

BUSINESS BOARD ACTION LOG

This Action Log captures the actions arising from the recent Business Board meetings and updates members of the Board on compliance in delivering the agreed actions. It does not include approved recommendations requiring immediate action (which are recorded on the Decision Log) or delegated decisions (which are recorded separately and held by the Monitoring Officer).

BUSINESS BOARD MEETING HELD ON MONDAY 25TH NOVEMBER 2019					
Minute no.	Report title	Action to be taken by	Action	Comments	Status
93.	MINUTES OF THE MEETING HELD ON 23RD SEPTEMBER 2019	Adrian Cannard	Members requested a copy of the Vision for Nature document.	The document was circulated to Business Board members on 17th January 2020.	ACTION COMPLETE
95.	BUSINESS ADVISORY PANEL UPDATE – OCTOBER 2019	Brian Hyland	Members expressed concerns about the evidence base of the Panel's decisions and the level of awareness of the Panel within the business community. Officers agreed to establish how the Panel was capturing and collating its feedback, as well as how it was disseminating information.	The issue was discussed by the Panel at its meeting on 15 th January 2020. Panel members are aware of their role to disseminate information downstream to the businesses that they represent and they have agreed to do so. They also acknowledge the requirement to support recommendations to the Business Board with a base of evidence from the members they are representing. They will employ a variety of methods in both respects. This has led to the Terms of Reference being reconsidered to reflect the process.	ACTION COMPLETE

96.	ADVANCED MATERIAL AND MANUFACTURING SECTOR STRATEGY	Steve Clarke	Members requested information on which businesses had been consulted to date.	Awaiting update.	ACTION ONGOING
103.	APPOINTMENT OF NEW MEMBERS TO BUSINESS BOARD	Domenico Cirillo	Members requested further information on candidates' backgrounds, as well as their geographical spread.	The requested information has been included in the appendices to the 'Business Board Membership Update' report to be presented to the Business Board on 23rd January 2020.	ACTION COMPLETE

Updated on 17th January 2020