-awaited reconnection of Soham to the mainline railway will benefit the community and support sustainable growth locally.

Wisbech Rail

- 2.27 This year: The Wisbech Rail project aimed during 2020-21 to complete the GRIP 3 hybrid study and seek funding support to develop a GRIP 4-8 development and delivery solution.

The Wisbech Rail GRIP 3b and Business Case were completed in July 2020. The outcomes of the study were presented to Network Rail, Office of Rail and Road and the Restoring Your Railway Funding team at the DfT. The Combined Authority continues to engage with DfT and Network Rail at Ministerial and officer level on next steps.

- 2.28 Next year: During 2021/22, the Combined Authority will continue to engage with central government and Network Rail to develop the business case. Within this stage, officers will consult with businesses about the freight potential of the line, review the level crossing strategy and look to identify cost savings to maximise the significant opportunity for economic growth and the delivery of new housing.

Delivery and Strategy Business Plan: Non-key transport projects

- 2.29 This year: The Delivery and Strategy directorate has also funded and worked during 2020-21 on transport projects including the **March Area Transport Study**, the **Wisbech Access** junction improvements, the introduction of pilot schemes for **e-bikes and e-scooters**, highway improvements on the **A1260 junction 15, A1260 junction 32-3, A605 Stanground, A16 Norwood, A505, A141, Fengate Access, Lancaster Way, Peterborough University Access**, and **Coldhams Lane roundabout**, and, in rail, on the strategically important **Ely Area Capacity Improvements** project.

- 2.30 Next year: In 2021-22, the directorate will continue to develop the **March Area Transport Study**, the **Wisbech Access** junction improvements, highway improvements on the **A1260 junction 15, A1260 junction 32-3, A605 Stanground, A16 Norwood, A505, A141, Fengate Access, Lancaster Way, and Peterborough University Access**, and, in rail, on the strategically important **Ely Area Capacity Improvements** project. Provision has been made in the MTFP, subject to Board approval, for new projects as follows:

- **A142 Chatteris to Snailwell - study (into and out of the Fens):**

Fits in with the CPIER, Local Transport Plan and Housing, LIS, and Climate Change Agendas. The project also incorporates active travel measures.

- **Harston Capacity Study - Study (connectivity in the Harston area):**

Fits in with the CPIER, Local Transport Plan and Housing, LIS, and Climate Change Agendas.

- **Segregated Cycling Holme to Sawtry - Study (segregated cycle and pedestrian route between Holme and Sawtry):**

Active travel measures with segregated routes for cycling and walking are an LTP priority to encourage modal shift and healthier travel to school and work.

- **Snailwell Loop - Study (rail connectivity between Ely and Newmarket):**

Promotes modal shift into sustainable transport supports both local, regional, and national agendas.

- **St Ives - SOBC in St Ives:**

Following the Cambridgeshire County Council led feasibility study in St Ives, the Combined Authority approved funding for the development of a strategic outline business case.

2.31 These new projects will be formally incepted over the coming weeks.

Delivery and Strategy Business Plan: Strategic Planning, Climate Change and Environment

2.32 In 2020-21, the directorate has led Combined Authority engagement with the **Oxford to Cambridge Arc**, as part of its workstream on strategic planning. Other planning and environment activity has included establishing and supporting the **Independent Commission on Climate Change**, which is due to report shortly; supporting the **Land Commission** and the **One Public Estate** programme; and working with the Environment Agency and other partners on water infrastructure issues.

2.33 The directorate commissions the **Digital Infrastructure** programme through Connecting Cambridgeshire, providing support to businesses and communities to improve broadband and mobile access, free market town wi-fi, and an innovative scheme to help businesses affected by Covid develop an alternative digital offering.

2.34 Work in all these areas will continue in 2021-22. In particular, work within the OxCam Arc is expected to intensify as the government presses ahead with its plans for an nationally-led Arc spatial strategy and public consultation takes place on route selection for the Bedford to Cambridge section of East West Rail.

Delivery and Strategy Business Plan: PMO and project governance

2.35 The Programme Management Office ensures day-to-day compliance with the Authority's approach to project management and performance monitoring, and supports project managers across the Combined Authority in delivering up-to-date reporting and compliant project governance. The team has refreshed the Authority's guide to project management during the year, has prepared the annual business plans and half-year updates, and has provided performance reporting to senior management, Committees and the Board.

Issues and challenges

Covid-19

2.36 The Covid crisis has presented the transport system with a number of challenges. In particular, it has driven down ridership on public transport to levels where large amounts of public subsidy are necessary to maintain a network; and it has increased the likelihood that travellers will make single passenger car journeys. Both these trends seriously challenge LTP policy aims; and both are likely to last beyond the end of the main pandemic episode. As noted above, it has been necessary to pause the publication of the business case for reforming bus funding. Working with the County Council and Peterborough City Council, the Combined Authority has also driven short-term measures to encourage active travel and provide micromobility solutions, with an aim of mitigating an anticipated increase in congestion as lockdown ends and normal patterns of travel return with a higher car modal share. With the pandemic and the measures to manage it still a developing situation, it is too early to evaluate the impact of work done to date.

2.37 The Combined Authority convened a Transport Recovery Group at senior officer level, which tracks near real-time data on travel behaviour, monitors decisions made by public transport providers, and oversees the delivery of a programme of active travel measures.

The group has met weekly since June 2020 and reports into the Local Resilience Forum's structures.

CPICC report

- 2.38 The Cambridgeshire and Peterborough Independent Commission on Climate Change was established at the Mayor's initiative in 2020 and will report very soon. Its remit is to provide recommendations which reflect a locally-tailored understanding of the challenges and opportunities presented by climate change and the national policy objective, which the Combined Authority has endorsed, of reducing net CO₂ emissions to zero by 2050. It is not unlikely that the Commission's recommendations will have implications for strategic planning, infrastructure, and transport. The Delivery and Strategy directorate will support the members of the Combined Authority in developing a response to the recommendations and implementing it.

OxCam Arc

- 2.39 The government is making progress with its plan, announced in the 2020 Spring Budget, to develop a spatial strategy for the Oxford to Cambridge Arc. The strategy will be developed by central government. Officials say they want to do that in collaboration with subregional and local partners. The East West Rail company, which is an arms' length body of the DfT, is also due to launch a consultation on route options for the Bedford to Cambridge section later this year. The Combined Authority is the designated "growth board" for the purposes of the government's OxCam Arc work. Combined Authority officers will work over the coming months, in partnership with senior officers from member councils, to engage with the government's developing approach to the Arc.

3. Financial Implications

- 3.1 None: this is a briefing paper.

4. Legal Implications

- 4.1 None: this is a briefing paper.

5. Other Significant Implications

- 5.1 None not set out above.

6. Appendices

- 6.1 Appendix 1 – extract from the MTFS

7. Background Papers

7.1 None.

Appendix 1d – Delivery and Strategy Revenue Budget

Item 5

Report Section		2021/22	2022/23	2023/24	2024/25
Reference		£000's	£000's	£000's	£000's
	Delivery & Strategy				
8.2	A142 Chatteris to Snailwell				
	Approved Project Costs	-	-	-	-
	Subject to Approval	150	-	-	-
8.3	Climate Change				
	Approved Project Costs	-	-	-	-
	Subject to Approval	100	100	100	100
8.4	Development of Key Route Network				
	Approved Project Costs	-	-	-	-
	Subject to Approval	150	-	-	-
8.5	Harston Capacity Study				
	Approved Project Costs	-	-	-	-
	Subject to Approval	150	-	-	-
8.6	Local Transport Plan				
	Approved Project Costs	-	-	-	-
	Subject to Approval	200	100	-	-
8.7	Monitoring and Evaluation Framework				
	Approved Project Costs	150	34	-	-
	Subject to Approval	-	36	70	-
8.8	Non-Statutory Spatial Framework (Phase 2)				
	Approved Project Costs	-	-	-	-
	Subject to Approval	100	100	-	-
8.9	Sawston Station Contribution				
	Approved Project Costs	-	-	-	-
	Subject to Approval	16	-	-	-
8.10	Segregated Cycling Holme to Sawtry				
	Approved Project Costs	-	-	-	-
	Subject to Approval	100	-	-	-
8.11	Transport CPCA Bus Operation				
	Approved Project Costs	13,040	13,300	13,566	13,838
	Subject to Approval	-	-	-	-
8.12	Transport Response Fund				
	Approved Project Costs	-	-	-	-
	Subject to Approval	650	650	650	650
	Total Delivery & Strategy Approved Projects	13,190	13,334	13,566	13,838
	Total Delivery & Strategy Projects Subject to Approval	1,616	986	820	750
	Total Delivery & Strategy Revenue Expenditure	14,806	14,320	14,386	14,588

Appendix 2c – Delivery and Strategy Capital Programme

Report Section Referenc		2021/22 £,000	2022/23 £,000	2023/24 £,000	2024/5 £,000
14.1	A10 Dualling OBC				
	Approved Project Costs	1,500	-	-	
	Subject to Approval	-	-	-	
14.2	A16 Norwood Dualling				
	Approved Project Costs	630	-	-	
	Subject to Approval	420	12,000	-	
14.3	A141 OBC & FBC				
	Approved Project Costs	-	-	-	
	Subject to Approval	-	650	1,300	2,300
14.4	A1260 Nene Parkway Junction 15				
	Approved Project Costs	-	-	-	
	Subject to Approval	5,000	-	-	
14.5	A1260 Nene Parkway Junction 32-3				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,000	1,500	-	
14.6	CAM SPV Running Costs				
	Approved Project Costs	-	-	-	
	Subject to Approval	2,000	-	-	
14.7	CAM Business Case Development				
	Approved Project Costs	-	-	-	-
	Subject to Approval	5,000	6,500	6,500	-
14.8	Coldhams Lane roundabout improvements				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,500	-	-	-
14.9	Digital Connectivity Infrastructure Programme				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,868	1,500	1,500	1,500
14.10	Fengate Access Studies Phase 1				
	Approved Project Costs	-	-	-	-
	Subject to Approval	600	4,200	-	-
14.11	Fengate Access Studies Phase 2 (University Access)				
	Approved Project Costs	-	-	-	-
	Subject to Approval	700	1,280	-	-
14.12	Highways Maintenance (with PCC and CCC)				
	Approved Project Costs	23,080	23,080	23,080	23,080
	Subject to Approval				
14.13	King's Dyke				
	Approved Project Costs	9,087	-	-	
	Subject to Approval	-	-	-	

Report Section Referenc		2021/22 £,000	2022/23 £,000	2023/24 £,000	2024/5 £,000
14.14	March Area Transport Strategy				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,500	-	-	-
14.15	Regeneration of Fenland Railway Stations				
	Approved Project Costs	1,200	-	-	
	Subject to Approval	674	-	-	
14.16	Snailwell Loop				-
	Approved Project Costs	-	-	-	-
	Subject to Approval	500	-	-	-
14.17	Soham Station				
	Approved Project Costs	8,000	4,000	-	
	Subject to Approval	-	-	-	
14.18	St. Ives (SOBC, OBC & FBC)				
	Approved Project Costs	-	-	-	
	Subject to Approval	500	1,000	1,400	1,500
14.19	Transport Modelling				-
	Approved Project Costs	-	-	-	-
	Subject to Approval	750	-	-	-
14.20	Wisbech Access Strategy				
	Approved Project Costs	-	-	-	-
	Subject to Approval	3,000	-	-	-
14.21	Wisbech Rail				
	Approved Project Costs	-	-	-	
	Subject to Approval	2,000	3,000	5,000	
	Total Delivery and Strategy Approved Capital Projects	43,497	27,080	23,080	23,080
	Total Delivery and Strategy Projects Subject to Approval	27,012	31,630	15,700	5,300
	Total Delivery and Strategy Capital Projects	70,509	58,710	38,780	28,380



Agenda Item No: 6

Report title: GROWTH HUB EU EXIT SUPPORT PROGRAMME UPDATE

To: Overview & Scrutiny Committee

Meeting Date: 22 February 2021

Public report: Yes

From: John T Hill
Director of Business and Skills, Combined Authority

Recommendations: The Overview & Scrutiny Committee is recommended to:

- a) Note the update on The Combined Authority's ongoing EU Exit support; and
- b) Note the programme of future EU Exit activities to support businesses across the Cambridgeshire and Peterborough Local Authority Area

1. Purpose

- 1.1 This report updates the Committee on work that has been undertaken over the past 12 months, plus ongoing and future work, to support business leaders to prepare for and adapt to changes resulting from the UK's departure from, and more recently, the new Trade Deal with the European Union. The report details work carried out during the EU Transition Period and since Britain formally left the EU this year. The report demonstrates how the Combined Authority's Growth Hub has proactively offered support to businesses within our region and utilised funding from the Department for Business, Energy & Industrial Strategy (BEIS).

2. Background

- 2.1 Following Britain's departure from the European Union on 31st January 2020, the UK formally entered the EU Transition period. To provide support to small and medium sized businesses throughout the transition period, and help businesses prepare for the end of this period, the Growth Hub received £120,000 from the Department for Business, Energy and

Industrial Strategy (BEIS) to cover activity between January 2020 and June 2020. The BEIS funding was subject to strict success criteria, which stipulated our EU Transition programme must include workshops, webinars and bespoke fully funded 1-2-1 sessions with business consultants for business leaders.

- 2.2 The Combined Authority tendered for a partner to deliver our support programme and V4 Consultants were awarded contract. Following update guidance from BEIS the programme being delivered by V4 was extended until October 31st. After this point the Combined Authority launched a social media awareness campaign and an online self-help micro-site for business leaders to ensure a support offering was maintained following the end of the initial contract.
- 2.3 In January 2021, following the end of the transition period, the Combined Authority was awarded a further £110,000 funding from BEIS to proactively deliver specialist advice on importing and exporting goods from the EU and establish a dedicated EU support headline. The Cambridgeshire Chambers of Commerce were contracted to deliver this service until March 31st 2021.

3. Programme Delivery

- 3.1 **January 2020 – October 2020.** V4's programme went live in January with initial demand strong, during January and February 2020. In March 2020, we adapted our programme to reflect the emerging COVID-19 Pandemic, all workshops and 1-2-1 sessions became virtual sessions, at this point we did see demand drop and worked with V4 to offer joint COVID-19 and EU Exit support sessions to business leaders to maintain interest during the pandemic. We worked closely with other local authorities, member-organisations such as the NFU and FSB to raise awareness of these sessions. Five virtual webinars were held with over 125 businesses taking part in the sessions and over 205 more viewing the recordings of the sessions online. BEIS required us to deliver an EU Settlement Scheme workshop which talked employers through the steps their employees needed to take to remain in the UK. Despite only 45 people attending the initial session the webinar has since been viewed over 300 times on our YouTube channel. V4's consultants held 217 1-2-1 sessions through the duration of their contract, contact details for attendees have been stored by the CPCA and retargeted for other BEIS programmes such as Peer Networking.
- 3.2 **October 2020 – December 2020.** In October, the Growth Hub employed two fixed term Customer Service Assistants to answer incoming enquiries via email and telephone. This allowed the Growth Hub's two Business Advisors to concentrate on their core role of in-depth advice to firms, without compromising on the level of service offered to clients. After V4's contract ended the Growth Hub invested in a self-help resource, accessible via their website, where the end user could view and consume a range of EU Support content, including videos, checklists and infographics, at a time and pace that suited them. We promoted this digital knowledge hub via a paid for targeted social media campaign which increased traffic on the Growth Hub site by over 36% in October and 27% in November compared to September.
- 3.3 **January 2021 – March 2021.** In December BEIS provided The Growth Hub with £110,000 to deliver detailed specialist advice to those businesses regularly importing and exporting good from the EU plus launching a dedicated EU helpline and inbox for inbound requests. BEIS suggested Growth Hubs partner with their local Chamber of Commerce to deliver this

service and after speaking with our Chamber, and researching alternatives, we awarded them a contract for this service. Today we are running both our incoming call helpline offering business leaders instant light touch help while proactively reaching out to targeted businesses who are importing or exporting goods. This service launched on January 4th 2021 and will run until 31st March 2021 we have set a target of 3,000 targeted engagements with businesses.

4. FUTURE ACTIVITY

- 4.1 **JOINT MARKETING.** The Growth Hub will be working with the District Councils and Business Organisations on the Combined Authority's Economic Recovery Sub Group to proposition businesses that are known to export goods to or import goods from the EU. Throughout February and March we will be using insight gained from partners to proactively target businesses who are most likely to benefit from our support service.
- 4.2 **VIRTUAL EVENTS.** In late February we have planned a virtual Q&A session in partnership with St Johns Innovate and Innovate UK, we will be working with our delivery partner and partner organisations to promote this event which will give business leaders a chance to ask our specialist advisers their specific questions. In March we are planning to do an event which allows business leaders to share their own experiences since Britain left the European Union. This will give business leaders a chance to come together and talk about how they overcame challenges, the changes they needed to make and the support they were able to access. If there is demand we will run these sessions based on sector to offer maximum value for attendees.
- 4.3 **HELPLINE AWARENESS CAMPAIGN.** Jointly with the Chamber of Commerce we continue to promote our helpline to all businesses across the region and are running a social media campaign to raise awareness of this helpline through February and March. This campaign will run predominately on LinkedIn and targeted to ensure relevant leads are generated.
- 4.4 **CASE STUDIES.** Working with businesses we have supported to date; we will be creating a series of case studies to show how support from the Growth Hub can help businesses adapt and stay in control of changes they need to make. We have reached out to businesses who we have previously engaged with, and are working on producing case studies that can be used to promote our services and demonstrate to BEIS how their funding has been used to support businesses across Cambridgeshire and Peterborough.

5. Financial Implications

- 5.1 There are no anticipated financial implications associated with this review.

6. Legal Implications

- 6.1 There are no significant legal implications arising from the recommendation.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No:7

Report title: Bus Review – Task and Finish Group Update

To: Overview and Scrutiny Committee

Meeting Date: 22 February 2021

Public report: Public Report

From: Cllr Anne Hay
Chair of the Bus Review Task and Finish Group

Recommendations: The Overview and Scrutiny Committee is recommended to:

a) Note the update from the Bus Review Task and Finish Group

1. Purpose

- 1.1 To provide an update from the Task and Finish group on the work currently being undertaken in regard to the Bus review.

2. Background

- 2.1 The Working Group was set up by the Overview & Scrutiny committee early last year to understand and assist the Combined Authority in developing a Public Transport strategy to serve the needs of the residents of Cambridgeshire and Peterborough.
- 2.2 At the time the Working Group was formed it had been hoped that the Combined Authority would have been in a position to present a report to Overview & Scrutiny in January 2021. However due to the ongoing Covid restrictions which started with the lockdown in March of last year, which has resulted in greatly reduced usage of bus services throughout the Authority area, work on defining, developing and assessing the Public Transport Strategy has been slower than had been hoped.
- 2.3 The Working Group have asked the Officer of CPCA Oliver Howarth if once restrictions are lifted and there is clear progress on moving the Transport Strategy forward we could meet to be updated.
- 2.4 The Bus Task and Finish Group will provide a report within the Committee's Annual Report, at the first meeting of the Committee following the May 2021 election. The newly appointed committee will be invited to consider whether to continue the work of the Bus Task and

Finish Group, while awaiting further information from the Combined Authority Bus Task Force, or whether to close the group and look to restart it at an appropriate time.

WHERE WE ARE NOW – WHERE WE ARE GOING

- 1) Usage of bus services has declined to approximately 20% of pre-Covid levels and until such time as restrictions are lifted are not likely to improve. Even then numbers using the service may be slow to return and it is expected that usage will only reach 80% of pre-Covid figures.
- 2) The Combined Authority is looking at either a franchise or an Enhanced Partnership, or a mixture of the two. Franchising is the preferred option but due to the current low usage numbers it is not possible to produce a business case which would back up the case for successful franchising. Stagecoach who were originally against franchising now seem to have come round to the idea.
- 3) Since the Summer work has started on five new bus schemes across the Authority area:
 - X3 Huntingdon-Papworth-Cambourne-Addenbrookes (launched 31st Aug 2020)
 - 905 Bedford-St Ives-Cambourne-Science Park-Cambridge City (launched 31st Aug 2020)
 - 29 Peterborough Hospital-Orton-Hampton (to commence approximately 1st March 2021)
 - V2 March-Chatteris-Warboys-St Ives (ongoing connection to Addenbrookes) (to commence 1st March 2021)
 - West Huntingdonshire DRT scheme – to commence once lockdown is ended and once public messaging no longer discourages use of public transport
- 4) CPCA is committed to looking at revising the strategic bus network such as joining up foreshortened bus routes to create more through journeys. Further work is needed on the East Cambridgeshire bus network, how it joins where people live to where they work and shop. This will require considerable consultation before it can go ahead.
- 5) From 1st April the Combined Authority will be consolidating the entire transport team moving to CPCA (approximately 8 - 9 people from Cambridgeshire County Council and a smaller number of people from Peterborough)
- 6) In late March the Combined Authority will be looking at launching a new website bringing together timetable information and a journey planner, together with information on accessible travel.

3. Financial Implications

3.1 None

4. Legal Implications

4.1 None

5. Background Papers

5.1 [Overview and Scrutiny Annual Report](#)



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No: 8

Report title: Business Board Lead Member Role

To: Overview and Scrutiny Committee

Meeting Date: 22 February 2021

Public report: Yes

Lead Member: Austen Adams, Chair of the Business Board

From: Rochelle Tapping
Deputy Monitoring Officer

Key decision: No

Recommendations: The Overview and Scrutiny Committee is recommended to:

- a) Invite the Business Board to agree a Lead Member from the Overview and Scrutiny Committee to shadow the Business Board as part of the Scrutiny arrangements for the Business Board; subject to the agreement of the Combined Authority Board.
- b) Invite the Business Board to agree the role description for the Lead Member shadowing the Business Board, subject to the agreement of the Combined Authority
- c) Propose Cllr Murphy for the role as Lead Member for the Business Board

1. Purpose

- 1.1. At its meeting on 23rd November 2020 the Overview and Scrutiny Committee met with Austen Adams, the Chair of the Business Board and discussed how the committee would like the appointment of a Lead Member to shadow the Business Board.
- 1.2 A role description has been created for members to review and agree recommending to the Business Board for agreement and subsequently approved by the CA Board.

2. Background

- 2.1 In August 2020 the Committee agreed that given the importance of the Business Board in relation to the Covid-19 recovery as well as the local economy in general and the dispersal of funds, a Lead Member should be appointed to shadow the Business Board.
- 2.2 To enable the Lead Member to effectively carry out their role, a clear appreciation of the role requirements is needed. The Lead Member role description sets out such requirements including the purpose, criteria and description of the role and provides a clear set of responsibilities that act as a guide which will enable the Lead Member to effectively conduct their role. The role description is at Appendix 1.

3. Financial Implications

- 3.1 None

4. Legal Implications

- 4.1 The National Assurance Framework sets out that:

152. LEPs should agree with their Accountable Body the appropriate scrutiny arrangements to ensure that decisions have the necessary independent and external scrutiny in place.

153. In addition to any agreed internal scrutiny arrangements within the LEP, the LEP should participate in relevant Local Authority scrutiny arrangements to guarantee the effective and appropriate democratic scrutiny of their investment decisions.

- 4.2 The current scrutiny arrangements are set out in the Local Assurance Framework. The proposed scrutiny arrangements, with a lead member shadowing the Business Board, would need to be agreed by the Combined Authority as the accountable Body for the Business Board. Once agreed, those revised arrangements would need to be reflected in the Local Assurance Framework.

5. Other Significant Implications

- 5.1 None.

6. Appendices

- 6.1 Appendix 1 – Lead Member for Business Board Role Description

7. Background Papers

- 7.1 [O&S Minutes – 22nd June 2020](#)
- 7.2 [O&S Minutes – 29th July 2020](#)
- 7.3 [O&S Minutes – 23rd November 2020](#)

Appendix 1

Role Description for Overview and Scrutiny Lead Member for the Business Board

Background

The Business Board is the Local Enterprise Partnership (LEP) for the Cambridgeshire and Peterborough region whose accountable body is the Cambridgeshire and Peterborough Combined Authority.

Key Roles of the Business Board:

- ❖ The Business Board is the custodian and plays a vital leadership role in the development of the Local Industrial Strategy.
- ❖ It allocates local growth funds to improve economic opportunity in the area and will monitor the delivery of funded projects.
- ❖ The Business Board develops initiatives to address the local skills challenges and will play a key role in developing the University of Peterborough
- ❖ The Business Board supports applications for the Industrial Strategy Challenge Fund programme

With significant areas of the local economy being considered by the Business Board the Overview and Scrutiny Committee (O&S) has a role in scrutinising the work of the Business Board. In order to do so, an appointed member of Overview & Scrutiny will lead in respect of the work of the Business Board, this member will occupy the position of Lead Member.

Role Title

Lead Member for Business Board

Role Purpose

To scrutinise the work of the Business Board, adopting an independent mindset

Role Description

- Reviewing the Forward Plan, agendas, minutes and reports of the Business Board
- Attending meetings of the Business Board as an observer
- Attending interview panels for Senior Business Board appointments, including Private Sectors Members and Senior Officers
- Attending the Dragons Den (EAP) sessions as an observer
- Reviewing and scrutinising decisions recommended by the Business Board, to the Combined Authority Board
Liaising with the Chair of the Business Board and officers, to obtain a better understanding of projects
- Reporting findings back to the O&S Committee and Business Board.

Access to Exempt and Confidential Documents

The Lead Member will not be entitled to copies of:

- (a) of any such document or part of a document as contains exempt or confidential information unless that information is relevant to
 - (i) an action or decision that that member is reviewing or scrutinising; or
 - (ii) any review contained in any programme of work of such a committee or sub-committee of such a committee; or
- (b) of a document or part of a document containing advice provided by a political adviser

The Lead Member will not be permitted to observe meetings of the Business Board where confidential reports and/or documents are being discussed.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 11 February 2021

Purpose

The Forward Plan sets out all of the decisions which the Combined Authority Board and Executive Committees will be taking in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Executive Committees.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from Robert Parkin, Chief Legal Officer and Monitoring Officer for the Combined Authority at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk.

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact Robert Parkin, Chief Legal Officer and Monitoring Officer at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk at least five working days before the decision is due to be made.

Notice of decisions

Notice of the Combined Authority Board's decisions and Executive Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Executive Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Executive Committee meeting:

Housing and Communities Committee

1. £100m Affordable Housing Programme Update
2. £70m Cambridge City Council Affordable Housing Programme: Update
3. £100k Homes and Community Land Trusts Update

Skills Committee

1. Budget and Performance Report
2. Employment and Skills Board Update

Transport and Infrastructure Committee

1. Budget Monitor Update
2. Performance Report

Transport and Infrastructure Committee – 10 March 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1.	Local Transport Plan and Low Emission Vehicles Strategy	Transport and Infrastructure Committee	10 March 2021	Decision	To advise the Committee about a refresh of the Local Transport Plan including sub-strategies and provide an update on the Low Emission Vehicles Strategy	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	March Area Transport Study: March 2021	Transport and Infrastructure Committee	10 March 2021	Decision	The receive an update on the March Area Transport Study Quick Win Programme to date and a proposal to approve proceeding to detailed design on the Walking and Cycling Strategy programme and making	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					recommendations to the Combined Authority Board.				
3.	St Ives	Transport and Infrastructure Committee	10 March 2021	Decision	To receive an update on the next stage for development of the Strategic Outline Business Case for St Ives and the programme to develop St Ives Town Centre measures and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4.	Fengate Phase 2 University Access	Transport and Infrastructure Committee	10 March 2021	Decision	To provide a summary of the outcome of the Fengate Phase 2 University Access Strategic Outline Business Case and make	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					recommendations to the Combined Authority Board in initiating the Outline Business Case.				relevant appendices to be published.
5.	Wisbech Rail	Transport and Infrastructure Committee	10 March 2021	Decision	To outline proposals for further progressing Wisbech Rail and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	A47 Dualling	Transport and Infrastructure Committee	10 March 2021	Decision	To provide an update on the progress of the A47 dualling Project.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									relevant appendices to be published.
7.	Year End Report	Transport and Infrastructure Committee	10 March 2021	Decision	To provide an update at the end of the financial year on delivery progress against transport projects across the Cambridgeshire and Peterborough Combined Authority region.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Skills Committee – 15 March 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
8.	Local Economic Recovery Strategy: Updated refresh	Skills Committee	15 March 2021	Decision	To update Members on the latest version of the Local Economic Recovery Strategy following further evidence-based insight.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
9.	Adult Education Budget Annual Review (Academic Year 2019/20) Update	Skills Committee	15 March 2021	Decision	To update Members following the first year of local delivery of the Adult Education Budget.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
10.	Life time Skills Guarantee	Skills Committee	15 March 2021	Decision	To consider the commissioning approach of additional devolved funds to deliver the Lifetime Skills Guarantee and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	Business Growth Service Change Control Request	Skills Committee	15 March 2021	Decision	To note the contractual position, financial plan and change control request for the Business Growth Service.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
12.	Adult Education Budget Covid Response	Skills Committee	15 March 2021	Decision	To advise the Committee of the impact of COVID 19 on the Adult Education Budget and actions to provide mitigation.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Housing and Communities Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
13.	Cambridge Northern Fringe East – Progress Report	Housing and Communities Committee	15 March 2021	Decision	To note progress on the Cambridge Northern Fringe	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Chris Boden	It is not anticipated that there will be any documents

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					East development.			Lead Member for Housing	other than the report and relevant appendices to be published.
14.	Oakington Community Land Trust Start-up Grant Application	Housing and Communities Committee	15 March 2021	Decision	To consider Oakington Community Land Trust's application for start-up grant funding of £5000 under the Community Land Trust start-up fund.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board - 24 March 2020

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
15.	Minutes of the meeting on 27 January 2020	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
16.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
17.	Change in Membership: Overview and Scrutiny Committee	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To ratify the change in Fenland District Council's member and substitute on the Overview and Scrutiny Committee.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
18.	Culture and Tourism	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To consider amending the Constitution in relation to culture and tourism, and to note the comments of the Business Board on its role in relation to culture and tourism matters.	Relevant internal and external stakeholders including the Audit and Governance Committee, the Housing and Communities Committee and the Business Board	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor James Palmer	Documents relevant to the decision submitted to the decision maker

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
19.	Appointment of Chief Executive of OneCAM Ltd	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To appoint the Chief Executive of OneCAM Ltd	Relevant internal and external stakeholders	John Hill Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
20.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	24 March 2031	Decision	To provide an update on the revenue and capital budgets for the year to date	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
21.	2021-22 Financial Strategies	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To review and approve the draft Capital, Treasury management and Investment strategies, and Minimum Revenue Provision Statement for 2021-22.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22.	Mayoral Election 2021	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	Update on the budget for the May 2021 Mayoral Elections	Relevant internal and external stakeholders	John Hill Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
23.	£100m Affordable Housing Programme (Non-grant) March 2020	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2020/087	To request Board approval of scheme/s that form a part of and will require an investment from the £40m revolving fund.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Delivery	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24.	CAM Update March 2021	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2020/092	Procurement and CAM Update from One CAM Ltd	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
25.	A605 Stanground – Whittlesey Access Phase 2	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2021/007	To seek approval for the drawdown of funding for the A605 Stanground – Whittlesey Access Improvement.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
26.	Market Towns Programme Investment Prospectus – Approval of Fourth Tranche of Recommended Projects	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2020/088	To approve the fourth tranche of recommended projects to under the Market Towns Programme Investment Prospectus	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
27.	Greater South East Energy Hub	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2021/001	To agree the Accountable Body status for the Greater South East Energy Hub.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
28.	Independent Commission on Climate Change	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2021/005	To consider a response to the initial recommendations of the Independent Commission on Climate Change.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
29.	Fengate Phase 2 University Access	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2021/002	To receive a summary of the outcome of the Fengate Phase 2 University Access Strategic Outline Business Case and give approval to initiate the Outline Business Case.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
30.	A47 Dualling	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To provide an update on the progress of the A47 dualling Project.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
31.	Wisbech Rail	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2021/003	To consider proposals for further progressing Wisbech.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
32.	St Ives	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To receive an update on the next stage for development of the Strategic Outline Business Case for St Ives and the programme to develop St Ives Town Centre.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
33.	March Area Transport Study: March 2021	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	The consider an update on the March Area Transport Study Quick Win Programme to date and a proposal to approve proceeding to detailed design on the Walking and Cycling Strategy programme.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
34.	Life time Skills Guarantee	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2021/005	To approve the commissioning approach of additional devolved funds to deliver the Lifetime Skills Guarantee.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
35.	Co-opted Members of the Business Board	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To note two new co-opted member appointments to the Business Board.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
36.	Local Growth Fund Programme Management Review March 2021	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2020/0085	To review the Local Growth Fund Programme delivery including spend against budget and amend as required	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich	It is not anticipated that there will be any documents other than the report and relevant

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
								Lead Member for Economic Growth	appendices to be published
37.	Local Economic Recovery Strategy: Updated refresh	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To approve the updated refresh of the Local Economic Recovery Strategy for Cambridgeshire and Peterborough.	Relevant internal and external stakeholders including Skills Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
38.	Resolution of Local Enterprise Partnership Overlaps	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To approve remaining Strategic Partnership Agreements with neighbouring Local	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board	It is not anticipated that there will be any documents other than the report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					Enterprise Partnerships.			Councillor John Holdich Lead Member for Economic Growth	and relevant appendices to be published
39.	Local Assurance Framework Annual Review	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Decision	To approve updates to the Local Assurance Framework.	Relevant internal and external stakeholders including Skills Committee and Audit and Governance Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
40.	Business Growth Service Change	Cambridgeshire and Peterborough Combined Authority Board	24 March 2021	Key Decision 2021/006	To note the contractual position and financial plan and to approve the	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Austen Adams, Chair of the Business Board	It is not anticipated that there will be any documents

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	Control Request				change control request for the Business Growth Service.			Councillor John Holdich Lead Member for Skills	other than the report and relevant appendices to be published.

Combined Authority Board Annual Meeting – 2 June 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
41.	Minutes of the meeting on 24 March 2021	Cambridgeshire and Peterborough Combined Authority Board	2 June 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor	It is not anticipated that there will be any documents other than the report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									and relevant appendices.
42.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	2 June 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor	It is not anticipated that there will be any documents other than the report and relevant appendices.
43.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	2 June 2021	Decision	To provide an update on the revenue and capital budgets for the year to date	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
44.	Appointment of the Audit and Governance	Cambridgeshire and Peterborough	2 June 2021	Decision	To appoint the Audit and Governance Committee and Independent	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and	Mayor	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	Committee, including the Independent Person	Combined Authority Board			Person, including its terms of reference, size and allocation of seats to political parties in accordance with political balance requirements, to reflect nominations received from constituent councils.		Monitoring Officer		documents other than the report and relevant appendices.

Combined Authority Board Reserve Meeting Date – 30 June 2021

	<i>Title of report</i>	<i>Decision maker</i>	<i>Date of decision</i>	<i>Decision required</i>	<i>Purpose of report</i>	<i>Consultation</i>	<i>Lead officer</i>	<i>Lead Member</i>	<i>Documents relevant to the decision submitted to the decision maker</i>
45.	<i>Minutes of the meeting on 2 June 2021</i>	<i>Cambridgeshire and Peterborough</i>	<i>30 June 2021 – reserve date TBC</i>	<i>Decision</i>	<i>To approve the minutes of the previous meeting.</i>	<i>Relevant internal and external stakeholders</i>	<i>Richenda Greenhill Democratic</i>	<i>Mayor</i>	<i>It is not anticipated that there will be any</i>

	<i>Title of report</i>	<i>Decision maker</i>	<i>Date of decision</i>	<i>Decision required</i>	<i>Purpose of report</i>	<i>Consultation</i>	<i>Lead officer</i>	<i>Lead Member</i>	<i>Documents relevant to the decision submitted to the decision maker</i>
		<i>Combined Authority Board</i>					<i>Services Officer</i>		<i>documents other than the report and relevant appendices.</i>
46.	<i>Forward Plan</i>	<i>Cambridgeshire and Peterborough Combined Authority Board</i>	<i>30 June 2021 – Reserve date TBC</i>	<i>Decision</i>	<i>To approve the latest version of the forward plan.</i>	<i>Relevant internal and external stakeholders</i>	<i>Robert Parkin Chief Legal Officer and Monitoring Officer</i>	<i>Mayor</i>	<i>It is not anticipated that there will be any documents other than the report and relevant appendices.</i>
47.	<i>Budget Monitor Update</i>	<i>Cambridgeshire and Peterborough Combined Authority Board</i>	<i>30 June 2021 – Reserve date TBC</i>	<i>Decision</i>	<i>To provide an update on the revenue and capital budgets for the year to date</i>	<i>Relevant internal and external stakeholders</i>	<i>Jon Alsop Section 73 Chief Finance Officer</i>	<i>Mayor</i>	<i>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</i>

Skills Committee - 12 July 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
48.	Sector-Based Work Academies and High Value Courses Update	Skills Committee	12 July 2021	Decision	To update Members on Sector-Based Work Academies and High Value Courses.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
49.	National Retraining Scheme Pilot	Skills Committee	12 July 2021	Decision	To update Members on progress with the National Retraining Scheme Pilot.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board – 28 July 2021

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
50.	Minutes of the meeting on 30 June 2021	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor	It is not anticipated that there will be any documents other than the report and relevant appendices.
51.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
52.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	28 July 2031	Decision	To provide an update on the revenue and capital budgets for the year to date	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

By recommendation to the Combined Authority Board

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
53.	Sector-Based Work Academies	Cambridgeshire and Peterborough	28 July 2021	Decision	To update Members on Sector-Based	Relevant internal and	John T Hill	Lead Member for Skills	It is not anticipated that there

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	and High Value Courses Update	Combined Authority Board			Work Academies and High Value Courses.	external stakeholders	Director of Business and Skills		will be any documents other than the report and relevant appendices to be published.
54.	National Retraining Scheme Pilot	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To update Members on progress with the National Retraining Scheme Pilot.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
55.	Annual Performance Review Update	Cambridgeshire and Peterborough Combined Authority Board	28 July 2021	Decision	To update the Board on the end of year Annual Performance Review (2020/21) with the Department for Business, Energy and Industrial Strategy (BEIS)	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

FP/02/2021

Comments or queries about the Forward Plan to Cambridgeshire and Peterborough Combined Authority

Please send your comments or queries to Robert Parkin, Chief Legal Officer and Monitoring Officer, at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk . We need to know:

1. Your comment or query:
2. How can we contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No: 10

Report title: Overview and Scrutiny Work Programme

To: Overview and Scrutiny Committee

Meeting Date: 22 February 2021

Public report: Yes

Lead Member: Chair - Cllr Lorna Dupre

From: Anne Gardiner
Scrutiny Officer

Recommendations: Discuss and agree items that they would like to be added to the work programme for the Overview & Scrutiny Committee for the 2020/21 municipal year.

Voting arrangements: N/A

1. Purpose

- 1.1 To provide the Committee with the draft work programme for the Overview & Scrutiny Committee for 2020/21 municipal year and to ask the committee to comment and make suggestions.

2. Background

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 A draft work programme which shows the items to be considered over the forthcoming year is attached at Appendix 1.
- 2.3 Members of the Committee are asked to discuss and agree the items for the work programme for the next municipal year, and their prioritisation, and to comment as appropriate on what resources may be required.

3. Financial Implications

- 3.1 No financial implications

4. Legal Implications

4.1 No legal implications.

5. Appendices

6.1 Appendix 1 – Overview and Scrutiny Work Programme

Overview and Scrutiny Work Programme 2020/2021

Meeting Date	Item	Comments
29 May 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Project Register	
	CAM Metro T&F Group Final Report To receive the final report and recommendations of the T&F Group	
	Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December).	Brought forward to first meeting of the Municipal year
	Combined Authority Board Agenda	
Meeting Date	Item	Comments
22 June 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Work Programming	
	Co-option of an Independent Member	
	Lead Member to Shadow the Business Board	

Overview and Scrutiny Work Programme 2020/2021

	CPCA Project Register Update	
Meeting Date	Item	Comments
29 July 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Mayor of the Combined Authority	
	University of Peterborough and the Full Business Case At O&S meeting in January 2020 it was agreed that this item is put on the work programme.	
	Lead Member to Shadow the Business Board	
	Combined Authority Board Agenda	
Meeting Date	Item	Comments
28 September 2020, Remote Meeting	Chair of the Independent Commission on Climate Change	Baroness Brown will be in attendance
	CAM Metro T&F Group Quarterly Update	
	Wisbech Rail Project Update	
	Combined Authority Board Agenda	
	CPCA Project Register Update	
	Work Programming	

Overview and Scrutiny Work Programme 2020/2021

Meeting Date	Item	Comments
26 October 2020, Virtual Meeting		
FALLOW MONTH	Digital Connectivity Report	
	Combined Authority Director of Business & Skills	
	Community Land Trusts Presentation	
	CAM Task & Finish Group Update	
Meeting Date	Item	Comments
23 November 2020, Virtual Meeting		
	Draft 2021-22 Budget and Medium Term Financial Plan	Standing item for November, December and January Committee meetings.
	Chair of the Business Board	
	A10 Dualling	
	Ely Capacity Enhancements	
	CAM SPV Scrutiny Engagement	
Meeting Date	Item	Comments
14 December 2020, Virtual Meeting	Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December).	
	Draft 2021-22 Budget and Medium Term Financial Plan consultation	Standing item for November, December and January Committee meetings.
	CAM Metro T&F Group Quarterly Update	

Overview and Scrutiny Work Programme 2020/2021

	Mayor of the Combined Authority	
	Chair of the Transport & Infrastructure Executive Committee	
	CPCA Project Register Update	
Meeting Date	Item	Comments
25 January 2021, Venue TBA	2021-22 Budget and Medium term Financial Plan Update	Standing item for November, December and January Committee meetings.
	Combined Authority Director of Housing	
	Chair of the Housing and Communities Executive Committee	
Meeting Date	Item	Comments
22 February 2021, Venue TBA		
	Bus Review Task & Finish Group (2019/20)	
	Business Board Lead Member Report	
	Combined Authority Director Delivery and Strategy	
	Brexit Update – Update from Director for Business and Skills	
Meeting Date	Item	Comments
22 March 2021 Venue TBA	Covid 19 Pandemic – Impact Update	

Overview and Scrutiny Work Programme 2020/2021

	Chair of the Independent Commission on Climate Change	
	CAM Metro T&F Group Quarterly Update	
	CPCA Project Register Update	
Meeting Date	Item	Comments
To be scheduled for 21/22 work programme		
	University of Peterborough Update	
	One CAM Ltd – Chair and Chief Executive	

