



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

# **CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE**

## **DRAFT MINUTES**

**Date: Monday, 28 June 2021**

**Time: 11.00 a.m.**

**Location: Main Hall, Burgess Events and Conference Centre, One Leisure, Westwood Road, St Ives PE27 6WU**

### **Present:**

Cllr D Dew	Huntingdonshire District Council
Cllr S Corney	Huntingdonshire District Council
Cllr L Dupre (Chair)	East Cambridgeshire District Council
Cllr A Sharp	East Cambridgeshire District Council
Cllr D Baigent	Cambridge City Council
Cllr M Davey	Cambridge City Council
Cllr M Goldsack	Cambridgeshire County Council
Cllr P Coutts	Cambridgeshire County Council
Cllr A Coles	Peterborough City Council
Cllr S Nawaz	Peterborough City Council
Cllr A Miscandlon	Fenland District Council
Cllr A Hay	Fenland District Council
Cllr J Rippeth	South Cambridgeshire District Council
Cllr A Van de Weyer	South Cambridgeshire District Council

### **Officers:**

Rochelle Tapping	Deputy Monitoring Officer, Combined Authority
Anne Gardiner	Scrutiny Officer

#### **1. Apologies for Absence**

- 1.1 Apologies were received from Cllr Murphy substituted by Cllr Coutts.

#### **2. Election of Chair**

- 2.1 Councillor Dupre was nominated by Councillor Van De Weyer and seconded by Councillor Baigent for the position of Chair.

Councillor Sharp was nominated by Councillor Hay and seconded by Councillor Coles for the position of Chair.

- 2.2 Following a vote the both nominees received 7 votes. To resolve the deadlock a coin toss was carried out.

Following the coin toss Cllr Dupre was elected the Chair of the Committee for the municipal year 2021/22.

### **3. Election of Vice Chair**

- 3.1 Councillor Sharp was nominated by Councillor Corney and seconded by Councillor Hay for the position of Vice Chairman.
- 3.2 The Committee resolved to appoint Councillor Sharp as Vice Chairman for the municipal year 2021/22.

### **4. Declarations of Interest**

- 4.1 No declarations of interest were made.

### **5. Minutes of the Previous Meeting**

- 5.1 The minutes of the previous meeting held on Monday 22<sup>nd</sup> March 2021 were agreed as an accurate record.

### **6. Public Questions**

- 6.1 There were no public questions.

### **7. Appointment of Lead Members**

- 7.1 The Committee received the report from the Deputy Monitoring Officer which requested the Committee nominate and appoint members to the roles of Lead Members for the Housing, Skills and the Transport & Infrastructure Committees and the Business Board.
- 7.2 The Chair suggested that this item be deferred to a later meeting in light of the recommendations in the report from Centre for Governance and Scrutiny (CfGS) which the Committee would consider later in the agenda.

One of the recommendations within the CfGS report referenced the creation of a rapporteur role and referenced how to conduct T&F groups going forward and it was felt that there may be crossover between these roles and the Lead Member roles.

- 7.3 The Committee RESOLVED to defer this item to a later meeting once the recommendations from the CfGS had been fully considered.

### **8. Co-Opted Independent Member**

- 8.1 The Committee received the report from the Deputy Monitoring Officer which asked the Committee to consider the co-option of an independent member (and substitute) from a Constituent Council.

8.2 The Committee debated the need for a co-opted member from a constituent council and also whether there was a necessity for a co-opted member to fill a gap in skill or capacity on the committee.

8.3 The Committee considered the co-option of an independent member (and substitute) from a Constituent Council and RESOLVED not to co-opt a member from a constituent council.

## **9. Centre for Governance and Scrutiny Update**

9.1 The Committee received the report from the Scrutiny Officer which provided the Overview and Scrutiny Committee with the report and recommendations from the Centre for Governance and Scrutiny who had carried out a review of the current scrutiny arrangements at the CPCA.

9.2 Ed Hammond, Deputy Director for Centre for Governance and Scrutiny attended the meeting via zoom to present his report and answer questions from the committee members.

The following points were discussed:

- The recommendations had been worded to allow the committee the freedom of choice when it comes to how they should wish to design their working arrangements.
- The Committee could choose to meet less often and allow meetings to be done informally at other times.
- Other Combined Authorities do meet less often than the CPCA but it would be important to consider the transition.
- Rapporteurs would take the lead on a policy area or an individual project for a short period whereas Lead Members Shadow work and agendas of the executive committees.
- The idea of the rapporteur role would be to reduce the number of items being reported to the committee and would free up time for the committee to consider other items however, it would be important for the process of the reporting back from the rapporteur to the committee to be clearly defined.
- In response to a question about the monitoring of the CA Board agenda and Forward Plan the Committee were advised that the recommendations outlined a way of working which would move away from the close monitoring of the CA Board agenda and would focus more on specific issues and getting scrutiny involved in the decision-making process earlier.
- In response to a question around the implementation of a Mayor's Question Time the Committee were advised that practical examples of how arrangements might work would be provided.

The Committee thanked Ed Hammond for attending to answer their questions and proceeded to debate the recommendations with the following points being raised.

- There would need to be collaboration from the CA Board and the Mayor for this to work.
- There needed to be more movement in terms of access to documents and draft papers.
- More clarity around the difference between the role of a rapporteurs and a Lead Member was required.

9.3 The Committee noted the report from Centre for Governance & Scrutiny and AGREED that the proposals within the report should be actioned with an informal meeting being arranged for the Committee to meet and discuss a revised operating model before the July meeting.

## **10. Combined Authority Board Agenda**

10.1 The Committee reviewed the Combined Authority Board agenda and agreed that the Chair should ask the following questions on behalf of the committee at the CA Board meeting on 30<sup>th</sup> June 2021.

### 10.2 Item 1.5: Forward Plan

Q: We note item 29 on the Combined Authority's Forward Plan – a decision on CAM - scheduled for the 14th July meeting of the Transport and Infrastructure Committee. What is the Combined Authority's envisaged programme of work on CAM or its replacement and what future interactions with and involvement of the Overview and Scrutiny Committee do you foresee within this programme?

### Item 4.1: East West Rail Consultation

Q: The Committee notes the consultation response from East West Rail and asks whether the Combined Authority will consider co-ordinating its consultation responses on such schemes with its constituent Councils in future?

### Item 4.3: Climate change

Q: In light of the findings in the first interim report of the Combined Authority's Commission on Climate Change, will the Mayor be declaring a climate emergency?

## **11. Combined Authority Forward Plan**

11.1 The Committee received and noted the Combined Authority Forward Plan.

## **12. Overview & Scrutiny Committee Work Programme**

12.1 The Committee received the report which outlined the work programme for the committee.

12.2 The Committee requested that the actions from the CfGS report be fed into the work programme for consideration at the July meeting.

12.3 The Committee requested that the Mayor be invited to attend the September meeting.

## **13. Date of Next Meeting**

13.1 26<sup>th</sup> July 2021, venue to be confirmed.

The meeting closed at: 12:13pm



## Overview and Scrutiny Committee Action Log

Purpose: The action log records actions recorded in the minutes of Overview and Scrutiny Committee meetings and provides an update on officer responses.

### Minutes of the meeting 28<sup>th</sup> June 2021

Minute	Report title	Lead officer	Action	Response	Status
9.3	CfGS Report	Anne Gardiner/Rochelle Tapping	Proposals within the report should be actioned with an informal meeting being arranged for the Committee to meet and discuss a revised operating model before the July meeting.	Informal meeting held 12 <sup>th</sup> July. Other proposals being actioned.	Open
12.2	Work Programme	Anne Gardiner	The Committee requested that the actions from the CfGS report be fed into the work programme for consideration at the July meeting.	Work plan for the proposals to be included within the report from CfGS at July's meeting.	Closed.
12.3	Work Programme	Anne Gardiner	The Committee requested that the Mayor be invited to attend the September meeting.	First Mayor's Question Time to be held in September.	Open