



EMPLOYMENT AND SKILLS BOARD

Date: Thursday 30 April 2020

Time: 10:00am – 12:00pm

Venue: Microsoft teams meeting

AGENDA

	Agenda Item	Lead	Timing	Papers/ Presentation
	Part 1 – Governance Items			
1.1	Welcome and Apologies	Fiona McGonigle	5 mins	Verbal
1.2	Terms of Reference	Fiona McGonigle	5 mins	Report
1.3	Minutes and Action log	Fiona McGonigle	5 mins	Paper
1.4	Work Programme (Forward Agenda Plan)	All	5 mins	Paper
	Part 2 – Skills Strategy			
2.1	CPCA Covid 19 Capital Small Grants Scheme	Fiona McGonigle	10 mins	Verbal
2.2	CPCA Talent Portal	Fiona McGonigle	10 mins	Verbal
2.3	Cambridgeshire and Peterborough Volunteer Hub	Tamar Oviatt-Ham	5 mins	Verbal
2.4	Covid 19 discussion Impact to Business, FE/ Provider Sector, Voluntary Sector	All	15 mins	Verbal
	Part 3 - Date of next meeting and AOB			
3.1	24 June 10-12	Fiona McGonigle		Verbal

The Employment and Skills Board currently comprises the following members

Name	Title	Organisation
John T Hill	Director Business and Skills	Combined Authority
Fiona McGonigle	Business and Skills Manager	Combined Authority
Kim Cooke	Skills Strategy Manager/ UoP Lead	Combined Authority
Francis Lawlor	Adult Education Strategy Executive	Combined Authority
Pat Carrington	Executive Principal Assistant Director Skills and Employment	City College Peterborough Cambridgeshire County Council Peterborough City Council
Martin Lawrence	Commercial Director	Stainless Metalcraft
Mark Robertson	Principal and CEO	Cambridge Regional College
Jane Paterson-Todd	Chief Executive	Cambridge Ahead
Claire London	Programme Manager Workforce	Cambridgeshire and Peterborough Sustainability and Transformation Partnership System Delivery Unit (STP)
Bob Ensich	Area Director	Morgan Sindall
Rebecca Tarbox	Head of Funding & Vocational Training	Marshall ADG
Stuart Searle	Managing Director	First Mailing Co.
Joe Crossley	Chief Executive	Qube Learning Ltd.
Julia Nix	District Manager	Dept for Work & Pensions (DWP/ JCP)
Catherine Condie	External Affairs Manager	The Welding Institute (TWI)
Sharon Keogh	Head of Community Action	Kingsgate Community Church
Jane Thomas	Regional Lead, East of England	BT Group Plc
Rose Shisler	Stakeholder Engagement Programme Lead	Anglian Water
Tracey Cox	Head of the East of England ESFA territorial team	Education Skills Funding Agency (ESFA Standing Invite)
Other Officers in attendance		
Rochelle White	Deputy Monitoring Officer	Combined Authority
Mike Soper	Corporate Performance and Research Manager	Cambridgeshire County Council
Tamar Oviatt-Ham	Democratic Services Officer	Cambridgeshire County Council

Please contact Tamar Oviatt-Ham at the Cambridgeshire County Council's Democratic Services on Cambridge (01223) 715668 or by email at tamar.oviatt-ham@cambridgeshire.gov.uk if you have any queries in relation to the meeting.