



Business Board Forward Plan

Published 6th September 2021

Business Board Meeting – 14th September 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 19 th July 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – September 2021	Business Board			To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Growth Works: Management Review – September 2021	Business Board			To monitor and review programme delivery and performance.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Phase 3 University of Peterborough – Masterplan and Short-Term Financing	Business Board			To note the report to Combined Authority Board (28 July).	<i>Mahmood Foroughi, SRO Higher Education</i>	Chair
6.	iMET Investment Update and Recovery Recommendations – Urgency Procedure Update	Combined Authority Board	29 th September 2021		To note the outcome of the urgency procedure and make recommendations to the Combined Authority Board.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair

7.	Reappointment of First Term Private Sector Members	Business Board			To confirm reappointment of first term private sector members to the Business Board, including the Chair and Vice-Chair.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
8.	Business Community Insight	Business Board			To consider the options available to extend the membership of the Board.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
9.	Format of Business Board Meetings	Combined Authority Board	29 th September 2021		To consider the implications of holding Business Board meetings in public.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
10.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 9th November 2021 (Public meeting)

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 14 th September 2021	Business Board			To approve the minutes of the last meeting as a correct record.		

2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – November 2021	Combined Authority Board	24 th November 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Community Renewal Fund (CRF) Bids Update	Combined Authority Board	24 th November 2021		To update members on the outcome of the submission of bids to the CRF.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
5.	Growth Works Inward Investment Service – request for recycled Local Growth Funds	Combined Authority Board	24 th November 2021	Decision	To approve the use of £1,750,000 from recycled Local Growth Funds to be reinvested into the Inward Investment Service line within the Growth Works contract.	<i>Alan Downton, Interim Programme Manager</i>	Chair
6.	Sector Strategies - Agri-Tech and Digital	Combined Authority Board	24 th November 2021	Decision	To approve and adopt the strategies for the Agri-Tech and Digital Sectors in Cambridgeshire & Peterborough.	<i>Martin Lutman, Agri-Tech Sector Specialist & Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
7.	Combined Authority Implications of the LEP Review	Combined Authority Board	24 th November 2021		To note the outcomes of Government's national LEP Review.	<i>John T Hill, Director, Business & Skills</i>	Chair

8.	Business Board Annual Report	Business Board			To present the published Business Board Annual Report.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
9.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Emily Martin, Head of Communications</i>	Chair
10.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 11th January 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 9 th November 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair

3.	Strategic Funding Management Review – January 2022	Combined Authority Board	26 th January 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Growth Works Management Review – January 2022	Combined Authority Board	26 th January 2022		To monitor and review programme delivery and performance.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Opportunities to Develop the Greater South East Energy Hub	Combined Authority Board	26 th January 2022		To note the opportunities for a green manufacturing supply chain and skills requirements.	<i>Alan Downton, Interim Programme Manager</i>	Chair
6.	Local Industrial Recovery Brexit and Skills Strategy	Combined Authority Board	26 th January 2022		To present the integrated Local Industrial Recovery Brexit and Skills Strategy for approval.	<i>Alan Downton, Interim Programme Manager</i>	Chair
7.	Climate Commission Report Update	Business Board			To update members on the final Climate Change Commission Report.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
8.	Business Board Recruitment – New Appointments	Combined Authority Board	26 th January 2022	Decision	To confirm the appointments of new private sector Board members.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
9.	Adult Education Budget – Delivery outcomes and impact	Business Board			To present a review of the CPCA’s performance in improving delivery of Adult Education.	<i>Parminder Singh Garcha, SRO Adult Education</i>	Chair

10.	University of Peterborough – Multi-Phase Delivery Plan and Basis for Campus Outline Planning	Business Board			To note the University of Peterborough Multi-Phase Delivery Plan and Basis for Campus Outline Planning.	<i>John T Hill, Director Business & Skills</i>	
11	University of Peterborough Phase 3 Full Business Case	Combined Authority Board	26 th January 2022		To approve the Full Business Case for the University of Peterborough Phase 3.	<i>Mahmood Foroughi, SRO Higher Education</i>	
12.	Enterprise Zones Programme Update	Combined Authority Board	26 th January 2022		To provide members with an update on the Enterprise Zones Programme.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
13.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 15th March 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 11 th January 2022	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair

3.	Strategic Funding Management Review – March 2022	Combined Authority Board	30 th March 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Business Board Performance Assessment and Evaluation Report	Business Board			To present the final report following the performance assessment of the Board.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
5.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Emily Martin, Head of Communications</i>	Chair
6.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 10th May 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 15 th March 2022	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair

3.	Strategic Funding Management Review – May 2022	Combined Authority Board	25 th May 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight & Evaluation</i>	Chair
4.	Growth Works Management Review – May 2022	Business Board			To monitor and review programme delivery and performance.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Digital Skills Bootcamps Evaluation	Business Board			To share the evaluation data with the Business Board to inform future work.	<i>Fliss Miller – SRO Workforce Skills</i>	Chair
6.	Nomination of Business Board Representatives for the Combined Authority Board	Combined Authority Board	25 th May 2022		To nominate the Chair and Vice-Chair to be member and substitute member of the Combined Authority Board for the municipal year 2022/23.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
7.	Business Board Annual Report and Delivery Plan	Combined Authority Board	25 th May 2022		To approve the Business Board Annual Report for 2021-22 and Annual Delivery Plan for 2022-23.	<i>Domenico Cirillo, Business Programmes & Business Board Manager</i>	Chair
8.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Emily Martin, Head of Communications</i>	Chair
9.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

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Tel:

Email:

Who would you like to respond?