

Overview and Scrutiny Work Programme 2019/2020

Meeting Date	Item	Comments
29 July 2019, Fenland District Council	Pre-meet update The Committee asked that the previous Vice-Chair of the Committee be invited to the next Overview and Scrutiny Committee pre-meet to update members on the work that he had accomplished in relation to the CAM metro	
	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee.	
Meeting Date	Item	Comments
23 September 2019, Huntingdonshire District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions	

Overview and Scrutiny Work Programme 2019/2020

	Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Governance Review Kim Sawyer (CEO) to update the Committee on the Governance Review re new Executive Committees to be discussed at September CA Board.	
	Mayor of the Combined Authority Mayor James Palmer to attend to respond to questions submitted from the committee.	
	Budget Update report Committee to receive a budget update report	
	Project Register Committee to receive quarterly report on the project register.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
28 October 2019, Peterborough City Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	

Overview and Scrutiny Work Programme 2019/2020

	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Update from the Task and Finish Group Chair of TFG to update the Committee members.	
	Governance (decision-making) Review Committee to discuss the Governance Review and examine future options and the way forward for the Committee	
	Mayor of the Combined Authority Mayor James Palmer to attend to respond to questions submitted from the committee.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
25 November 2019, Huntingdonshire District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	

Overview and Scrutiny Work Programme 2019/2020

	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Affordable Housing Update Committee requested an update on the progress of development of Affordable Housing following the meeting on the 24 th June 2019.	
	Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
16 December 2019, South Cambridgeshire District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions	

Overview and Scrutiny Work Programme 2019/2020

	Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Transport Chair Agreed at October O&S meeting to invite the Chair of Transport and an officer to November meeting.	
	Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
27 January 2020, East Cambs District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	

Overview and Scrutiny Work Programme 2019/2020

	Budget Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	Lead Member Role Descriptions	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
24 February 2020, Cambridge City Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Accessible Housing Briefing	

Overview and Scrutiny Work Programme 2019/2020

	Trading Companies	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Committee Meetings – Lead Member Questions and Answers	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
23 March 2020, Fenland District Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Business Board Chair Requested at Chair's briefing on 8 November	
	The Mayor of the Combined Authority	

Overview and Scrutiny Work Programme 2019/2020

	It was requested at Chair's briefing on 8 November for the Mayor to come to O&S quarterly.	
	CAM Programme Plan Presentation	
	Presentation on the University of Peterborough	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Committee Meetings – Lead Member Questions and Answers	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
27 April 2020, Cambs County Council	Minutes Committee to approve the minutes for accuracy from the last meeting.	
	Responses to O & S Questions to CA Board Committee to receive responses by the Combined Authority Board.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	

Overview and Scrutiny Work Programme 2019/2020

	Report from CAM Metro and CAM Bus Review Task & Finish Groups	
	Climate Change Commission Chair	
	Review of O&S Work To analyse and review what has gone well, what needs improvement for following year.	
	Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	Committee Meetings – Lead Member Questions and Answers	
	Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
Meeting Date	Item	Comments
May 2020,	Induction / Training – jointly with Audit & Governance Discussed with the Chair of Audit & Governance – proposal for a joint induction / training session, as was done in 2019	
	University of Peterborough and the Outline Business Case At O&S meeting in January 2020 it was agreed that this item is put on the work programme.	

Overview and Scrutiny Work Programme 2019/2020

June 2020,	Interim report of the Climate Commission Request made at December 2019 Chair's briefing meeting	Potentially even July or August
	Programme Development – Cohesion Issues O & S Committee requested the item at the meeting on 28 October 2019.	
	Horizon Scanning - Strategic Forward View Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December)	
	Powers to the Mayor	
Meeting Date	Item	Comments
December 2020	Horizon Scanning - Strategic Forward View This to be a standing item twice a year on O & S Committee Agenda (in June and December)	