



## Relationship Between Risk and Change Control Document

To:	Cambridgeshire and Peterborough Combined Authority Board
Meeting Date:	27 January 2021
Public report:	Yes
Lead Member:	Mayor James Palmer
From:	Robert Parkin, Chief Legal Officer (Monitoring Officer)
Key decision:	No
Forward Plan ref:	n/a
Recommendations:	<p>The Combined Authority Board is recommended to:</p> <p>Approve the adoption of the Relationship between Risk and Change Control document as recommended by the Audit and Governance Committee.</p>
Voting arrangements:	Requires a vote in favour, by at least two-thirds of all Members (or their Substitute Members) present and voting.

## 1. Purpose

- 1.1 This report provides the Combined Authority Board with a proposed Relationship between Risk and Change Control document, which is to enhance the current Risk Management Strategy and establish an early warning notification and change control process.
- 1.2 The Audit and Governance Committee reviewed this document on 27 November 2020, as its terms of reference include monitoring the Combined Authority's risk management arrangements.
- 1.3 In the interests of good governance, the Committee has made the recommendation to the Combined Authority Board for the adoption of this document.

## 2. Background

- 2.1 The current Risk Management Strategy was proposed and reviewed by Audit and Governance Committee in December 2019. It made the recommendation to the Combined Authority Board for the adoption of the strategy and this was agreed in January 2020.
- 2.2 The proposed Relationship between Risk and Change Control document (Appendix 1) enhances the existing risk management processes within CPCA. It introduces the following principles that differ from the current Risk Management Strategy in that it:
  - Clearly defines Risk Appetite and Risk Tolerance and its accepted levels within CPCA.
  - Confirms how risks are to be financially quantified using both qualitative and quantitative assessments and provides an updated risk and opportunity register.
  - Confirms how risks are to be further managed, within appropriate measures and controls.
  - Introduces an early warning notification and change control process.
  - Addresses delegated authority within each directorate.
- 2.3 The proposed Relationship between Risk and Change Control was recommended to the Audit and Governance Committee as a more effective approach to the management of risk and change across the Combined Authority's activities. The recommendation from Audit and Governance Committee is that the proposed Relationship between Risk and Change Control document be adopted by the Combined Authority Board.

## Significant Implications

### 3. Financial Implications

- 3.1 All the work has been carried out in-house, therefore there are no significant financial implications for this activity.

## 4. Legal Implications

- 4.1 The keeping of an up-to date Risk Management Strategy is part of the process of appropriately identifying and managing risk within the Combined Authority.

## 5. Other Significant Implications

- 5.1 N/A

## 6. Appendices

- 6.1 Appendix 1 – Risk Management Strategy adopted in January 2020
- 6.2 Appendix 2 – Proposed Relationship between Risk and Change Control document.

## 7. Background Papers

- 7.1 [Cambridgeshire and Peterborough Combined Authority Constitution](#)
- 7.2 Cambridgeshire & Peterborough Combined Authority (CPCA), Assurance Framework, 2019. [Cambridgeshire and Peterborough Combined Authority Assurance Framework](#)
- 7.3 [Audit and Governance Committee December 2019 - Item 5 - Review of the Corporate Risk Management Strategy and Risk Register](#)
- 7.4 [Combined Authority Board January 2020 - Item 1.7 - Review of the Corporate Risk Strategy](#)
- 7.5 [Audit and Governance Committee November 2020 - Item 6 Relationship Risk and Change](#)