



OVERVIEW & SCRUTINY COMMITTEE

Date: Monday, 14 December 2020

Democratic Services

Robert Parkin Dip. LG.
Chief Legal Officer and Monitoring Officer

11:00 AM

72 Market Street
Ely
Cambridgeshire
CB7 4LS

Virtual Meeting
[Venue Address]

AGENDA

Open to Public and Press

1 Apologies for Absence

2 Declarations of Interest

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.

3 Minutes of the Previous Meeting

To approve the minutes of the meeting held on 23rd November 2020

OS draft Minutes 231120

5 - 18

- 4 Public Questions**
 Arrangements for public questions can be viewed in Chapter 5, Paragraphs 18 to 18.16 of the Constitution which can be viewed here - [Constitution](#)
- 5 The Mayor of the Combined Authority**
 Mayor James Palmer will be in attendance to answer questions from the committee in his capacity as Mayor for the Combined Authority and also as Chair of the Transport and Infrastructure Committee.
- 6 Draft Budget & MTF Plan 2021-22** **19 - 64**
- 7 CAM Task & Finish Group Update** **65 - 68**
- 8 Project Register** **69 - 72**
- 9 Horizon Scanning Report** **73 - 82**
- 10 Combined Authority Forward Plan**
 Members allocated to monitor the activities of the Combined Authority to provide a verbal update to the committee on any areas of interest.
Combined Authority Forward Plan **83 - 116**
- 11 Work Programme Report** **117 - 124**
- 12 Date of next meeting:**
 Monday, 25th January 2021 at 11.00 a.m. via the Zoom platform

The Overview & Scrutiny Committee comprises the following members:

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

The Combined Authority is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and

encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

Councillor Grenville Chamberlain	
Councillor Andy Coles	
Councillor David Connor	
Councillor Stephen Corney	
Councillor Mike Davey	
Councillor Lorna Dupre	
Councillor Peter Fane	
Councillor Markus Gehring	
Councillor Anne Hay	
Councillor Patricia Ann Jordan	
Cllr David Mason	
Councillor Ed Murphy	
Councillor Jocelyne Scutt	
Councillor Alan Sharp	
Clerk Name:	Anne Gardiner
Clerk Telephone:	
Clerk Email:	anne.gardiner@cambridgeshirepeterborough-ca.gov.uk



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE

DRAFT MINUTES

Date: Monday, 23 November 2020

Time: 11.00 a.m.

Location: Virtual Meeting via the Zoom Platform

Present:

Cllr M Davey	Cambridge City Council
Cllr M Gehring	Cambridge City Council
Cllr D Connor	Cambridgeshire County Council
Cllr J Scutt	Cambridgeshire County Council
Cllr L Dupre (Chair)	East Cambridgeshire District Council
Cllr A Sharp	East Cambridgeshire District Council
Cllr D Mason	Fenland District Council
Cllr A Hay	Fenland District Council
Cllr S Corney	Huntingdonshire District Council
Cllr M Humphrey	Huntingdonshire District Council
Cllr A Coles	Peterborough City Council
Cllr E Murphy	Peterborough City Council
Cllr G Chamberlain	South Cambridgeshire District Council
Cllr P Fane	South Cambridgeshire District Council

Officers:

Robert Parkin	Chief Legal and Monitoring Officer, Combined Authority
Susan Hall	Governance Assistant, Combined Authority
Jon Alsop	Chief Finance Officer, Combined Authority
Rowland Potter	Head of Transport, Combined Authority
Robert Fox	Interim Scrutiny Officer, Combined Authority (Minute taker)

1. Apologies for Absence

- 1.1 Apologies were received from: Cllr P Jordan (substituted by Cllr M Humphrey), Huntingdonshire District Council.
- 1.2 The Interim Scrutiny Officer conducted the roll-call of Committee attendees.

2. Declarations of Interest

2.1 There were no declarations of interest.

3. Minutes of the Previous Meeting

3.1 The minutes of the previous meeting held on Monday, 26 October 2020 were agreed as an accurate record.

4. Public Questions

4.1 There were no public questions.

5. The Chair of the Business Board

5.1 Austen Adams, Chair of the Business Board was in attendance. The Chair invited Mr Adams to provide the Committee with a verbal update on the activity of the Business Board.

5.2 Mr Adams informed the Committee that a great deal of attention is centred on dealing with short-term issues as a consequence of Covid; as well as thinking about the longer-term investments required to accelerate the recovery from the pandemic. The Local Industrial Strategy (LIS) is continually reviewed to deal with short-term issues. The LIS is supported by an ICT and Digital Strategy.

5.3 The Business Board ensures that a strong evidence base, which is real-time, is used in order to adjust plans effectively to assist in the recovery. A body has been commissioned by the Business Board to develop a real-time dashboard to assist in developing plans.

5.4 Mr Adams paid tribute to the hard work of colleagues at the CPCA which has enabled the Business Board to be flexible and agile in supporting businesses throughout the pandemic.

5.5 The Local Growth Fund has virtually all been deployed with investment across sectors: Accelerating Start-Ups, Scale-Ups and Set-Ups through Start-up and Growth Finance and Advice with an investment of £19.7m potentially creating over 13,000 jobs; Accelerating Hi-Tech Jobs Growth through Innovation & Incubation Centres with an investment of £23m with the potential to create over 38,000; Accelerating Recovery in Construction through Transport Infrastructure improvements with an investment of £62m potentially creating 5,200 jobs; Retraining and Upskilling for New Jobs through Improved Education Capacity with an investment of nearly £33m potentially creating 22,000 jobs.

5.6 Skills are an important element and the University of Peterborough Phase I is on-track for building completion in June 2022 with students commencing courses the following September. Phase II, which will complement the first phase, with a research and development facility to attract businesses to work with academia. In support of this the Business Board has an increased apprenticeships programme looking at £20m of apprenticeships levy funding. This will assist SMEs through a skills brokerage to create linkages between young people looking to get into apprenticeships with businesses. Additionally, a retraining scheme to assist

people to find new skills to meet new demands will be moving forward. This is a scheme where, amongst others, the Business Board is working with the Cambridgeshire and Peterborough NHS Trust and Marshall Aerospace. Adult Education funding is particularly concentrated on those on low pay or with lower skill sets.

- 5.7 With regard to Business Board governance Mr Adams informed the Committee that in its Annual Performance Review by BEIS it was awarded the rating 'Good'.
- 5.8 The Chair informed Mr Adams of the Committee decision to appoint a Lead Member to shadow the Business Board and stated that whilst the Assurance Framework does not enable a formal status for the Committee to shadow the Board a discussion of the Framework with a view to formalising a relationship would be welcomed. Mr Adams responded that anything to forge links and aid transparency are welcomed. However, some of the work of the Business Board is commercially sensitive and, as a result, is in a position of trust. He stated he would welcome dialogue to see how a Lead Member of the Committee could fulfil a similar function to those who shadow Executive Committees to update the Committee on the work of the Business Board.
- 5.9 Following a question on the impact of Brexit and future investment funding Mr Adams informed the Committee that the Business Board has just commissioned a report on AgriTech which was presented to the Board earlier in the month. The current and future situation is still not known and it is, therefore, difficult to plan for something with outcomes unknown. The Business Board and the CPCA can move quickly, as evidenced by the response to Covid.
- 5.10 Following a question on the diverse geographies of Cambridgeshire and Peterborough Mr Adams informed the Committee that the LIS highlights the challenges and the benefits of what effectively are three different economies. Fundamentally, value for money and growth are the impacts the Business Board looks at and if there is an opportunity to link the three economies it would do so. However, to date, there are very few opportunities to invest in this.
- 5.11 Following a question Mr Adams confirmed that the current composition of the Business Board does not have a 50:50 gender split but that it is compliant with BEIS objectives in terms of diversity.
- 5.12 Mr Adams informed the Committee that the Business Board is not directly liaising with the Independent Commission on Climate Change but is cognisant of how it might change going forward with the green economy and how jobs might be created within that.
- 5.13 The Chair, on behalf of the Committee, thanked Austen Adams for his contribution to the meeting and stated the Committee would look forward to some dialogue into how it can engage its Lead Member to shadow the Business Board.

6. The Combined Authority Budget and Medium-Term Financial Plan (MTFP)

- 6.1 Jon Alsop introduced the report and stated that this would be the first of three consecutive visits to the Committee over the course of the budget-setting process and development of the MTFP. This first appearance is related to the process of budget-setting.

- 6.2 The Combined Authority Board should approve the budget for consultation purposes at its meeting on 25 November; and it is this budget that will be brought back to the December meeting of the Committee as a consultee in the process. The consultation period commences at the end of the Combined Authority Board on 25 November and continues until the end of December. Once the consultation period is complete the results will be brought back to the Committee in January 2021 prior to the final budget received by the Combined Authority Board at the end of January 2021 for approval.
- 6.3 The budget includes a clear distinction between revenue and capital budgets and is a balanced budget which assumes no precept.
- 6.4 Following a question it was confirmed that the budget-setting consultees included all constituent authorities including the Leaders, Chief Executives and Chief Finance Officers. The draft budget is loaded onto the Combined Authority website with alerts via social media to engage the public in the process. As well as the Overview and Scrutiny Committee and the Business Board will receive the draft budget as a named consultee.
- 6.5 Following a question it was confirmed any impacts from the Comprehensive Spending Review would be edited into the draft budget.
- 6.6 With regard to the signing-off of the previous year's budget it was confirmed that this is very likely to be done at the Audit and Governance Committee on 27 November 2020.
- 6.7 The budget will include funds to react to the findings of the Independent Commission on Climate Change.
- 6.8 The Chair thanked Jon Alsop, on behalf of the Committee, for his contribution to the meeting and looked forward to receiving further detail at the next meeting of the Committee.

7. Ely Capacity Enhancements

- 7.1 Rowland Potter introduced the report and informed the Committee that the Mayor of the Combined Authority is to meet the Rail Minister shortly and will be discussing rail enhancements in the county. The Combined Authority is lobbying the Department for Transport for greater capacity than what is currently proposed and there is a good opportunity to maximise capacity without the need for separated solutions with rail in the region being critical for integrated transport solutions.
- 7.2 With regard to freight transport it was confirmed that the Combined Authority is looking to maximise rail freight opportunities and ameliorate the carbon impact of road freight as a key component of the enhancements. This would be achieved by an additional three freight trains per day, initially, but with an ambition to significantly increase this over time.
- 7.3 Following a question it was confirmed that the Wisbech rail proposals are dependent upon capacity through the Ely area and that negotiations with the Department for Transport are ongoing and interim solutions are being considered.

7.4 The Chair, on behalf of the Committee, thanked Rowland Potter for his contribution to the meeting.

8. Scrutiny of the CAM Special Purpose Vehicle

8.1 The Monitoring Officer introduced the report which updated the Committee on the arrangements for scrutinising One CAM Limited the Special Purpose Vehicle (SPV) established to manage the delivery of the CAM Metro at the Combined Authority Board in September 2020.

8.2 The Committee was informed that there will be an opportunity to establish arrangements to receive information from the SPV. The Shareholder Agreement for the SPV contains a number of functions which are in the power of the Combined Authority Board, and, as such is a matter for the Overview and Scrutiny Committee to consider, if it were minded to.

8.3 The Chair suggested the Committee invite the Chairman and Chief Executive of One CAM Limited to a meeting of the Committee in late winter/early spring to consider how the Committee could engage with the SPV.

RESOLVED:

8.4 The Chairman and Chief Executive of One CAM Limited to be invited to a future meeting of the Committee.

9. Combined Authority Board Agenda and Questions for the Meeting on Wednesday, 30 September 2020

9.1 The questions the Committee should ask the Combined Authority Board were agreed as:

- **Item 1.7 Appointment of Chief Executive of ONE CAM Limited**

Can the process for the level of remuneration to be received by the Chief Executive of One CAM Limited be evidenced and justified?

- **Item 2.2 Draft 2021-22 Budget and MTFP to 2024-25 for Public Consultation**

Is there any indication of when we might expect to see the strategy underlying the financial figures extrapolated beyond 2021/22?

The staffing budget shows a 2% pay award and increments for performance related pay. Given the expected announcement of a public sector pay freeze is the CPCA expecting to proceed with this pay award?

There are revenue proposals referencing EU funds up to 2023-24. Are these funds received prior to Brexit and will they be received post-Brexit?

- **Item 4.1 CAM Special Purpose Vehicle**

Given the expected announcement of a public sector pay freeze is it appropriate that an annual salary of £40,000 per annum is awarded to non-executive directors? Can the O&S Committee have some background to the process justifying this level of remuneration?

How does the Board justify the level of funding on a project that is currently speculative; and what level of recompense is likely if the project does not happen?

- **Item 4.6 Devolution Deal, Gainshare Gateway Review and Combined Authority Prospectus**

(Appendix 1: 1) Are we realistically still considering doubling GVA?

(Appendix 1: 4) When will material be placed in the public domain arising from the work of the Public Sector Reform Commission?

(Appendix 1: 6) How does the Board define world-class connectivity and how will we know something is world-class?

(Appendix 1: 14) When will the Joint Assets Board will be established?

(Appendix 1:18) When will the impasse be resolved in terms of holding back £45m of the £100m housing fund? If this is not resolved how will this affect the delivery of the commitment? When will it be made clear whether March 2021 or March 2022 that is the end date for the £100m scheme?

(Appendix 1: 34) This is not, as yet, implemented; can the O&S Committee have an update please?

(Appendix 1: 35) What are the Combined Authority's expectations for a second Devolution Deal?

(Appendix 1: 39) What is happening on the government's proposals on business rate reform and what are the implications for the Combined Authority of not proceeding?

(Appendix 1: 41) What is happening on the devolution of strategic planning powers to the Mayor and what is the likely impact?

(Appendix 1: 43) What is happening on forming an Education Committee with the Regional Schools Commissioner and other key education stakeholders and what is the likely impact?

(Appendix 1: 46) What is happening on the work with government to explore a more integrated pathway of service delivery for the causes of offending behaviour early to reduce the use of courts and prisons and what is the likely impact?

(Appendix 1:53) Could the O&S Committee have an update on the work with local partners to consider how best to establish a sub-national transport body?

(Appendix 1:58) Does this commitment now refer to the Government White Paper on Planning for the Future or something entirely different?

(Appendix 1: 69) The DfE did not include the Combined Authority in Area Reviews, as the process was considerably advanced by the time the Combined Authority was established in March 2017. The last of the Area Reviews were concluded in August 2017, but this commitment is described as 'Not yet implemented by Government'. Could the O&S Committee have an update on what the Combined Authority expects to happen now?

- **Item 5.1 Local Transport Plan CAM Sub Strategy**

What does the Board envisage the role of the Greater Cambridge Partnership to be in this as that body is barely mentioned in the report?

- **Items 6.3 Local Economic Recovery Strategy Update**

How is the Combined Authority liaising with its constituent authorities and the Greater Cambridge Partnership on Covid recovery?

Has the impact of Brexit on future investment funding been considered and, if so, how will funds be delivered to help those impacted by Brexit?

- 9.2 It was confirmed that the Combined Authority Board responses to the questions will be included as an appendix to the minutes of this meeting.

10. Combined Authority Forward Plan

- 10.1 The Combined Authority Forward Plan was noted

11. Lead Member Questions to Executive Committees

- 11.1 The responses to the Lead Member questions were noted. The Chair thanked the Lead Members for the questions registered.

12. Overview and Scrutiny Committee Work Programme

- 12.1 The Work Programme was received and noted.
- 12.2 It was **agreed** that the Chairman and Chief Executive of One CAM Limited be invited to attend a meeting of the Committee in late winter/early spring 2021.
- 12.3 It was noted that an update on the University of Peterborough be scheduled for spring 2021.

13. Date and Time of Next Meeting

- 13.1 The next meeting of the Overview & Scrutiny Committee is Monday, 14 December 2020 at 11.00 a.m. This will be a virtual meeting via the Zoom platform.
- 13.2 The Chair requested that questions to the Mayor, who will be attending the December Committee meeting, be provided in advance with a deadline of Tuesday, 8 December 2020.
- 13.3 The remaining meetings this municipal year, following the 14 December meeting, will be on:
Monday, 25 January 2021
Monday, 22 February 2020 (fallow month)
Monday, 29 March 2021
Monday, 26 April 2021 (fallow month)
All meetings to commence at 11.00 a.m.

The meeting closed at 1.04 p.m.

Overview and Scrutiny Committee questions to the Combined Authority Board: 25 November 2020

Item 1.7 Appointment of Chief Executive of ONE CAM Limited

Q: Can the process for the level of remuneration to be received by the Chief Executive of One CAM Limited be evidenced and justified?

A: The remuneration for the post of the Chief Executive Officer of One CAM Limited was established in consultation with the appointed external executive search consultants. They have significant experience in the recruitment of Chief Executive Officers, specifically in relation to major infrastructure projects.

At the final interview stage, of the candidates selected, three of the four candidates had existing or last job salary and bonus packages significantly in excess of the maximum salary offered for this post. So the remuneration being offered is significant, but the reality is that this is a very competitive sector and there are other organisations offering more.

Item 2.2 Draft 2021-22 Budget and MTFP to 2024-25 for Public Consultation

Is there any indication of when we might expect to see the strategy underlying the financial figures extrapolated beyond 2021/22?

A: There is a section devoted to each Directorate in the main body of the draft budget and Medium Term Financial Plan report which outlines the strategic approach to deliver the vision and growth ambition of the Combined Authority through 2021/22 and beyond. These sections also refer to other Combined Authority Strategies such as the Local Transport Plan, the Skills Strategy, the Housing Strategy and the Local Economic Recovery Strategy.

The staffing budget shows a 2% pay award and increments for performance related pay. Given the expected announcement of a public sector pay freeze is the CPCA expecting to proceed with this pay award?

A: In previous years the Combined Authority has followed the pay agreement reached between the National Employers and the NJC Trade Union side on rates of pay. We will monitor any government announcement on a possible public sector pay freeze, but at this stage it is prudent to make provision for a cost of living pay award in the staffing budget. If an announcement is made for a public sector pay freeze, the same rules will apply to the CPCA as all other public sector bodies.

There are revenue proposals referencing EU funds up to 2023-24. Are these funds received prior to Brexit and will they be received post-Brexit?

A: The EU funding identified relates to three project proposals which have been approved by the relevant EU bodies with funding packages over multiple years as identified in the MTFP. There is no risk that these funds would not be available regardless of whether the UK leaves the current transition period with an EU trade deal or not, as the UK Government has guaranteed to replace the funding should it not be possible to claim it from the EU after the transition period.

Item 4.1 CAM Special Purpose Vehicle

Given the expected announcement of a public sector pay freeze is it appropriate that an annual salary of £40,000 per annum is awarded to non-executive directors? Can the O&S Committee have some background to the process justifying this level of remuneration?

A: The CAM will be vital in supporting our economy and vital to the UK's industrial future. It is a project of national significance.

To build this game-changing public transport, we need the best people. The recommended non-executive directors have a wealth of experience in building major projects, managing big budgets and with a record of exceptional leadership across business and the public sector. Securing funding and financing for the CAM is precisely one of the key areas where they will be able to support in the scheme's delivery.

I'm pleased that this recruitment process has resulted in recommending appointees of this calibre and proves just what a draw the CAM is, and will continue to be, for the kinds of talented people we need to build it.

The remuneration of £40,000 was discussed with the candidates during the recruitment process and is in line with payments to other non-executive directors as shown by the recent 2020 Non-Executive Director's survey by the Quoted Companies Alliance. The benefits that will be realised by CAM will be many times the money invested, and will be felt for generations to come.

How does the Board justify the level of funding on a project that is currently speculative; and what level of recompense is likely if the project does not happen?

A: The CPIER report evidenced the fast rate of economic and employment growth in our region, and highlighted the importance of planning now to ensure that strong growth will be sustainable beyond 2030. The CAM is the transport network that will deliver that

growth. As I have already said the CAM will be vital in supporting our economy and is vital to the UK's industrial future. It is a project of national significance.

The CPCA makes no apology for having an ambitious vision for our area and we are willing to invest in the best people and structures to deliver that. Our transport system will be a smart, zero carbon network, which also opens opportunities for quality housing developments built on green, sustainable principles.

It is perfectly normal for projects at a phase of delivery similar to CAM to not have secured every pound needed for delivery. What the CAM company and the Combined Authority is here to do, is make things happen. We are building the case for investment in schemes which will support people and our economy for decades to come. We are continuing to develop all aspects of the CAM programme, including funding and financing, and working with our new chairman, non-executive directors and our partners, including in Government, to attract the investment we need.

It is a huge challenge to deliver the solutions needed by Cambridgeshire and Peterborough and to implement the recommendations of the CPIER report. This is not the way that councillors are used to seeing transport schemes delivered by local government, but this is how it is done nationally and internationally to deliver innovative transport solutions.

Item 4.6 Devolution Deal, Gainshare Gateway Review and Combined Authority Prospectus

(Appendix 1: 1) Are we realistically still considering doubling GVA?

A: We were ahead of the trajectory required to double GVA when the Covid shock took place. There are 22 years of the Devolution Deal to go and every prospect that the economy can recover recent momentum and get back on trajectory over that time. The fundamental competitive advantages that make Cambridgeshire and Peterborough one of the UK's global economic assets remain intact.

(Appendix 1: 4) When will material be placed in the public domain arising from the work of the Public Sector Reform Commission?

A: Discussions are continuing with the Commission to enable findings from its work to be published soon.

(Appendix 1: 6) How does the Board define world-class connectivity and how will we know something is world-class?

A: The Combined Authority's programme of infrastructure improvements such as the CAM is based on new technology and innovative design, including requirements for digital infrastructure and net zero compatibility, and is intended to sustain the international competitiveness of the Cambridgeshire and Peterborough economy. The acid test and the benchmark of whether our investments are world class is whether our area continues to attract global investors in the future.

(Appendix 1:18) When will the impasse be resolved in terms of holding back £45m of the £100m housing fund? If this is not resolved how will this affect the delivery of the commitment? When will it be made clear whether March 2021 or March 2022 that is the end date for the £100m scheme?

A: We have received no indication from MHCLG that we will not receive the outstanding £45m of funding for the remainder of our housing programme. Mayor James Palmer met with Luke Hall MP, Minister of State for Housing, Communities and Local Government last week to update him on the Mayoral Combined Authority work to spearhead our innovative and exciting regional housing programme. The Minister was supportive of the Combined Authorities approach and confirmed that decisions from the review with MHCLG were imminent. We are expecting confirmation of the housing programme end date at the same time.

(Appendix 1: 14) When will the Joint Assets Board will be established?

(Appendix 1: 34) This is not, as yet, implemented; can the O&S Committee have an update please?

(Appendix 1: 35) What are the Combined Authority's expectations for a second Devolution Deal?

(Appendix 1: 39) What is happening on the government's proposals on business rate reform and what are the implications for the Combined Authority of not proceeding?

(Appendix 1: 41) What is happening on the devolution of strategic planning powers to the Mayor and what is the likely impact?

(Appendix 1: 43) What is happening on forming an Education Committee with the Regional Schools Commissioner and other key education stakeholders and what is the likely impact?

(Appendix 1: 46) What is happening on the work with government to explore a more integrated pathway of service delivery for the causes of offending behaviour early to reduce the use of courts and prisons and what is the likely impact?

(Appendix 1:53) Could the O&S Committee have an update on the work with local partners to consider how best to establish a sub-national transport body?

(Appendix 1:58) Does this commitment now refer to the Government White Paper on Planning for the Future or something entirely different?

(Appendix 1: 69) The DfE did not include the Combined Authority in Area Reviews, as the process was considerably advanced by the time the Combined Authority was established in March 2017. The last of the Area Reviews were concluded in August 2017, but this commitment is described as 'Not yet implemented by Government'. Could the O&S Committee have an update on what the Combined Authority expects to happen now?

A: Summary updates on these items, where available, are provided in Appendix 1 to the Board paper which the O&S Committee considered earlier this week. The Board is being invited to begin regular progress reporting on the Devolution Deal Commitments which have not yet been implemented. The Overview and Scrutiny Committee will be involved in that regular update process.

Item 5.1 Local Transport Plan CAM Sub Strategy

What does the Board envisage the role of the Greater Cambridge Partnership to be in this as that body is barely mentioned in the report?

A: The Greater Cambridge Partnership is a partner of the CPCA in the delivery of the CAM. The GCP is a partnership of the three Councils who were successful in securing a City Deal for our area. As such it is a joint committee and delivery team set up by those three Councils to deliver on the commitments they agreed with Government.

The GCP is different from the CPCA, which is a separate public authority with statutory responsibilities, primarily as the Local Transport Authority for Cambridgeshire and Peterborough. In that role the CPCA has direct responsibility to deliver the local transport plan.

The CPCA sets the strategic direction for transport schemes within the area. The GCP delivers its schemes in accordance with that statutory plan. As the GCP does not have a strategic transport role, it does not feature within the Local Transport Plan other than by reference to its role as a delivery partner for the CAM.

Items 6.3 Local Economic Recovery Strategy Update

How is the Combined Authority liaising with its constituent authorities and the Greater Cambridge Partnership on Covid recovery?

A: Through the Local Economic Recovery Sub-Group of the COVID 19 Local Recovery Forum, all our Local Authority Partners and the Greater Cambridge Partnership have been integrally involved in the authoring, review and recent update of the Local Economic Recovery Strategy.

Has the impact of Brexit on future investment funding been considered and, if so, how will funds be delivered to help those impacted by Brexit?

A: The impact of Brexit has not been fully analysed within the Local Economic Recovery Strategy as the impact is not yet known. The next update of the LERS will include this analysis, once the specifics of the Trade Deal are known and can be assessed for impact.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No: 6

Report title: 2021/22 Draft Budget and Medium-Term Financial Plan 2021 to 2025

To: Overview and Scrutiny Committee

Meeting Date: 14th December 2020

From: Jon Alsop
Chief Finance Officer

Recommendations: The Overview and Scrutiny Committee is recommended to

- a) Note the CPCA's draft 2021-22 Budget and Medium-Term Financial Plan being consulted on.
- b) Provide any feedback the Committee wishes to be formally included in the budget consultation as a specified consultee

1. Purpose

- 1.1 This paper sets out the proposed Combined Authority draft Budget for 2021/22 and the Medium-Term Financial Plan (MTFP) and Capital Programme for the period 2021/22 to 2024/25, as approved by the Board for consultation purposes on 25th November 2020.
- 1.2 The Overview and Scrutiny Committee is specifically designated as a consultee on the Combined Authority's draft budget in the Constitution and this report gives the Committee the chance to query Finance officers regarding the budget and agree if they wish to provide a response to the consultation as a whole Committee.

2. Background

- 2.1 According to the Constitution, "The draft Budget shall be submitted to the Combined Authority Board for consideration and approval for consultation purposes only, before the end of December each year. The Combined Authority Board will also agree the timetable for consultation and those to be consulted. The consultation period shall not be less than four weeks, and the consultees shall include Constituent Authorities, the Local Enterprise Partnership and the Overview and Scrutiny Committee."
- 2.2 The approved budget setting timetable for the annual budget and MTFP is as shown in the

table below. This timetable is in accordance with the key dates and statutory deadlines as set out in the Constitution, Finance Order and relevant Government Acts:

Proposed Budget Setting Timetable Draft 2021/22 Budget and MTFP	Day	Date
Overview and Scrutiny Committee Meeting	Mon	23/11/20
CPCA Board Meeting (to review and approve Draft 2021/22 Budget and MTFP)	Wed	25/11/20
Budget Consultation Period Starts	Thu	26/11/20
Overview and Scrutiny Committee Meeting (Consultation)	Mon	14/12/20
Budget Consultation Ends	Thu	31/12/20
Overview and Scrutiny Committee Meeting	Mon	25/01/21
CPCA Board Meeting to Approve 2021/22 Budget and MTFP	Wed	27/01/21

- 2.3 As a consultee the Overview and Scrutiny Committee were provided with the consultation documents (included here as **Appendix 1**) via e-mail on the 27th November 2020 and is invited to provide a response to the consultation on the draft Combined Authority Budget for 2021-22 and the Medium-Term Financial Plan 2021-2025.

3. Financial Implications

- 3.1 There are no direct financial implications to this paper however the budget, MTFP, and capital programme form the CPCA's financial planning for delivery of projects and programmes over the next 4 years. Therefore, it will have significant financial implications.

4. Legal Implications

- 4.1 The budget setting process is as set out in the CPCA Constitution.

5. Other Significant Implications

- 5.1 The budget, MTFP and capital programme form the CPCA's financial planning for delivery of projects and programmes over the next 4 years. Therefore, it will have significant implications for the community of the area and beyond.

6. Appendices

- 6.1 Appendix 1 – Draft Budget Consultation Documentation

Appendix 1 – Draft Budget Consultation Documentation



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Consultation: Draft Budget 2021/22

The Cambridgeshire and Peterborough Combined Authority's Draft Budget for 2021/22 and medium-term financial plan was approved for consultation purposes at the Combined Authority Board meeting held on Wednesday 25th November 2020.

The Combined Authority wants to hear the opinions of all residents, partner organisations, businesses and other interested parties as part of the budget setting process and in response to the following question:

Do you have any comments to make on the Cambridgeshire and Peterborough Combined Authority draft budget for 2021/22?

The draft budget is included in the consultation document below.

Please note that this consultation applies to the draft Cambridgeshire and Peterborough Combined Authority budget only, and not to the mayor's draft budget which is subject to a separate approval process.

The consultation will close on 31st December 2020 and the Combined Authority Board will be provided with feedback on the consultation process at their meeting on 27th January 2021.

Please send responses to this consultation to the following email address:
finance@cambridgeshirepeterborough-ca.gov.uk

Purpose

According to the Constitution, functions reserved to the Combined Authority Board include the adoption of the non-mayoral Combined Authority budgets, the Medium-Term Financial Plan and the Capital Programme.

The process for the approval of the Mayoral budget is set out in ‘The Combined Authorities (Finance) Order 2017’.

This paper sets out the proposed Combined Authority draft Budget for 2021/22 and the Medium-Term Financial Plan (MTFP) and Capital Programme for the period 2021/22 to 2024/25. The paper also sets out the proposed timetable for the consultation and approval of the draft budget and MTFP, and the suggested consultees.

Background

According to the Constitution, “The draft Budget shall be submitted to the Combined Authority Board for consideration and approval for consultation purposes only, before the end of December each year. The Combined Authority Board will also agree the timetable for consultation and those to be consulted. The consultation period shall not be less than four weeks, and the consultees shall include Constituent Authorities, the Local Enterprise Partnership and the Overview and Scrutiny Committee.”

Budget Development Timetable

The proposed budget setting timetable for the draft budget and MTFP is as follows:

Proposed Budget Setting Timetable Draft 2021/22 Budget and MTFP	Day	Date
Overview and Scrutiny Committee Meeting (to discuss the Budget and consultation process)	Mon	23/11/20
CPCA Board Meeting (to receive and approve the draft Budget and MTFP for consultation)	Wed	25/11/20
Budget Consultation Period Starts	Thu	26/11/20
Overview and Scrutiny Committee Meeting (Consultation)	Mon	14/12/20
Budget Consultation Ends	Thu	31/12/20
Overview and Scrutiny Committee Meeting	Mon	25/01/21
CPCA Board Meeting to Approve 2021/22 Budget and MTFP	Wed	27/01/21

This is in accordance with the key dates and statutory deadlines as set out in the Constitution (Budget framework) and the Finance Order (where these fall on weekends the final working day has been substituted):

Date	Activity
Thursday 31 st December 2020	Deadline for Draft CA budget to the CA for consideration and approval for consultation (Budget Framework).
Not less than 4 weeks Duration	Consultation period (Budget Framework)
Friday 29 th January 2021	Deadline for the Mayor to notify the CA of the Mayor's draft budget for 2021/22 (Finance Order)
Friday 29 th January 2021	Deadline for proposed CA budget to be submitted to the CA Board, including consultation responses and the Mayor's budget (Budget Framework)
Within five working days of above	CA Board shall meet to consider the budget and may agree a report (Budget Framework)
At least five working days of report published if amendments to the Mayor's Budget are proposed	CA Board shall meet to re-consider the budget (Budget Framework)
Friday 5 th February 2021	Deadline for CA to report on the Mayor's draft budget (Finance Order)
At least five days from receipt of report	Deadline for the Mayor to respond to the CA report (Finance Order)
5 Days after end of deadline period above	Deadline CA to veto or approve Mayor's draft budget (Finance Order)
Friday 12 th February 2021	Deadline for issuing the Transport Levy to Peterborough City Council and Cambridgeshire County Council

Consultees

The consultees on the draft budget and MTFP must, as a minimum, include the following organisations:

- Cambridge City Council
- Cambridgeshire County Council
- East Cambridgeshire District Council
- Fenland District Council
- Huntingdonshire District Council
- Peterborough City Council
- South Cambridgeshire District Council
- The Business Board
- CPCA Overview and Scrutiny Committee

The budget proposals will also be set out on the Combined Authority website with an invitation for feedback from residents and businesses.

Budget Setting Objectives

The overarching objective is to set an affordable and balanced budget that supports delivery of the ambitions and priorities of the Mayor and the Combined Authority.

Other objectives and principles adopted in the development of the proposed draft budget and MTFP are as follows:

- The 2021/22 Budget preparation builds on the 2020/21 Budget and MTFP 'refresh' as approved by the Board in June 2020, incorporating any subsequent budget decisions taken up to the end of October 2020.
- Budget preparation has taken account of the level of reserves brought forward from previous financial years, and of expected annual funding streams from 2021/22 onwards to ensure that spending plans continue to be affordable.
- The 2021/22 Budget and MTFP provides a clear presentation of capital and revenue budgets on a Directorate basis, strengthening the link between spending plans and funding sources.
- The staffing structure and budgets will continue to be managed at a corporate level by the Chief Executive(s) as Head(s) of Paid Service.
- The Budget and MTFP identifies staffing costs and other contributions to 'overheads' associated with grant funded programmes and these are recharged to the relevant directorate budget line.
- The Budget and MTFP provides a clear presentation of projects where budget lines have already been approved by the Board, and of those projects which are 'Subject to Approval'.

In accordance with the Constitution, all expenditure lines which are indicated 'subject to approval' will need to be approved by the Board before any expenditure can be incurred against them.

All Revenue and Capital expenditure lines included within the 2021/22 budget envelope and the MTFP, including both 'approved expenditure' and 'subject to approval' expenditure, are affordable and provide a balanced budget.

There is no proposal to precept constituent authorities under Section 40 of the Local Government Finance Act 1992 for the 2021/22 financial year.

The attached appendices provide the summary positions and detailed supporting schedules for both Revenue Expenditure (Appendix 1) and the Capital Programme (Appendix 2).

DRAFT BUDGET FOR 2021/22 AND MTFP FOR THE PERIOD 2021/22 TO 2024/25

This report presents draft Revenue and Capital Budgets, reflecting decisions taken by the Combined Authority Board up to the end of October 2020, in line with agreed accounting policies. Overall affordability remains the key factor in agreeing a balanced budget and this paper maintains the presentation, established in the 2020-21 Budget, to clearly align Directorate Budgets with funding sources. The paper also differentiates between budgets which can be committed without further Board approval ('approved' projects and non-discretionary operational costs) and those that are 'subject to approval' by the Board.

Funding

Funding summaries for planned and projected 'Revenue' expenditure and 'Capital' expenditure over the lifetime of the MTFP are shown in Tables 1 and 2 on the next page. These show the expected fund balances available in each year of the MTFP and are made up of reserves brought forward and expected in year funding. These tables show the movement against these funds for both 'approved' and 'subject to approval' expenditure profiles. The positive overall balance for Revenue at the end of each year and at the end of the MTFP period (2024/25 - £11,071k), and for Capital (2024/25 - £14,824k), indicate that the budget is balanced and affordable.

In Table 1, the 'Earmarked Reserves' line is made up of the following:

- The £1m Contingency reserve
- The election reserve
- The Growth Fund Top-Slice reserve

The 'EU Funds' are a combination of both European Research Development Funding and European Social Funding grants.

The 'Other Funding' line is made up for the following sources of income and related expenditure:

- The Skills Advisory Panel grant
- The Health and Care Sector Work Academy grant
- The Commercial Support grant
- LEP capacity grant
- The Careers and Enterprise Company funding
- Growth Hub funding and,
- LEP core funding

In Table 2 the 'Capital Single Pot' is made up of both Capital gainshare and

Transforming Cities Funds

These tables indicate that all revenue and capital expenditure lines included within the 2021/22 budget envelope and the MTFP, including both 'approved' and 'subject to approval' expenditure, are affordable and provide a balanced budget.

Table 1 - CPCA Revenue Funding Summary

Source of Funding	2021/22				2022/23				2023/24				2024/5			
	Available Funds	Approved Expenditure	Subject to Approval	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval	Balance at Year End	Available Funds	Approved Expenditure	Subject to Approval	Balance at Year End
	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000
Revenue Single Pot	- 9,469	5,444	2,066	- 1,959	- 9,699	5,861	1,436	- 2,402	- 10,142	6,172	1,270	- 2,700	- 10,440	6,231	1,200	- 3,009
Earmarked Reserves	- 2,937	1,330	-	- 1,607	- 1,867	449	-	- 1,418	- 1,678	-	-	- 1,678	- 1,938	-	-	- 1,938
Business Board Revenue Funds	- 1,743	949	-	- 793	- 2,292	1,041	-	- 1,251	- 2,721	375	-	- 2,346	- 3,786	375	-	- 3,412
Adult Education Budget (AEB)	- 12,258	11,512	-	- 746	- 12,735	11,338	-	- 1,398	- 13,387	11,338	-	- 2,049	- 14,038	11,338	-	- 2,701
Transport Levy	- 13,360	13,360	-	-	- 13,627	13,627	-	-	- 13,900	13,900	-	-	- 14,178	14,178	-	-
EU funds	- 1,900	1,900	-	-	- 2,800	2,800	-	-	- 2,625	2,625	-	-	-	-	-	-
Other Funding	- 1,229	1,218	-	- 11	- 882	871	-	- 10	- 820	809	-	- 8	- 757	746	-	- 11
Total	- 42,896	35,714	2,066	- 5,116	- 43,902	35,986	1,436	- 6,479	- 45,272	35,218	1,270	- 8,781	- 45,137	32,867	1,200	- 11,071

Table 2 - CPCA Capital Funding Summary

Source of Funding	2021/22				2022/23				2023/24				2024/5			
	Available Funds in Year	Approved Expenditure	Subject to Approval	Balance at Year End	Available Funds in Year	Approved Expenditure	Subject to Approval	Balance at Year End	Available Funds in Year	Approved Expenditure	Subject to Approval	Balance at Year End	Available Funds in Year	Approved Expenditure	Subject to Approval	Balance at Year End
	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000
Capital Single Pot	- 63,749	18,131	32,148	- 13,471	- 46,471	4,038	31,630	- 10,803	- 22,803	38	15,700	- 7,065	- 19,065	38	5,300	- 13,727
Cambridge City £70m	- 7,300	3,204	-	- 4,096	- 4,096	4,096	-	- 0	-	-	-	-	-	-	-	-
Housing Infrastructure £60m	- 37,055	12,000	-	- 25,055	- 25,055	22,000	-	- 3,055	- 3,055	3,055	-	0	-	-	-	-
Housing Loans £40m	- 23,514	5,728	17,786	-	- 26,358	593	25,421	- 344	- 344	-	-	- 344	- 344	344	-	-
Local Growth Fund / Getting Building Fund	- 23,946	4,000	14,600	- 5,346	- 6,684	4,000	-	- 2,684	- 3,392	3,000	-	- 392	- 1,097	-	-	- 1,097
Highways Maintenance Grant	- 23,080	23,080	-	-	- 23,080	23,080	-	-	- 23,080	23,080	-	-	- 23,080	23,080	-	-
Total	- 178,644	66,143	64,534	- 47,967	- 131,743	57,806	57,051	- 16,885	- 52,674	29,173	15,700	- 7,801	- 43,585	23,462	5,300	- 14,824

Revenue Budget

The revenue budget covers the operational costs of the Combined Authority including staffing and staff related costs, corporate overheads and externally commissioned costs. Other 'revenue' costs include:

- Business Board funding and activities.
- Ongoing devolution of the Adult Education Budget (AEB) which commenced in the 2019/20 academic year.
- Drawdown from the Mayoral Election Reserve to fund the costs of the election in 2021/22.
- Allowance for interest charged on (potential) capital borrowing.

Overall affordability is a key principle in creating a lawful budget and for ensuring financial control over the period of the MTFP. The budget has also been presented to highlight the governance processes for budget lines which are described as 'Approved' and 'Subject to Approval' Schemes.

- An **Approved Budget** line is one that the Board has already approved. Spending against budget lines is permitted without further approval.
- A **Subject to Approval** budget line is noted within the overall budget affordability envelope, but further approval will be required from the CA Board to approve the spending.

Table 3 presents a summary of Approved budget totals by Directorate and year, and provides an indication of funding streams available to support these activities. A summary of Subject to Approval budget lines is included in each year, illustrating that both the Approved and Subject to Approval budget lines are affordable across the lifetime of the MTFP.

A more detailed breakdown of Directorate 'revenue' budgets and anticipated MTFP expenditure is shown at **Appendix 1**. Please note that where a budget line is not specified, this is deemed to be an Approved Budget line.

Mayor's Budget

The Mayor's Office budget is included within this report for completeness as it draws on CPCA funding sources. However, the mayoral budget has a different approval process to the non-Mayoral Combined Authority budget. The process for determining the mayoral budget is set out in the Combined Authorities (Finance) Order 2017.

Table 3 – Summary Revenue Budget 2021/22 and MTFP

Financial Year		Revenue Single Pot	Earmarked Reserves	Business Bord Revenue Funds	Adult Education Budget	Transport Levy	EU Funds	Other Funding	Total
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Forecast Balance at 01/04/21	- 1,469	- 2,937	- 257	- 161	-	-	- 283	- 5,106
2021/22	Funds Received in Year	- 8,000	-	- 1,486	- 12,098	- 13,360	- 1,900	- 946	- 37,790
	<i>Transfer Between Reserves</i>	-	-	-	-	-	-	-	-
	Available Funds	- 9,469	- 2,937	- 1,743	- 12,258	- 13,360	- 1,900	- 1,229	- 42,896
	Mayor	483	-	-	-	-	-	-	483
	Corporate	5,066	780	120	-	-	-	-	5,966
	Business & Skills	- 254	550	829	11,512	-	1,900	1,218	15,755
	Delivery & Strategy	150	-	-	-	13,360	-	-	13,510
	Housing	-	-	-	-	-	-	-	-
	Subject to Approval expenditure	2,066	-	-	-	-	-	-	2,066
	Closing/Opening Balance	- 1,959	- 1,607	- 793	- 746	-	-	- 11	- 5,116
2022/23	Funds Received in Year	- 8,000	-	- 1,499	- 11,989	- 13,627	- 2,800	- 871	- 38,786
	<i>Transfer Between Reserves</i>	260	- 260	-	-	-	-	-	-
	Available Funds	- 9,699	- 1,867	- 2,292	- 12,735	- 13,627	- 2,800	- 882	- 43,902
	Mayor	490	-	-	-	-	-	-	490
	Corporate	5,864	-	123	-	-	-	-	5,987
	Business & Skills	- 527	449	918	11,338	-	2,800	871	15,848
	Delivery & Strategy	34	-	-	-	13,627	-	-	13,661
	Housing	-	-	-	-	-	-	-	-
	Subject to Approval expenditure	1,436	-	-	-	-	-	-	1,436
	Closing/Opening Balance	- 2,402	- 1,418	- 1,251	- 1,398	-	-	- 11	- 6,480
2023/24	Funds Received in Year	- 8,000	-	- 1,470	- 11,989	- 13,900	- 2,625	- 809	- 38,792
	<i>Transfer Between Reserves</i>	260	- 260	-	-	-	-	-	-
	Available Funds	- 10,142	- 1,678	- 2,721	- 13,387	- 13,900	- 2,625	- 820	- 45,272
	Mayor	497	-	-	-	-	-	-	497
	Corporate	5,933	-	125	-	-	-	-	6,058
	Business & Skills	- 258	-	250	11,338	-	2,625	809	14,763
	Delivery & Strategy	-	-	-	-	13,900	-	-	13,900
	Housing	-	-	-	-	-	-	-	-
	Subject to Approval expenditure	1,270	-	-	-	-	-	-	1,270
	Closing/Opening Balance	- 2,700	- 1,678	- 2,346	- 2,049	-	-	- 11	- 8,785
2024/5	Funds Received in Year	- 8,000	-	- 1,440	- 11,989	- 14,178	-	- 746	- 36,353
	<i>Transfer Between Reserves</i>	260	- 260	-	-	-	-	-	-
	Available Funds	- 10,440	- 1,938	- 3,786	- 14,038	- 14,178	-	- 757	- 45,137
	Mayor	504	-	-	-	-	-	-	504
	Corporate	5,983	-	125	-	-	-	-	6,108
	Business & Skills	- 257	-	250	11,338	-	-	746	12,077
	Delivery & Strategy	-	-	-	-	14,178	-	-	14,178
	Housing	-	-	-	-	-	-	-	-
	Subject to Approval expenditure	1,200	-	-	-	-	-	-	1,200
	Closing/Opening Balance	- 3,009	- 1,938	- 3,412	- 2,701	-	-	- 11	- 11,071

Corporate Services Directorate

Given the 'non-discretionary' nature of Corporate costs, which are driven by policy and operational requirements, all costs are classified as 'Approved'.

Salaries and Other Employee Costs

The staffing costs of the Combined Authority are presented gross, with recharges to specific grants and external bodies shown separately. This allows users of the budget to understand the overall size of the Authority while still showing that the core services of the Authority are maintained in a lean, commissioning, basis.

The Staffing budget has allowed for an anticipated annual pay award of 2%, along with an allowance for performance related pay increments thus shows a year on year increase, a significant proportion of this is offset by staffing recharges increasing in line with this.

Staffing Recharges

Where staff undertake work relating to specific grant funded projects, or work on behalf of subsidiary companies, the costs relating to those staff are recharged.

For subsidiary companies this represents an income stream to the Combined Authority, for specific grant funded projects this reduces the net cost of staffing that is met by the combined authority's general revenue funding.

These recharges are shown in the corporate services directorate to give an accurate net cost of the service and the project budgets are shown inclusive of the staffing costs within the relevant line to show the total cost of individual projects.

Support Services

The CPCA continues to operate a lean structure. To enable that efficiency some support services are provided by external organisations such as democratic services from Cambridgeshire County Council and IT support from a local authority subsidiary.

Corporate Overheads

Corporate Overheads include the costs of running an office as well as the specific costs of being in business (e.g. audit). There are initial savings of £40k per year forecast in the accommodation budget line; further savings are anticipated, however they cannot be quantified until the long term accommodation solution for the

Combined Authority Officers is known.

Governance

This section identifies the costs of holding meetings and the allowances and expenses of the Business Board, independent panels and the independent Chair of the Audit and Governance Committee.

Election Costs

The CPCA makes a contribution of £260k per year to a reserve which provides for the costs of the Mayoral election every four years. This annual contribution is shown in the funding tables, and the drawdown against it can be seen in 2021/22 to pay for the costs of the election.

Corporate Response Fund

The Corporate Response Fund enables the organisation to react to emerging ideas, concepts, and central Government policy. Use of this funding requires the approval of the Chief Executive.

Interest receivable on Investments

This line shows the income forecast to be received from Treasury Management activities in each year. This has dropped from >£1.5m in 2019-20 to near zero by the end of the MTFP due to the current economic conditions creating very low, and in some cases negative, interest rates on lending.

Interest on Borrowing

CPCA currently has an agreed cap with the Treasury that enables it to borrow up to £84.61m to finance capital related schemes. The revenue budget makes provision for a level of borrowing within the MTFP to allow it the flexibility to borrow to accelerate delivery if required.

Workstream Budgets

Contribution to A14 Upgrade (DfT)

As part of the current A14 upgrade works, an agreement was reached in October 2014 with all the Local Authorities in the area, and the Local Enterprise Partnership (LEP), that local contributions totalling £100m would be made towards the project. The LEP's contribution to this agreement was set at 30% of the LEP's share of the Enterprise Zone receipts from the Alconbury Weald site received in each financial year from 2019-20 onwards. This commitment was taken over by the CPCA and the Business Board when the CPCA took over the activities and business of the LEP in April 2018. This budget line represents 30% of the forecast receipts receivable by the CPCA from Alconbury Weald in each financial year.

Business and Skills Directorate

Overview

The Business and Skills Directorate and the Business Board, for which it supplies the executive support, is focused on the Combined Authority's vision to double our economy. Its strategic approach in achieving this is to:

- **Improve the long-term capacity for growth in Greater Cambridge** to support the expansion of this innovation powerhouse and, crucially, reduce the risk of any stalling in the long-term high growth rates that have been enjoyed for several decades.
- **Increase sustainability and broaden the base of local economic growth**, by identifying opportunities for high growth companies to accelerate business growth where there is greater absorptive capacity, beyond the current bottlenecks to growth in Greater Cambridge.
- **Do this by expanding and building upon the clusters and networks** that have enabled Cambridge to become a global leader in innovative growth, creating an economy-wide business support eco-system to promote inclusive business growth.

Business and Skills Projects and Programmes are described in the sections below.

Adult Education Budget (AEB)

The devolved Adult Education Budget funds a service providing improved adult education to raise mid-level skills in the north and east of the economy, to increase productivity and support business growth in these areas. It also aims to fill critical gaps in skills in Greater Cambridge, including digital and laboratory technician skills. Following on from the previous year of devolution planning, the provision of service delivery began in August/September 2019. The budget is divided into three distinct areas:

- AEB Devolution Programme – the full allocation of the grant that is due for receipt, less the programme costs, as detailed below.
- AEB innovation Fund – A newly released fund in 2020-21, seeking innovative new ways of engaging with and educating those most disadvantaged due to lack of skills or a lack of digital access.
- AEB Programme Costs – provision of staffing and services to ensure delivery of the programme. This is the 3.5% top-slice of the AEB grant. As part of introducing clarity for corporate staffing costs and funded programmes, all staffing costs are included within this project. The

staffing recharge will ensure that there is a net zero effect on the budget.

Business Rebound & Growth Service

This is a proactive integrated programme incorporating 4 key service lines to support the region's businesses to rebound and grow in 2021. The programme will run over three years and aims to create over 6,000 jobs through a focussed growth coaching service, a proactive and global inward investment team and a comprehensive skills brokerage service (which includes our drive to create apprenticeships). All these services are also backed up by significant Capital Grant and Equity Funding to harness the rebound and future growth opportunities for our local businesses.

Careers & Enterprise Company (CEC)

The Careers & Enterprise Company (CEC) is the national vehicle used to deliver careers advice and guidance in schools. The programme is linked to the Skills Brokerage Service which will, run from December 2020, as an outsourced element of the wider Business Growth Service. As with the AEB budget all staffing related costs are included here as a recharge from the Corporate staffing budget.

Economic Rapid Response

The Economic Rapid Response budget is a multi-year cost provision for the development and launch of new business support interventions that become necessary and are approved by both the Business Board and CA Board, to respond to:

- Changes in strategy, either economic or industrial
- Economic shocks such as large employer closures, Brexit or pandemics
- Budgetary opportunities such as through spending reviews or new national programmes

This fund is designed to allow rapid mobilisation of new forms of business support interventions in the event of economic shocks or for the piloting of new ideas to build the evidence to secure additional funding from government for the CPCA to extend its capacity to deliver the objectives of the Local Industrial Strategy and Local COVID 19 Economic Recovery Strategy.

Enterprise Zone Investment

£50k of revenue funding is budgeted for in 2021-22 to support specific Enterprise Zone promotional and inwards investment activity. This will also include updating the Combined Authority website to ensure it links in with the Enterprise Zone sites within the area (Cambridge Compass and Alconbury Weald).

Growth Hub including EU Exit Funding and COVID 19 Business Advice

The Growth Hub is a telephone based signposting service to local organisations providing advice and growth support. The board has agreed to the outsourcing of this service from December 2020. The revenue from Business, Energy and Industrial Strategy (BEIS), the sponsors of the service, and the outflow of costs to the contractor, via the Cambridgeshire & Peterborough Growth Company will continue to be included in the MTFP.

Additional services provided under sub-contract, have been provided to businesses and individuals regarding the EU Exit to ensure continuity of trade and the stability of European National Workers as well as to support businesses in accessing funding and advice relating to the COVID 19 pandemic effects on businesses.

Both COVID 19 advice and EU Exit activities are being supported by top-up funding within this financial year from MHCLG, which will carry forward into 2021/22.

Health and Care Sector Work Academy

The Health and Care Sector Work Academy provides additional education and work-based training for employees both in, and looking to enter, the health and social care work field. Traditionally a low-skill, low-pay area of work, the intention is to up-skill employees to improve outcomes. The academy is delivered on behalf of the Combined Authority by City College, Peterborough.

High Value Courses

As part of the government's response to COVID-19, this skills offer has been developed to support school and college leavers who are at higher risk of becoming not in education, employment or training because of Coronavirus (COVID-19). The additional funding will be made available to the existing adult education provider base, through current AEB grant funding mechanisms.

Insight & Evaluation Programme

In Spring 2020, we commissioned Metro Dynamics to coordinate a wide-ranging research programme to help us understand the detailed impacts of COVID-19 on our local economy. A regularly updated Dashboard is now being produced detailing the impacts on our local businesses, jobs losses and skills insights. This is our live evidence base to ensure our Local Economic Recovery Strategy flexes with the changing landscape and our Local Industrial Strategy (LIS), Skills, AEB and four main sector strategies are also adapted accordingly. This ongoing insight has proved to be invaluable during the COVID disrupted period and will also be vital as we monitor the region's economic recovery, the fluctuating pace of that recovery and

the key trends of this recovery across our sub-economies during the MTFP period. Within this work programme, an evaluation of our recent LGF Investments will also be continued to help us inform our future LGF Programme.

Local Growth Fund Costs

This line was not shown in previous versions of the budget or MTFP as the costs for running the Local Growth Fund (LGF), were included within the Corporate revenue budget. By showing these costs separately, we can ensure that all relevant costs are recognised and charged against the Local Growth Fund top-slice reserve.

Market Towns & Cities Strategies

This budget line supports growth in our market towns through the production of a Masterplan for each and funding to co-invest in the implementation of those plans. It also supports investment into our two city centres to support adaptation of them for COVID 19 social distancing and to renew them for a post-COVID 19 retail and leisure economy. The St. Neots plan is shown separately in this report (section 7.18).

Marketing and Promotion of Services

Provision has been made for a Business and Skills Marketing budget to ensure that the CPCA business and skills support interventions are well publicised. This new expenditure line is funded from a top-slice from a range of activity budgets within the Directorate, as it will promote and publicise case studies demonstrating the benefits to learners, citizens and businesses arising from the complete range of business & Skills programmes and investments.

Sector Based Work Academies

Funded from within the devolved Adult Education Budget, Sector Based Work Academies are designed to help Jobcentre Plus claimants to build confidence, improve their job prospects and enhance their CV, whilst helping employers with local job vacancies to access a pool of talent on a trial basis with the aim of claimants going into sustainable employment.

Shared Prosperity Fund Evidence Base & Pilot Fund

Shared Prosperity Fund Evidence Base & Pilot Fund is a one year budget provision to gather and build an evidence base to support the CPCA's case for the full devolution of, and maximum possible local allocation of, the Shared Prosperity Fund (SPF). This fund will replace the current Local Growth Fund, the European Social Fund and European Regional Development Fund. It could be worth between £100m and £200m to the CPCA between 2022 and 2027. This budget line is a provision to gather evidence to support the authoring of business cases for individual large-scale projects, to act as a

combined government ask and portfolio for initiatives to be funded by the SPF 2022-27. It will include SOBCs for at least:

- £80m University Phase 3 teaching capacity build out to 8,500 pa graduates.
- £85m Net Zero R&D programme connecting the Peterborough University Research Centre with the wider greater Cambridge R&D network to the south.
- £50m to expand the Whittle Laboratory for zero emission aviation development
- £50m to implement the first phase of Peterborough Station Quarter

Skills Advisory Panel

Skills Advisory Panels are local partnerships aiming to strengthen the link between public and private sector employers, local authorities, colleges and universities. They reflect the geography of the Local Industrial Strategies and support Mayoral Combined Authorities and Local Enterprise Partnerships fulfil their local leadership role in the skills system by helping them understand their current and future skills needs and labour market challenges.

Skills Rapid Response

The Skills Rapid Response budget is a multi-year cost provision for the development and launch of new skills development interventions that become necessary and are approved by both the Skills Committee and CA Board, to respond to:

- Changes in strategy, either economic or skills
- Economic shocks such as large employer closures, Brexit or pandemics
 - Budgetary opportunities such as through spending reviews or new national programmes

This fund is designed to allow rapid mobilisation of new forms of skills programmes in the event of economic shocks or for the piloting of new ideas to build the evidence to secure additional funding from government for the CPCA to extend its capacity to deliver the objectives of the Skills Strategy and Local COVID 19 Economic Recovery Strategy.

St Neots Masterplan

The funding for this project had previously been included in the Market Town Implementation of Strategies line as referred to above.

Delivery and Strategy Directorate

The Delivery and Strategy Directorate promotes the Mayor and Combined Authority's growth ambition by:

- Supporting their role as the Transport Authority, developing and overseeing the delivery of new transport schemes, developing the Local Transport Plan, and ensuring the provision of subsidised public transport by delivery partners.
- Supporting Local Planning Authorities by developing an overall spatial framework for the area.
- Providing programme and performance management to ensure successful delivery of Combined Authority projects; and
- Supporting the Mayor and Combined Authority's role in public service reform.

Delivery and Strategy revenue projects in the MTFP period include:

A142 Chatteris to Snailwell

A study to identify current challenges and future options to enhance safety, reduce congestion and improve journey time reliability, to improve access into and out of the Fens in support of Devolution Deal objectives. Fits with Cambridgeshire and Peterborough Independent Economic Review, Local Transport Plan, Local Industrial Strategy, Housing, Local Transport Plan and climate change agendas.

Bus Review Implementation.

This project is taking forward the Mayor's Strategic Bus Review under the guidance of the Bus Reform Task Force. It is recommending both short-term improvements to bus services and longer-term options for better delivery models, including considering the scope for enhanced partnerships with bus operators, and potentially franchising.

Climate Change

This budget will fund research and other support for the Independent Commission on Climate Change. This includes support for public engagement. The research activity is being identified by the Commission to complement existing material and address specific gaps in knowledge. The Commission will report its initial recommendations in February 2021.

Development of Key Route Network

To identify and classify a Key Route network, designing an operation and maintenance strategy, in line with the Devolution Deal commitment.

Harston Capacity Study

A review of options to improve safety, reduce congestion and improve journey time reliability that align with Cambridgeshire and Peterborough Independent Economic Review, Local Transport Plan, Local Industrial Strategy, and the Housing Strategy.

Local Transport Plan

The Local Transport Plan (LTP) was published in February 2020. In order to reflect on the impacts of the COVID pandemic and any potential changes resulting from a number of councils' local plans being updated in the early part of the MTFP period, it is prudent to make provision for a possible need to refresh the LTP in 2021/22. In addition, there are a number of key, underpinning sub-strategies to the LTP that require updating to ensure they are aligned with emerging central and local government policy.

Monitoring and Evaluation Framework

The Combined Authority is obliged by the terms of the Devolution Deal to maintain a Monitoring and Evaluation Framework and to pay for external evaluation of its programme. This budget reflects contractual commitments with the external evaluator and Cambridgeshire County Council's Business Intelligence Team.

Non-Statutory Spatial Framework (Phase 2)

The Combined Authority has a commitment under the Devolution Deal to produce a Non-statutory Strategic Spatial Framework. Phase 1 of the Framework was completed in 2018. This budget is to support development of Phase 2, including developing and maintaining a suitable evidence-base.

Sawston Station Contribution

Match funding in the event of a successful outcomes to Sawston's 'Restoring Your Railway Fund' application.

Segregated Cycling Holme to Sawtry

A study to design a segregated cycle and pedestrian route between Holme and Sawtry. Active travel measures with segregated routes for cycling and walking are a Local Transport Plan priority.

Transport CPCA Bus Operation

Under current arrangements, Transport Levy funding raised from the two Highways Authorities is passported back to them in full, to fund Transport Authority functions exercised under delegation from the Combined Authority. From 1 April 2021, the Levy will still be raised by the two Highway Authorities but will not be passported back to them, instead being spent directly by the

Combined Authority.

Transport Response Fund

Funding to enable the development of a future pipeline of deliverable transport schemes in support of Combined Authority objectives.

Housing Directorate

Community Land Trusts (CLT) and £100k Housing

The Housing Strategy (September 2018) recognises that there is a need to deliver genuinely affordable housing across the Combined Authority Area. It further recognises that there is a gap in the market that provides for those who do not qualify for traditional affordable housing and for whom open market housing is out of reach.

£100k Homes and Community Land Trusts (CLTs) are referenced as a mechanism that could enable the Combined Authority to make a contribution to meet our housing objectives and respond to demand for cheaper housing for local people. It is recommended within the strategy to explore and deliver the £100k Homes project. CLTs are referenced as a means not only to deliver genuinely affordable housing but also as vehicles to potentially utilise the mechanism of land value capture.

On 25 September 2019 the Board approved the inclusion of these projects in the 2019/20 Business Plan and further agreed a total budget allocation of £250,000 to progress these projects.

£100k Homes is an exciting new initiative and is the first of its kind in the country. Developing and delivering this initiative will provide those individuals who are struggling to enter the housing market with a real opportunity to buy their own home at an affordable price.

The first £100k homes are now being delivered in South Cambridgeshire with more to follow.

Community Land Trusts

These are a mechanism to deliver community-led housing. Community-led housing is an attractive and affordable alternative to conventional housing and can be part of the answer where communities come together to design and build affordable homes for the benefit of local households most in need.

The Combined Authority vision for Cambridgeshire and Peterborough is to have the most advanced community-led housing sector in the UK, where local people in confident, and resilient communities have access to the skills and expertise to create attractive local homes that they can genuinely afford.

Housing plays an important role in the growth of our local economy but across Cambridgeshire and Peterborough too many young people and families are unable to stay

in their communities, close to their place of work, because they cannot access decent housing that they can genuinely afford on their local incomes.

To support the 'scaling up' of community-led housing across Cambridgeshire and Peterborough, the Combined Authority can:

- Mobilise public support for new homes.
- Widen the range of housing products that are available, including homes for local people that are priced out of home ownership.
- Boost community ownership of assets.
- Diversify the local housebuilding market, building collaboration, innovation, skills, and local supply chains.
- Inspire stronger local communities with increased confidence, capacity, and control.

Housing Response Fund

Funding to enable the development of a future pipeline of deliverable housing schemes in support of Combined Authority objectives.

Garden Villages

This project relates to the negotiation and exchange of land option deals on the proposed CAM metro network to support a land value capture strategy to deliver garden villages. While there is no funding in the 2021/22 budget for this an in-year underspend is anticipated and thus work will continue into the new financial year. This activity is to be transferred from CPCA to the CAM delivery company for further progression.

Revenue Budget Conclusions

The revenue budget position for 2021/22 and the MTFP, including both approved and subject to approval expenditure is affordable within the anticipated funding sources. Current spending plans leave uncommitted revenue single pot funding of £3,009k at the end of 2024/25 in addition to the £1m minimum prudent reserve level agreed in January 2019.

Capital Programme

Development of the Capital Programme

Table 4 below, presents a summary of Approved budget totals by Directorate and year, creating a clear link to forecast funding brought forward into 2021/22 and projected drawdown across the lifetime of the MTFP. A summary of Subject to Approval budget lines is included in each year showing, via a negative figure at the end of each year, that the programme is affordable across the lifetime of the MTFP.

Appendix 2 shows the detailed Directorate Capital budget for 2021/22 and the Capital programme for the duration of the MTFP. The Capital programme differentiates between budget lines which have been 'Approved' for spending and those which are 'Subject to Approval' - budget lines that have been identified but require further approval from the Combined Authority Board to allow spending to commence.

Table 4 – Capital programme funding summary

Financial Year		Capital Single Pot	Cambridge City Housing Fund	Housing Infrastructure Grants	Housing Loan Fund	Local Growth Fund/Getting Building Fund	Highways Capital Grants	Total
	Forecast Balance at 01/04/21	- 21,749	- 7,300	- 37,055	- 456	- 16,053	-	- 82,613
2021/22	Funds Received in Year	- 42,000	-	-	- 23,058	- 7,893	- 23,080	- 96,031
	Available Funds	- 63,749	- 7,300	- 37,055	- 23,514	- 23,946	- 23,080	- 178,644
	Business & Skills Approved	-	-	-	-	4,000	-	4,000
	Delivery & Strategy Approved	18,087	-	-	-	-	23,080	41,167
	Housing Approved	-	3,204	12,000	5,728	-	-	20,932
	Corporate Approved	44	-	-	-	-	-	44
	Business & Skills subject to approval	4,500	-	-	-	14,600	-	19,100
	Delivery & Strategy subject to approval	27,648	-	-	-	-	-	27,648
	Housing subject to approval	-	-	-	17,786	-	-	17,786
	Corporate subject to approval	-	-	-	-	-	-	-
	Closing/Opening Balance	- 13,471	- 4,096	- 25,055	-	- 5,346	-	- 47,967
2022/23	Funds Received in Year	- 33,000	-	-	- 26,358	- 1,338	- 23,080	- 83,776
	Available Funds	- 46,471	- 4,096	- 25,055	- 26,358	- 6,684	- 23,080	- 131,743
	Business & Skills Approved	-	-	-	-	4,000	-	4,000
	Delivery & Strategy Approved	4,000	-	-	-	-	23,080	27,080
	Housing Approved	-	4,096	22,000	593	-	-	26,689
	Corporate Approved	38	-	-	-	-	-	38
	Business & Skills subject to approval	-	-	-	-	-	-	-
	Delivery & Strategy subject to approval	31,630	-	-	-	-	-	31,630
	Housing subject to approval	-	-	-	25,421	-	-	25,421
	Corporate subject to approval	-	-	-	-	-	-	-
	Closing/Opening Balance	- 10,803	-	- 3,055	- 344	- 2,684	-	- 16,885
2023/24	Funds Received in Year	- 12,000	-	-	-	- 708	- 23,080	- 35,788
	Available Funds	- 22,803	-	- 3,055	- 344	- 3,392	- 23,080	- 52,674
	Business & Skills Approved	-	-	-	-	3,000	-	3,000
	Delivery & Strategy Approved	-	-	-	-	-	23,080	23,080
	Housing Approved	-	-	3,055	-	-	-	3,055
	Corporate Approved	38	-	-	-	-	-	38
	Business & Skills subject to approval	-	-	-	-	-	-	-
	Delivery & Strategy subject to approval	15,700	-	-	-	-	-	15,700
	Housing subject to approval	-	-	-	-	-	-	-
	Corporate subject to approval	-	-	-	-	-	-	-
	Closing/Opening Balance	- 7,065	-	-	- 344	- 392	-	- 7,801
2024/5	Funds Received in Year	- 12,000	-	-	-	- 705	- 23,080	- 35,785
	Available Funds	- 19,065	-	-	- 344	- 1,097	- 23,080	- 43,585
	Business & Skills Approved	-	-	-	-	-	-	-
	Delivery & Strategy Approved	-	-	-	-	-	23,080	23,080
	Housing Approved	-	-	-	344	-	-	344
	Corporate Approved	38	-	-	-	-	-	38
	Business & Skills subject to approval	-	-	-	-	-	-	-
	Delivery & Strategy subject to approval	5,300	-	-	-	-	-	5,300
	Housing subject to approval	-	-	-	-	-	-	-
	Corporate subject to approval	-	-	-	-	-	-	-
	Closing/Opening Balance	- 13,727	-	-	-	- 1,097	-	- 14,824

Corporate Services Directorate

ICT Capital

This is the budget for purchase of IT hardware (laptops, etc) for staff. It is higher in year 1 as there are a number of staff who will be joining the Combined Authority as it starts direct delivery of Transport Functions in 2021/22, after that there is an expectation of a constant rolling cost of replacement as assets reach the end of their useful life.

Business and Skills Directorate

Business and Skills capital projects are categorised into two distinct sections:

1. **CPCA Funded Projects** – directly funded by CPCA (section 13.1).
2. **Growth Fund Projects** – directly funded through current and recycled growth funds from Government (section 13.4).

CPCA Funded Projects

University of Peterborough

As this project will be being delivered via a Joint Venture with Peterborough City Council and Anglia Ruskin University, and the Combined Authority will be investing in equity shares in the 2020/21 financial year, the project no-longer appears in the Medium Term Financial Plan. However, this is a function of the delivery approach and it is still a Mayoral Key Priority Project.

Market Town Master Plan Implementation

The Combined Authority is currently receiving bids based on the Market Towns masterplans which were completed in 2020/21 and this capital funding is available to support the delivery of projects which match the masterplans' vision.

Growth Fund Projects

£147m of Local Growth Funding was awarded to the area to enable the delivery of jobs and skills outcomes in partnership with local businesses between 2015 and 2021. This funding had to be defrayed by March 2021 thus the CPCA's financial contributions do not extend into 2021-22 and the projects do not appear in the 2021-25 MTFP. As the projects are committed to deliver jobs and skills outputs in the area on an ongoing basis the Business and Skills team are involved in monitoring and evaluation processes, which are reported to both the CPCA Board and central Government. These projects are listed in **Appendix 3** for reference

Business Rebound & Growth Service – Capital Grant and Equity Fund

This is a capital fund to be invested via the new Business Rebound and Growth Service in high growth potential companies over the next three years.

This will be offered as a mix of grants for lower value interventions and in return for equity for larger amounts. This is funded by recycled growth funds.

Getting Building Fund - University of Peterborough Phase 2

The Combined Authority and the Business Board have been awarded £14.6m of new growth funding called the Getting Building Fund – this has been earmarked for the second phase of the University of Peterborough programme. This project has now been recommended by the Business Board, and accepted by Mayoral Decision Notice, and an updated spend profile will be available in time for the final budget setting in January.

Illumina Accelerator

This is the continuation of funding (total £3m) for the Combined Authority's investment into a £30m fund, recommended by the Business Board, to accelerate innovation in the biotechnology and life sciences industries by enabling and supporting new businesses which will result in creating local employment and generating economic benefit in the UK

Delivery and Strategy Directorate

A10 Dualling OBC

The Combined Authority has decided to take the project to dual and improve junctions on the A10 between Ely and Cambridge to Outline Business Case stage on the basis of the strong value for money demonstrated by the Strategic Outline Business Case. This funding will be deployed alongside any commitments made by the government under the Large Local Majors and Major Route Network funds.

A16 Norwood Dualling

Proposed housing development at the Norwood site in Peterborough will be unlocked by a package of measures which include dualling a short stretch of the A16. The Strategic Outline Business Case is being finalised. This budget funds the outline business case, full business case and construction.

A141 OBC and FBC

This funds the next stage of business case development to identify a single route option for multi modal improvements around north Huntingdon in support of housing and economic growth, to reduce congestion and provide active travel measure options for sustainable travel.

A1260 Nene Parkway Junction 15

This provides funding for a scheme to unlock congestion at a pinch-point roundabout on the West of Peterborough's urban area.

A1260 Nene Parkway Junctions 32-3

This funds a package of improvements to reduce congestion and enable

growth at the main South-Western access route to Peterborough.

CAM SPV Running Costs

A capital investment into the One CAM Limited company, to fund its operational costs.

CAM Business Cases Development

A capital investment into the One CAM Limited company to fund the development of the business case.

Coldhams Lane Roundabout Improvements

This funds improvements at this junction in Cambridge to provide a safer and more pleasant environment for pedestrians and cyclists.

Digital Connectivity Infrastructure Programme

This supports growth and inclusion by delivering wider broadband connectivity, better mobile coverage, and helping introduce new developments such as 5G.

Fengate Access Studies Phase 1

This funds study work to enable significant growth and job creation on Peterborough's Eastern edge.

Fengate Access Studies Phase 2 (University Access)

This funds study work to enable significant growth and job creation on Peterborough's Eastern edge and access to the new development area for the University.

Highways Maintenance

This is funding from national government for road maintenance which the Combined Authority passes to the two local highways authorities to support their work.

King's Dyke

The Combined Authority is the major funding contributor to this vital Cambridgeshire County Council scheme to provide a new road replacement for the King's Dyke level crossing.

March Area Transport Strategy

This funding is for the development of a package of longer-term infrastructure improvements in March to enable growth. In addition, the Combined Authority is funding a package of Quick Wins to improve traffic flow, and pedestrian and cycle connectivity. This line provides funding for that work.

Regeneration of Fenland Railway Stations

The Combined Authority has agreed to fund a package of improvements to stations at Manea, Whittlesea and March, improving the public realm to encourage modal shift for sustainable journeys to Peterborough, Cambridge and beyond.

Snailwell Loop

Study to identify options for reopening loop and improving rail connectivity between Ely and Newmarket in line with the Devolution Deal commitment. Promotes modal shift into sustainable transport supports both local, regional and national agendas.

Soham Station

A rail station is being reinstated at Soham. The Board agreed in September 2019 to fund the construction phase of the project. Enabling works commenced in September 2020, and the planned opening date has been brought forward to December 2021. This budget meets the costs of that construction phase.

St. Ives (SOBC, OBC & FBC)

This funds a study to identify and develop a set of interventions to reduce congestion, improve safety and journey time reliability alongside improved cycling and walking provision for sustainable transport alternatives.

Transport Modelling

This budget allows the Combined Authority, as Transport Authority, to fulfil its strategic responsibilities by ensuring transport scheme development is supported with adequate modelling capacity based on cutting edge technologies.

Wisbech Access Strategy

This is the funding for the first phase of a package of improvements to key road junctions in and around Wisbech.

Wisbech Rail

This budget line allows continued funding for the project to restore the rail connection between Wisbech and Cambridge, taking work beyond the current GRIP 3b (Governance for Railway Investment Projects) stage.

Housing Directorate

In 2017, the Combined Authority successfully negotiated £170 million from Government for delivery of an ambitious housing programme providing 2,500 new

affordable homes by March 2022.

Within this programme, £100 million is available to be used across the Combined Authority area to deliver 2,000 affordable homes and £70 million is available to Cambridge City Council to deliver 500 new council homes.

The Housing and Development Team at the Combined Authority is working with officers in all partner local authorities (via the Cambridgeshire and Peterborough Housing Board) to identify new schemes to come forward for support from the Affordable Housing Programme. The Team is also building relationships with landowners, developers and housing providers to seek opportunities to influence, enable and accelerate delivery of new affordable housing across the Combined Authority area.

The Combined Authority Housing Strategy was approved by the Board in September 2018 and included three core objectives as illustrated in the diagram below:



The Housing Strategy also approved a flexible, multi-toolkit approach as the most effective way of accelerating affordable housing delivery. The use of grant as a tool to help unlock sites and deliver additional affordable housing is one of these tools:

A flexible multi-toolkit approach



Of the £170M funding, £70M has been allocated to grant funding provision of 500 affordable housing units within Cambridge City. The remaining £100M is intended to deliver a further 2,000 affordable housing units. £60M of this is allocated to grant funding outside of Cambridge City, and the remaining £40M is allocated to the flexible multi-toolkit to accelerate delivery of housing through other initiatives such as loan agreements and joint ventures.

Affordable Housing Grant Programme Outside of Cambridge City

The Combined Authority's Affordable Housing programme runs for five years from 1 April 2017 to 31 March 2022 with the ambition to deliver a minimum of 2,000 new affordable homes.

It is anticipated that over its lifetime, the programme will support a mixed portfolio of schemes including strategic sites and projects brought forward by housing associations, developers and Community Land Trusts (CLTs). It includes the intended use of grant and a revolving fund to help unlock sites and deliver additional affordable housing, alongside other tools to support and enable housing delivery. In October 2020 the programme had 1,536 units approved, of which 615 units have started on site. £39.6m of grant funding has been approved.

Cambridge City Housing Programme

This element of the programme is implemented directly by Cambridge City Council's Housing team with funding from the Combined Authority. The target is to deliver 500 affordable homes by March 2022.

Cambridge City Council is forecasting a total spend of £120 million on its housing programme, comprising £70 million grant via the Combined Authority plus £50 million City Council resources including Right to Buy receipts and HRA funding. This figure is set to rise to £136 million with the inclusion of a new scheme at Campkin Road.

In October 2020 there were 293 net new unit starts on site which represents

58.6% of the delivery target against 45% spend (£31.4m) of the available funding.

Housing Investment (revolving) Fund

On the 26th September 2018 the Combined Authority Board approved a flexible multi toolkit housing strategy to provide a selection of tools and a flexible approach in which housing delivery can be achieved and accelerated.

The strategy included the provision of a £40m rolling fund from within the £100m housing programme to be used for a strategic investment toolkit to enable opportunities to deliver housing over and above solely issuing traditional grant. The toolkit includes initiatives such as repayable loan agreements, land value capture, recoverable housing grant, equity investment, and direct delivery.

The revolving fund is currently committed to 5 different loans delivering 213 new houses which includes 53 affordable housing units started on site at no extra cost to the taxpayer.

Significant Implications

Financial Implications

There are no financial implications beyond those identified in the paper.

Legal Implications

The budget setting process is as set out in the Combined Authority's Constitution

Appendices

Appendix 1 – Draft 2021/22 Revenue Budget and Medium-Term Financial Plan

Appendix 2 – Draft Capital Programme 2021/22 to 2024/25

Appendix 3 – Ongoing Local Growth Funded Projects

Background Papers

Cambridgeshire and Peterborough Combined Authority Constitution

[Link to document on Combined Authority Website](#)

Appendix 1a – Draft Mayoral Revenue Budget

Report Section	2021/22	2022/23	2023/24	2024/25
Reference	£000's	£000's	£000's	£000's
Mayor's Office				
Mayor's Allowance	96	98	100	102
Mayor's Conference Attendance	10	10	10	10
Mayor's Office Expenses	40	40	40	40
Mayor's Office Accommodation	77	77	77	77
Mayor's Office Staff	260	265	270	275
Total Mayor's Costs	483	490	497	504
Total Mayor's Approved Budgets	483	490	497	504

Appendix 1b – Draft Corporate Services Revenue Budget

Report Section		2021/22	2022/23	2023/24	2024/25
Reference		£000's	£000's	£000's	£000's
6.2	Combined Authority Staffing Costs (inc NI & Pen 'er)				
	Chief Executive	309	328	335	342
	Housing Directorate				
	Housing	569	606	620	635
	Business and Skills Directorate				
	Business and Skills	1,082	1,118	1,116	1,112
	Growth Hub	-	-	92	187
	AEB	242	250	259	267
	Delivery & Strategy Directorate				
	Delivery & Strategy	1,218	1,265	1,300	1,333
	Corporate Services Directorate				
	Legal and Governance	832	862	886	908
	Finance	665	697	730	751
	HR	180	164	171	174
	Communications	354	367	379	390
	Total Combined Authority Staffing Costs	5,451	5,658	5,887	6,099
6.2	Other Employee Costs				
	Travel and professional memberships	80	80	80	80
	Apprenticeship Levy	-	-	-	-
	Training	90	70	71	64
	Change Management Reserve	157	162	158	160
	Total Other Employee Costs	327	312	309	304
6.4	Support Services				
	External Legal Counsel	65	65	65	65
	Finance Service	74	75	76	77
	Democratic Services	95	100	100	100
	Payroll	4	4	4	4
	HR	13	13	13	13
	Procurement	8	8	7	7
	Finance System	-	-	-	-
	ICT external support	48	48	48	48
	Total Externally Commissioned Support Services	307	313	313	314
6.5	Corporate Overheads				
	Accommodation Costs	300	300	300	300
	Software Licences, Mobile Phones cost	102	102	102	102
	Communications	42	42	42	42
	Website Development	10	10	10	10
	Recruitment Costs	88	48	48	48
	Insurance	35	35	35	35
	Audit Costs	132	132	132	132
	Office running costs	31	31	31	31
	Corporate Subscriptions	36	36	36	36
	Total Corporate Overheads	775	735	735	735

6.6	Governance Costs				
	Committee/Business Board Allowances	144	144	144	144
	Miscellaneous	-	-	-	-
	Total Governance Costs	144	144	144	144
6.7	Election Costs				
	Total Election Costs	1,040	-	-	-
6.8	Corporate Response Fund				
	Total Corporate Response Fund	145	145	145	145
	Financing Costs				
6.9	Interest Receivable on Investments	- 231	- 22	- 16	- 8
6.1	Interest on Borrowing	-	750	750	750
	Net Financing Costs	- 231	728	734	742
	Total Operational Budget	7,958	8,035	8,268	8,483
	Workstream Budget				
6.11	Contribution to A14 Upgrade (DfT)	96	99	99	99
	Total Feasibility Budget	96	99	99	99
6.3	Staffing Recharges				
	Internally Recharged Grant Funded Staff	- 1,379	- 1,334	- 1,147	- 1,260
	Externally Recharged Staff	- 709	- 813	- 1,162	- 1,214
	Total Recharges to Grant Funded Projects	- 2,088	- 2,147	- 2,309	- 2,473
	Total Corporate Services Approved Budgets	5,966	5,987	6,058	6,108

Appendix 1c – Draft Business and Skills Revenue Budget

Report Section		2021/22	2022/23	2023/24	2024/25
Reference		£000's	£000's	£000's	£000's
	Business & Skills				
7.2	AEB Devolution Programme	10,449	10,449	10,449	10,449
7.2	AEB Innovation Fund - Revenue	500	500	500	500
7.2	AEB Programme Costs	367	367	367	367
7.3	Business Rebound & Growth Service	2,630	3,639	2,785	-
7.4	Careers and Enterprise Company (CEC)	50	50	25	-
7.5	Economic Rapid Response	150	150	200	200
7.6	Enterprise Zone Investment	50	-	-	-
7.7	Growth Hub	-	-	123	246
7.8	Health and Care Sector Work Academy	232	-	-	-
7.9	High Value Courses	88	-	-	-
7.10	Insight & Evaluation Programme	75	75	75	75
7.11	Local Growth Fund Costs	530	429	-	-
7.12	Market Towns & Cities Strategies	100	-	-	-
7.13	Marketing and Promotion of Services	90	90	90	90
7.14	Sector Based Work Academies	86	-	-	-
7.15	Shared Prosperity Fund Evidence Base & Pilot Fund	100	-	-	-
7.16	Skills Advisory Panel (SAP) (DfE)	75	-	-	-
7.17	Skills Rapid Response	100	100	150	150
7.18	St Neots Masterplan	83	-	-	-
	Total Business & Skills Approved Budgets	15,755	15,848	14,763	12,077
	Total Business & Skills Subject to Approval	-	-	-	-
	Total Business & Skills Revenue Expenditure	15,755	15,848	14,763	12,077

Appendix 1d – Draft Delivery and Strategy Revenue Budget

Report Section		2021/22	2022/23	2023/24	2024/25
Reference		£000's	£000's	£000's	£000's
	Delivery & Strategy				
8.2	A142 Chatteris to Snailwell				
	Approved Project Costs	-	-	-	-
	Subject to Approval	150	-	-	-
8.3	Climate Change				
	Approved Project Costs	-	-	-	-
	Subject to Approval	100	100	100	100
8.4	Development of Key Route Network				
	Approved Project Costs	-	-	-	-
	Subject to Approval	150	-	-	-
8.5	Harston Capacity Study				
	Approved Project Costs	-	-	-	-
	Subject to Approval	150	-	-	-
8.6	Local Transport Plan				
	Approved Project Costs	-	-	-	-
	Subject to Approval	200	100	-	-
8.7	Monitoring and Evaluation Framework				
	Approved Project Costs	150	34	-	-
	Subject to Approval	-	36	70	-
8.8	Non-Statutory Spatial Framework (Phase 2)				
	Approved Project Costs	-	-	-	-
	Subject to Approval	100	100	-	-
8.9	Sawston Station Contribution				
	Approved Project Costs	-	-	-	-
	Subject to Approval	16	-	-	-
8.10	Segregated Cycling Holme to Sawtry				
	Approved Project Costs	-	-	-	-
	Subject to Approval	100	-	-	-
8.11	Transport CPCA Bus Operation				
	Approved Project Costs	13,360	13,627	13,900	14,178
	Subject to Approval	-	-	-	-
8.12	Transport Response Fund				
	Approved Project Costs	-	-	-	-
	Subject to Approval	650	650	650	650
	Total Delivery & Strategy Approved Projects	13,510	13,661	13,900	14,178
	Total Delivery & Strategy Projects Subject to Approval	1,616	986	820	750
	Total Delivery & Strategy Revenue Expenditure	15,126	14,647	14,720	14,928

Appendix 1e – Draft Housing Revenue Budget

Report Section		2021/22	2022/23	2023/24	2024/25
Reference		£000's	£000's	£000's	£000's
	Housing				
9.1&9.2	CLT and £100k Housing				
	Approved Project Costs	-	-	-	-
	Subject to Approval	100	100	100	100
9.3	Housing Response Fund				
	Approved Project Costs	-	-	-	-
	Subject to Approval	350	350	350	350
	Total Housing Approved Budgets	-	-	-	-
	Total Housing Projects Subject to Approval	450	450	450	450
	Total Housing Revenue Expenditure	450	450	450	450

Appendix 2a – Draft Corporate Services Capital Programme

Report Section Reference		2021/22 £,000	2022/23 £,000	2023/24 £,000	2024/5 £,000
12.1	ICT Capital				
	Approved Project Costs Subject to Approval	44	38	38	38
	Total Corporate Approved Capital Projects	44	38	38	38
	Total Corporate Project Costs Subject to Approval	-	-	-	-
	Total Corporate Capital Projects	44	38	38	38

Appendix 2b – Draft Business and Skills Capital Programme

Report Section Referenc		2021/22 £,000	2022/23 £,000	2023/24 £,000	2024/25 £,000
13.2.2	Business Rebound & Growth Service - Capital Grant and Equity Fund				
	Approved Project Costs	3,000	3,000	3,000	-
13.2.3	Getting Building Fund - University of Peterborough Phase 2				
	Subject to Approval	14,600	-	-	-
13.2.4	Illumina Accelerator				
	Approved Project Costs	1,000	1,000	-	-
13.1.2	Market Town Master Plan Implementation				
	Approved Project Costs	-	-	-	-
	Subject to Approval	4,500	-	-	-
	Total Approved Business and Skills Capital Projects	4,000	4,000	3,000	-
	Total Business and Skills Project Costs Subject to Approval	19,100	-	-	-
	Total Business and Skills Capital Projects	23,100	4,000	3,000	-

Appendix 2c – Draft Delivery and Strategy Capital Programme

Report Section Reference		2021/22	2022/23	2023/24	2024/5
		£,000	£,000	£,000	£,000
14.1	A10 Dualling				
	Approved Project Costs	1,000	-	-	
	Subject to Approval	-	-	-	
14.2	A16 Norwood Dualling				
	Approved Project Costs	-	-	-	
	Subject to Approval	730	12,000	-	
14.3	A141 OBC & FBC				
	Approved Project Costs	-	-	-	
	Subject to Approval	-	650	1,300	2,300
14.4	A1260 Nene Parkway Junction 15				
	Approved Project Costs	-	-	-	
	Subject to Approval	5,000	-	-	
14.5	A1260 Nene Parkway Junction 32-3				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,000	1,500	-	
14.6	CAM SPV Running Costs				
	Approved Project Costs	-	-	-	
	Subject to Approval	2,000	-	-	
14.7	CAM Business Case Development				
	Approved Project Costs	-	-	-	-
	Subject to Approval	5,000	6,500	6,500	-
14.8	Coldhams Lane roundabout improvements				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,500	-	-	-
14.9	Digital Connectivity Infrastructure Programme				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,868	1,500	1,500	1,500
14.10	Fengate Access Studies Phase 1				
	Approved Project Costs	-	-	-	-
	Subject to Approval	600	4,200	-	-
14.11	Fengate Access Studies Phase 2 (University Access)				
	Approved Project Costs	-	-	-	-
	Subject to Approval	700	1,280	-	-
14.12	Highways Maintenance (with PCC and CCC)				
	Approved Project Costs	23,080	23,080	23,080	23,080
	Subject to Approval				
14.13	King's Dyke				
	Approved Project Costs	9,087	-	-	
	Subject to Approval	-	-	-	

Report Section Referenc		2021/22 £,000	2022/23 £,000	2023/24 £,000	2024/5 £,000
14.14	March Junction Improvements				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,500	-	-	-
14.15	Regeneration of Fenland Railway Stations				
	Approved Project Costs	-	-	-	-
	Subject to Approval	1,000	-	-	-
14.16	Snailwell Loop				-
	Approved Project Costs	-	-	-	-
	Subject to Approval	500	-	-	-
14.17	Soham Station				
	Approved Project Costs	8,000	4,000	-	-
	Subject to Approval	-	-	-	-
14.18	St. Ives (SOBC, OBC & FBC)				
	Approved Project Costs	-	-	-	-
	Subject to Approval	500	1,000	1,400	1,500
14.19	Transport Modelling				-
	Approved Project Costs	-	-	-	-
	Subject to Approval	750	-	-	-
14.20	Wisbech Access Strategy				
	Approved Project Costs	-	-	-	-
	Subject to Approval	3,000	-	-	-
14.21	Wisbech Rail				
	Approved Project Costs	-	-	-	-
	Subject to Approval	2,000	3,000	5,000	-
	Total Delivery and Strategy Approved Capital Projects	41,167	27,080	23,080	23,080
	Total Delivery and Strategy Projects Subject to Approval	27,648	31,630	15,700	5,300
	Total Delivery and Strategy Capital Projects	68,815	58,710	38,780	28,380

Appendix 2d – Draft Housing Capital Programme

Report Section Reference		2021/22 £,000	2022/23 £,000	2023/24 £,000	2024/25 £,000
15.7	Affordable Housing Grant Programme				
	Approved Project Costs	12,000	22,000	3,055	-
	Subject to Approval	-	-	-	-
15.8	Cambridge City Housing Programme				
	Approved Project Costs	3,204	4,096	-	-
	Subject to Approval	-	-	-	-
15.9	Housing Investment (revolving) Fund				
	Approved Project Costs	5,728	593	-	344
	Subject to Approval	17,786	25,421	-	-
	Total Housing Approved Capital Projects	20,932	26,689	3,055	344
	Total Housing Project Costs Subject to Approval	17,786	25,421	-	-
	Total Housing Capital Projects	38,719	52,110	3,055	344

Appendix 3 – Summary of Ongoing Local Growth Funded Projects

LGF Project	Project Description	Primary Sector	Lead Organisation	Region Authority	LGF Amount	Direct Job Creation (Forecast)
Accelerating Start-Ups, Scale-Ups & Set-Ups – Through Start-up & Growth Finance & Advice						
The Business Growth Service	GROWTH COACHING, EQUITY INVESTMENTS, SKILLS & FDI	All	CPCA	Huntingdonshire District Council	£5,407,000	47
Illumina Genomics Accelerator	START-UP TECH ACCERATOR EQUITY INVESTMENTS	Life Science	Illumina Cambridge Ltd	South Cambridgeshire District Council	£1,000,000	1,033
Startcodon Life Science Accelerator	START-UP TECH ACCERATOR EQUITY INVESTMENTS	Life Science	Start Codon Ltd	South Cambridgeshire District Council	£3,342,250	1,730
Ascendal Transport Accelerator	START-UP TECH ACCERATOR EQUITY INVESTMENTS	Transport	Ascendal Ltd	South Cambridgeshire District Council	£965,000	2
Medtech Accelerator	START-UP TECH ACCERATOR EQUITY INVESTMENTS	Life Science	Health Enterprise East	South Cambridgeshire District Council	£500,000	0
Peterborough & Fens Manufacturing Association	EQUITY INVESTMENT IN START-UP BUSINESS NETWORK	Business Growth	Opportunity Peterborough	Peterborough City Council	£715,000	113
Terraview Company Expansion	GROWTH GRANT	Advanced Manufacturing	Terraview	South Cambridgeshire District Council	£120,000	15
Aerotron Company Expansion	GROWTH GRANT	Advanced Manufacturing	Aerotron Ltd	Fenland District Council	£1,400,000	140
Agri-Tech Growth Initiative	GROWTH GRANTS	AgriTech	CPCA	CPCA Wide projects	£3,036,252	300
Growing Places Fund Extension	GROWTH GRANTS	All	CPCA	CPCA Wide projects	£65,000	320
Signpost to Grant - CPCA Growth Hub	GROWTH GRANTS	All	CPCA	CPCA Wide projects	£120,000	0
COVID Capital Growth Grant Scheme	GROWTH GRANTS	All	CPCA	CPCA Wide projects	£3,000,000	287
TOTAL					£19,670,502	3,987

LGF Project	Project Description	Primary Sector	Lead Organisation	Region Authority	LGF Amount	Direct Job Creation (Forecast)
Accelerating Hi-Tech Jobs Growth – Through Innovation & Incubation Centres						
Hauxton House Incubation Centre	INCUBATOR	Life Science	o2h Ltd	South Cambridgeshire District Council	£438,000	192
South Fenland Enterprise Park	INCUBATOR	Business Growth	Fenland District Council	Fenland District Council	£997,032	30
Photocentric 3D Centre of Excellence	INNOVATION CENTRE	Business Growth	Photocentric Ltd	Peterborough City Council	£1,875,000	1,078
Cambridge Biomedical Campus	INNOVATION CENTRE & INCUBATOR	Life Science	Cambridge University Health Partnership	Cambridge City Council	£3,000,000	880
NIAB - AgriTech Start Up Incubator	INNOVATION CENTRE & INCUBATOR	AgriTech	NIAB	Huntingdonshire District Council	£2,484,000	990
NIAB - Agri-Gate Hasse Fen extension	INNOVATION CENTRE & INCUBATOR	AgriTech	NIAB	East Cambridgeshire District Council	£599,850	65
TWI Engineering Centre	INNOVATION CENTRE	Advanced Manufacturing	TWI Ltd	South Cambridgeshire District Council	£2,100,000	104
Biomedical Innovation Centre	INNOVATION CENTRE & INCUBATOR	Life Science	Cambridge University	Cambridge City Council	£1,000,000	0
Haverhill Epicentre - Jaynic	INCUBATOR	Life Science	Jaynic Investment LLP	West Suffolk District	£2,600,000	300
TWI Ecosystem Innovation Centre	INNOVATION CENTRE & INCUBATOR	Advanced Manufacturing	TWI Ltd	South Cambridgeshire District Council	£1,230,000	4
West Cambs Innovation Park	INCUBATOR	Life Science	Uni of Cambridge	Cambridge City Council	£3,000,000	380
TTP Life Sciences Incubator	INCUBATOR	Life Science	TTP	South Cambridgeshire District Council	£2,300,000	236
University of Peterborough Phase 2 (Getting Building Fund GBF - Not LGF)	INNOVATION CENTRE & INCUBATOR	INNOVATION CENTRE & INCUBATOR	Photocentric Ltd	Peterborough City Council	£14,600,000	871
Aracaris Capital Living Cell Centre	INNOVATION CENTRE	Life Science	Aracaris Ltd	South Cambridgeshire District Council	£1,350,000	200
TOTAL					£37,573,882	20,757

LGF Project	Project Description	Primary Sector	Lead Organisation	Region Authority	LGF Amount	Direct Job Creation (Forecast)
Retraining & Upskilling for New Jobs – Through Improved Education Capacity						
Metalcraft Adv Man Centre	APPRENTICESHIP ACADEMY & INCUBATOR	Advanced Manufacturing	Metalcraft	Fenland District Council	£3,160,000	14
University of Peterborough Phase 1	UNIVERSITY	Multi-Sector	CPCA	Peterborough City Council	£12,500,000	2,195
March Adult Education Centre	SKILLS TRAINING CENTRE	Multi-Sector	Cambridgeshire Skills	Fenland District Council	£400,000	141
PRC Food Manufacturing Centre	APPRENTICESHIP ACADEMY	Food Processing	Peterborough City Council	Peterborough City Council	£586,000	53
Endurance Skills Training Centre	APPRENTICESHIP ACADEMY	Transport	Endurance Estates Ltd	Huntingdonshire District Council	£2,400,000	94
iMET Skills Training Centre	APPRENTICESHIP ACADEMY	Advanced Manufacturing	Camb Regional College	Huntingdonshire District Council	£10,500,000	1
CITB Construction Academy	APPRENTICESHIP ACADEMY	Construction	CITB	Kings Lynn & West Norfolk	£450,000	1
CRC Construction Skills Hub	APPRENTICESHIP ACADEMY	Construction	Camb Regional College	Huntingdonshire District Council	£2,500,000	18
AEB Innovation Grant	SKILLS TRAINING GRANTS	Multi-Sector	CPCA	CPCA Wide Projects	£323,720	0
TOTAL					£32,819,720	2,517
GRAND TOTAL					£152,193,104	16,992



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No: 7

Report title: CAMBRIDGE AUTONOMOUS METRO TASK & FINISH GROUP: INTERIM REPORT 2020/21

To: Overview and Scrutiny Committee

Meeting Date: 14th December 2020

Public report: Yes

Lead Member: Cllr Mike Davey – Chair of CAM Task and Finish Group.

From: Anne Gardener
Scrutiny Officer

Recommendations: Note and comment upon the interim report from the CAM Task and Finish Group.

1. Purpose

1.1 This interim report updates the Committee on subsequent work that has been undertaken in the six months following the May 2020 report and ask members for comments on the work undertaken and going forward.

2. Background

- 2.1 At its meeting on 24 June 2019 the Combined Authority Overview & Scrutiny Committee agreed the establishment of a Task & Finish (T&F) Group to scrutinise the Cambridgeshire Autonomous Metro (CAM) with a view to report back to the Committee with recommendations by the end of the municipal year 2019/20.
- 2.2 In May 2020 the Committee approved an extension to the work of the T&F Group to continue its work into this municipal year as its work could not be concluded as, at the time, the full initial public consultation results remained confidential. There were also outstanding key questions on delivery, financing and the technology to deliver the project that remained unanswered until the final OBC is published. Consequently, the Committee requested updates from the T&F Group on a quarterly basis on progress on the review.
- 2.3 The May 2020 report provided a comprehensive report on the T&F Group findings to that

date. This interim report updates the Committee on subsequent work that has been undertaken in the six months following the May 2020 report.

2.4 TASK AND FINISH GROUP MEMBERSHIP

At the Overview and Scrutiny Committee in October 2020 two new members of the T&F Group were appointed. The updated membership was established as:

- Councillor Mike Davey, Cambridge City Council (Chair)
- Councillor Grenville Chamberlain, South Cambridgeshire District Council
- Councillor Markus Gehring, Cambridge City Council
- Councillor Alan Sharp, East Cambridgeshire District Council
- Councillor Jocelyne Scutt, Cambridgeshire County Council

The T&F Group meeting held on Monday, 23 November elected Councillor Mike Davey as the new Chair, as indicated above.

2.5 PROGRESS SINCE THE LAST T&F GROUP UPDATE

Since May 2020 the T&F Group has held three additional sessions to progress the review and the report to the Committee for the meeting on 26 October 2020 outlined progress following the first two sessions held in July and October.

The T&F Group were able to meet with Simon Wright, CAM Technical and Engineering Consultant, at their meeting on 23 November and received a comprehensive update on the current status related to the City Tunnel Section of the CAM.

The T&F Group heard the funding, technical and stakeholder challenges related to the section as well as the implications of these particular challenges. The programme currently has three strands of activity: the delivery strategy; the business case, which includes the need to go out to tender for new consultants – the procurement for which is underway; and the conceptual design. The conceptual design element has a role in creating innovative ideas and solutions for the delivery of the CAM. This will assist in further developing the business case. The T&F Group were assured that these three strands of activity were moving ahead in accordance with the schedule and on-track to deliver outcomes.

The impact of Covid-19 has been factored into the activity strands in particular consideration on future funding and financing sources, and the future of mobility and demand on public transport.

The T&F Group heard that an integrated 'One CAM' approach will likely offer the best path forward to deliver the CAM, and that further reassessment will be required to define and detail this new approach. There is ongoing engagement between the Greater Cambridge Partnership (GCP) and the Combined Authority at officer level and the engagement is maturing at member level.

In terms of re-evaluating the current direction of the CAM to ensure it is best placed to deliver on its objectives the following key points were highlighted:

- enabling land-based funding mechanisms
- considering appropriate phasing to optimise funding and bring components online earlier
- considering a joined-up business case to justify funding and approvals

- considering the implications of the future of mobility
- resolving the relationship with the GCP
- considering the implications of Covid-19 on future funding options
- ensuring programme direction is informed by lessons learnt from the delivery of other major infrastructure programmes
- considering technical assessment suggestions on innovation

The T&F Group heard the Business Case development will commence in early 2021 and will be informed by the delivery strategy currently ongoing. The T&F Group were informed that to define an optimal programme structure, phasing, decision points and milestones that enable effective and timely delivery in line with the programme vision and objectives will be required. The scheme will need to maximise value for money, with a coherent, defensible business case which would pass Central Government and key stakeholder scrutiny. It will be necessary to provide a consistent and co-ordinated approach to engage as diverse and broad a range of key stakeholders in order to build consensus among all parties. There will be a requirement to ensure integration with existing infrastructure/ transport schemes and land use to provide maximum benefit and affordability.

2.6 FUTURE PROGRAMME OF ACTIVITY FOR THE T&F GROUP

The T&F Group is next scheduled to provide an update on activity at the March 2021 meeting of the Committee. By then the T&F Group will aim to have met with the Chief Executive of the new Special Purpose Vehicle (SPV) for the CAM, One CAM Limited, in a discrete T&F session. The T&F Group notes that the formal Committee has identified that they wish to invite the Chief Executive and Chairman of One CAM Limited to a full Committee meeting in late winter/early spring.

The T&F Group will consider the report presented to the Transport & Infrastructure Committee in November 2020 which detailed activities that are underway between the Combined Authority and the GCP on the C2C and CAM Metro projects. The T&F Group will raise any questions that arise from this report at its next meeting on a date to be scheduled prior to the end of December it at a session planned for late November.

The T&F Group will identify a number of areas that it would wish to have witness sessions for over the coming months with a view to producing a final report with recommendations prior to the Mayoral election in May 2021. These include budgetary considerations.

3. Financial Implications

- 3.1 There are no anticipated financial implications associated with this review.

4. Legal Implications

- 4.1 There are no significant legal implications arising from the recommendation.

6. Appendices

6.1 None

7. Background Papers

7.1 Final Report of the CAM Metro Task & Finish Group for 2019/20: 29 May 2020
[CAM Metro T&F Group Final Report for 2019/20](#)

7.2 CAM Metro Task & Finish Group Update to the CPCA Overview & Scrutiny Committee: 26 October 2020
[CAM Metro T&F Group update October 2020](#)



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No: 8

Report title: CPCA Project Register

To: Overview and Scrutiny Committee

Meeting Date: 14th December 2020

Public report: Yes

Lead Member: Mayor James Palmer

From: Roberta Fulton, Programme Manager

Recommendations: Note the full list of projects on the Combined Authority Single Project Register

1. Purpose

1.1. To provide the Committee with an overview of the Combined Authority projects.

2. Background

1.2. The Overview & Scrutiny Committee has asked to receive the list of projects on the Combined Authority's Single Project Register. This can be seen in Appendix 1.

1.3. During discussion on the previous update in September 2020, Members asked Officers to consider providing detailed performance management reporting on the projects. This is an issue that the Committee has considered in the past. Performance management is a function of the Combined Authority Board and management information is provided to the Board on a quarterly basis in line with Board decisions. This information includes RAG ratings. The Overview and Scrutiny Committee sees those reports as they come forward to the Board. It is not recommended that a parallel performance reporting arrangement be set up. The Overview and Scrutiny Committee can and does pick individual projects for scrutiny, including of their performance, and it is recommended that this arrangement should continue.

3. Financial Implications

3.1 There are no additional Financial implications arising from this report.

4. Legal Implications

4.1 There are no significant legal implications arising from the recommendation.

4.2 This meeting is being conducted in accordance with Part 2 Article 4 of the Cambridgeshire and Peterborough Combined Authority Order 2017 (SI 2017/251), Part 2 of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 (SI 2017/68) and Parts 2 and 3 of the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (SI 2020/392)".

5. Appendices

5.1 Appendix 1 – Project Register

Appendix 1 - Cambridgeshire & Peterborough Combined Authority Project Register (as of 30th November 2020)

Table 1 – active projects

Project Number	Project Name	Director
BUS013	Market Town Masterplans	John T Hill
BUS022	St Neots Masterplan	John T Hill
ENGY002	Rural Community Energy Fund (RCEF)	John T Hill
ENGY003	Local Energy Capacity Support Programme	John T Hill
HOUS001	£100m Affordable Housing Programme	Roger Thompson
HOUS002	£70m Affordable Housing Programme Cambridge City	Roger Thompson
HOUS006	Wisbech Garden Town	Roger Thompson
HOUS007	£100k Homes	Roger Thompson
SKILL002	Apprenticeships	John T Hill
SKILL006	University of Peterborough - Land and Infrastructure for build	John T Hill
SKILL009	Careers and Enterprise Company (CEC)	John T Hill
SKILL010	Health & Care Sector Work Academy	John T Hill
SKILL011	HAT Work Readiness Programme	John T Hill
SKILL013	National Retaining Scheme pilot	John T Hill
STRAT005	Digital Connectivity Infrastructure	Paul Raynes
TRANS003	A1260 Nene Parkway Junction 15	Paul Raynes
TRANS004	A1260 Nene Parkway Junction 32-3	Paul Raynes
TRANS008	A16 Norwood Dualling	Paul Raynes
TRANS009	A47 Dualling Study	Paul Raynes
TRANS012	A505 Corridor Royston to Granta Park	Paul Raynes
TRANS014	A605 Stanground - Whittlesea Access	Paul Raynes
TRANS017	Cambridge South Station	Paul Raynes
TRANS020	Coldhams Lane roundabout improvements	Paul Raynes
TRANS022	Ely Area Capacity Enhancements	Paul Raynes
TRANS023	Fengate Access Study Phase 1	Paul Raynes
TRANS024	University Access	Paul Raynes
TRANS028	King's Dyke Level Crossing	Paul Raynes
TRANS029	Lancaster Way Phase 2	Paul Raynes
TRANS037	March Junction Improvements	Paul Raynes
TRANS041	Regeneration of Fenland Railway Stations	Paul Raynes
TRANS042	Schemes and Studies	Paul Raynes
TRANS044	Soham Station	Paul Raynes
TRANS047	Sustainable Travel	Paul Raynes

Table 1 – active projects (continued)

Project Number	Project Name	Director
TRANS048	Wisbech Access Strategy	Paul Raynes
TRANS050	Wisbech Rail	Paul Raynes
TRANS057	Cambridge Autonomous Metro OBC (City Tunnel)	Kim Sawyer
TRANS058	A10 OBC	Paul Raynes
TRANS061	A141 SOBC	Paul Raynes

Table 2 – closed projects (since the previous update)

Project Number	Project Name	Director	Status
TRANS013	A605 Oundle Rd Widening - Alwalton	Paul Raynes	Completed
TRANS054	A10 Junctions and Dualling (SOBC)	Paul Raynes	Completed



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No: 9

Report title: Horizon Scanning

To: Overview and Scrutiny Committee

Meeting Date: 14th December 2020

Public report: Yes

Lead Member: Cllr Lorna Dupre – Chair Overview and Scrutiny

From: Anne Gardiner
Scrutiny Officer

Recommendations:

1. Consider the items for review to commence within the next twelve months taking into account the current Forward Plan of the Combined Authority and the work programme of the committee.
2. If agreement on (1) above to prioritise these items and agree the timetable for initial meetings and reviews; and to consider scoping these reviews.

Voting arrangements:

Any questions that are to be decided by the Committee are to be decided by a simple majority of the Members present and voting. If a vote is tied on any matter it is deemed not to have been carried.

1. Purpose

- 1.1 The Committee are asked to consider the items for review to commence within the next six - twelve months taking into account the current Forward Plan of the Combined Authority and the work programme of the committee respectively.
- 1.2 The Committee are asked to prioritise these items and agree the timetable for initial meetings and reviews; and to consider scoping these reviews.

2. Background

- 2.1 The Combined Authority has established an Overview & Scrutiny committee to comply with the requirements of the Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017.

It comprises 14 elected councillors, two from each of the seven constituent councils, and reflects the political parties represented across the combined authority area. Its primary role is to review and scrutinise decisions of the combined authority and the Business Board.

The Committee monitors the Forward Plan of forthcoming key decisions and may call-in any of these decisions where members consider that further scrutiny and challenge is required. One request was made to call-in a Combined Authority decision in the last year but this was unable to proceed because the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 were not brought into force in time to enable a virtual meeting of the Committee to take place.

- 2.2 The Committee undertake other roles including pre-decision scrutiny where they can act as a “critical friend” to highlight key issues, and challenge policies at the developmental stage. The committee has set up two task and finish groups, one to consider the Cambridgeshire Autonomous Metro project and one to consider the Authority’s Bus Review.

The Mayor and Chief Executive attend meetings at least quarterly to update the committee and to answer any questions. The committee has also responded to the change in the Authority’s governance arrangements by revising its own arrangements for pre-scrutiny to allow lead members appointed by the Committee to formulate questions for the Executive Committees.

2.3 PRINCIPLES OF GOOD SCRUTINY

The Centre for Governance and Scrutiny (CfGS) identifies the four principles of good scrutiny as:

- Provide constructive “critical friend” challenge
- Amplify the voices and concerns of the public
- Be led by independent people who take responsibility for their role
- Drive improvement in public services

The CfGS thinks that there are three further components of good scrutiny and good governance which support and reinforce these principles. These components are necessary in order for democracy at a local level to be participative; they are necessary for good scrutiny to thrive. These are:

- Accountability – an environment where responsibility for services and decisions is clear and where those holding responsibility can and are answerable for success and failure
- Transparency – the publication, proactively, of information relating to services and decisions to allow local people, and others, to hold policymakers and decision-makers to account
- Involvement – rules, principles and processes whereby a wide range of stakeholders (including elected representatives) can play active roles in holding to account and influencing and directing the development of policy.

2.4 Overview & Scrutiny Committees need to plan and manage their activities effectively in order to ensure that there is ongoing development of the overview and scrutiny function. A key tenet of making improvements is to focus upon topic selection and produce more robust work programmes to underpin improved ways of working taking a realistic account of the resources available. Ultimately Scrutiny Members want to be in the position of exerting a proactive and positive influence upon what the Combined Authority does in practice.

There is general consensus among scrutiny practitioners that topics should be carefully selected taking into account common criteria to enable objective choices to be made, and work programmes devised that reflect a committee's capacity to deliver that programme as well as officers' capacity to support it in that task.

2.5 The purpose of this agenda item is to enable the Committee to consider potential items for its work programme moving forward throughout this municipal year. Resources necessitate that a limited number of in depth reviews be undertaken, i.e. less than four per annum, but that there is scope for briefings, fact finding visits, and limited round table discussions to ensure that Members are well informed about what is happening across the services covered by the Committee's terms of reference as outlined in the Combined Authority Constitution.

2.6 WORK PROGRAMME

The current work programme, carried-forward from 2020/21, is included later in the agenda and the Committee should take this into account when formulating a programme for this municipal year.

Summary reports from the three Directorates within the Combined Authority, Delivery and Strategy, Housing and Communities and Business and Skills outlining key areas in the forthcoming year are supplemented to this report to enable the Committee to gain a good understanding of the issues ahead in the next 6 -12 months.

As an observation, while an agreed work programme will assist in managing committee activity, it should be recognised that unforeseen matters will arise from time to time that will affect Members' ability to achieve the goals within the work programme.

3. Financial Implications

3.1 No financial implications

4. Legal Implications

4.1 There are no legal implications arising from the recommendations.

6. Appendices

6.1 Appendix 1 – Briefing Note – Delivery and Strategy

6.2 Appendix 2 – Briefing Note – Business and Skills

6.3 Appendix 3 – Briefing Note – Housing and Communities

HORIZON SCANNING: KEY ISSUES FOR DELIVERY AND STRATEGY

The CPCA **Business Plan 2020-21** sets out the Combined Authority's delivery plans for the financial year. Our core focus over the next four months will be on delivering the project outcomes set out in that plan.

The CPCA Business Plan can be found here: [CPCA Business Plan 2020-21](#).

In addition to the milestones in that plan, we are expecting an initial report from the independent **Commission on Climate Change** early in 2021. This is likely to contain recommendations that will require addressing.

The most significant external influences on the programme that are likely to arise over the next six months are:

- Covid's impact on travel behaviours, in particular a dramatic reduction in public transport use and the further phase of activity by the Highways Authorities in delivering active travel measures funded by the Combined Authority; it will be necessary to understand how this affects the LTP policy objective of encouraging modal shift towards sustainable travel modes and whether further action is needed;
- Uncertainty about the medium-term funding outlook caused by the government's decision not to hold a three-year spending review, and preparations for submitting bids to a three-year SR in the second half of 2021; and potential opportunities such as the new Levelling-up Fund;
- Developments in the context of the OxCam Arc, including the government's aim of developing an Arc Spatial Strategy and the forthcoming statutory consultation on East West Rail route options;
- Government policy developments including next steps on planning reform, the promised Devolution White Paper, and the proposed National Bus Strategy.

HORIZON SCANNING: KEY ISSUES FOR BUSINESS & SKILLS

The CPCA **Business Plan 2020-21** sets out the Combined Authority's delivery plans for the financial year. Our core focus over the next four months will be on delivering the project outcomes set out in that plan.

The CPCA Business Plan can be found here: [CPCA Business Plan 2020-21](#).

The most significant external influences on the strategy development and programme delivery in the fields of business & skills that are likely to arise over the next six months are:

- **The economic scarring of the COVID 19 pandemic** and the restrictions placed on people and businesses, in particular a slower than currently forecast economic recovery. This is likely to create impacts that require addressing within a refreshed COVID 19 Local Economic Recovery Strategy due in March and a potential refresh of the full Local Industrial Strategy over the course of 2021.
- **The opportunities presented by the three-year comprehensive spending** review and in particular opportunities for new and increased funding for the CPCA to increase its economic and skills impacts through the:
 - Development of a portfolio of strategic business growth and skills development projects as candidates for funding under the planned Shared Prosperity Fund and newly announced Levelling-up Fund. The key determinates for the scale of funding the Business Board receives 2022/23 to 25/26, are likely to include:
 - The local impact strengths of the portfolio of projects we create and their alignment to the levelling-up agenda.
 - The strength and credibility of local participation in the five strategic innovation initiatives of the OxCam Arc in Life Science, Net Zero Aviation, Net Zero Energy Generation, Net Zero Mobility and Space Technology.
 - Development of the argument for devolution or more likely, delegation of the Lifetime Skills Guarantee funding, through the CPCA's Adult Education funding line. This will allow the CPCA to increase local funding for level 3 skills training and education for citizens over 19.

HORIZON SCANNING: KEY ISSUES FOR HOUSING

The CPCA **Business Plan 2020-21** sets out the Combined Authority's delivery plans for the financial year. Our core focus will be on delivering the project outcomes set out in that plan.

The CPCA Business Plan can be found here: [CPCA Business Plan 2020-21](#).

The most significant external influences on the programme that are likely to arise over the next six months are:

- Covid's impact on the wider economy and the potential knock on impact upon the housing market, in particular the confidence of the development community to carry on building significant volumes of new housing starts and the availability of finance for developers.
- Uncertainty about the medium-term funding outlook caused by the government's decision not to hold a three-year spending review
- Future funding resources to support additional housing delivery beyond the current £170 housing programme due to end in March 2022.
- Developments in the context of the OxCam Arc.
- Government support and direction for the green agenda, MMC, low carbon housing.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 3 December 2020

Purpose

The Forward Plan sets out all of the decisions which the Combined Authority Board and Executive Committees will be taking in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Executive Committees.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from Robert Parkin, Chief Legal Officer and Monitoring Officer for the Combined Authority at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk.

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact Robert Parkin, Chief Legal Officer and Monitoring Officer at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk at least five working days before the decision is due to be made.

Notice of decisions

Notice of the Combined Authority Board's decisions and Executive Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Executive Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Executive Committee meeting:

Housing and Communities Committee

1. £100m Affordable Housing Programme Update
2. £70m Cambridge City Council Affordable Housing Programme: Update
3. £100k Homes and Community Land Trusts Update

Skills Committee

1. Budget and Performance Report
2. Employment and Skills Board Update

Transport and Infrastructure Committee

1. Budget Monitor Update
2. Performance Report

Transport and Infrastructure Committee 6 January 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1.	A16 Norwood Improvements	Transport and Infrastructure Committee	6 January 2021	Decision	To provide a summary of the outcomes of the Strategic Outline Business Case and seek the approval of the Combined Authority Board to proceed to Outline Business Case.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	Soham Railway Station progress update to November 2020	Transport and Infrastructure Committee	6 January 2021	Decision	To update the Transport and Infrastructure Committee with progress of the Soham Railway Station projects progress to November 2021.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
3.	London Luton Airport Arrivals Consultation	Transport and Infrastructure Committee	6 January 2021	Decision	To agree the Authority's response to the changes to the flight arrivals at London Luton Airport (stacking over South Cambridgeshire and Huntingdonshire)	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4.	Cambridge South East Transport	Transport and Infrastructure Committee	6 January 2021	Decision	To update the Committee on the Authority's response to the Greater Cambridge Partnership's Cambridge South East Transport consultation	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
5.	Fenland Bus Service	Transport and Infrastructure Committee	6 January 2021	Decision	To update the committee on bus issues, and report back upon the spending of the £1.2m released for bus trial projects.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	A141 Huntingdon Strategic Outline Business Case	Transport and Infrastructure Committee	6 January 2021	Decision	The report will update the Committee on the scope and aims of the Strategic Outline Business Case.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
7.	A605 Kings Dyke Project Update	Transport and Infrastructure Committee	6 January 2021	Decision	To provide an update on construction progress on the project.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Housing and Communities Committee 11 January 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
8.	£100M Affordable Housing Programme Scheme	Housing and Communities Committee	11 January 2021	Key Decision 2020/083	To consider and approve allocations to new schemes within the £100m	Relevant internal and external stakeholders	Roger Thompson, Director of	Councillor Chris Boden	It is not anticipated that there will be any documents other than the

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	Approvals January 2021				Affordable House Programme		Housing and Development	Lead Member for Housing	report and relevant appendices to be published
9.	The role of the Housing & Communities Committee in relation to tourism	Housing and Communities Committee	11 January 2021	Decision	To clarify the role of the Committee in relation to tourism.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	Community Land Trust Business Case	Housing and Communities Committee	11 January 2021	Decision	To consider the business plan which sets out the benefit, process and interventions that enable Community Led Development across Cambridgeshire and Peterborough as per the commitment in the Devolution Deal,	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					and make recommendations to the Combined Authority Board.				

Skills Committee 11 January 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
11.	University of Peterborough Phase 2: Incorporation of PropCo2 [May contain exempt appendices]	Skills Committee	11 January 2021	Decision	To note the incorporation of PropCo2 for the University of Peterborough, including the business plan and approach to the commercial operator.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Economic Growth & Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
12.	Adult Education Budget 2019-20 Statutory Annual Return	Skills Committee	11 January 2021	Decision	To review and approve the Adult Education Budget 2019-20 Statutory Annual Return.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board – 27 January 2021

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
13.	Minutes of the meeting on 27 November 2020	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									relevant appendices.
14.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
15.	Appointment of Chief Executive of OneCAM Ltd	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To appoint the Chief Executive of OneCAM Ltd	Relevant internal and external stakeholders	John Hill Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
16.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To provide an update on the revenue and capital budgets for	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					the year to date				report and relevant appendices to be published.
17.	Performance Report	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To provide performance reporting updates.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
18.	Mayor's Budget 2021/22	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/070	To request the Combined Authority approve the Mayor's draft budget for 2021-22.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
19.	2021-22 Budget and Medium Term Financial Plan to 2024-25	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/071	To approve the revenue budget for 2021/22 and the Medium-Term Financial Plan to 2024/25 and approve the capital programme 2021/22 to 2024/25	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
20.	Transport Levy for 2021/22	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/089	To set the level of the 2021-22 Transport Levy on local highways authorities.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
21.	Mayoral Election 2021	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	Update on the budget for the May 2021 Mayoral Elections	Relevant internal and external stakeholders	John Hill Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22.	Combined Authority Business Plan 2021/22	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To secure Board agreement to the 2021/22 Combined Authority Business Plan.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
23.	Monitoring and Evaluation Framework	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To seek the Board's approval of the refreshed Monitoring and	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					Evaluation Framework.				appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
24.	CAM Update	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/091	Procurement and CAM Update from One CAM Ltd	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
25.	Market Towns Programme Investment Prospectus – Approval of Third Tranche of Recommended Projects [May contain exempt appendices]	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/084	To approve the second tranche of recommended projects under the Market Towns Programme Investment Prospectus.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

By recommendation to the Combined Authority

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
26.	A16 Norwood Improvements	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/091	To provide a summary of the outcomes of the Strategic Outline Business Case and seek approval to proceed to Outline Business Case.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Housing and Communities Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
27.	Community Land Trust Business Case	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve the business plan which sets out the benefit, process and interventions that enable Community Led Development across Cambridgeshire and Peterborough as per the commitment in the Devolution Deal.	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
28.	Local Growth Fund Programme Management Review January 2021	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/077	To review the Local Growth Fund Programme delivery including spend against budget and amend as required	Relevant internal and external stakeholders including Skills Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
29.	University of Peterborough Phase 2 Manufacturing and Materials Research & Development Centre Project [May contain exempt appendices]	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/086	To approve an increase in investment funding from the joint venture partner for the Peterborough University Phase 2 Manufacturing and Materials Research & Development Centre Project.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
30.	Local Enterprise Partnership Partnering Strategy	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Decision	To approve the Local Enterprise Partnership Partnering Strategy	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
31.	University of Peterborough Phase 2: Incorporation of PropCo2 [May contain exempt appendices]	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/076	To note the incorporation of PropCo2 for the University of Peterborough and approve the business plan and approach to the commercial operator.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Economic Growth & Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Skills Committee – 15 March 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
32.	Sector-Based Work Academies and High Value Courses Update	Skills Committee	15 March 2021	Decision	To update Members on Sector-Based Work Academies and High Value Courses.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
33.	National Retraining Scheme Pilot	Skills Committee	15 March 2021	Decision	To update Members on progress with the National Retraining Scheme Pilot.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
34.	University of Peterborough Update	Skills Committee	15 March 2021	Decision	To provide an update on progress on the University of Peterborough.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
35.	Business Growth Service - Skills Brokerage Mobilisation Update	Skills Committee	15 March 2021	Decision	To update Members on progress made with mobilising the Business Growth Service.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
36.	Local Economic Recovery	Skills Committee	15 March 2021	Decision	To update Members on the latest version of	Relevant internal and	John T Hill, Director of	Austen Adams, Chair of	It is not anticipated that there

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	Strategy: Updated refresh				the Local Economic Recovery Strategy following further evidence-based insight.	external stakeholders	Business & Skills	the Business Board Councillor John Holdich Lead Member for Economic Growth	will be any documents other than the report and relevant appendices to be published
37.	Adult Education Budget Annual Review (Academic Year 2019/20) Update	Skills Committee	11 January 2021	Decision	To update Members following the first year of local delivery of the Adult Education Budget.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Housing and Communities Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
38.	Cambridge Northern Fringe East – Progress Report	Housing and Communities Committee	15 March 2021	Decision	To note progress on the Cambridge Northern Fringe East development.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board - 31 March 2020

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
39.	Minutes of the meeting on 27 January 2020	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To approve the minutes of the previous meeting.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.
40.	Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
41.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	31 March 2031	Decision	To provide an update on the revenue and capital budgets for the year to date	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
42.	£100m Affordable Housing Programme (Non-grant) March 2020	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Key Decision 2020/087	To request Board approval of scheme/s that form a part of and will require an investment from the £40m revolving fund.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Delivery	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
43.	Proposed Loan	Cambridgeshire and Peterborough Combined Authority Board	27 January 2021	Key Decision 2020/072	To consider granting a loan of up to £10M.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Delivery	Councillor Chris Boden Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
44.	CAM Update	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Key Decision 2020/092	Procurement and CAM Update from One CAM Ltd	Relevant internal and external stakeholders	Kim Sawyer Chief Executive	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
45.	Market Towns Programme Investment Prospectus – Approval of Final Tranche of Recommended Projects	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Key Decision 2020/088	To approve the final tranche of recommended projects to under the Market Towns Programme Investment Prospectus	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor James Palmer	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
46.	University of Peterborough Update	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To provide an update on progress on the University of Peterborough.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
47.	Sector-Based Work Academies and High Value Courses Update	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To update Members on Sector-Based Work Academies and High Value Courses.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
48.	National Retraining Scheme Pilot	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To update Members on progress with the National Retraining Scheme Pilot.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor John Holdich Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
49.	Local Growth Fund Programme Management Review March 2021	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Key Decision 2020/0085	To review the Local Growth Fund Programme delivery including spend against budget and amend as required	Relevant internal and external stakeholders including Skills Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
50.	Local Economic Recovery Strategy: Updated refresh	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To approve the updated refresh of the Local Economic Recovery Strategy for Cambridgeshire and Peterborough.	Relevant internal and external stakeholders including Skills Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
								Economic Growth	
51.	Coterminous and Strategic Partnership Agreements Update	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To approve Memorandums of Understanding with the remaining seven neighbouring Local Enterprise Partnerships.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
52.	Annual Performance Review Update	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To update the Board on the end of year Annual Performance Review (2020/21) with the Department for Business, Energy and	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					Industrial Strategy (BEIS)			Lead Member for Economic Growth	to be published
53.	Local Assurance Framework Annual Review	Cambridgeshire and Peterborough Combined Authority Board	31 March 2021	Decision	To approve updates to the Local Assurance Framework.	Relevant internal and external stakeholders including Skills Committee and Audit and Governance Committee	John T Hill, Director of Business & Skills	Austen Adams, Chair of the Business Board Councillor John Holdich Lead Member for Economic Growth	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Comments or queries about the Forward Plan to Cambridgeshire and Peterborough Combined Authority

Please send your comments or queries to Robert Parkin, Chief Legal Officer and Monitoring Officer, at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk . We need to know:

1. Your comment or query:
2. How can we contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query.



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

JAMES PALMER
CAMBRIDGESHIRE &
PETERBOROUGH MAYOR

Agenda Item No: 11

Report title: Overview and Scrutiny Work Programme

To: Overview and Scrutiny Committee

Meeting Date: 14th December 2020

Public report: Yes

Lead Member: Chair - Cllr Lorna Dupre

From: Anne Gardiner
Scrutiny Officer

Recommendations: Discuss and agree items that they would like to be added to the work programme for the Overview & Scrutiny Committee for the 2020/21 municipal year.

Voting arrangements:

Any questions that are to be decided by the Committee are to be decided by a simple majority of the Members present and voting. If a vote is tied on any matter it is deemed not to have been carried.

1. Purpose

1.1 To provide the Committee with the draft work programme for the Overview & Scrutiny Committee for 2020/21 municipal year and to ask the committee to comment and make suggestions.

2. Background

2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.

2.2 A draft work programme which shows the items to be considered over the forthcoming year is attached at Appendix 1.

2.3 Members of the Committee are asked to discuss and agree the items for the work programme for the next municipal year, and their prioritisation, and to comment as appropriate on what resources may be required.

3. Financial Implications

3.1 No financial implications

4. Legal Implications

4.1 No legal implications.

5. Appendices

6.1 Appendix 1 – Overview and Scrutiny Work Programme

Overview and Scrutiny Work Programme 2020/2021

Meeting Date	Item	Comments
29 May 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Project Register	
	CAM Metro T&F Group Final Report To receive the final report and recommendations of the T&F Group	
	Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December).	Brought forward to first meeting of the Municipal year
	Combined Authority Board Agenda	
Meeting Date	Item	Comments
22 June 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Work Programming	
	Co-option of an Independent Member	
	Lead Member to Shadow the Business Board	

Overview and Scrutiny Work Programme 2020/2021

Meeting Date	Item	Comments
	CPCA Project Register Update	
29 July 2020, Remote Meeting	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Mayor of the Combined Authority	
	University of Peterborough and the Full Business Case At O&S meeting in January 2020 it was agreed that this item is put on the work programme.	
	Lead Member to Shadow the Business Board	
	Combined Authority Board Agenda	
Meeting Date	Item	Comments
28 September 2020, Remote Meeting	Chair of the Independent Commission on Climate Change	Baroness Brown will be in attendance
	CAM Metro T&F Group Quarterly Update	
	Wisbech Rail Project Update	
	Combined Authority Board Agenda	
	CPCA Project Register Update	
	Work Programming	

Overview and Scrutiny Work Programme 2020/2021

Meeting Date	Item	Comments
26 October 2020, Virtual Meeting		
FALLOW MONTH	Digital Connectivity Report	
	Combined Authority Director of Business & Skills	
	Community Land Trusts Presentation	
	CAM Task & Finish Group Update	
Meeting Date	Item	Comments
23 November 2020, Virtual Meeting		
	Draft 2021-22 Budget and Medium Term Financial Plan	Standing item for November, December and January Committee meetings.
	Chair of the Business Board	
	A10 Dualling	
	Ely Capacity Enhancements	
	CAM SPV Scrutiny Engagement	
Meeting Date	Item	Comments
14 December 2020, Virtual Meeting	Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December).	
	Draft 2021-22 Budget and Medium Term Financial Plan consultation	Standing item for November, December and January Committee meetings.
	CAM Metro T&F Group Quarterly Update	

Overview and Scrutiny Work Programme 2020/2021

	Mayor of the Combined Authority	
	Chair of the Transport & Infrastructure Executive Committee	
	CPCA Project Register Update	
Meeting Date	Item	Comments
25 January 2021, Venue TBA	2021-22 Budget and Medium term Financial Plan Update	Standing item for November, December and January Committee meetings.
	Combined Authority Director of Housing	
	Chair of the Housing and Communities Executive Committee	
	Covid 19 – Skills Update	
Meeting Date	Item	Comments
22 February 2021, Venue TBA	Bus Review Task & Finish Group (2019/20) Response to the FBC of the Bus Review for the CA; and six-month review of recommendations	
	Chair of the Independent Commission on Climate Change	
	Combined Authority Director Delivery and Strategy	
	University of Peterborough Update	
Meeting Date	Item	Comments
29 March 2021 Venue TBA	CAM Metro T&F Group Quarterly Update	
	CPCA Project Register Update	
	Chair and Chief Executive of the One CAM SPV	

Overview and Scrutiny Work Programme 2020/2021

Meeting Date	Item	Comments
26 April 2021 Venue TBA FALLOW MONTH		

