

# **BUSINESS BOARD FORWARD PLAN**

AS AT 13<sup>TH</sup> NOVEMBER 2019

**Business Board – 25th November 2019  
(Combined Authority – Alconbury Weald)**

	REPORT TITLE	DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	REPORT AUTHOR	LEAD MEMBER
1.	<b>Minutes of the Meeting on 23rd September 2019</b>	Business Board	25th November 2019	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	<b>Combined Authority Update</b>	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	<b>Business Advisory Panel Update</b>	Business Board	25th November 2019	<b>Decision</b>	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	<b>Local Growth Fund Project Proposals – November 2019</b>	Combined Authority Board	27th November 2019	<b>Key Decision 2019/067</b>	<i>Identified on CA Forward Plan as Key Decision for 27<sup>th</sup> November 2019</i>	<i>John T Hill, Director Business &amp; Skills</i>	Chair
5.	<b>Local Growth Fund Update – November 2019</b>	Combined Authority Board	27th November 2019	<b>Decision</b>	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business &amp; Skills</i>	Chair

6.	<b>Enterprise Zones Update</b>	Combined Authority Board	27 <sup>th</sup> November	<b>Key Decision 2019/070</b>	To provide BB members with an update on Enterprise Zones and associated NNDR financial profiles. To approve Enterprise Zones NNDR funds to support Local Industrial Strategy mobilisation)	<i>John T Hill, Director Business &amp; Skills</i>	Chair
7.	<b>Local Industrial Strategy Delivery Plans Outline Business Case</b>	Combined Authority Board	27 <sup>th</sup> November	<b>Key Decision 2019/064</b>	To recommend the Outline Business Case for the Business Growth Service, as a key element of the Local Industrial Strategy Delivery Plans	<i>John T Hill, Director Business &amp; Skills</i>	Chair
8.	<b>Advanced Materials &amp; Manufacturing Strategy</b>	Business Board	25 <sup>th</sup> November	<b>Decision</b>	To discuss the strategy and agree interventions	<i>John T Hill, Director Business &amp; Skills</i>	Chair
9.	<b>University of Peterborough Update</b>	Business Board	25 <sup>th</sup> November	<b>Decision</b>	To provide an update report on the University of Peterborough project	<i>John T Hill, Director Business &amp; Skills</i>	Chair
10.	<b>Assurance Framework</b>	Business Board	25 <sup>th</sup> November	<b>Decision</b>	To approve the Assurance Framework as recommended by the CA Board following final checks against Government guidance	<i>Interim Monitoring Officer for Combined Authority</i>	Chair
11.	<b>Appointment of new members to Business Board</b>	Business Board	25 <sup>th</sup> November	<b>Decision</b>		<i>Interim Monitoring Officer for Combined Authority</i>	Chair

12.	<b>Business Board Headlines for Combined Authority Board</b>	Business Board					
13.	<b>Forward Plan</b>	Business Board	25th November 2019	<b>Decision</b>	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair

**Business Board – 27th January 2020  
(Combined Authority – Alconbury Weald)**

	REPORT TITLE	DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	REPORT AUTHOR	LEAD MEMBER
1.	<b>Minutes of the Meeting on 25th November 2019</b>	Business Board	27th January 2020	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	<b>Combined Authority Update</b>	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	<b>Business Advisory Panel Update</b>	Business Board	27th January 2020	<b>Decision</b>	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	<b>OxCam Arc Update</b>	Business Board			To provide BB members with an update on the OxCam Arc.	<i>John T Hill, Director Business &amp; Skills</i>	Chair
5.	<b>Local Growth Fund Project Proposals – January 2020</b>	Combined Authority Board	29th January 2020	<b>Key Decision 2020/005</b>	<i>Identified on CA Forward Plan as Key Decision for 29<sup>th</sup> January 2020</i>	<i>John T Hill, Director Business &amp; Skills</i>	Chair
6.	<b>Local Growth Fund Update – January 2020</b>	Combined Authority Board	29th January 2020	<b>Decision</b>	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business &amp; Skills</i>	Chair

7.	<b>The Strategic Role of the Adult Education Budget in delivering the Local Industrial Strategy</b>	Business Board	27th January 2020	<b>Decision</b>	To inform on the strategic role of the adult education budget in the delivery of skills within Cambridgeshire and Peterborough, and how it delivers to the priorities of the Local Industrial Strategy	<i>Neil Cuttall, Programme Manager</i>	Chair
8.	<b>Business Support Services Promotional Campaign</b>	Combined Authority Board	29 <sup>th</sup> January 2020	Decision	<b>AWAITED</b>	<i>Brian Hyland</i>	Chair
9.	<b>Business Board Headlines for Combined Authority Board</b>	Business Board					
10.	<b>Forward Plan</b>	Business Board	27th January 2020	<b>Decision</b>	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair

**Business Board – 23rd March 2020**  
**(Combined Authority – Alconbury Weald)**

	REPORT TITLE	DECISION MAKER	DATE DECISION EXPECTED	DECISION	PURPOSE	REPORT AUTHOR	LEAD MEMBER
1.	<b>Minutes of the Meeting on 27th January 2020</b>	Business Board	23rd March 2020	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	<b>Combined Authority Update</b>	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	<b>Business Advisory Panel Update</b>	Business Board	23rd March 2020	<b>Decision</b>	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	<b>OxCam Arc Update</b>	Business Board			To provide BB members with an update on the OxCam Arc.	<i>John T Hill, Director Business &amp; Skills</i>	Chair
5.	<b>Local Growth Fund Project Proposals – March 2020</b>	Combined Authority Board	25th March 2020	<b>Key Decision 2020/006</b>	<i>Identified on CA Forward Plan as Key Decision for 25<sup>th</sup> March 2020</i>	<i>John T Hill, Director Business &amp; Skills</i>	Chair
6.	<b>Local Growth Fund Update – March 2020</b>	Combined Authority Board	25th March 2020	<b>Decision</b>	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business &amp; Skills</i>	Chair

7.	<b>Market Towns Programme Update and Approval of Masterplans for Fenland and Littleport</b>	Combined Authority Board	29th January 2020	Key Decision 2019/068	To note progress made with the Market Towns Masterplans Programme; approve the Growing Fenland Masterplan and Strategy Paper for March, Wisbech, Chatteris and Whittlesey;	<i>John T Hill, Director of Business &amp; Skills</i>	Chair
8.	<b>Strategic Partnership Agreements – January 2020</b>	Combined Authority Board	25th March 2020	<b>Decision</b>	To recommend Memorandums of Understanding with the remaining seven neighbouring Local Enterprise Partnerships	<i>John T Hill, Director Business &amp; Skills</i>	Chair
9.	<b>Local Enterprise Partnership Partnering Strategy – 2020 Update</b>	Combined Authority Board	25th March 2020	<b>Decision</b>		<i>John T Hill, Director Business &amp; Skills</i>	Chair
10.	<b>Business Board Headlines for Combined Authority Board</b>	Business Board					
11.	<b>Forward Plan</b>	Business Board	23rd March 2020	<b>Decision</b>	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair



**Business Board Annual Meeting – 26th May 2020**  
(Venue to be confirmed)

	REPORT TITLE	DECISION MAKER	DECISION EXPECTED	DECISION	PURPOSE	REPORT AUTHOR	LEAD MEMBER
1.	<b>Minutes of the Meeting on 23rd March 2020</b>	Business Board	26th May 2020	<b>Decision</b>	To approve the minutes of the last meeting as a correct report	<i>Monitoring Officer for Combined Authority</i>	Chair
2.	<b>Combined Authority Update</b>	Business Board			To provide BB members with an update on overall issues concerning the Combined Authority.	<i>Domenico Cirillo, Business Space Manager</i>	Chair
3.	<b>Business Advisory Panel Update</b>	Business Board	26th May 2020	<b>Decision</b>	To provide BB members with an update on the Business Advisory Panel	<i>John Stenhouse, Growth Hub Manager</i>	Chair
4.	<b>OxCam Arc Update</b>	Business Board			To provide BB members with an update on the OxCam Arc.	<i>John T Hill, Director Business &amp; Skills</i>	Chair
5.	<b>Local Growth Fund Project Proposals – May 2020</b>	Combined Authority Board	28th May 2020	<b>Decision</b>	<i>Identified on CA Forward Plan as Key Decision for 25<sup>th</sup> March 2020</i>	<i>John T Hill, Director Business &amp; Skills</i>	Chair
6.	<b>Local Growth Fund Update – May 2020</b>	Combined Authority Board	28th May 2020	<b>Decision</b>	To monitor and review programme performance and risks Recommend projects for approval to CA Board (if required)	<i>John T Hill, Director Business &amp; Skills</i>	Chair

7.	<b>Constitution Review</b>	Business Board	26th May 2020	<b>Decision</b>	To review the Business Board section of the CPCA Constitution (Appendix 5)	<i>Monitoring Officer for Combined Authority</i>	Chair
8.	<b>Business Board Headlines for Combined Authority Board</b>	Business Board					
9.	<b>Forward Plan</b>	Business Board	26th May 2020	<b>Decision</b>	To note the forward plan	<i>Monitoring Officer for Combined Authority</i>	Chair

## SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

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Tel: .....

Email: .....

Who would you like to respond?