



## Skills Committee Action Log

Purpose: The action log records actions recorded in the minutes of Skills Committee meetings and provides an update on officer responses.

### Minutes of the meeting on 13 September 2021

Minute	Report title	Lead officer	Action	Response	Status
19.	Growth Works Management Review – September 2021	Alan Downton	A Member queried which companies had been unsuccessful in relation to Inward Investment Bids so that Members were aware of which companies had already applied. Officers explained that they would provide the Committee with this information.	<p>A short update was sent to Skills Committee Members and Economic Development Officers to update them on the current unsuccessful inward investment opportunities.</p> <p>Going forward members of the Skills Committee and the respective Economic Development Officers will be informed when this materialises</p>	In progress

### Minutes of the meeting on 10 November 2021

Minute	Report title	Lead officer	Action	Response	Status
32.	Adult Education Budget - Commissioning Statement and Approach for 2022/23	Parminder Singh Garcha	Members queried the new commissioning approach in relation to schools no longer being part of the process and how this might work out. Officers committed to feeding back to Committee on this matter.	<p>Eligibility for AEB is for the 19+ age group, except for Family Learning. Additionally, schools continue to participate and benefit from our devolved AEB funded activity in the following ways:</p> <ul style="list-style-type: none"> <li>• Training for school support staff is funded by AEB (Teaching Assistants, Learning Mentors, School Councillors, Catering staff, Facilities etc).</li> <li>• <u>Some further CPD for the education workforce has also been funded by AEB, such as mental health and SEND awareness</u></li> </ul> <p>Family Learning is currently funded through City College Peterborough (CCP) and Cambridgeshire Skills.</p> <p><b>CCP</b> report that they have worked with over 60 different Primary and Secondary Schools over the past four years. However, schools have been reluctant, post-lock-down to engage in Family Learning delivery on site. Discussions are ongoing with partner schools and they look forward to resuming.</p> <p><b>Cambridgeshire Skills</b> report that they are working with Village Colleges, schools and academies. They have courses running at eight schools and are in negotiations for a further four schools for family learning courses in the new year.</p>	Complete
33.	Community Renewal Fund Update	Fliss Miller	Members requested that the information on both projects be circulated quickly to Members. The Director of Business and Skills stated that the briefing would be circulated to the Committee straight after the meeting.	To be circulated w/c 6/12/2021	In progress

33.	Community Renewal Fund Update	Fliss Miller	The Director of Business and Skills stated that the mobilisation plans for both projects would be circulated after the meeting.	To be circulated w/c 6/12/2021	In progress
34.	Employment and Skills Strategy	Fliss Miller	Members queried the use of the words 'we' and 'life-long' in the strategy. Officers agreed to review the use of these words	This has been addressed in the latest version of the Employment and Skills Strategy.	Complete
34.	Employment and Skills Strategy	Fliss Miller	Members highlighted that Figure 6 on page 51 of the agenda should be reviewed as it was too complex.	This has been addressed in the latest version of the Employment and Skills Strategy.	Complete
34.	Employment and Skills Strategy	Fliss Miller	Members sought clarity on whether the progression rate data on pages 51-52 of the strategy were based on home postcodes or where students were based, as progression rates in South Cambridgeshire for under 18s showed the lowest figure. Officers explained that the data was in relation to where students studied and not where they lived. The Chair requested this to be clarified in the document.	This has been addressed in the latest version of the Employment and Skills Strategy.	Complete
34.	Employment and Skills Strategy	Parminder Singh Garcha /Fliss Miller	Members discussed the lack of destination data on a residency level and the need for funding to promote collaboration rather than competition. The Chair asked the Director of Business and Skills to review how this could be communicated with government.	Officers have escalated the lack of robust destination data to Department of Education officials and (at the time of writing) are awaiting a response, which will be shared with Members once received.  Funding to promote collaboration is being provided by the Combined Authority through the Innovation Fund 2021/22 and the Collaboration Fund, which is providing grants from a £250,000 allocation for collaborative bids.	In progress