

Overview and Scrutiny Work Programme 2019/2020

| Meeting Date | Item | Comments |
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| 29 July 2019, Fenland District Council | Pre-meet update The Committee asked that the previous Vice-Chair of the Committee be invited to the next Overview and Scrutiny Committee pre-meet to update members on the work that he had accomplished in relation to the CAM metro. | |
| | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |
| | Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. | |
| | Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee. | |
| Meeting Date | Item | Comments |
| 23 September 2019, Huntingdonshire District Council | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |

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| | Governance Review Kim Sawyer (CEO) to update the Committee on the Governance Review re new Executive Committees to be discussed at September CA Board. | |
| | Mayor of the Combined Authority Mayor James Palmer to attend to respond to questions submitted from the committee. | |
| | Budget Update report Committee to receive a budget update report. | |
| | Project Register Committee to receive quarterly report on the project register. | |
| | Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. | |
| | Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee. | |
| Meeting Date | Item | Comments |
| 28 October 2019, Peterborough City Council | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |
| | Update from the Task and Finish Group Chair of TFG to update the Committee members. | |

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| | Governance (decision-making) Review Committee to discuss the Governance Review and examine future options and the way forward for the Committee. | |
| | Mayor of the Combined Authority Mayor James Palmer to attend to respond to questions submitted from the committee. | |
| | Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. | |
| | Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee. | |
| Meeting Date | Item | Comments |
| 25 November 2019, Huntingdonshire District Council | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |
| | Affordable Housing Update Committee requested an update on the progress of development of Affordable Housing following the meeting on the 24 th June 2019. | |
| | Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting. | |

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| | Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. | |
| | Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee. | |
| Meeting Date | Item | Comments |
| 16 December 2019, South Cambridgeshire District Council | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |
| | Transport Chair Agreed at October O&S meeting to invite the Chair of Transport and an officer to November meeting. | |
| | Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting. | |
| | Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. | |

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| | Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee. | |
| Meeting Date | Item | Comments |
| 27 January 2020, East Cambs District Council | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |
| | Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting. | |
| | Lead Member Role Descriptions | |
| | Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. | |
| | Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee. | |
| Meeting Date | Item | Comments |
| 24 February 2020, Cambridge City Council | Minutes Committee to approve the minutes for accuracy from the last meeting. | |

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| | Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |
| | Accessible Housing Briefing | |
| | Trading Companies | |
| | Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. | |
| | Committee Meetings – Lead Member Questions and Answers | |
| | Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee. | |
| Meeting Date | Item | Comments |
| 24 April 2020, Remote Meeting | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |

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| | The Mayor of the Combined Authority It was requested at Chair's briefing on 8 November for the Mayor to come to O&S quarterly. | |
| | Business Board Chair Requested at Chair's briefing on 8 November. | |
| | Market Town Masterplans | |
| | Chairman of the Independent Commission on Climate Change Requested at the meeting of 24 February that a report be brought to the March meeting of the committee outlining the criteria for appointment of a Chairman of the Climate Change Commission. Also, any impact there is on the November 2020 deadline for the report of the Commission due to the delay in appointment of a Chairman. | |
| | Wisbech Rail Project Requested at the meeting of 24 February that a report be prepared on the feasibility and timescale of the Wisbech Rail project. | |
| | Overview & Scrutiny Committee Annual Report To include the reports of the Bus Review; and CAM Metro Task and Finish Groups | |
| | Combined Authority Board Agenda | |
| | Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. | |
| | Committee Meetings – Lead Member Questions and Answers | |
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| May 2020, Peterborough City Council | Induction/Training – jointly with Audit & Governance Discussed with the Chair of Audit & Governance – proposal for a joint induction/training session, as was done in 2019. | |
| Meeting Date | Item | Comments |
| June 2020 | Minutes Committee to approve the minutes for accuracy from the last meeting. | |
| | Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board. | |
| | Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution. | |
| | Interim report of the Climate Commission Request made at December 2019 Chair's briefing meeting. | This is now likely to be delayed by a month or two |
| | Programme Development – Cohesion Issues O & S Committee requested the item at the meeting on 28 October 2019. | |
| | University of Peterborough and the Outline Business Case At O&S meeting in January 2020 it was agreed that this item is put on the work programme. | |
| | Community Land Trusts Presentation Requested at the meeting of 24 February that a presentation be prepared on Community Land Trusts. | CAB receiving a paper in June 2020. |
| | Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December). | |

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| | Powers to the Mayor | |
| Meeting Date | Item | Comments |
| November 2020 | Budget Standing item for November, December and January Committee meetings. | |
| Meeting Date | Item | Comments |
| December 2020 | Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December). | |
| | Budget Standing item for November, December and January Committee meetings. | |