



Agenda Item No: 3.4

Business Board Appointments

To: Business Board

Meeting Date: 10 January 2022

Public report: Yes

Lead Member: Chair of the Business Board, Austen Adams

From: Director of Business & Skills, John Hill

Key decision: No

Recommendations: The Business Board is recommended to:

- a) Note the appointment of new private sector Business Board members made by the Appointments Panel, subject to completion of the induction programme; and
- b) Note the one remaining vacancy on the Business Board.

1. Purpose

1.1 The purpose of this report is to note the appointments of new Business Board members made by the Appointments Panel.

2. Background

2.1 The Business Board Membership consists of up to twelve private sector business representatives. Following the resignation of three members, it was necessary to undertake a recruitment process to appoint candidates to the Business Board.

2.2 The recruitment process was carried out in accordance with the Business Board's Constitution and Local Assurance Framework. In summary, the process was as follows:

- Production of a Recruitment Pack and Social Media Video
- Board member vacancies advertised on various platforms including the Combined Authority's website and social channels, LinkedIn Campaign, job boards and shared with partners and Business Board member networks
- Shortlisting of applications by HR (a total of 8 applications were received and shortlisted to 6 candidates)
- Formal Appointment panel including the Chair of the Business Board, Mayor of Cambridgeshire and Peterborough Combined Authority and the Director of Business and Skills to interview shortlisted candidates
- Appointments Panel to confirm appointments of recommended Business Board members.

2.3 Following selection and interviews by the Appointments Panel, the recommended candidates have passed due diligence checks and can now be formally appointed to the Business Board, subject to completion of a comprehensive induction programme which will take place before members attend their first Business Board meeting in March 2022.

2.4 The candidates recommended for appointment are:

- Belinda Clarke – Director, Agri-TechE
- Vic Annells – CEO, Cambridgeshire Chambers of Commerce

2.5 The full private sector membership of the Business Board is detailed in Appendix 1.

2.6 The term of office for private sector representatives will normally be a maximum of three years, and is subject to a maximum of one consecutive term (i.e. 6 years in total).

2.7 It is a requirement for new Business Board members to take part in an induction programme to ensure that they understand their role, are adequately supported to provide challenge and direction to their LEP and understand how best to work with the Government. A full induction programme is proposed to take place on Friday 11th February 2022 with

new and existing members being invited to attend.

- 2.8 As stated in the National Assurance Framework (section 79), the Business Board Diversity Statement:

'should include a commitment to ensure at least one third of members of LEP Boards are women, with an expectation of equal representation by the beginning of 2023.'

Officers are working with Combined Authority HR colleagues to meet this commitment as set by the Department for Business, Energy and Industrial Strategy.

Significant Implications

3. Financial Implications

- 3.1 Provision for the remuneration of the Business Board is allowed for within the existing Combined Authority budget and there are no further financial implications beyond this.

4. Legal Implications

- 4.1 The Constitution sets out the membership requirements for private sector Business Board members. This includes the recruitment process to be undertaken and appointment arrangements applicable.

5. Other Significant Implications

- 5.1 None.

6. Appendices

- 6.1 Appendix 1 – Business Board Private Sector Membership Composition

7. Background Papers

- 7.1 [Business Board Meeting on 19 July 2021 \(Agenda Item 3.4\)](#)
- 7.2 [Business Board Meeting on 14 September 2021 \(Agenda Item 3.1\)](#)
- 7.3 [National Local Growth Assurance Framework](#)
- 7.4 [Business Board Diversity Statement](#)