



**THE BUSINESS BOARD**

## Business Board Forward Plan

## Business Board Meeting – 12th May 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 16th March 2021 and the Extraordinary Meeting Held on 4 <sup>th</sup> March 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Strategic Funding Management Review – May 2021	Combined Authority Board	30 <sup>th</sup> June 2021		To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
3.	Future Funding Strategy	Combined Authority Board	30 <sup>th</sup> June 2021		To endorse the proposed future strategy for maximising funding and impacts from the Levelling-Up (LUF) and Communities Renewal Fund (CRF).	<i>John T Hill, Director, Business &amp; Skills</i>	Chair
4.	Manufacturing & Materials Research & Development Centre Project Change Request and Revised Business Plan	Combined Authority Board	30 <sup>th</sup> June 2021		To approve the project change request and revised Business Plan for the Manufacturing & Materials Research & Development Centre.	<i>Mahmood Foroughi, SRO Higher Education</i>	Chair
5.	Growth Works Management Review – May 2021	Combined Authority Board	30 <sup>th</sup> June 2021		To monitor and review programme delivery and performance.	<i>Alan Downton, Interim Programme Manager, Nigel Parkinson, Growth Co Chair</i>	Chair

6.	Sector Strategies	Combined Authority Board	30 <sup>th</sup> June 2021		To approve and adopt strategies for the Life Sciences, Advanced Manufacturing and Digital Sectors in Cambridgeshire & Peterborough.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
7.	Local Enterprise Partnership Review	Business Board			To update members on the latest position regarding the national LEP Review.	<i>John T Hill, Director, Business &amp; Skills</i>	Chair
8.	Business Board Nomination to the Greater Cambridge Partnership Executive Board	Business Board			To confirm member nominations to represent the Business Board on the GCP Executive Board.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
9.	Format of Business Board meetings	Combined Authority Board	30 <sup>th</sup> June 2021		To consider a recommendation from the Audit and Governance Committee on format of Business Board meetings.	<i>Rochelle Tapping, Deputy Monitoring Officer</i>	Chair
10.	Business Advisory Panel (BAP) Update	Business Board			To update members on the BAP and Terms of Reference reconfiguration.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
11.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair

12.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair
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### Business Board Meeting – 19<sup>th</sup> July 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 12 <sup>th</sup> May 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – July 2021	Combined Authority Board	28 <sup>th</sup> July 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Growth Works – Inward Investment Service	Combined Authority Board	28 <sup>th</sup> July 2021		To review opportunities for further funding for the Inward Investment service.	<i>Alan Downton, Interim Programme Manager</i>	Chair
5.	Agri-Tech Sector Strategy	Combined Authority Board	28 <sup>th</sup> July 2021	Decision	To approve and adopt the strategy for the Agri-Tech Sector in Cambridgeshire & Peterborough.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair

6.	Opportunities to develop the Greater South East Energy Hub	Combined Authority Board	28 <sup>th</sup> July 2021		To note the accountable body and Business Plan for the Greater South East Energy Hub, including opportunities for a green supply chain and skills requirements.	<i>Alan Downton, Interim Programme Manager</i>	Chair
7.	Skills Strategy and Implementation Plan	Business Board			To note the CPCA Skills Strategy and Implementation Plan.	<i>Fliss Miller, SRO Workforce Skills</i>	Chair
8.	Combined Authority Implications of the LEP Review	Combined Authority Board	28 <sup>th</sup> July 2021		To note the outcomes of Government's national LEP Review.	<i>John T Hill, Director, Business &amp; Skills</i>	Chair
9.	Business Board Annual Report and Delivery Plan	Combined Authority Board	28 <sup>th</sup> July 2021		To approve the Business Board Annual Report for 2020-21 and Annual Delivery Plan for 2021-22.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
10.	Business Board Performance Assessment Framework	Combined Authority Board	28 <sup>th</sup> July 2021		To approve the outline framework for Business Board Performance Assessment.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
11.	Expenses and Allowances Scheme	Combined Authority Board	28 <sup>th</sup> July 2021		To approve the updated Business Board Member Allowance Scheme.	<i>Rochelle Tapping, Deputy Monitoring Officer</i>	Chair
12.	Annual Performance Review (APR) Update	Combined Authority Board	28 <sup>th</sup> July 2021		To update members on the outcomes of the end of year LEP Annual Performance Review for 2020/21.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair

13.	Climate Change Commission Report Update	Business Board			To update members on the latest Climate Change Commission Report and Business Board response.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
14.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
15.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

### Business Board Meeting – 14<sup>th</sup> September 2021

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 19 <sup>th</sup> July 2021	Business Board			To approve the minutes of the last meeting as a correct record.		
2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair

3.	Strategic Funding Management Review – September 2021	Combined Authority Board	29 <sup>th</sup> September 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Growth Works Management Review – September 2021	Business Board			To monitor and review programme delivery and performance.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Enterprise Zones Programme Update	Combined Authority Board	29 <sup>th</sup> September 2021		To provide members with an update on the Enterprise Zones Programme.	<i>Domenico Cirillo, Business Programmes &amp; Business Board Manager</i>	Chair
6.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
7.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

### Business Board Meeting – 9<sup>th</sup> November 2021 **(Public meeting)**

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 14 <sup>th</sup> September 2021	Business Board			To approve the minutes of the last meeting as a correct record.		

2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – November 2021	Combined Authority Board	24 <sup>th</sup> November 2021	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
5.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 11 <sup>th</sup> January 2022							
	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 9 <sup>th</sup> November 2021	Business Board			To approve the minutes of the last meeting as a correct record.		



2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – January 2022	Combined Authority Board	26 <sup>th</sup> January 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Growth Works Management Review – January 2022	Business Board			To monitor and review programme delivery and performance.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
6.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

### Business Board Meeting – 15<sup>th</sup> March 2022

	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 11 <sup>th</sup> January 2022	Business Board			To approve the minutes of the last meeting as a correct record.		

2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – March 2022	Combined Authority Board	30 <sup>th</sup> March 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
5.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

Business Board Meeting – 10 <sup>th</sup> May 2022							
	Report Title	Decision Maker	Decision Expected	Decision	Purpose	Report Author	Lead Member
1.	Minutes of the Meeting Held on 15 <sup>th</sup> March 2022	Business Board			To approve the minutes of the last meeting as a correct record.		

2.	Budget and Performance Report	Business Board			To provide an update and overview of MTFP funding lines within the Business & Skills Directorate.	<i>Vanessa Ainsworth, Finance Manager</i>	Chair
3.	Strategic Funding Management Review – May 2022	Combined Authority Board	25 <sup>th</sup> May 2022	Decision	To monitor and review programme performance, evaluation, outcomes and risks.	<i>Steve Clarke, SRO LGF and Market Insight &amp; Evaluation</i>	Chair
4.	Growth Works Management Review – May 2022	Business Board			To monitor and review programme delivery and performance.	<i>Nigel Parkinson, Growth Co Chair</i>	Chair
5.	Business & Market Engagement Update	Business Board			To update members on latest PR activity.	<i>Ed Colman, Business &amp; Market Engagement Officer</i>	Chair
6.	Forward Plan	Business Board			To note the Forward Plan.	<i>Monitoring Officer for Combined Authority</i>	Chair

## SUBMIT YOUR COMMENTS OR QUERIES TO BUSINESS BOARD

Your comment or query:

How can we contact you with a response?  
(please include a telephone number, postal and/or e-mail address)

Name .....

Address .....

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Tel: .....

Email: .....

Who would you like to respond?