

Audit and Governance Committee Action Sheet

Date	Action	Officer	Delegated officer	Completed
19 th July 2019				
	Chief Finance Officer to prepare a briefing note on the combined Authority's policy documents relating to the rules and regulations adhered to in the national policies, followed also by CIPFA.	Jon Alsop		Completed 19/07/2019
	Transport Team be invited to a future meeting of the Committee to deliver a presentation on the accelerated delivery process including information on risk management.	Chris Twigg	P Raynes & R Potter invited to attend Sept meeting (22/07/2019)	September 2019
	Annual Internal Audit Report would be considered at the next meeting	Emma Powley		Completed 19/07/2019
	Statement report on Value for Money (VfM) to be considered, including 'benefit-cost-ratio')	Jon Alsop		Completed 19/07/2019
	It was agreed that the HR Manager would attend a future meeting to brief the Committee on the work undertaken to address the concerns identified by Internal Audit.	Martin Jeynes		Completed 19/07/2019
	Business Board Governance Arrangements – brief presentation from the MO (at the next Committee	Dermot Pearson		Completed 19/07/2019

	pre-meet) to elaborate on the Committee's role in reviewing the Business Board			
	Assurance Framework – to be reported every 6 months. To be presented at Committee - 13 th Dec 2019.	Emma Powley		Ongoing
	Information clarifying the roles of each of the joint CEO's be produced and circulated to members.	John Hill (CEO)		
	Chief Officer of Business Board to provide an update on the priorities and objectives of the Business Board.	John T Hill		September 2019
	Report on Fols, Fraud, Whistleblowing and Complaints be produced for review.	Monitoring Officer/Emma Powley		Ongoing
	Performance report be produced	Paul Raynes		September 2019
	Timeline of the implementation of a significant project carried out be reported back with a proposed case study and time line.	John Hill		December 2019
	Chief Executive circulate the draft statutory notice to the members of the Audit and Governance Committee prior to publication.	John Hill		Completed
	Chief Executive liaise with all affected constituent Councils and send a letter to government expressing their dissatisfaction with the auditor's performance and the impacts this has had on each Council.	John Hill		Completed

	Chair to write to the Partner leading the Ernst and Young Government and Public Sector Assurance team expressing the Committee's concern and seeking assurance that the situation would not be repeated	Chair		Completed
	Treasury Management Strategy Update	Rob Emery		September 2019