



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Statement

Meeting: 26th July 2017

Published: 27th July 2017

Decision review deadline: 5.00p.m. on 3rd August 2017

Each decision set out below will come into force, and may then be implemented at 5.00pm on the fifth full working day after the publication date, unless it is subject of a decision review. [see note on call in below].

| Item | Topic | Decision |
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| | Part 1 – Governance Items | |
| 1.1 | Apologies and Declarations of Interest | Apologies received from Councillor Herbert, substituted by Councillor Price, Councillor Roberts, substituted by Councillor Bailey, and Jess Bawden, substituted by Gary Howsam. There were no declarations of interest. |
| 1.2 | Minutes – 28 June 2017 | It was resolved: to approve the minutes of the meeting of 28th June 2017 as a correct record. |

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| 1.3 | Petitions | None received. |
| 1.4 | Public Questions | One question received, response published at the following link: Cambridgeshire and Peterborough Combined Authority meeting 26/07/2017 |
| 1.5 | Amendment to membership of the Overview and Scrutiny Committee | It was resolved to approve the following amendments to the Overview and Scrutiny Committee for the municipal year 2017/2018: (a) Appoint Councillor David Mason as a Member and Councillor Maureen Davis as substitute member; (b) Appoint Councillor Jan French as a Member; (c) That the Monitoring Officer be given delegated authority to accept future changes to membership of committees notified by constituent councils during the municipal year to ensure there was a full complement of members or substitute members at committee meetings, and to amend the constitution accordingly. |
| 1.6 | Community Representative to the Combined Authority | It was resolved to recommend to: (a) the creation of a non-voting co-opted position of community representative on the Board as detailed in the report and Appendix 1; (b) that an allowance of £1500 be agreed for this position. examine the best way to reasonably involve the voice of all sections of our community in the decision making process, as early as reasonably possible. |
| 1.7 | Officer and Support Structure | It was resolved to: (a) Approve proposals in respect of the officer structure as set out in this report (b) Confirm the arrangements for the provision of support services |

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| 1.8 | Forward Plan | <p>It was resolved to:</p> <p style="text-align: center;">Approve the Forward Plan of Executive Decisions dated 24 July 2017.</p> |
| Part 2 – Key Decisions & Other Policy Reports | | |
| 2.1 | Development of a Centre for Skills and Apprenticeships | <p>It was resolved to:</p> <p>In relation to the proposal for a Centre for Skills:</p> <ol style="list-style-type: none"> 1. Approve a review of the end-to-end skills system, 2. Note that the Chief Executive would work alongside the LEP and other partners to undertake this as a joint review, 3. Note that a proposal would be brought forward for a new skills system alongside a skills strategy by February 2018. <p>In relation to Apprenticeships:</p> <p>note the success of generating 524 new apprentices in the last 12 months, and in order to continue that success:</p> <ol style="list-style-type: none"> 4. Approve £692,000 funding in order to build on the Apprenticeship Employer Grant (AGE) for Small and Medium Enterprises, to deliver a further 575 apprenticeships across the Combined Authority area, 5. Approve the development of a detailed options appraisal for an Apprenticeship Hub to be brought to the September meeting. |

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| 2.2 | Career and Progression Innovation Pilot | <p>It was resolved to:</p> <ul style="list-style-type: none"> a) note that – subject to final agreement by Government – the Combined Authority had been awarded an additional £5.2m funding from Government to deliver a Pay and Progression Pilot for the Health and Care Worker Sector b) note that the pilot would create an additional 600 new apprenticeships in the area and provide an additional £20m of net present public value c) agree the proposed model of governance and delivery arrangements for the pilot d) note the expectations on each of the constituent councils and the LEP in the Combined Authority area e) delegate to the Chief Executive authority to take all necessary action, in consultation with the portfolio holders of the Delivery Group, to meet any grant conditions imposed by Department of Works and Pensions (DWP), provided that the action taken does not exceed the funding envelope. |
| 2.3 | Strategic Transport Development Across The Area's Key Growth Corridors: Rapid, Mass Transport and Strategy Options Appraisal | <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Commission a strategic options appraisal study into rapid, mass transport options for Cambridge City and the surrounding travel to work area in conjunction with the Greater Cambridge Partnership Board. 2. Agree a total budget allocation of up to £100,000 in 2017/18 for the delivery of the strategic options appraisal study. 3. Delegate authority to the Chief Executive, in consultation with the Portfolio Holder for Transport & Infrastructure and in conjunction with the Chair of the Greater Cambridge Partnership Board, to award a contract for the study provided that the collective value of the contract does not exceed the approved budget allocation. |

| Item | Topic | Decision |
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| 2.4 | Future Local Transport Plan | <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Commission the development of a new Local Transport Plan for the Combined Authority. 2. Agree a total budget allocation of up to £500,000 in 2017/18 and 2018/19 for the delivery of the new Local Transport Plan. 3. Delegate authority to the Chief Executive, in consultation with the Portfolio Holder for Transport & Infrastructure, to commission the development of the new Local Transport Plan including requisite third party specialist inputs provided that the value of the commissioned services does not exceed the approved budget allocation. |
| 2.5 | Housing Investment Fund Programme: Quick Wins | <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Commit grant funding of £4.56m for the initial portfolio of affordable housing schemes 2. Delegate authority to the Chief Executive, in consultation with the Portfolio Holders of the Delivery Group to approve the release of grant funding on application for draw down of the funds by the providers and take all necessary steps to ensure delivery of the affordable housing schemes 3. Note the intention to bring forward detailed proposals for the management of the Housing Investment Fund including the rules, procedures and levels of delegation, to the Combined Authority Board in September 2017. <p><i>Councillors Bailey and Holdich declared disclosable pecuniary interests under the Code of Conduct as a Director of Palace Green Homes and a Director of Cross Key Homes respectively and did not vote on this item.</i></p> |

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| 2.6 | Housing Strategy | <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Agree the approach to developing the Housing Strategy 2. Agree a budget allocation of up to £150k in 2017/18 for the development of the Housing Strategy |
| 2.7 | Investment Strategy and Fund | <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Approve the features and principles of the Cambridgeshire and Peterborough Investment Strategy; 2. Approve the establishment of a Fund to attract further public and private sector investment; 3. Agree that the following key strategic projects were in the CPCA pipeline were taken to market to assess their potential for private and public sector investment: <ol style="list-style-type: none"> a) Dualling of the A47 b) Wisbech Garden Town c) Cambridge Rapid Mass Transport 4. Approve a budget of £25,000 to carry out this work. |

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| 2.8 | The Non-Statutory Spatial Plan for Cambridgeshire and Peterborough | <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Note the purpose and value of the Non Statutory Spatial Plan (NSSP) for the achievement of the Combined Authority’s vision and objectives; 2. Agree the approach outlined to undertake the development of the Non-Statutory Spatial Plan for the Combined Authority area; 3. Note that work on producing the first part of the NSSP was to be completed by no later than February 2018 in parallel with other key workstreams; and 4. Approve a budget of up to £150,000 to support the necessary work to develop the first part of the NSSP, including sufficient officer capacity and external support. |
| Part 3 – Financial Management & Audit | | |
| 3.1 | Budget Update | <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Note the budget updates as requested for approval in other Board reports on this meeting’s agenda. 2. Note the updated budget and indicative resources for 2017/18 and 2018/19 as set out in Appendix A. |

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| | Part 4 – Urgent Items | <i>The Chairman agreed to take the following two urgent items. The reasons for urgency were that the Chief Finance Officer (Section 151 Officer) for the Combined Authority had resigned, and Overview and Scrutiny Committee had only met two days before the Board meeting.</i> |
| 4.1 | Appointment of the Interim Chief Finance Officer and Section 151 Officer | <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) appoint a Chief Finance Officer from amongst the constituent Councils Chief Finance Officers; and (b) report the named appointee to the September meeting of the Board. |
| 4.2 | Report from the Overview and Scrutiny Committee | <p>It was resolved:</p> <ol style="list-style-type: none"> 1. That the Board consider that a standing item is placed on its agenda to allow the Chair of the Overview and Scrutiny Committee to present recommendations from the Committee to the Board regarding items on its agenda; 1. to consider any written recommendation from the Overview and Scrutiny Committee to the Board at consideration of the relevant report, and that the Chair was available to answer any questions the Board might wish to ask, at the discretion of the Mayor. 2. that should a further Combined Authority Plan be proposed, following the end of the first 100 day plan, that plan was developed in consultation with the Overview and Scrutiny Committee and that all future similar plans brought forward were also developed in consultation with the Overview and scrutiny Committee. 3. to note that the Committee had agreed to appoint shadow portfolio holders from within the Overview and Scrutiny Committee membership (Appendix 1); 4. to note that the Committee had heard from the Mayor and two portfolio holders at their last two meetings. The Committee welcomed discussions with the portfolio holders and would propose that for future meetings: |

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| | | <p>a) the Portfolio Holders should prepare a 10 minute presentation for the Committee;</p> <p>b) the Committee will send questions to portfolio holders in advance of the meeting but may ask a number of supplementary questions.</p> |
| | Part 5 – Date of Next Meeting | |
| 5.1 | Date of Next Meeting | It was resolved to note the date of the next meeting – Wednesday 27 September 2017 at 10.00am at Cambridge City Council, The Guildhall, Market Hill, Cambridge CB2 3QJ |

Notes:

(a) Statements in bold type indicate additional resolutions made at the meeting.

(b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer.

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