



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

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Skills Committee

Decision Statement

Meeting: 3 April 2019

Published: 5 April 2019

Decision review deadline: 12 April 2019

Decisions of the Committee are subject to ratification by the Combined Authority Board.

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Apologies and Declarations of Interest	Apologies received from Councillor Roberts. Councillor Holdich declared an interest under item 2.6 as he sits on the Opportunity Peterborough Board representing Children and Young People.
1.2	Minutes – 6 February 2019 and Action Log	It was resolved to: approve the minutes of the 6 February 2019 as a correct record, and to note the action log and updates at the meeting.

1.3	Public Questions	None received.
1.4	Agenda Plan	The agenda plan was noted
	Part 2 – Reports to Combined Authority Board	
2.1	Adult Education Budget (AEB): Concept Options for Potential Underspend through Devolution	<p>It was resolved to recommend to the Combined Authority Board:</p> <ul style="list-style-type: none"> a) agreement in principle that any underspend of the AEB is rolled forward into the next Academic Year. b) that Officers be instructed to (i) develop a bespoke Grant Funding Programme for Employers in Cambridgeshire and Peterborough in order to upskill existing employees; and (ii) report back in Autumn 2019 with a structure for such a programme. c) that Officers be instructed to consider what other Skills Programmes could be resourced with underspend of the AEB. Further to feedback to Skills Committee ideas that are in line with the Skills Strategy for consideration. d) agreement to maintain a contingency budget of £50,000 in 2019/20 to mitigate against the potential insolvency of a provider.
2.2	Skills Strategy	<p>It was resolved to recommend to the Combined Authority Board:</p> <ul style="list-style-type: none"> (a) approval and adoption of the Skills Strategy at Appendix A of the report.
2.3	University of Peterborough – Outcomes of Review and Reflect leading to the progression of an Outline Business Case	<p>It was resolved to:</p> <ul style="list-style-type: none"> 1. Note the findings of the reviews that recommend the way forward for the University of Peterborough to be developed to meet the outcomes of the CPIER, LIS and Skills Strategy. 2. Recommend to CPCA Board to approve: <ul style="list-style-type: none"> (i) Running an academic partner review, comparison and selection process that includes PRC, ARU and others.

		<p>(ii) Release £300,000 of capital funding identified in the 2019/20 Capital Programme to deliver items 3 and 5 of the programme outlined in Table B in the report and power is delegated to the Chief Executive, in consultation with the Chairman of the Skills Committee, to approve/agree Officer Decision Notices to maintain the momentum in project delivery for items 3 of Table B – Timescales for commitment and spend of funding. Progress will be reported back to the Skills Committee in July.</p> <p>(iii) Approve the release of £235,000 from the non-transport feasibility funding in the revenue budget for 2019/20 to deliver items 1, 2, 4 and 6 in Table B in the report and power is delegated to the Chief Executive, in consultation with the Chairman of the Skills Committee, to approve/agree Officer Decision Notices to maintain the momentum in project delivery for items 1, 2 and 4 of Table B – Timescales for commitment and spend of funding. Progress will be reported back to the Skills Committee in July.</p> <p>(iv) The Action plan and Timescales set out, noting they both enable meeting the original objective of 2000 students on the Embankment site by 2022.</p> <p>(v) Officers procuring expert consultants to support the execution of that Action plan to these timescales.</p> <p>(vi) Agree to a review, through the OBC Process, of the current assumptions regarding:</p> <ul style="list-style-type: none"> a. The level of CPCA capital investment in the build; and b. The Governance Process of the University Programme. <p>3. Agree to delegate authority to the Chief Executive to enter into the contractual relationships following the procurement of the external consultants required to undertake the activities specified.</p>
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		4. Agree the definition of the University as set out in 2.5 of the report.
2.4	Creation of Cambridgeshire & Peterborough Employment & Skills Board Incorporating Skills Advisory Panel and Adult Education Budget Governance Arrangements	<p>It was resolved to recommend to the Combined Authority Board:</p> <ul style="list-style-type: none"> a) agreement to the creation of a Cambridgeshire & Peterborough Employment & Skills Board. b) agreement to the proposed Cambridgeshire & Peterborough Employment & Skills Board Terms of Reference. c) approval to adopt the proposed Terms of Reference and Governance.
2.5	Skills Talent and Apprenticeship Hub Pilot	<p>It was resolved to recommend to the Combined Authority Board:</p> <ul style="list-style-type: none"> (a) to note the progress to date in developing the STA Hub to deliver the skills strategy. (b) that an Outline Business Case be brought to the Skills Committee in July 2019. (c) to support the Director and officers to progress a bid to the European Social Fund (ESF) as part of the potential delivery of the STA Hub, if a call for bids is made before the Committee meets in July 2019.
2.6	Skills Brokerage Contract & Future of the Careers & Enterprise Company Contract For Cambridgeshire & Peterborough	<p>It was resolved to recommend to the Combined Authority Board:</p> <ul style="list-style-type: none"> a) agreement to the grant of £272,500 for Skills Brokerage to Peterborough City Council as accountable body for Opportunity Peterborough for the delivery of the Skills Contract. b) agreement to a revised contract with CEC to August 2020 and linking the match funding provided to Peterborough City Council for Opportunity Peterborough. c) agreement to the grant of £37,500 to Form the Future, funded via the revised CEC contract, to provide 50% funding for 1.5 FTEs for Cambridge and South Cambridgeshire skills brokerage delivery.

	Part 3 – Date of the next meeting	
3.1	Date: Wednesday 10 July 2019 – Incubator 2, Alconbury Weald Enterprise Campus, Huntingdon, Cambs, PE28 4WX	It was resolved to note the date of the next meeting.

Note: Statements in bold type indicate additional resolutions made at the meeting.

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