


<b>/SKILLS COMMITTEE AGENDA PLAN</b>	Updated 23 June 2022	 <b>CAMBRIDGESHIRE &amp; PETERBOROUGH</b> COMBINED AUTHORITY
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**Notes**

Committee dates shown in bold are confirmed.  
 Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

- \* indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.  
 The agenda dispatch date is five clear working days before the meeting.

**The following are standing agenda items which are considered at every Committee meeting:**

1. **Minutes of previous meeting and Action Log**
2. **Agenda Plan**
3. **Budget and Performance Report**
4. **Employment and Skills Board Update**

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
<b>04/07/22</b>	Shared Prosperity Fund Investment Plan	/ Alan / Steve	Yes (Direct to CA Board)	2022/010	<b>24/06/22</b>
	Multiply Local Investment Plan	Fliss Miller	No		
	Economic Growth Strategy	Alan Downton	No		
	Growth Works Management Review – July 2022	Alan Downton / Nigel Parkinson	Yes (via BB)		
	Expansion of Careers Hub	Fliss Miller	No		
	Employment and Skills Strategy – Delivery Plan & Gainshare Skills Projects	Fliss Miller /Parminder Singh Garcha	No		
	Skills Bootcamps	Fliss Miller	No		
<b>05/09/22</b>	Performance Report (MFTP)	TBC	TBC		<b>25/08/2022</b>
	AEB Innovation Fund Review and proposals for 2022-23	Parminder Singh Garcha / Janet Warren	TBC		
	Bootcamps Contract Awards	Fliss Miller	No		
	University of Peterborough – Programme Business Case	Roger Thompson	Yes		

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
	AEB Contract Awards for 2022-23 and Multi-year Funding allocations for Grant-holders	Parminder Singh Garcha	Yes	2022/013	
<b>07/11/22</b>	Employment and Skills Strategy - Progress update	Fliss Miller	No		<b>28/10/22</b>
	Skills and Labour Market Insights Bi- Annual Report (check if BB report can be used, if so move to Sept, if July report being used) State of the Economy Report	Rachel Hallam	No		
	Multiply grant and contract awards (move to September)	Parminder Singh Garcha	TBC		
	Health and Care Sector Work Academy - Update	TBC	TBC		
<b>09/01/23</b>	AEB Annual Return to DfE	Parminder Singh Garcha	No		<b>29/12/22</b>
	ESOL Local Planning Partnerships - Annual Report	Parminder Singh Garcha	No		
	FE Coldspots – report on progress	TBC	TBC		
<b>06/03/23</b>	AEB Funding and policy changes for 2023-24	Parminder Singh Garcha	Yes		<b>24/02/23</b>
	AEB Three-year Evaluation Report – impact and findings	Parminder Singh Garcha	No		
	Skills and Labour Market Insights Bi- Annual Report	Rachel Hallam	No		

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
05/06/23	AEB Contract Awards to Independent Training Providers for 2023-24	Parminder Singh Garcha	Yes		26/05/23