



THE BUSINESS BOARD

BUSINESS BOARD	AGENDA ITEM NO: 3.4
26 MAY 2020	PUBLIC REPORT

NOMINATION OF BUSINESS BOARD MEMBER AS CHAIR OF THE EMPLOYMENT AND SKILLS BOARD

1.0 PURPOSE

- 1.1. The purpose of this paper to nominate a member of the Business Board as Chair of the Employment & Skills Board.

<u>DECISION REQUIRED</u>	
Lead Member/s:	Austen Adams, Chair of the Business Board
Lead Officer:	John T Hill, Director of Business and Skills
Forward Plan Ref: N/A	Key Decision: No
The Business Board is recommended to: Nominate a Business Board Member for the role of Chair of the Employment & Skills Board	

2.0 BACKGROUND

- 2.1. The recommended appointment seeks to improve the interface and eliminate overlaps between the Boards.
- 2.2. The CPCA's Employment and Skills Board fulfils the role of the Skills Advisory Panel (SAP), the existence of which is required by the Department for Education (DfE). The DfE guidance on SAPs, attached as **Appendix 1**, states:

"We expect the Chair of the Skills Advisory Panel to be a member of the strategic MCA or LEP Board, to ensure that the Skills Advisory Panel advice is reflected in strategic board discussions".

- 2.3. As such, to bring us in line with the DfE guidance it is recommended that the Business Board nominate one of their Members to be Chair of the Employment and Skills Board.

3.0 FINANCIAL IMPLICATIONS

- 3.1. There are no direct financial implications.

4.0 LEGAL IMPLICATIONS

- 4.1 None.

5.0 APPENDICES

- 5.1. Appendix 1: Department for Education Guidance on Skills Advisory Panels
- 5.2. Appendix 2: Criteria for Cambridgeshire and Peterborough Employment and Skills Board Membership
- 5.3. Appendix 3: Briefing for potential applicants for Employment and Skills Board Membership
- 5.4. Appendix 4: Employment and Skills Board Terms of Reference

<u>Source Documents</u>	<u>Location</u>
None	N/A/