



EMPLOYMENT AND SKILLS BOARD

Date: Wednesday 26 February 2020

Time: 10:00am – 12:00pm

**Venue: Meeting room 1, Incubator 2, Alconbury Weald Enterprise Campus, Huntingdon,
Cambs PE28 4WX**

AGENDA

	Agenda Item	Lead	Timing	Papers/ Presentation
	Part 1 – Governance Items			
1.1	Welcome and Apologies	Fiona McGonigle	5 mins	Verbal
1.2	Election of Chair and Vice Chair	Fiona McGonigle	5 mins	Verbal
1.3	Minutes and Action log	Chair	5 mins	Paper
1.4	Terms of Reference (ToR)	All	5 mins	Paper
1.5	Vision and Themes for the Skills Strategy	Kim Cooke	5 mins	Paper
1.6	Work Programme (Forward Agenda Plan)	All	5 mins	Paper
	Part 2 – Skills Analysis			
2.1	ESB Analytical Update <ul style="list-style-type: none">ONS Dec 2019 release of GVA StatisticsImpact on GVA of Skills Programmes	Mike Soper	20 mins	Presentation and QA
	Part 3 – Skills Strategy			
3.1	AEB Commissioning Strategy	Neil Cuttell	15 mins 20 mins	Presentation Q&A
3.2	Skills Update <ul style="list-style-type: none">Update on Apprenticeship LevySTAR Hub (including procurement)	Fiona McGonigle	15 mins	Verbal
3.3	University of Peterborough Update	Kim Cooke	10 mins	Verbal

	<ul style="list-style-type: none"> Public Consultation Update 			
3.4	Barriers to Engagement	Bob Ensich	10 mins	Presentation and Paper
Part 4 - Date of next meeting and AOB				
4.1	30 April 10 – 12	Chair		Verbal

The Employment and Skills Board currently comprises the following members

Name	Title	Organisation
John T Hill	Director Business and Skills	Combined Authority
Fiona McGonigle	Business and Skills Manager	Combined Authority
Kim Cooke	Skills Strategy Manager/ UoP Lead	Combined Authority
Neil Cuttell	Programme Manager Skills	Combined Authority
Pat Carrington	Executive Principal Assistant Director Skills and Employment	City College Peterborough Cambridgeshire County Council Peterborough City Council
Martin Lawrence	Commercial Director	Stainless Metalcraft
Mark Robertson	Principal and CEO	Cambridge Regional College
Jane Paterson-Todd	Chief Executive	Cambridge Ahead
Claire London	Programme Manager Workforce	Cambridgeshire and Peterborough Sustainability and Transformation Partnership System Delivery Unit (STP)
Bob Ensich	Area Director	Morgan Sindall
Rebecca Tarbox	Head of Funding & Vocational Training	Marshall ADG
Stuart Searle	Managing Director	First Mailing Co.
Joe Crossley	Chief Executive	Qube Learning Ltd.
Julia Nix	District Manager	Dept for Work & Pensions (DWP/ JCP)
Catherine Condie	External Affairs Manager	The Welding Institute (TWI)
Sharon Keogh	Head of Community Action	Kingsgate Community Church
Jane Thomas	Regional Lead, East of England	BT Group Plc

Please contact Tamar Oviatt-Ham at the Cambridgeshire County Council's Democratic Services on Cambridge (01223) 715668 or by email at tamar.oviatt-ham@cambridgeshire.gov.uk if you have any queries in relation to the meeting.