



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Audit and Governance Committee Action Log

Purpose: The action log records actions recorded in the minutes of Audit and Governance Committee meetings and provides an update on officer responses.

Minutes of the meeting 24th September 2021

Minute	Report title	Lead officer	Action	Response	Status
5.7	Internal Audit Update	Dan Harris	The Committee requested that feedback on how the Internal Auditors could become involved in the development of policies and project management at the CPCA be provided within the next Internal Audit update.	To be included in the progress report	CLOSED
6.8	Trading Companies	Rochelle Tapping/Robert Fox	Officers consider the wording of the Terms of reference to reflect the position and role of the committee at the CPCA in relation to the trading companies and bring back to the committee	Trading Companies report coming to November meeting.	CLOSED
6.8		Robert Parkin/Rochelle Tapping/Anne Gardiner	Officers to reach out to other combined authorities and councils to seek others experiences of how A&G Committee were managing this area and report back any findings to the committee.	Officers have contacted constituent councils.	OPEN
6.8		Jon Alsop/Dan Harris	That Internal Audit be approached to discuss their involvement with the		OPEN

			trading companies and to provide an insight into where this should begin.		
6.8		Robert Parkin/Robert Fox	An update on the Trading Company actions should be provided at the next meeting.	Report coming to November meeting.	CLOSED
7.3	CAM Referral	Robert Parkin	The Committee requested that scope be amended to remove the third bullet point stating: 'is there any spend/spending commitment from the Combined Authority itself on the CAM programme or has it all been directed through One CAM Ltd' be removed from the scope as it was not relevant.	Scope amended.	CLOSED
7.3	CAM Referral	Robert Parkin	The officers agreed that the 'outside the scope of the report' would be re-worded to reflect that it was the competency of the decisions made by the CA Board and Executives of One CAM that would be outside of the scope.	Scope amended.	CLOSED
9.2	Work Programme	Anne Gardiner	Hybrid meeting (if possible) arranged to discuss Horizon Scanning with Directors	Scheduled 12 th November 2021	CLOSED
9.2	Work Programme	Anne Gardiner	Informal Session to be arranged for committee to review the constitution changes w/c 25 th October.	Scheduled 26 th October 2021	CLOSED
10.2	Corporate Risk Register	Robert Parkin	Recommend to the CA Board that they consider whether they are satisfied that officers have considered the effect of increasing energy prices and the impact on	This was discussed at the Executive Team meeting when the risk register was considered and an update is included within the Corporate Risk report.	CLOSED

			supply chains when factoring the scores for the risks.		
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Minutes of the meeting 25th June 2021

Minute	Report title	Lead officer	Action	Response	Status
8.7	Treasury Outturn Report	Rob Emery	Breakdown summary of slippage requests to be provided to the committee.	Apologies to the committee, this will be provided ahead of the meeting.	Open
10.5	Climate Change Commission	Adrian Cannard	Terms of reference for the Climate Change Working group to be brought to the committee for consideration and to request that the working group advise how flooding considerations will be included within the recommendations of the group.	Report to come to November meeting	CLOSED