



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

OVERVIEW & SCRUTINY COMMITTEE

Date: Monday, 28 March 2022

Democratic Services

Robert Parkin Dip. LG.
Chief Legal Officer and Monitoring Officer

11:00 AM

72 Market Street
Ely
Cambridgeshire
CB7 4LS

Sand Martin House, Peterborough
[Venue Address]

AGENDA

Open to Public and Press

1 Apologies for Absence

2 Declarations of Interest

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.

3 Minutes of the Previous Meeting

To approve the minutes of the meeting held on 24th January 2022.

O&S Draft Minutes 240122

5 - 10

- 4 Public Questions**
Arrangements for public questions can be viewed in Chapter 5, Paragraphs 18 to 18.16 of the Constitution which can be viewed here - [Constitution](#)
- 5 Overview & Scrutiny Committee Annual Report and CfGS Review Feedback**
To receive the annual report of the Committee for comment and approval
O&S Draft Annual Report - Covering Report-CPCA079 **11 - 12**
- 6 CPCA Climate Change Plans**
For the Committee to receive a summary of the CPCA plans and to consider any areas of risk or challenge
Climate Change Report **13 - 18**
- 7 Accommodation Strategy Update**
Accommodation Strategy Update - CA Board Report: [Agenda Item No \(cmis.uk.com\)](#)
- 8 One CAM Closure Update**
To receive a verbal update from Cllr Davey
- 9 Combined Authority Forward Plan**
Members allocated to monitor the activities of the Combined Authority to provide a verbal update to the committee on any areas of interest.
- 10 Forward Plan - 18 March 2022** **19 - 50**
- 11 Combined Authority Board Agenda**
To consider any questions for the Combined Authority Board meeting of Wednesday, 30 March 2022
- 12 Overview and Scrutiny Work Programme**
i) To receive work programme recommendations from the Lead Members
ii) To comment on the status of the current Work Programme
iii) To approve Scoping Document for Community Learning
Work Programme Report 280322 **51 - 52**
- 13 Date of next meeting:**
To be confirmed.

The Overview & Scrutiny Committee comprises the following members:

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

The Combined Authority is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

Councillor Michael Atkins

Councillor Dave Baigent

Councillor Andy Coles

Councillor Stephen Corney

Councillor Mike Davey

Councillor Doug Dew

Councillor Lorna Dupre

Councillor Mark Goldsack

Councillor Anne Hay

Councillor Amjad Iqbal

Councillor Alex Miscandlon

Councillor Judith Rippeth

Councillor Alan Sharp

Councillor Aidan Van de Weyer

Clerk Name:	Anne Gardiner
Clerk Telephone:	
Clerk Email:	anne.gardiner@cambridgeshirepeterborough-ca.gov.uk



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE

DRAFT MINUTES

Date: Monday, 24th January 2022

Time: 11:00

Location: Fenland Hall, March

Present:

Cllr D Dew	Huntingdonshire District Council
Cllr S Corney	Huntingdonshire District Council
Cllr L Dupre (Chair)	East Cambridgeshire District Council
Cllr A Sharp	East Cambridgeshire District Council
Cllr D Baigent	Cambridge City Council
Cllr M Davey	Cambridge City Council
Cllr M Atkins	Cambridgeshire County Council
Cllr M Goldsack	Cambridgeshire County Council
Cllr A Coles	Peterborough City Council
Cllr A Iqbal	Peterborough City Council
Cllr A Miscandlon	Fenland District Council
Cllr A Hay	Fenland District Council
Cllr J Rippeth	South Cambridgeshire District Council
Cllr A Van de Weyer	South Cambridgeshire District Council

Officers:

Rochelle Tapping	Deputy Monitoring Officer, Combined Authority
Anne Gardiner	Governance Manager (Statutory Scrutiny Officer) Combined Authority
Robert Fox	Governance Officer, Combined Authority
Rowland Potter	Head of Transport, Combined Authority (remote attendance)
Jon Alsop	Chief Finance Officer, Combined Authority (remote attendance)
Paul Raynes	Director for Delivery and Strategy, Combined Authority (remote attendance)
Nick Sweeney	Residential Development Manager, Combined Authority (remote attendance)
John Hill	Director for Business & Skills, Combined Authority (remote attendance)

Also in attendance: Mayor Nik Johnson

1. Apologies

1.1 No apologies received.

2. Minutes

2.1 The minutes of the meeting held on the 13th December 2021 were approved as a correct record.

3. Declaration of Interests

3.1 No declarations of interests were made.

4. Public Questions

4.1 No public questions received.

5. Chair of the Transport and Infrastructure Committee

5.1 Mayor Nik Johnson was in attendance (via zoom) in his capacity as the Chair for the Transport and Infrastructure Committee.

Head of Transport, Rowland Potter was also in attendance.

5.2 The Committee had been invited to submit questions prior to the meeting for the Chair of Transport; the O&S Chair invited those members who had submitted questions to read these out and receive the written responses. (Questions and responses attached at Appendix 1)

5.2 The Chair for O&S Committee invited the members who had submitted questions to ask a supplementary question with the following points being raised:-

- In response to the question on enhanced cycling infrastructure the Director for Transport advised that the Combined Authority had made a submission for the governments social prescribing funds and had been one of the successful few to secure £60k to produce a feasibility study for active travel through social prescribing methods.
- In response to a question about the engagement with other organisations especially the GCP the Committee were assured that the Transport team were working closely with members from the GCP.
- In response to the question on the LTCP refresh and the delay caused by this and whether officers could assure the Committee that other projects would be able to continue and that the alignment with the GCP projects would not be unduly affected the Committee were advised that the current LTP was a legitimate working document that could be relied upon until the new plan was endorsed.

- The Head of Transport also advised that there had been extensive engagement with members and CEO's from the constituent councils which had been so in depth that it had led to the need for the rewrite of the LTCP rather than the refresh originally planned. The Committee were assured that this level of engagement would continue going forward.
- In response to the question on the TING trial being undertaken and whether given the positive feedback received it would be rolled out across the county, the Chair for Transport advised that there must be by in for this to be successfully rolled out across all areas but that the Combined Authority would work with positive ambitious services to achieve this.
- In addition the Head of Transport advised that the Bus Service Improvement Plan would include this type of service and learning from the TING trial would be of great benefit in shaping this. The Director was confident that the TING service or similar would form part of the integrated transport service going forward.

5.3 The O&S Chair allowed an additional question to be asked regarding e-scooters and the lack of regulation around these.

The Chair for the Transport Committee advised that this was an area of concern and that the benefits of e-scooters and e-bikes had to be balanced against any irresponsible behaviours exhibited by some.

The Chair for Transport committed to working with the Police and Crime Commissioner to develop a more considered response to the issue.

The Head of Transport advised the Committee that the e-scooter trial run by the Combined Authority was regulated and that those that used the service had to have insurance and a license. The current trial aimed at providing a collation of evidence to consider the regulation of this form of transport going forward. The Director further advised that a proposal would come to the CA Board in March to extend the trial until November to get further data.

5.4 The Overview and Scrutiny Chair thanked Mayor Nik Johnson and Rowland Potter for attending to answer the Committee's questions.

6. Draft Sustainable Growth Ambition Statement and 2022/23 Draft Budget and Medium-Term Financial Plan 2022-2026

6.1 The Committee received the report from the Chief Finance Officer and the Director for Delivery and Strategy which provided the Overview and Scrutiny Committee with an update to the consultation of the draft Sustainable Growth Ambition Statement and the draft 2022-23 Budget and Medium-Term Financial Plan (MTFP) and also provided the Committee with responses to questions asked and comments made on the draft SGAS and budget/MTFP by members of the Overview and Scrutiny Committee at their consultation meeting of 13 December 2021

6.2 The following points were raised during the discussion:-

- 6.3 In relation to the bidding process that was carried out alongside the consultation the officers advised that this had been the first time the process had been carried out and that they would take lessons to make improvements for next time.

The officers confirmed that the new projects identified as part of the bidding process had not been subject to consultation; members raised a concern that the input of new projects would make the MTFP and SAGS look very different and it would be important for the public to have a chance to be consulted on these as well, as part of the mid term refresh. Officers advised that if the CA Board requested it a further consultation could be carried out.

- 6.4 In response to a question about only a 10th of projects being approved for expenditure the Chief Finance Officer advised that the budget relied on the strategies being developed and the mid-year refresh would incorporate these. It was usual for the Combined Authority to receive funding in advance and as a result not have the balances assigned.

The Director for Delivery and Strategy advised that they were going through a sequence process in accordance with the key governance documents of the CA ie Assurance Framework. The Combined Authority had to demonstrate value for money on projects; the process was different to that of other councils as the money would come from parliament, which created constraints by the government framework which required things to be taken in stages.

- 6.5 In response to a question on the 500k housing team and its current reduced role; officers advised this was being looked at and a response including a timeframe would be provided to the Committee.

- 6.6 The Chair requested some clarity on whether there would be a second consultation on the MTFP given the lack of detail provided and officers agreed to check with the legal team and provide a response, but it would likely be for the CA Board to decide whether a further consultation was required.

- 6.7 The Committee noted the reports and response provided.

7. Accommodation Strategy

- 7.1 The Committee received the report from the Residential Development Manager which informed the Overview and Scrutiny Committee that Combined Authority Leaders approved a strategy and process for identifying and securing office accommodation on 8th December 2021.

- 7.2 The officers advised that the strategy and process resulted in shortlisting two potential locations for the office accommodation for the Combined Authority; these were Pathfinder House in Huntingdonshire and Sand Martin House in Peterborough.

Both the locations short listed had space for meetings to be held in addition to office space for staff.

- 7.3 In response to a question about the lease of the Mayor's Office in Ely the Committee were advised that a new lease had been signed for 12 months from

January 2022 with provision to end the lease from June 2022. The staff located at the Ely office were in the same position as all other staff members.

- 7.4 The Committee queried how the two preferred locations had been chosen and why Fenland had not been included and were advised that there was an officer working group which had considered location, public transport and accessibility, staff considerations were also part of the matrix and consultation with constituent leaders had been carried out.
While fenland did have the train station it had scored poorly in regards to public transport accessibility as a whole.

The officers agreed to share the scoring matrix with the Committee to provide further clarity on this matter.

- 7.5 In response to a question about the 40% occupancy and whether this was high enough the Committee were advised that when considering a new office space it would not be beneficial to consider a space to accommodate the whole organisation when the majority of staff would work from home on a regular basis going forward. However, this was a flexible area of consideration that was there to provide an indication of the Combined Authority's needs.
- 7.6 In response to a question about using a split site the officers advised that while that had been considered in the past that the current brief was to focus on a new corporate office on one site.
- 7.7 In response to a question about the expectation of staff driving to work the Committee were advised that a large proportion of staff would intend to drive and would want car parking at any location chosen for the new accommodation.
- 7.8 The Committee requested that a further update be provided at a future meeting.
- 7.9 The Committee thanked the officers and noted the report.

8. Combined Authority Forward Plan

- 8.1 The Chair invited the Lead members to provide any updates.
- 8.2 Cllr Coles and Cllr Miscandlon as the Lead Members for Skills advised that they had asked 11 questions at the Skills Committee held earlier that month and they would circulate these once available.

Cllr Coles suggested that he take on the Rapporteur role to consider Community Learning and would provide a scoping document at the next meeting.
- 8.3 Cllr Van De Weyer as the Lead Member for Housing advised that there would be a consideration of the purpose and function for the Combined Authority Housing activities and that this should be considered at the March meeting to enable this to be fed into the CA Board item.
- 8.4 Cllr Atkins as Lead Member for Climate Change advised that the CA Board would be considering the Climate Change Strategy at their meeting in March and that the Committee should add this to their work programme.

8.5 Cllr Dew as Lead Member for the Business Board advised that there was good ongoing work in relation to the University of Peterborough and that the Business Board had appointed two new Board members.

8.6 The Committee noted the Forward Plan.

9. Combined Authority Board Agenda

9.1 No questions were put forward to be asked at the CA Board this month.

10. Overview and Scrutiny Committee Work Programme

10.1 The Committee received the report which requested that members discuss and agree items for the work programme.

10.2 The Chair advised that due to the resignation of the Director for Business and Skills that he would not be attending their meeting in February and suggested that as this was the main substantive item on the agenda that this reserve meeting should not go ahead.

The Committee Agreed.

10.3 The Committee requested that officers provide some clarity around the second Mayor's Question Time due to be held on the 25th March and what role there was for the Committee.

10.4 The following items were agreed to be added to the work programme for the March meeting:

Climate Change
Housing
Community Education – Scoping report.
Update on the closure of One CAM

11. Date of Next Meeting

11.1 The next meeting would be held on the 28th March 2022 at 11am at Sand Martin House, Peterborough.

Meeting Closed: 12:52pm.

Appendix 1

Questions from O&S Committee for Transport Item – 24th January 2022:

Question	Response
<p>1. From Cllr Doug Dew:</p> <p>A1096 London Road St Ives - when proposals were brought forward for the re routing of the A14, these were supported by the then local authorities. It was generally accepted that most communities and roads would at worst be neutral or in many cases substantially better than they were before.</p> <p>In Huntingdonshire however it was accepted that 2 particular roads would be adversely affected and would carry more traffic than they had before. The first of these is Brampton Road in Huntingdon, which has some mitigation with the link roads to the now A1307. The second is the A1096 London Road, St Ives, where it was accepted that more traffic would use this road to access the now A1307 and new A14, as opposed to heading across the Fens as they had done before.</p> <p>Now that the new roads are complete it is noticeable that the volume of traffic, as anticipated, is increasing with a large volume of this being commercial traffic, which is causing concerns to the residents who live alongside this part of the A1096. This has become more so as unfortunately there have been a few major accidents, including one fatality recently, which involved a commercial vehicle. This increase is taking place even as due to Covid there have been less vehicles using this road whilst many have been working from home.</p> <p>I am extremely pleased to be supporting The Work Programme regarding the A141 around Huntingdon and the inclusion now of St Ives in this Transport study. However I am disappointed that all studies stop at the London Road / Harrison Road</p>	<p>I pleased to see the A141 Huntingdon and St Ives business case progress and equally delighted to see that the feasibility study implementation projects for St Ives are proposed to be brought forward.</p> <p>In relation to the A1096, this is not currently within the scope of these projects and to add it in at this point will undermine the great work done to date.</p> <p>Should Huntingdonshire District Council with Cambridgeshire County Council wish to sponsor a study on the A1096 and there be budget available then yes I would happily see it debated at the Transport and Infrastructure Committee with recommendations to the Combined Authority Board.</p> <p>I would however support sustainable transport solutions and investments as the priority to encourage people out of their cars first.</p>

<p>roundabout. This is exactly at the point where the road I am referring to joins.</p> <p>Could I please ask the Mayor if he would be prepared to ask Officers to expand the study to include this road all the way to the point where it joins the A1307?</p>	
<p>2. From Cllr Doug Dew:</p> <p>This is a question regarding cycling routes and active travel.</p> <p>I have been made aware that although St Ives to Huntingdon was identified as an important route for improvement within the Local Cycling and Walking Infrastructure Plan, but am advised by County Council, who would have to fund this, that there are no funds at present to implement this scheme.</p> <p>You were recently asked at a County Council / Parish forum regarding this route an indicated that HDC would need to include within their infrastructure plan but it is already there. As you can see The County have no funds to implement this and I was wondering if you would be prepared to engage in using active travel funds, or other similar funds you may have access to ?</p>	<p>In regard to the route you describe, Huntingdonshire District Council may have it in their plan, but they with Cambridgeshire County Council need to prioritise it as a budgetary ask through the appropriate governance processes for it to be considered and prioritised accordingly and I will be happy to see it progress through Transport and Infrastructure Committee with recommendation to the combined authority board where it can be debated appropriately.</p>
<p>3. From Cllr Judith Rippeth:</p> <p>How do you propose to support enhanced cycling infrastructure across the area to make it a viable alternative for more residents and commuters?"</p>	<p>In June last year shortly after my appointment as Mayor, decisions were taken by Cambridgeshire County Council and Peterborough City Council which challenged the Active Travel Funding already received and all future potential capability funding.</p> <p>I met with the Minister and his representative and assured him that as a practicing Dr, with public health and advocacy for transport improvements in cycling and walking that I would commit to working with both Highways Authorities to seek resolution to the challenges that made them make the decisions they did, to develop and dedicate resource to Active Travel and to seek to appoint an Active Travel Tsar.</p> <p>I am proud to say that as a result of that meeting, we saved the historic funding, we have subsequently received £558,268 additional funding</p>

	<p>reported at November Board and we are optimistic in relation to our additional bids that include Capability Tranche 3, Social Prescribing, Mini Hollands and bids for Tackling Loneliness that the team are working on now. Cambridgeshire County Council have appointed dedicated Active Travel lead and set up an active travel working group, the combined authority have appointed Sustrans to conduct a dedicated piece of evaluation work. travel as a prioritised mode of transport and securing budget in addition to the dedicated Capability Fund monies.</p> <p>My officers have engaged external support dedicated to cycling and walking and one of the first actions will be a survey of elected members in relation to cycling and walking.</p> <p>In addition combined authority officers are working closely with officers across the region and I am pleased to see working groups are becoming established with dedicated cycling and walking resource.</p> <p>This is a change to how the combined authority has prioritised cycling and walking historically and I will encourage continuation and growth in this area.</p>
<p>4. From Cllr Van De Weyer:</p> <p>Would the Mayor be able to update the committee about the current expectations for timescales for the different stages of the revised Local Transport and Connectivity Plan?</p>	<p>A paper is being presented at the CPCA board in January in relation to a proposed programme delay to consultation. Following the soft launch engagement and allied extensive engagement with elected members and officer groups across all the constituent parts of the CPCA, we have judged that the magnitude of comments provided suggests the requirement for a rewrite rather than the refresh that was originally envisaged. As a result, we are recommending that a 12-week consultation period is required and that this cannot fall across the pre-election period. During the pre-election period we will take the opportunity to work on refining and developing further the consultation materials, such that they are ready to be deployed on or around 10 May</p>
<p>5. From Cllr Corney:</p>	<p>I am very proud of the TING trial, I have had the pleasure of riding on it myself and all the indicators to date is that it is proving popular amongst a wide spectrum of users, young, older and business commuters.</p>

<p>Was just wondering if there could be a question about the Mayors bus project 'Ting' and whether there are any early signs that it is viable and whether he see's it being pushed elsewhere? What are your thoughts? I'm not sure if this is already happening, I thought I heard something along these lines but I'm struggling to find anything.</p>	<p>The trial is scheduled to report progress shortly and then again at the end and a market research study will be undertaken to add to the data outputs. We are so encouraged though that we see a Mobility as a Service (MaaS) platform region wide as a next step, ultimately delivering seamless ticketing, journey planning, affordable and reliable connected travel across all modes of transport as our future in Cambridgeshire and Peterborough.</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Report title: Overview and Scrutiny Draft Annual Report & Committee Feedback on Centre for Governance and Scrutiny Review

To:	Overview and Scrutiny Committee
Meeting Date:	28 th March 2022
Public report:	Yes
From:	Cllr Dupre Chair of Overview and Scrutiny Committee
Recommendations:	<p>The Overview & Scrutiny Committee is recommended to</p> <ul style="list-style-type: none">a) Comment on the draft Annual Report of the Chair of Overview and Scrutiny Committee for 2021/22 (Appendix 1) before it is submitted to the Combined Authority Board.b) Approve the draft report subject to agreed changes.c) Comment on the O&S Committee Review of Centre for Governance & Scrutiny Recommendations reportd) Approve the O&S Committee Review of Centre for Governance & Scrutiny Recommendations report to CA Board.

Voting arrangements: simple majority of members present and voting.

1. Purpose

- 1.1 The Overview and Scrutiny Committee has been in operation since May 2017. The Committee met nine times during the 2021/22 municipal year.
- 1.2 The Committee provides independent challenge and acts as a critical friend for the Combined Authority Board and the Mayor in their decision making.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

- 1.3 The Draft Annual Report of the Chair of Overview and Scrutiny Committee is the work carried out by the Committee over the municipal year 2021/22. (Appendix 1.)

2. Background

- 2.1 It is considered good practice for Overview and Scrutiny Committee's to prepare an Annual report to be presented to the Combined Authority to inform them of work undertaken.
- 2.2 This Annual Report is a summary of the work Overview and Scrutiny (O&S) has done this year, what has worked well and what issues need further concentration next year.
- 2.3 The report also includes a summary of the review undertaken by the Centre for Governance and Scrutiny and the actions and recommendations that the Committee have endeavoured to implement and embed to adapt the way the Committee operates.
- 2.4 The CA Board received the CfGS report in September 2021 and requested that the O&S Committee report back on progress and that the Committee provide the Board with their view on how the review has helped the Committee to add value to the CPCA and improve the way in which the committee carries out its work – the report is at Appendix 2 of the Annual report for review and comment from the Committee before being recommended to the CA Board.

3. Financial Implications

- 3.1 None

4. Legal Implications

- 4.1 None

5. Background Papers

- 5.1 [CA Board Papers – September 2021](#)

OVERVIEW AND SCRUTINY COMMITTEE

Annual Report:
2021/22

Contacts:

Chair: Cllr Lorna Dupre
lorna.dupre@eastcambs.gov.uk

Vice Chair: Cllr Alan Sharp
Alan.sharp@eastcambs.gov.uk

Scrutiny Officer:
Anne Gardiner
anne.gardiner@cambridgeshirepeterborough-ca.gov.uk



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

Combined authorities need strong governance to work well.... A part of that strong governance is overview and scrutiny' CfGS 2017.

FOREWORD FROM THE CHAIR & VICE CHAIR, COUNCILLOR LORNA DUPRE & COUNCILLOR ALAN SHARP

We are pleased to present the Overview & Scrutiny (O&S) Committee's Annual Report for the year 2021/22. We would like to thank the Members of the Committee for their hard work, knowledge and understanding of the issues that have come before the Committee, as well as the support they have provided to us as Chair and Vice Chair. We would also like to thank the various officers who have supported the Committee throughout the year, and the contributors who have spoken to the Committee.

It has been a privilege to chair this Committee which scrutinises decisions and issues affecting the everyday lives of the people of the Combined Authority area. This report highlights the key work the Committee has undertaken in the past year.

We have actively sought on behalf of the Committee to seek a working solution to quoracy issues that have affected the Committee and this is work in progress.

Conducting effective scrutiny will always require us to move beyond simple challenge, working instead as a critical friend to the Mayor and the decision-making Committees. As Members we are ambassadors for our own communities, and as such are able to give genuine local insight. Members of the Committee have worked constructively and positively to add real value to the areas the Committee has considered.

As a Committee we have looked at many issues including the Combined Authority's Local Transport Plan and the Combined Authority's budget, and have sought to be reflective in our understanding of scrutiny. Individual members have also carried out discrete pieces of work on issues ranging from the Devolution Deal to the Combined Authority's accommodation strategy. We should recognise that the Members of the Committee have given a significant commitment as many are also Members of parish councils, city or district councils and the County Council. We would like to particularly thank all those who have volunteered for Lead member and Rapporteur roles. We hope, and expect, that the level of commitment shown by Members of the Committee will continue in years to come and that our ambitions as a Committee can develop still further.

Cllr Lorna Dupre

Cllr Alan Sharp



Contents

INTRODUCTION.....	3
MEMBERSHIP AND MEETINGS	4
KEY ACTIVITIES.....	6
CENTRE FOR GOVERNANCE AND SCRUTINY REVIEW	8
MEMBER DEVELOPMENT.....	10

INTRODUCTION

The Cities and Local Government Devolution Act 2016 specified that all Combined Authorities establish at least one Overview and Scrutiny Committee.

The CPCA O&S Committee was established by the Combined Authority in May 2017.

The role of the Overview and Scrutiny Committee is to:

- ❖ Review or scrutinise decisions and actions taken by the Combined Authority or the Mayor.
- ❖ Make reports or recommendations to the Combined Authority Board
- ❖ Make reports or recommendations to the Mayor: with respect to the discharge of any functions that are the responsibility of the authority and on matters that affect the authority's area or the inhabitants of the area;
- ❖ In the exercise of its functions set out in the Constitution, the power of the Committee shall include the doing of anything which is calculated to facilitate or is conducive or incidental to the discharge of those functions.

The key benefits of Overview and Scrutiny at the CPCA may be seen as:

Providing an open and transparent forum in which to examine whether policies and strategies of the Combined Authority are meeting the needs of Cambridgeshire and Peterborough.

The Committee has the power of influence; it can make evidence-based recommendations that are informed by key stakeholders and partners of the Combined Authority, expert advice, public opinion and members experiences and knowledge – acting as a ‘critical friend’

The committee can challenge Combined Authority Board and the Mayor’s decisions. The Committee can ‘call-in’ a decision which has been made but not yet implemented. The Committee can:

- a) direct that a decision is not to be implemented while it is under review by the Committee, and
- b) recommend that the decision be reconsidered.

The O&S Committee’s Terms of Reference are at Annex A of this report.

MEMBERSHIP AND MEETINGS

Meetings

Face to face meetings were resumed from May 2021 as the legislation that allowed for remote meetings to be held during the Covid pandemic came to an end.

During 2021/22, the Overview and Scrutiny Committee met on the following dates:

- 28th June 2021
- 26th July 2021
- 23rd August 2021
- 27th September 2021
- 25th October 2021
- 22nd November 2021
- 13th December 2021
- 24th January 2022
- 28th March 2022

The Committee met nine times in total and all meetings were quorate.

Membership

The membership comprises fourteen elected members with two members representing each of the Combined Authority's constituent councils. The political balance of the Committee reflects as closely as possible the party political composition of member authorities across the County.

The members for 2021/22 were:

Table 1: Councillor O&S Committee Membership 2021/22 as at 11th March 2022:

Labour	Conservative	Liberal Democrats
Cllr Baigent (Cambridge)	Cllr Coles (Peterborough)	Cllr Atkins (Cambridgeshire)
Cllr Davey (Cambridge)	Cllr Corney (Huntingdonshire)	Cllr Rippeth (South Cambs)
Cllr Iqbal (Peterborough)	Cllr Dew (Huntingdonshire)	Cllr Van de Weyer (South Cambs)
	Cllr Goldsack (Cambridgeshire)	Cllr Dupre (East Cambs)
	Cllr Hay (Fenland)	
	Cllr Miscandlon (Fenland)	
	Cllr Sharp (East Cambs)	

Lead Members

Under the current governance arrangements, decision making is distributed between the Combined Authority Board and the Executive Committees. There are three Executive Committees: Skills, Housing & Communities, and Transport & Infrastructure. With significant decisions being taken by the Executive Committees, the Overview and Scrutiny Committee has a role in scrutinising the work of those Committees. In order to do so, appointed members of O&S lead in respect of the work of each Executive Committee.

This year the Committee have also appointed a Lead Member to reflect the new Mayor's priority relating to Climate Change.

The Committee has also appointed on an interim basis two members to cover the CAM and the Bus Review as important issues that need to be monitored by the Committee.

Appointed Lead Members

Committee	Lead Member
Housing Committee	Cllr Aidan Van de Weyer
Transport Committee	Cllr Baigent
Skills Committee	Cllr Coles and Cllr Miscandlon
Business Board	Cllr Doug Dew
Climate Change	Cllr Michael Atkins

Rapporteur Roles

Rapporteur roles provide an opportunity for O&S members to gain information in an informal capacity, ensuring they are equipped with all necessary information to allow them to undertake scrutiny work in a timely way. One or two members will investigate a particular issue on behalf of the wider Committee and report back their findings.

Rapporteur Roles Assigned:

Topic	Rapporteur
CPCA Accommodation Strategy	Cllr Goldsack
Devolution Deal	Cllr Dupre
Community Learning	Cllr Coles

KEY ACTIVITIES

Highlights

The O&S Committee's key actions and recommendations during the year included:

- 1) The Committee received and have actioned the recommendations from the CfGS review.
- 2) The Committee held its first Mayor's Question Time on the 22nd November 2021; with the topics of the Mayor's Priorities and Affordable Housing being covered.
- 3) The Mayor attended two Committee meetings in his role as the Chair for the Transport Committee to answer questions from the Committee around the Local Transport Plan, Bus Review and other key transport issues.
- 4) In addition to the Lead Members for the Executive Committees the Committee created an additional Lead Member role to reflect the Mayor's priority and focus on Climate Change.
- 5) The Committee adopted the use of rapporteurs to cover specific areas of interest for the Committee.
- 6) The Committee adopted the use of a scoping document to introduce new items to their work programme.
- 7) The Committee approved new terms of reference in relation to the CPCA Trading Companies.

Questions and Recommendations to CA Board

The Overview and Scrutiny Committee has adopted a pre-scrutiny model whereby it meets before every Combined Authority Board meeting to scrutinise the Board's agenda. At this meeting, the Committee shall discuss and formally agree by means of a vote a list of questions to be raised at the next Combined Authority Board meeting.

The agreed list of questions shall be raised by the Chair, on behalf of the Committee, at the next Combined Authority Board meeting.

The Committee asked a total of eight questions to the CA Board this year covering the following topics:

- Forward Plan
- East West Rail Consultation
- Climate Change
- iMET Opportunity and Combined Authority Needs

Sustainable Growth Ambition Statement and 2022/23 Draft Budget and Medium-Term Financial Plan 2022-2026

The Committee received the draft Sustainable Growth Ambition Statement and 2022/23 Draft Budget and Medium-Term Financial Plan 2022-2026 and invited the Director for Delivery and Strategy and Chief Finance Officer to attend two sessions where the Committee asked questions and made comments on the draft document. The Committee raised concerns around the lack of detail and the lack of completeness on the budget as it went out to public consultation.

Rapporteur Work

- ❖ Accommodation Strategy – the Committee were invited by the then Chief Executive Officer to investigate the current and future accommodation needs of the Combined Authority. Cllr Goldsack was appointed as the rapporteur and reported to the Committee that the Combined Authority is much closer to concluding its search for accommodation than was previously understood to be the case.
- ❖ Devolution Deal – The Committee agreed that the Chair should carry out a piece of work to review actions taken by the various parties to the Cambridgeshire & Peterborough Devolution Deal to meet its 71 commitments, and plans to meet outstanding commitments and to consider the potential to refresh or update the Devolution Deal. The Committee agreed that it should continue to review the current arrangements for monitoring the initiatives contained in the Devolution Deal agreed by Government and the constituent members of the Combined Authority in 2016 and consider where these might be improved. The Committee recommended the report to the CA Board. The Committee will continue to monitor the Deal on a six-monthly basis commencing in June 2022 so that the Committee might make recommendations to inform development.
- ❖ Community Learning – TBC

Call In's

There was no occasion for the use of call in this year.

Task & Finish Groups

The Committee did not set up any Task and Finish Group's this year; the Committee appointed two members as rapporteurs to monitor the work done by previous groups.
Cllr Davey – One CAM
Cllr Hay – Bus Review

CENTRE FOR GOVERNANCE AND SCRUTINY REVIEW

At the end of the last municipal year the O&S Committee, with the agreement of the CA Board, commissioned the Centre for Governance and Scrutiny to carry out a review of their scrutiny arrangements with recommendations being presented to the Committee in June 2021.

Summary of the Centre for Governance and Scrutiny Findings:

- In common with the situation in other combined authorities, the combined authority has struggled to find a role for scrutiny. The impact of recent scrutiny work has been limited;
- Scrutiny's focus on the detailed operational oversight of Mayoral decision-making is not the best use of councillors' time and efforts – a new and unique focus for the function is required. This must not however be at the expense of a continued, strong role for the function in holding the Mayor to account;
- The organisation is committed to making the function relevant and effective, and the election of a new Mayor provides an excellent opportunity to recast the function's role and its relationship to the wider authority
- Scrutiny councillors themselves recognise some of the shortcomings of current ways of working. As in other combined authorities, the bringing together of councillors from across the CA's constituent authorities has made it difficult to pursue a "team" approach to scrutiny despite the efforts of the current chair.
- Councillors have a strong sense of what good scrutiny would look like – and the kinds of issues that they should be examining – but it has proven challenging to convert this aspiration into reality.

Key Actions:

- ❖ The report from the CfGS found that Scrutiny's focus on the detailed operational oversight of Mayoral decision-making was not the best use of councillors' time and efforts – a new and unique focus for the function was required and therefore the Committee should consider moving away from the shadowing of the CA Board agenda at each meeting and have a more focused work programme that is well informed by an understanding of the new Mayor's priorities and where opportunities to influence action on those priorities might exist.
- ❖ The report from CfGS recommended a new approach to the sharing of information with scrutiny members which involved an end to the regular sharing, and scrutiny of, Mayoral decisions at committee, with information being shared on an ongoing basis outside of committee to inform the appropriate escalation of issues to committee based on need; to this end an Information Sharing Protocol was developed to ensure



the committee received information in a timely accessible format to help inform their work.

- ❖ The report from CfGS recommended the programming of a regular and general Mayor's Question Time to allow high profile, direct holding to account of the Mayor to continue.
- ❖ Work with constituent councils to ensure support for members appointed to O&S is appropriate and a scrutiny protocol to be developed setting out mutual expectations for scrutiny members – including around information access, support arrangements and requirements around commitments.
- ❖ The review highlighted that Scrutiny members are keen to engage more productively with SPVs and with the work of the Business Board with efforts having been made on both by officers and members which should be built upon.

The findings from the review were presented to the CA Board in September and it was requested that the Committee report back to the Board on how effective the review had been. The review of the Centre for Governance and Scrutiny work and recommendations and the benefit to the O&S Committee can be found at Appendix B to this report.

MEMBER DEVELOPMENT

Member Development

There was a programme of Members' development sessions through the year involving:

- Member Induction
- Centre for Governance and Scrutiny Workshop – Review Feedback
- Budget and SAGS Workshop
- Trading Companies

Future Development and Plans for 2022/23

- Evaluation of the work of scrutiny
- Mid Year Budget refresh
- Devolution Deal monitoring
- Strategic focus
- Governance Review Outcomes

Cllr Lorna Dupre

Chair

Overview and Scrutiny Committee

Cllr Alan Sharp

Vice Chair

Overview and Scrutiny Committee

Agenda Item No:

Report title: O&S Committee Review of Centre for Governance & Scrutiny Recommendations

To: CA Board

Meeting Date: 1st June 2022

Public report: Yes

From: Lorna Dupre
Chair, O&S Committee

Recommendations: The CA Board is recommended to

a) Note the feedback from the O&S Committee on the CfGS review

Voting arrangements: No vote required.

1. Purpose

- 1.1 The purpose of the report is provide feedback to the CA Board on the review undertaken by the Centre for Governance and Scrutiny in 2021 into the scrutiny arrangements at the CPCA and how the O&S Committee have felt actioning and embedding the recommendations made within that report.

2. Background

- 2.1 The Overview and Scrutiny Committee with agreement from the Combined Authority Board commissioned the Centre for Governance and Scrutiny to carry out a review of the scrutiny arrangements at the CPCA in March 2021.
- 2.2 The Committee received the recommendations (Appendix 1) from the review at their June meeting and have been working during the 21/22 municipal year to implement the changes suggested.
- 2.2 The CA Board received the CfGS report in September 2021 and requested that the O&S Committee report back on progress and that the Committee provide the Board with their



view on how the review has helped the Committee to add value to the CPCA and improve the way in which the committee carries out its work.

3. Overview and Scrutiny Committee's Review

3.1 The CfGS review had nine key actions which the Committee and supporting officers have been working hard to implement. The table below outlines the actions and progress made on these actions.

3.2 Overview and Scrutiny Action and Progress Table

Action	Progress
The Chair to convene an informal session for the committee to explore and decide on a renewed and more explicit focus for their work.	Meeting held on 12 th July – further informal sessions can be scheduled at the committee's request if required.
The Chair, the Mayor and the CA Monitoring Officer to begin meeting regularly to ensure that the strategic purpose of scrutiny is understood and acted on	The Chair, Vice Chair, Mayor and DMO have met twice and regular session are being scheduled going forward.
When a clear role and purpose for scrutiny can be clearly articulated, work on internal communications to be carried out to ensure that this is understood by the wider CA (including CA Board members and officers).	Chair and Vice chair met with the Executive Team in December.
CA officers, in support of the Chair, to engage with constituent councils to better understand <ul style="list-style-type: none"> - how their nominated members can be better supported, and - how the business of CA scrutiny can be administered to support members to attend and engage with the work of the function 	Meeting held with Constituent Council Democratic Service Teams.
A role profile setting out mutual expectations for scrutiny members – including around information access, support arrangements and requirements around commitment – to be agreed and circulated.	Role profile including information sharing protocol approved by Committee.
A new approach to the sharing of information with scrutiny members which involves: <ul style="list-style-type: none"> a) an end to the regular sharing, and scrutiny of, Mayoral decisions at committee, with information being shared on an ongoing basis outside of committee to inform the appropriate escalation of issues to committee based on need; 	<p>The Committee still have the option to ask questions at CA Board but have started to move away from this process and have engaged with officers informally to receive relevant information and provide feedback.</p> <p>Rapporteur role description has been agreed and four pieces of rapporteur work have been</p>



<p>b) more clarity to members in the management of items and reports deemed to be exempt from publication</p> <p>c) the assignment of individual councillors to act as “rapporteurs”, to develop a subject expertise in specified areas of policy, to highlight issues of importance to the chair for escalation to committee and potentially to lead on questioning on such matters.</p>	<p>undertaken by Committee members reporting back to the Committee.</p> <ul style="list-style-type: none"> - Accommodation Strategy - Devolution Deal - One CAM Closure - Community Learning
<p>Use of shared information, the forward plan and frequent Chair/Mayor/MO conversations to identify forthcoming decisions, and to discuss the developing work programme.</p>	<p>Regular meetings agreed with the Mayor in principle – also to include conversations with relevant directors and CEO as the committee deem necessary.</p>
<p>In the short term, the scheduling of regular, short, informal sessions for the committee to discuss and agree work programming priorities. Move forward with a proportionate approach to targeted task and finish working in the medium term</p>	<p>Scoping Document developed and agreed by committee.</p> <p>No task and finish groups created this year.</p>
<p>The programming of a regular and general Mayor’s Question Time to allow high profile, direct holding to account of the Mayor to continue</p>	<p>First Mayor’s Question Time – November 2021</p> <p>Second Mayor’s Question Time - Members of the Public March 2022</p>
<p>Work by the MO and others to consider how scrutiny can productively be engaged in the ongoing governance of SPVs</p>	<p>Training session for the Committee provided in October 2021 and updated terms of reference for the Committee approved in December 2021.</p>

Overview and Scrutiny Committee’s Review of Centre for Governance and Scrutiny’s Recommendations

- 3.3 Overview and Scrutiny Committee members believe that the review has benefited not only the Committee, but also the perception of scrutiny across the Combined Authority. Members are more positive about the work that scrutiny at the Combined Authority does; engagement from both officers and the CA Board has improved and relationships are more positive than in previous years. The new arrangements are still bedding down and it is hoped they will deliver further progress over time.
- 3.4 The introduction of a scoping document to shape the Committee’s investigations, and the use of rapporteurs to carry out discrete pieces of work, have led to a much more engaged Committee that is focused and provides more constructive and valued contributions to the



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Combined Authority. There needs to be a mechanism to ensure this continues into the future.

- 3.5 The introduction of a Mayor's Question Time to provide direct scrutiny of mayoral decisions has been successful and provides an opportunity for members of the Committee to keep a watching brief over the activities of the Mayor and the Combined Authority Board. This has enabled the Committee to move away from the shadowing of the CA Board agenda as the key focus of their remit, although the Committee have opted to retain the option to ask questions at CA Board if they believe this to be necessary. The focus is now on lead members of the Committee building ongoing relationships with officers between meetings.
- 3.6 The Committee endeavour to achieve the balance between providing oversight of the decisions of the Combined Authority and the Mayor and carrying out pieces of proactive and in-depth scrutiny of the same. The recommendations from the CfGS have provided a set of initial tools for the Committee to use to tackle this balance for ensuring that scrutiny at the CPCA adds value.

Conclusions

- 3.7 The Committee believe that the CfGS review has helped to highlight key issues for the Committee and has provided a good starting point for the Committee to begin to adapt the way in which it operates.
- 3.8 There is no 'right way' to carry out scrutiny at Combined Authorities, and it is a challenge for all those involved to find the right role for Overview and Scrutiny at the CPCA. As the CfGS review stated, 'In common with the situation in other combined authorities, the combined authority has struggled to find a role for scrutiny.'
- 3.9 Looking forward the Committee will need to engage with the Governance Review currently being undertaken and consider how the results from that review align with the recommendations from the CfGS. The Committee will need to spend some time in the new municipal year deciding how it wishes to manage its work programme and what its focus needs to be.
- 3.10 The Centre for Governance and Scrutiny review has been very helpful in providing a starting point for the Committee to consider their arrangements and to begin taking steps to make improvements. The review has also helped to start conversations with the Mayor, CA Board and senior management team at the Combined Authority to help develop an understanding of the importance of scrutiny and the need for all to engage with it in the right way to ensure that it adds value to the Combined Authority.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

3. Financial Implications

3.1 None

4. Legal Implications

4.1

7. Background Papers

7.1



Report title: CPCA Climate Change Plans

To:	Overview and Scrutiny Committee
Meeting Date:	28 March 2022
Public report:	Yes
From:	Cllr Michael Atkins O&S Lead Member for Climate Change & Environment
Recommendations:	<p>The Overview & Scrutiny Committee is recommended to</p> <ul style="list-style-type: none">a) Note and comment on this Report and the Climate Action Plan 2022-2025b) Consider whether to make any recommendations to officers and/or the Board prior to their consideration of the Action Plan and associated papers on 30th Marchc) Agree what future scrutiny would be appropriate in this area <p>Voting arrangements: A simple majority of all Members</p>

1. Purpose

- 1.1 This paper has been written to accompany the “Cambridgeshire and Peterborough Climate Action Plan 2022-2025” when it is presented to Overview and Scrutiny for consideration. It is intended to provide a helpful summary for members, and highlight key areas of risk or challenge the committee may wish to consider.
- 1.2 For the purposes of this paper, “the Region” will mean the geographical region represented by the Combined Authority.

2. Background

- 2.1 The Independent Commission reported that the region emitted 5Mt CO₂e per year (million tonnes of carbon dioxide-equivalent), or 6 tonnes per person in 2019, which was 25% higher than the UK average.¹ Data available at that time excluded the impact of growing crops and changes in peatland soils. A revised estimate by the government² puts emissions in 2019 at 7.2Mt., or 8.4t per person. Excluding crops and soils, the difference to the UK average is accounted for by surface transport, where there are higher emissions across cars, vans and HGVs, with high levels of ownership and a lack of public transport alternatives.
- 2.2 The region also faces significant risk from global warming, particularly flooding, summer highs and water shortages. If global mean temperatures rise by 3°C above pre-industrial levels by the end of the century: rainfall could be over 50% lower; regular summer temperatures of 40°C; sea level rise of one metre or more.
- 2.3 The Cambridgeshire and Peterborough Independent Commission on Climate (“CPICC”) was set up by former Mayor Palmer to advise the CA how to respond to the Climate Emergency. CPICC produced an initial report in March 2021 and a full report in October 2021, both of which were accepted by the Board and current Mayor Johnson. These contain 58 recommendations.

3. Summary of current proposals

- 3.1 The CA has prepared a “Climate Action Plan 2022-2025” which will be discussed by the Board on 30th March 2022.³ It identifies 37 strategic actions across 11 themes which the CA proposes to carry out over the next three municipal years.
- 3.2 The CA has two broad levers to pull in this regard: its financial resources; and a ‘convening power’. The major capital projects proposed (which will need individual business cases and further approval in future) are:
- £2.7m development of the Waterbeach Waste Management Park to install solar panels for low-emission vehicles;
 - £2m fund to pilot retrofit programmes in private care homes;
 - £1.2m in Huntingdonshire biodiversity schemes; a further £0.3m for Logan’s Meadow in Cambridge.
 - £1m fund to invest in “Nature and the Environment”, to be administered in partnership with Natural Cambridgeshire;
 - £1m fund for ‘Net-Zero villages’, which will solicit bids from villages in the region; and
 - £1m investment in the North East Cambridge Foodbank so it can act as a distribution hub for donations.

There are also revenue implications associated with these projects, although there will continue to be demands on the existing resources of constituent authorities.

¹ 2019 figures, taken from CPICC Final Report p10.

² <https://www.gov.uk/government/collections/uk-local-authority-and-regional-carbon-dioxide-emissions-national-statistics>

³ I have reviewed a draft version of this document which may have changed in the intervening weeks

- 3.3 Adjacent to the CA's direct work, there is £6.5m in "Sustainable Warmth" funding allocated to Cambridgeshire for 22/23, with more funding likely to be available in the future either through the local 'energy hub' GSEEH or directly from UK government. This is intending to support domestic insulation and retrofit projects. Peterborough has also secured similar funding. Peatland is also an area of national focus, and the Fens East Peat Partnership has recently been awarded a £0.8m grant directly from UK government to explore the feasibility and draw up plans for restoring areas of peatland in the Fens.
- 3.4 Turning to the 'convening power' of the CA, the proposals include the following:
- a carbon credit investment fund to channel business offset payments into local projects;
 - a communications/engagement plan;
 - Local Area Energy Plans for Cambridgeshire and Peterborough (separately);
 - a retrofit procurement framework for households (self-funded and/or grant);
 - revise the Local Transport and Connectivity Plan;
 - a Green Plan for the new NHS Integrated Care System;
 - a Local Nature Recovery Strategy;
 - a Biodiversity Net Gain system;
 - mapping peatland assets; and
 - support for the Water Resources East Regional Plan.

Key risks

- 3.5 In conversation with officers, three key risks in relation to the Action Plan were identified. Many of the schemes will require third parties to bid for funding or to take part in a pilot, and the success of these schemes will therefore depend on the quality of the bids received.
- 3.6 In the current and previous municipal years, the CA has not expanded internal staff capacity to this area, which has impacted work to date. Use of consultants and partnership working with constituent councils has supported the work, although this put a reliance on staffing resources from constituent councils. The current transformation programme is an opportunity to consider the staff resourcing required. Climate considerations are now reported in Board reports so mainstreaming climate thinking also requires a successful induction process across the organisation.
- 3.7 Finally, there is a significant political, engagement and capacity risk around the current cost of living crisis and higher inflationary environment. In particular:
- households may not have the resources to invest in costly retrofit or micro-generation schemes, even if the monetary returns on these investments have improved;
 - councils are facing huge demands on their resources which may affect their ability to contribute to this programme; and
 - the public may struggle to engage with distant benefits and risks when under stress in the present.

4. Opinion of lead member

- 4.1 I thought it might help the committee to share my own thoughts on the programme and its future activities – these are my own views rather than of any political group/council etc. – so as to provoke some constructive debate.

- 4.2 The full CPICC report is a substantial piece of work and an excellent start to understanding the climate emergency and how it affects the region. The ambition contained within the document, however, is challenging in the context of local government in the region. In particular, the complexity of the various tiers of local authority, including a wide variety of existing partnerships across geographies and capabilities, does not lend itself to instant and unified action. In some instances, for example in Waste, the recommendations do not take full account of current contractual arrangements, or how these are dependent on the UK-wide regulatory environment.
- 4.3 The strategic fit for the CA itself is also challenging. In terms of geography, the area it covers is large enough for there to be much to do, but too small to fully encompass issues such as peatland and water stress. This necessitates yet further partnerships across the East of England, and also trying to fit direct UK government intervention into the Region's strategic plan.
- 4.4 In terms of resources, notwithstanding the £10m set aside in the recent budget round, the CA is small, and it has lacked sufficient staffing (to date) to make the best possible progress. The CPICC report suggests investment of c. £700m *per year* through the 2020s is needed across the region to transition to a low carbon future, to put the current budget in context.
- 4.5 The CA is therefore correct, I think, to frame its capital projects as pilots/pump-priming/enabling work, with a view to 'crowding in' capital investment from private and other public sources. This does mean, however, that the transition to a low-carbon economy is significantly out of the hands of local democratic bodies, and is unlikely to happen quickly. I fear this will fall short of the expectations that have been established in the public CPICC consultations and report.
- 4.6 Turning to the specific projects, there is much to be commended in the proposals, particularly the focus on biodiversity (in which the Region is sorely lacking), and the clear emphasis on achieving cut-through with the public consciousness (e.g. through high-profile retrofits of care homes). It is notable that the work on Transport is less advanced than other areas, when the Region is such a distinctive (poor) outlier in this category. I expect that more substantial proposals will come forward after the LTCP refresh.
- 4.7 A final issue I think worthy of debate is whether the CA would do better to abandon its current, and commendable, all-encompassing approach to the climate emergency, and focus its limited resources on achieving fast and notable success across a smaller segment of themes or total emissions. This would risk a lack of Regional coordination or progress on other themes, which would have to be delegated up to the UK government or down to constituent councils/partnerships but would avoid any chance of having "little to show" in two or three years' time.

5. Next steps

- The Action Plan is due to be debated by the Board on 30th March.
- Individual business cases will go to the Board for each capital project in accordance with the timelines indicated.

- 5.1 Overview and Scrutiny may wish to return to this issue later in 2022, perhaps with the

participation of members of the CPICC panel, to review the strategic action plan, how it corresponds to the CPICC's recommendations, and the outlook for the remainder of the 2022-25 period.

6. Financial Implications

6.1 None

7. Legal Implications

7.1 None

8. Background Papers

8.1 [O&S Meeting – November 2021](#)



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 18 March 2022

The Forward Plan is an indication of future decisions. It is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA. It is re-published on a monthly basis to reflect such changes.

Purpose

The Forward Plan sets out all of the decisions which the Combined Authority Board and Executive Committees will be taking in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Executive Committees.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from [Robert Parkin](#), Chief Legal Officer and Monitoring Officer for the Combined Authority.

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact [Robert Parkin](#), Chief Legal Officer and Monitoring Officer at least five working days before the decision is due to be made.

An accessible version of the Forward Plan is available on request from [Democratic Services](#).

Notice of decisions

Notice of the Combined Authority Board's decisions and Executive Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Executive Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Executive Committee meeting:

Housing and Communities Committee

1. Affordable Housing Programme Loans Update

Skills Committee

1. Budget and Performance Report
2. Employment and Skills Board Update

Transport and Infrastructure Committee

1. Performance and Finance Report

Combined Authority Board – 30 March 2022

Governance Items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1.	Minutes of the meeting on 26 January 2022 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
2.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
3.	Budget Monitor Report March 2022	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2022/008	To provide an update on the revenue and capital budgets for the year to date and to seek Board approvals as required.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4.	Treasury Management Strategies 2022/23	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To review and approve the Combined Authority's draft Capital, Treasury and Investment Strategies and Minimum Revenue Provision (MRP) Statement for 2022/23	Relevant internal and external stakeholders including the Audit and Governance Committee	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
5.	Sustainable Growth Ambition Statement	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To approve the Sustainable Growth Ambition Statement	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	Annual Report and Business Plan 2022/23	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To approve the 2022/23 Business Plan.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
7.	Performance Report	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To agree future performance reporting arrangements to the Board in support of the new Business Plan and Medium-Term Financial Plan.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Local Assurance Framework	Cambridgeshire and Peterborough Combined Authority Board	30 March 2021	Decision	To approve the revised Local Assurance Framework.	Relevant internal and external stakeholders, including the Audit and Governance Committee	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
9.	University of Peterborough Phase 2 novation of a Design Contract between CPCA and Mace Ltd PropCo2 (Peterborough R&D Property Company Limited)	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2022/009	To give delegated authority to the Director of Housing and Delivery to novate a design contract between CPCA and MACE Limited from CPCA to PropCo2 (Peterborough R&D Property Company Limited) known as Phase 2.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	Combined Authority Office Accommodation [May contain confidential appendices]	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2021/084	To approve acquisition of a leasehold property interest to serve as office accommodation for the Combined	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					Authority and all remaining associated expenditure to implement efficient operational occupation.				and relevant appendices to be published.
11.	Climate Change Action Plan	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2022/001	To agree a Climate Action Plan based on the recommendations of the Climate Working Group	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Councillor Bridget Smith Lead Member for the Environment and Climate Change	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
12.	Market Towns Programme – Approval of Recommended	Cambridgeshire and Peterborough	30 March 2022	Key Decision 2021/079	To approve the final tranche of recommended project proposals	Relevant internal and external stakeholders	Alan Downton Deputy Chief Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	Projects (Funding Call 8 – March 2022) [May contain exempt appendices]	Combined Authority Board			under the Market Towns Programme (final funding).		Business Board and Senior Responsible Officer for the Business Growth Service/ Energy		documents other than the report and relevant appendices to be published.
13.	Transforming Cities Fund 2021/2023	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2022/003	To note the content of the Transforming Cities Fund Report as a requirement of the grant and approve any financial profile changes to specific projects.	Relevant internal and external stakeholders	Rowland Potter Head of Transport	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

By recommendation to the Combined Authority Board

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
14.	Demand Responsive Transport	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision KD2022/006	To note the performance of the "Ting" Demand Responsive Transport (DRT) trial and consider recommendations to extend the length of the trial.	Relevant internal and external stakeholders	Rowland Potter Head of Transport	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
15.	March Area Transport Study: Broad Street Scheme	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2022/004	To approve advance funding for the construction costs of the Broad Street element of the March Area Transport Study, subject to the completion of the Full Business Case.	Relevant internal and external stakeholders	Rowland Potter Head of Transport	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
16.	A141 and St Ives	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2022/005	To approve funding towards the St Ives Local Improvement Schemes project.	Relevant internal and external stakeholders	Rowland Potter Head of Transport	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
17.	E-Scooter Trial and E Bike Update	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To provide an update on the E-Scooter Trial and E-Bikes and outline next steps.	Relevant internal and external stakeholders	Rowland Potter Head of Transport	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
18.	Adult Education Budget: Funding Allocations for 2022/23 and Proposed Funding Policy Changes	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2021/081	To consider proposals for Adult Education Budget funding allocations for 2022/23 and proposed funding policy changes and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Fliss Miller Interim Associate Skills Director	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
19.	Local Growth Fund Management Budget	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To approve a revised spend profile into future years for the management budget for the Local Growth Fund Team.	Relevant internal and external stakeholders	Alan Downton Deputy Chief Officer Business Board and Senior Responsible Officer for the Business Growth Service/ Energy	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Skills Committee – 27 April 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
20.	Economic Growth Strategy	Skills Committee	27 April 2022	Decision	To consider the proposed Economic Growth Strategy.	Relevant internal and external stakeholders including the Business Board	Alan Downton Deputy Chief Officer Business Board and Senior Responsible Officer for the Business Growth Service/ Energy	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
21.	Shared Prosperity Fund Investment Plan	Skills Committee	27 April 2022	Decision	To consider the Cambridgeshire and Peterborough Shared Prosperity Fund Investment Plan.	Relevant internal and external stakeholders including the Business Board	Alan Downton Deputy Chief Officer Business Board and Senior Responsible	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
							Officer for the Business Growth Service/ Energy		appendices to be published

Combined Authority Board Annual Meeting – 1 June 2022

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
22.	Minutes of the meeting on 30 March 2022 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									relevant appendices.
23.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
24.	Membership of the Combined Authority	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To note the appointment of Members of Constituent Councils and a representative of the Business Board for 2022/23 (and their Substitute Members) and to appoint any Non-Constituent	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					Members or Co-opted Members.				
25.	Appointments to Executive Committees, Committee Chairs and Lead Members	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To note and agree the Mayor's nominations to Lead Member responsibilities and the membership of the Executive Committees, including the Chairs of the Executive Committees for 2022/23.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
26.	Appointment of the Overview and Scrutiny Committee	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To appoint the Overview and Scrutiny Committee and confirm its terms of reference, size and allocation of seats to political	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					parties in accordance with political balance requirements, according to the nominations received from constituent councils.				relevant appendices.
27.	Appointment of the Audit and Governance Committee	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To appoint the Audit and Governance Committee and Independent Person and confirm its terms of reference, size and allocation of seats to political parties in accordance with political balance requirements, according to the nominations received from	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					constituent councils.				
28.	Calendar of Meetings 2022/23	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To approve the calendar of meetings for 2022/23.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
29.	Cambridgeshire and Peterborough Combined Authority Constitution	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To review and approve a series of proposed changes to the Constitution.	Relevant internal and external stakeholders including the Audit and Governance Committee	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
30.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
31.	Future Combined Authority Housing Purpose and Function beyond March 2022	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Key Decision 2021/070	To consider the likely activities and options for the future of the Combined Authority Housing activity and programme beyond March 2022.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices.
32.	The Role of the Business Board	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To note the outcomes of Government's national LEP Review and to consider the future role of the Business Board to share its views, manage and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Alan Downton Deputy Chief Officer Business Board and Senior Responsible Officer for the Business Growth Service/ Energy	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
33.	High Performance Computing Strategy	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To approve and adopt the High-Performance Computing Strategy.	Relevant internal and external stakeholders, including the Audit and Governance Committee	Alan Downton Deputy Chief Officer Business Board and Senior Responsible Officer for the Business Growth Service/ Energy	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
34.	Economic Growth Strategy	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Decision	To approve the Economic Growth and Skills Strategy	Relevant internal and external stakeholders including the Skills Committee	Alan Downton Deputy Chief Officer Business Board and Senior Responsible Officer for the Business	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
							Growth Service/ Energy		to be published
35.	Shared Prosperity Fund Investment Plan	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Key Decision 2022/010	To consider and approve the Cambridgeshire and Peterborough Shared Prosperity Fund Investment Plan.	Relevant internal and external stakeholders including the Skills Committee	Alan Downton Deputy Chief Officer Business Board and Senior Responsible Officer for the Business Growth Service/ Energy	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
36.	Local Growth Fund Recycled Funding Proposals	Cambridgeshire and Peterborough Combined Authority Board	1 June 2022	Key Decision 2022/011	To consider and approve Local Growth Fund Recycled Funding Proposals received under the funding call.	Relevant internal and external stakeholders including the Skills Committee	Alan Downton Deputy Chief Officer Business Board and Senior Responsible	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
							Officer for the Business Growth Service/ Energy		relevant appendices to be published

Skills Committee 4 July 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
37.	University of Peterborough – Programme Business Case	Skills Committee	4 July 2022	Decision	To consider the Programme Business Case for the University of Peterborough and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Fliss Miller Interim Associate Skills Director	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									to be published

Combined Authority Board 27 July 2022

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
38.	Minutes of Annual Meeting on 1 June 2022 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	27 July 2022	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
39.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	27 July 2022	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
							Monitoring Officer		other than the report and relevant appendices.
40.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	27 July 2022	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
41.	Approval of Procurement Policy	Cambridgeshire and Peterborough	27 July 2022	Decision	To approve the Combined Authority's procurement policy	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board				including the Audit and Governance Committee	Monitoring Officer		documents other than the report and relevant appendices.

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
42.	University of Peterborough – Programme Business Case	Cambridgeshire and Peterborough Combined Authority Board	27 July 2022	Decision	To approve the Programme Business Case for the University for Peterborough.	Relevant internal and external stakeholders	Fliss Miller Interim Associate Skills Director	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices

									to be published
--	--	--	--	--	--	--	--	--	-----------------

Combined Authority Board – 28 September 2022

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
43.	Minutes of the meeting on 27 July 2022 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	28 September 2022	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
44.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	28 September 2022	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									and relevant appendices.
45.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	28 September 2022	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Comments or queries about the Forward Plan to Cambridgeshire and Peterborough Combined Authority

Please send your comments or queries to [Robert Parkin](#), Chief Legal Officer and Monitoring Officer. We need to know:

1. Your comment or query:
2. How we can contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query (if you are unsure, please leave this blank and it will be passed to the person best placed to reply).



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 11

Report title: Overview and Scrutiny Work Programme

To: Overview and Scrutiny Committee

Meeting Date: 28th March 2022

Public report: Yes

From: Anne Gardiner
Scrutiny Officer

Recommendations: The Overview and Scrutiny Committee is recommended to:

- a) discuss and agree items for the work programme and their prioritisation, and to comment as appropriate on what resources may be required.
- b) Consider the scoping report received from the Lead Member for Skills for addition to the work programme

1. Purpose

- 1.1 To request the committee to discuss and make suggestions on the suggested work programme at Appendix 1 and review any scoping reviews that have been received by the Scrutiny Officer. (Attached Appendix 2)

2. Background

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 In considering items for their work programme the Committee are requested to take into account the guidance published by the Centre for Governance and Scrutiny (CfGS)

‘Overview and scrutiny in combined authorities: a plain English guide’ (Second Edition) which states:

“That where the Committee takes a rigorous approach to prioritising its work, and only placing items on the work programme where they will clearly add value, and where they relate to scrutiny’s role, the work programme will reflect that exercise.”

- 2.3 That guidance continues with a section on approaches to shortlisting topics which states when shortlisting topics these “should reflect scrutiny’s overall role in the authority. This will require the development of bespoke, local solutions, however when considering whether an item should be included in the work programme”. The kind of questions a scrutiny committee should consider, therefore, might include:
- Do we understand the benefits scrutiny would bring to this issue?
 - How could we best carry out work on this subject?
 - What would be the best outcome of this work?
 - How would this work engage with the activity of the executive and other decision-makers, including partners?
- 2.4 Given the guidance in paragraphs 2.5 and 2.6 it is clear that the Committee should plan and manage their activities more effectively in order to ensure that there is ongoing development of the overview and scrutiny function. A key tenet of making improvements is to focus upon topic selection and produce more robust work programmes to underpin improved ways of working taking a realistic account of the resources available. Ultimately, Overview and Scrutiny Members will want to be in the position of exerting a proactive and positive influence upon what the Combined Authority does in practice.
- 2.5 While an agreed work programme will assist in managing committee activity, it should be recognised that unforeseen matters will arise from time to time that will affect Members’ ability to achieve the goals within an overall work programme.
- 2.6 We have received a draft scoping document for the Review of the Community Learning Programme from the Lead Member for Skills (attached at Appendix 2) for review and consideration on whether to add this item to the work programme.

3. Financial Implications

- 3.1 No financial implications

4. Legal Implications

- 4.1 No legal implications.

5. Appendices

- 5.1 Appendix 1 – Overview and Scrutiny Committee Draft Work Programme
- 5.2 Appendix 2 – Community Learning – Scoping Document

OVERVIEW & SCRUTINY COMMITTEE REVIEW SCOPING DOCUMENT

REVIEW TOPIC:

Relevant Links/Decisions/Forward Plan Reference	
Terms of Reference for the Review	To examine the provision of community learning across the CPCA area to confirm CPCA oversight arrangements as to the availability and access of provision in all constituent council areas. The review will consider whether the current arrangements are providing community education to the most appropriate student cohorts, according to need, that funding is sufficient, identify any gaps in provision and the efficacy of current providers in delivering impact and outcomes.
Lead O&S Member Task and Finish Group Membership (if applicable)	Cllr Andy Coles Cllr Alex Miscandlon (Lead members for skills)
Review Type (T&F Group/Full Committee etc.)	Rapporteur report
Key Officer(s)	
Combined Authority Portfolio Holder(s)/Executive Committee Chair (where appropriate)	
Rationale for the Review	“Community learning” is reported on in the last skills committee report but there has been significant change in the targeting of funding due to leaving the EU and with an enhanced focus on skills for employment. The review aims to discover whether there is a common understanding of community learning across the combined authority area and that provision today meets the needs of community learners,
Timescales and Milestones	
Scope of the Review (reference what is inside and outside the scope of the review)	<p>In scope:</p> <ul style="list-style-type: none"> • CPCA role in Community Learning • Definition of Community Learning • Sites of delivery across the CPCA area • Funding from CPCA • Gap/needs analysis <p>Outside scope:</p> <ul style="list-style-type: none"> • Statutory education provision within pre-school, primary, secondary or specialist settings* • Skills training and apprenticeships.*

	*any blended learning may fall in scope.
<p>Key Lines of Enquiry:</p> <p>What primary/new evidence is needed for the scrutiny review? (Identify what information is required to take the review forward, and what information is not already available)</p> <p>What secondary/existing information will be needed? (Identify background information, performance indicators, complaints, existing reports, legislation, central government information and reports etc.)</p>	<p>This is a first review and will require a fresh look by rapporteurs. Current identified lines of enquiry are:</p> <ul style="list-style-type: none"> • CPCA Funding obtained for community learning. • Sector-generated funding outside CPCA sources. • Any missed opportunities for funding • The location of Bricks and mortar and online providers. • Sub-contracted provision in the wider community • Sector understanding of what constitutes community learning vs CPCA definition • Quality judgements across the CPCA area. • What is the profile of learners currently supported by Community Learning? Are these learners the right target audience for publicly funded Community Learning? • Community learning excluded from CPCA support • Other community learning outside CPCA funding policy • Gaps in provision • Any additional themes discovered during the research phase • Are the providers who currently plan, design and deliver Community Learning, best placed to deliver the impact and outcomes agreed by the Skills Committee in the Employment and Skills Strategy? • Are the current delivery arrangements delivering good value for money for the area? • What are the outcomes and progression from Community Learning?
What briefings and site visits will be relevant for the review?	<ul style="list-style-type: none"> • Lead officer • Visit key providers and facilitators. • Conversations with students to hear the student voice

Which witnesses should be invited to provide evidence for the review?	Dr Sue Pember – Policy Director of Hoxex (membership body for Adult Community Education)
Implications of reviewing this topic. Have the following been taken into consideration in the planning for this review?	The review may identify gaps in provision following the change in emphasis from community to skills-based training. There is no concern as to legal implications. Additional financial pressures might come to light should gaps in provision requiring CPCA funding be found but the review will not require more than lead members, providers and officer time to complete and potentially additional travel expenses. Equality and Diversity are key areas in the provision of community learning but this review will be neutral.
Legal implications Financial implications Equality and Diversity	Yes Yes Yes
What resources are required for the review?	Lead members and officers' time and meetings with sector providers.
Indicators of success:	
What overview and scrutiny role are the committee performing in this case?	The efficacy of CPCA oversight and funding of community learning Gaps in provision. CPCA Rationale for funding providers Equality of access across the authority area
What factors would tell you what a good review should look like in this case?	A comprehensive report reviewing the provision of community learning across the CPCA area
What are the potential outcomes of the review e.g., service improvements, policy review/change, etc?	This review will conclude with a report for referral to the skills committee to consider findings
What value is being added by undertaking the review?	The review will assist in ensuring community learning is commonly understood and provision is fairly allocated according to need. The review will be able to reflect on the impact of the change in funding towards a skills for work agenda against the funding for community learning.

Overview and Scrutiny Work Programme 2021/2022 - 2022/2023

Meeting Date & Venue	Item	Comments
25th March 2022 Venue Storey Fields Centre, Cambridge	Mayor's Question Time with members of the public in attendance	
28th March 2022 Venue: Sand Martin House, Peterborough	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions	
	Accommodation Strategy	
	Climate Change	
	O&S Annual Report & CfGS Review	
	One CAM Closure Update	
Meeting Date	Item	Comments
22nd April 2022 Venue: TBC (Reserve Meeting)		
Meeting Date	Item	Comments
13th June 2022 Venue: TBC	Minutes	
	Election of Chair	

Overview and Scrutiny Work Programme 2021/2022 - 2022/2023

	Election of Vice Chair	
	Public Questions	
	Work Programme	
	One CAM Closure Update	
Meeting Date	Item	Comments
25th July 2022 Venue: TBC	Minutes	
	Public Questions	
	Work Programme	
	Business & Skills Update	
Meeting Date	Item	Comments
26th August 2022 (RESERVE)		
Meeting Date	Item	Comments
19th September 2022 Venue: TBC	Minutes	
	Public Questions	
	Work Programme	

Overview and Scrutiny Work Programme 2021/2022 - 2022/2023

	Climate Change	Review of delivery of the Action Plan
Meeting Date	Item	Comments
17th October 2022 (RESERVE)	Mayor's Question Time (Provisional)	
Meeting Date	Item	Comments
28th November 2022 Venue: TBC	Minutes	
	Public Questions	
	Work Programme	
	Budget	
Meeting Date	Item	Comments
23rd January 2022 Venue: TBC	Minutes	
	Public Questions	
	Work Programme	
	Budget	
Meeting Date	Item	Comments
20th February 2022 (RESERVE)		
Meeting Date	Item	Comments

Overview and Scrutiny Work Programme 2021/2022 - 2022/2023

20th March 2022 Venue: TBC	Minutes	
	Public Questions	
	Work Programme	
Meeting Date	Item	Comments
24th April 2022 (RESERVE)		
Meeting Date	Item	Comments
12th June 2022 Venue: TBC	Minutes	
	Public Questions	
	Work Programme	

List of items – currently proposed but not confirmed:

- Affordable housing
- The active travel agenda
- E-scooters
- Finance items including underspend on skills training resulting from Covid-19 and other activities not delivered