



<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No: 6</b>
<b>24 APRIL 2020</b>	<b>PUBLIC REPORT</b>

## **1.0 PURPOSE**

- 1.1 The purpose of the report is to provide the Overview & Scrutiny Committee with an update on performance progress for the Business Board. The update covers the period 2019 to 2020.

<b><u>DECISION REQUIRED</u></b>
<b>Lead Officer and Author:</b>  <b>Austen Adams (<i>Chair of the Business Board</i>)</b>  <b>Domenico Cirillo (<i>Business Board Manager</i>)</b>
The Committee is recommended to:  1. Note the progress being made on Business Board performance for the financial year 2019 to 2020.

## **2.0. BACKGROUND**

- 2.1. The Business Board was formally appointed at its meeting on 26 November 2018.
- 2.2. The Ministry of Housing, Communities and Local Government (MHCLG) undertakes an annual performance review with each of the 38 Local Enterprise Partnerships. These reviews consider their performance over the previous 12 months in the areas of governance, delivery and strategy.

The attached letter (Appendix 1) provides an update on the process and feedback from the latest review meeting with MHCLG colleagues.

The results of the 2019 to 2020 Annual Performance Reviews will be confirmed in writing and expected before the end of March.

### **3.0. PROGRESS ON IMPROVEMENT PLAN FOR 2019/20**

#### **3.1. Governance**

3.1.1. The Business Board will complete a full induction programme for existing board members alongside other support provided to enable establishment of new board:

- *Update on induction programme for all Business Board members* – full induction session for all existing and new private sector members was undertaken on 16th January 2020.
- *Set out approved Business Board Allowance Scheme and agreed member remuneration (including spend to date)* – the Business Board Allowance Scheme approved by Board (July 2019). The spend to date for 2019/20 is £109,917.

3.1.2. The Business Board will share its induction programme with Government and inform them when all Board members have been inducted:

- *Induction Training and rolled out to all new Business Board members* – Interim Chair and Business Board Manager attended the LEP Network training session in London (June 2019). This informed content for the Business Board induction session and all presentation slides have been shared with CLGU colleagues.

3.1.3. The Business Board will share its plans to the board as part of a pathway to improve board diversity by August 2019:

- *Report on progress with Business Board recruitment* – recruitment for additional private sector members was approved by Business Board (July 2019). A total of 7 new members have been added to the Business Board following full and open recruitment campaign undertaken (October 2019). All appointments were agreed at Business Board (November 2019 and January 2020).

3.1.4. The Business Board will write to Government setting out broader plans to address Board diversity including how to tackle current Board gender imbalance by August 2019:

- *Confirm Business Board Diversity Statement is updated and approved by Board* – Diversity Statement has been approved and adopted by the Business Board (July 2019).

- *Confirm the appointment of Diversity Champion on the Business Board* - Tina Barsby was formally appointed as Diversity Champion on the Business Board (July 2019).

3.1.5. The Business Board to approve the new and revised compliant Local Assurance Framework which complies with the revised national assurance framework by 31 March 2019:

- *Report on progress with finalised Assurance Framework* – Local Assurance Framework was signed off by BEIS, MHCLG and Government departments (October 2019) and approved by both Boards (November 2019) and reports on compliancy and the role of scrutiny committees.
- Website review – website has been reviewed and all relevant documents in latest version are uploaded.

3.1.6. The Business Board will confirm in its refreshed Local Assurance Framework, governance arrangements for delivery of Cambridge City Deal:

- *Report on co-ordination of funds and engagement with City Deal* – engagement with Greater Cambridge Partnership underway and ongoing.
- *Progress with the mobilisation of Growth Service* – Outline Business Case was approved by both Boards (November 2019) and Full Business Case on the Forward plan for both Boards (May/June 2020).

3.1.7. The Business Board will share with Government, the final MOU with Huntingdonshire DC relating to delivery at Alconbury Enterprise Zone before the Board's discussion at the end of May:

- *Report on progress with Alconbury EZ MoU and agreed arrangements between CPCA and HDC* – MOU was agreed in June 2019 (and approved by both Boards in July 2019). The legal arrangements are underway to include Cambridgeshire County Council as co-signatory to MOU agreement.

3.1.8. Business Board to agree and put in place local skills governance arrangements and will write to Government when arrangements are in place and aligned with DFE Skills Advisory guidance:

- *Report on progress with SAP recruitment* – the Skills Advisory Panel was approved by both Boards in November 2019 (first meeting held 11th December 2019).

## **Delivery**

3.1.9. Business Board to ensure a clear pipeline of potential LGF projects is maintained and updated:

- Growth Deal team regularly report and update CLGU on projected pipeline and associated spend/outputs.

3.1.10. Business Board to undertake monitoring and evaluation of its Growth Deal programme and share details of its Monitoring and Evaluation Framework with Government when finalised:

- Monitoring & Evaluation review plan was approved by the Business Board (January 2020) and data for the first phase (historical LEP projects) is expected by September 2020. The data regarding Business Board investments is anticipated for summer 2021.
- Key performance indicators to date include:
  - Total LGF to be deployed: £146.7m
  - Total LGF approved and allocated by BB/CA Board to projects (latter tranche subject to contract): £146.5m
  - Funding claimed to date: £78.2m
  - Number and value of projects completed: 17 projects £59.3m
  - Number and value of projects in delivery: 10 projects £36.1m
  - Number and value of projects approved in contract negotiation: 20 projects £51.3m
  - Current projected number of jobs forecast to be delivered: 14,000 (inc. 3,000 apprenticeships)

3.1.11. The Business Board will undertake joint work with Cities and Local Growth Unit to improve financial forecasting and capturing of outputs on LGF dashboard:

- Growth Deal team regularly report and update CLGU Report on forecasted investment, spend and output expectations.

## **Strategy**

3.1.12. The Business Board to continue to provide regular updates and maintain engagement with the Cities and Local Growth Unit on progress on the development of its Local Industrial Strategy and harmonisation with other local strategies:

- *Report progress on LIS Delivery Plans / Scope LIS ambitions* – mobilisation and delivery of the LIS is being further facilitated through the proposed launch Growth Service in June.

## **4.0 APPENDICES**

- 4.1. Appendix 1: Annual Performance Review for 2019/20 – minutes of review meeting with MHCLG on 3<sup>rd</sup> February 2020.