

OVERVIEW & SCRUTINY COMMITTEE REVIEW SCOPING DOCUMENT

REVIEW TOPIC:

Relevant Links/Decisions/Forward Plan Reference	
Terms of Reference for the Review	To examine the provision of community learning across the CPCA area to confirm CPCA oversight arrangements as to the availability and access of provision in all constituent council areas. The review will consider whether the current arrangements are providing community education to the most appropriate student cohorts, according to need, that funding is sufficient, identify any gaps in provision and the efficacy of current providers in delivering impact and outcomes.
Lead O&S Member Task and Finish Group Membership (if applicable)	Cllr Andy Coles Cllr Alex Miscandlon (Lead members for skills)
Review Type (T&F Group/Full Committee etc.)	Rapporteur report
Key Officer(s)	
Combined Authority Portfolio Holder(s)/Executive Committee Chair (where appropriate)	
Rationale for the Review	“Community learning” is reported on in the last skills committee report but there has been significant change in the targeting of funding due to leaving the EU and with an enhanced focus on skills for employment. The review aims to discover whether there is a common understanding of community learning across the combined authority area and that provision today meets the needs of community learners,
Timescales and Milestones	
Scope of the Review (reference what is inside and outside the scope of the review)	In scope: <ul style="list-style-type: none"> • CPCA role in Community Learning • Definition of Community Learning • Sites of delivery across the CPCA area • Funding from CPCA • Gap/needs analysis Outside scope: <ul style="list-style-type: none"> • Statutory education provision within pre-school, primary, secondary or specialist settings* • Skills training and apprenticeships.*

	<p>*any blended learning may fall in scope.</p>
<p>Key Lines of Enquiry:</p> <p>What primary/new evidence is needed for the scrutiny review? (Identify what information is required to take the review forward, and what information is not already available)</p> <p>What secondary/existing information will be needed? (Identify background information, performance indicators, complaints, existing reports, legislation, central government information and reports etc.)</p>	<p>This is a first review and will require a fresh look by rapporteurs. Current identified lines of enquiry are:</p> <ul style="list-style-type: none"> • CPCA Funding obtained for community learning. • Sector-generated funding outside CPCA sources. • Any missed opportunities for funding • The location of Bricks and mortar and online providers. • Sub-contracted provision in the wider community • Sector understanding of what constitutes community learning vs CPCA definition • Quality judgements across the CPCA area. • What is the profile of learners currently supported by Community Learning? Are these learners the right target audience for publicly funded Community Learning? • Community learning excluded from CPCA support • Other community learning outside CPCA funding policy • Gaps in provision • Any additional themes discovered during the research phase • Are the providers who currently plan, design and deliver Community Learning, best placed to deliver the impact and outcomes agreed by the Skills Committee in the Employment and Skills Strategy? • Are the current delivery arrangements delivering good value for money for the area? • What are the outcomes and progression from Community Learning?
<p>What briefings and site visits will be relevant for the review?</p>	<ul style="list-style-type: none"> • Lead officer • Visit key providers and facilitators. • Conversations with students to hear the student voice

Which witnesses should be invited to provide evidence for the review?	Dr Sue Pember – Policy Director of Holesx (membership body for Adult Community Education)
<p>Implications of reviewing this topic. Have the following been taken into consideration in the planning for this review?</p> <p>Legal implications Financial implications Equality and Diversity</p>	<p>The review may identify gaps in provision following the change in emphasis from community to skills-based training. There is no concern as to legal implications. Additional financial pressures might come to light should gaps in provision requiring CPCA funding be found but the review will not require more than lead members, providers and officer time to complete and potentially additional travel expenses. Equality and Diversity are key areas in the provision of community learning but this review will be neutral.</p> <p>Yes Yes Yes</p>
What resources are required for the review?	Lead members and officers' time and meetings with sector providers.
<p>Indicators of success:</p> <p>What overview and scrutiny role are the committee performing in this case?</p> <p>What factors would tell you what a good review should look like in this case?</p> <p>What are the potential outcomes of the review e.g., service improvements, policy review/change, etc?</p> <p>What value is being added by undertaking the review?</p>	<p>The efficacy of CPCA oversight and funding of community learning Gaps in provision. CPCA Rationale for funding providers Equality of access across the authority area</p> <p>A comprehensive report reviewing the provision of community learning across the CPCA area</p> <p>This review will conclude with a report for referral to the skills committee to consider findings</p> <p>The review will assist in ensuring community learning is commonly understood and provision is fairly allocated according to need. The review will be able to reflect on the impact of the change in funding towards a skills for work agenda against the funding for community learning.</p>