



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No: 7.3

Performance Report

To: Cambridgeshire and Peterborough Combined Authority Board

Meeting Date: 27 July 2022

Public report: Yes

Lead Member: Mayor Dr Nik Johnson

From: Paul Raynes, Director of Delivery & Strategy

Key decision: No

Forward Plan ref: n/a

Recommendations: The Combined Authority Board is recommended to:

Note the latest performance report

Voting arrangements: No vote required. For noting only.

1. Purpose

- 1.1 This provides the latest performance report for June 2022.

2. Background

- 2.1 The June 2022 performance report is included in Appendix 1. This measures the performance of the Combined Authority's projects.
- 2.2 The project RAG ratings continue to be updated monthly as part of our standard management assurance processes, and the report includes ratings based on outturn data from the end of June 2022.
- 2.3 At the March Combined Authority Board, Members approved the removal of the 'key projects' profile element of the Performance Dashboard. As such the RAG statuses of all projects are included within Appendix 1.
- 2.4 Performance reporting arrangements in support of the adopted Business Plan and Sustainable Growth Ambition Statement have been developed. The new indicators will be introduced to the authority during July, through two workshops, with a performance metrics paper due to be presented at the September 2022 Board.

3. Performance reporting

- 3.1 There are 44 projects reporting through the Combined Authority programme office each month via the highlight report process. All projects are recorded on a central single project register to ensure that all project details (budget, SRO, PM, naming conventions etc) are correct. Change requests must be signed off by an appropriate Director.
- 3.2 The highlight report process and RAG guidance has recently been updated to combat optimism bias (where project managers overestimate the progress of projects). Project RAG ratings are now measured for both performance and financial progress against spend profile. In addition, RAG ratings are now decided upon jointly at a newly established monthly meeting between the Programme Office, Finance and Project Managers prior to Director sign off. It is felt that this now provides a more realistic measure of project progress as illustrated through the increase in amber projects.
- 3.3 The Programme Dashboard is presented at the Performance and Risk Committee (PaRC) each month. PaRC is an internal officer group led by the Programme Office, comprising of the Chief Executive Officer and Executive Team, representatives from all directorates and officers from the Finance, Communications and Procurement teams. It was felt that there was a need for the Executive Team to have greater visibility of how projects were performing, how risks and mitigations were being considered and to give a tool for reviewing projects that had come forward for consideration as part of the Medium Term Financial planning process.

4. Risk Management

- 4.1 Risk registers are held at a project, programme and corporate level. The Corporate Risk

Register is populated by reference to individual project risk assessments, directorate risks and over-arching corporate risks. It is reported to the Audit and Governance Committee, Executive Team of the Combined Authority, PaRC and at directorate boards.

- 4.2 Any risks which arise, or which become more significant between meetings, are escalated to the Programme Office and added to the register. Risks are reviewed with risk owners monthly and the risk register reviewed at the PaRC meeting.

Significant Implications

5. Financial Implications

- 5.1 There are no direct financial implications.

6. Legal Implications

- 6.1 The Report accords with CPCA's Constitution (November 2020) Chapter 4 para 2 and powers under Part 4 Article 11 of the Cambridgeshire and Peterborough Combined Authority Order 2017 (SI 2017/251)
- 6.2 The meeting shall be conducted in accordance with Parts 2 and 3 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

7. Public Health Implications

- 7.1 None.

8. Environmental and Climate Change Implications

- 8.1 None.

9. Appendices

- 9.1 Appendix 1 – June 2022 Performance Overview

10. Background papers

- 10.1 [Performance Management of the Sustainable Growth Ambition Statement](#) – March 2022 Combined Authority Board paper