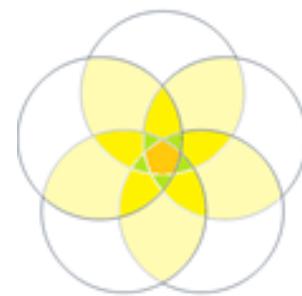


# Draft Terms of reference for Changing Futures Cambridgeshire & Peterborough strategic group

August 2022



## 1. Name of group

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Changing Futures Cambridgeshire & Peterborough strategic group

## 2. Background

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The Changing Futures Cambridgeshire & Peterborough strategic group will work to promote and support the Changing Futures project across Cambridgeshire and Peterborough.

The Changing Futures Cambridgeshire & Peterborough strategic group is a group of committed individuals representing organisations which fund and support a new collaborative, innovative and systemic approach to tackling multiple disadvantage, with the input of people with lived experience. The project will improve outcomes for these individuals, as well as for services and the wider system.

Multiple disadvantage refers to a combination of homelessness, mental health, substance misuse, domestic abuse and criminal justice issues. We refer to these as the 5 petals.

## 3. Purpose of the group

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- Make decisions on recommendations made by the Changing Futures Cambridgeshire & Peterborough Tactical Group
- Identify high level opportunities and issues, handing them to the Tactical Group to take forward
- Take updates from the programme to other strategic spaces
- Address strategic system barriers
- Build buy-in and awareness for the approach at high levels across the system
- Pull together learning and horizon scanning at strategic level

## 4. Priorities

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The Changing Futures Cambridgeshire & Peterborough strategic group is a senior officer group, whose function is to:

- Provide input to Changing Futures Cambridgeshire & Peterborough leadership from all the agencies involved
- Ensure system-level interventions are considered, with lived experience input, and introduced effectively in each agency
- Support and promote system-wide learning, both on successes and on barriers broken down
- Support the principles of co-production and co-design at a strategic level

The Strategic Group will support programme's visions, to

- Embed a Trusted Person model which supports people with multiple disadvantage to develop and maintain relationships with people they trust
- Embed a trauma informed approach to support – not just on the front line but for whole organisations to operate in a trauma-informed way
- Establish mechanics across the system to support shared learning and address barriers
- Embed co-production and co-design across the system

## 5. Principles

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- We will work in partnership.
- All participants will have an equal voice.

- Lived experience will be embedded throughout.
- We are data / evidence driven.
- The Strategic Group is a safe environment to learn from failures as well as celebrate successes.

These are draft based on the Tactical Group principles, the even ton 14 July once MEAM team has processed, will clarify the strategic group's principles. In draft form these are:

- Building trust
- Building connection
- Learning together
- Generosity
- Equity
- Dealing with complexity

## 6. Decisions

Decisions will be made in line with the principles set out above.

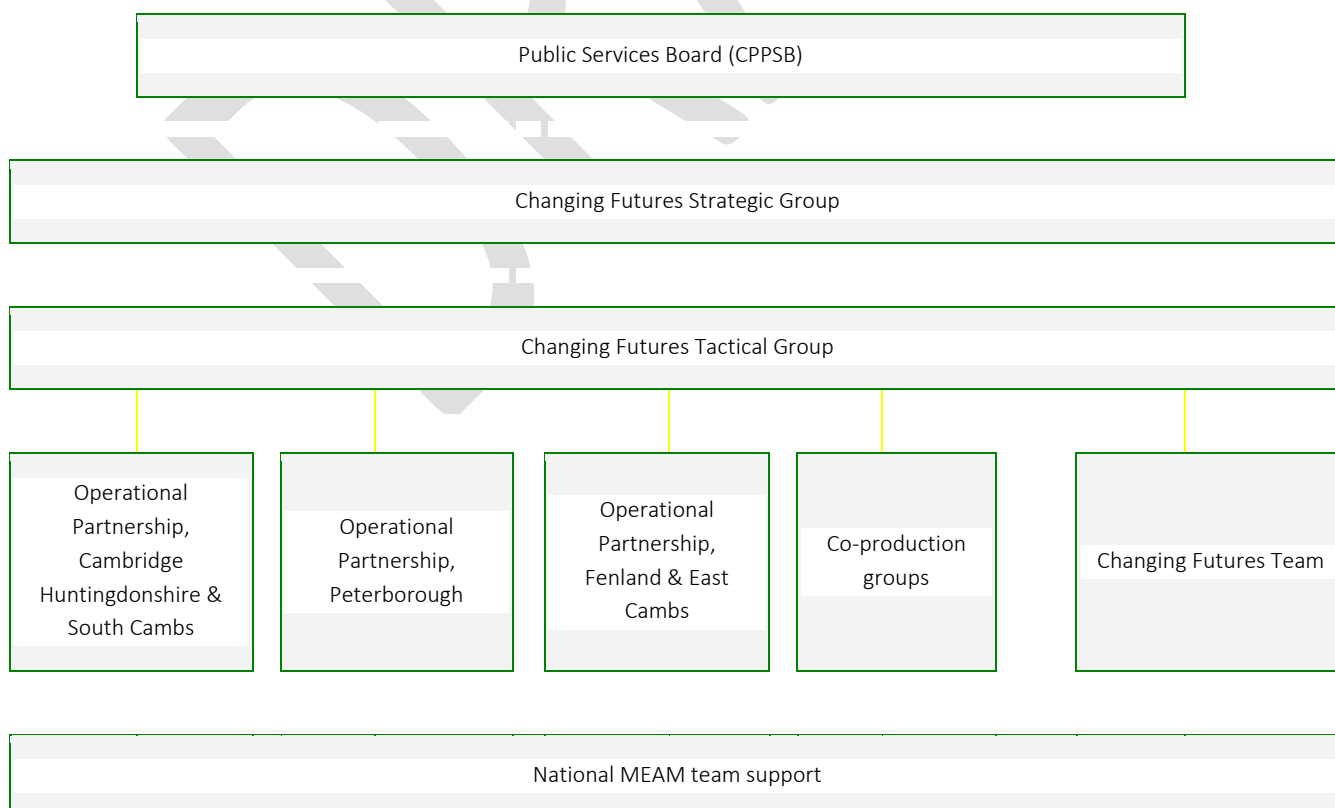
Following the gov.uk guidance for charities here<sup>1</sup>, we will use the principle that the tactical group quorum (minimum number of people needing to be present to make a decision) is 1/3 of the members plus 1. The membership of the group is currently being developed; in the meantime decisions can be made by the majority of people (whether 6 or more) agreeing to the decision.

## 7. Governance

The Changing Futures Cambridgeshire & Peterborough strategic group oversees the Changing Futures Cambridgeshire & Peterborough tactical group through its quarterly meetings and communications between meetings.

Progress updates will be provided at agreed intervals to CPSB.

The Tactical Group links to the Operational Partnerships based in Cambridgeshire, Peterborough and (newly forming) North East Cambridgeshire. The Changing Futures Cambridgeshire & Peterborough project team (once recruited) will report to the tactical group.



<sup>1</sup> <https://www.gov.uk/guidance/charity-meetings-making-decisions-and-voting>

## 8. Membership

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Membership will include an expert understanding of the “five petals” of disadvantage

- Mental health
- Homelessness
- Criminal justice
- Domestic Abuse
- Drugs and alcohol

The city/districts/counties:

- Cambridge
- Cambridgeshire
- East Cambridgeshire
- Fenland
- Huntingdonshire
- Peterborough
- South Cambridgeshire

The sectors:

- Public
- Voluntary (commissioned or non-commissioned providers of services)
- Community (volunteers)
- Faith
- People with lived experience of multiple disadvantage

Supporting partners include

- Cambridge City Council
- Cambridgeshire County Council
- Cambridgeshire & Peterborough Combined Authority
- Cambridgeshire & Peterborough Public Health
- East Cambridgeshire District Council
- Fenland District Council
- Huntingdonshire District Council
- Office of the Police and Crime Commissioner (Cambridgeshire & Peterborough)
- Peterborough City Council
- Probation Service
- South Cambridgeshire District Council
- Cambridge Women’s Resource Centre
- CGL
- CPSL Mind
- Domestic Abuse and Sexual Violence Partnership
- DWP and Jobcentre Plus Safeguarding team
- Ferry Project (Wisbech)
- Housing Board for Cambs, Peterboro’ & W Suffolk
- It Takes a City
- Peterborough Light Project
- SUN network
- Think Communities
- Women’s Aid
- The tactical group.

## 9. Responsibilities

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Members of the Changing Futures Cambridgeshire & Peterborough strategic group commit to

- The values and principles of the programme.
- Attending Strategic Group meetings or sending a proxy and share updates / communications across local networks.
- Promoting the work of the strategic group within their own organization, at all relevant levels.

## 10. Admin

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The strategic group will meet quarterly, dates to be set in advance. The first meeting aims to be mainly in person, following that; mainly on-line.

Meetings will be recorded only for the purposes of creating an action list.

## 11. MEAM strategic group membership as at July 2022

Name	Role	Organisation	On TG?
Aly Anderson	Chief Executive Officer	CPSL Mind	✓
Stephen Moir	Chief Executive	Cambridgeshire County Council	
Angie Stewart	Chief Executive Officer	Women's Aid	
Anne Taylor	Expert by experience	The Coproduction Group	✓
Carl Brown	Partnerships Manager Midlands	MEAM (Making Every Adult Matter)	✓
Chris Jenkin	Chair of ITAC	It Takes A City	✓
Cristina Strood	Head of Policy	Office of the Police and Crime Commissioner	✓
Dan Horn	Acting Assistant Director	Fenland District Council	
David Greening	Head of Housing	Cambridge City Council	✓
Donald Munyebvu	Expert by experience	The Coproduction Group	
Emily Sanderson	Countywide Coordination Hub	Cambridgeshire County Council	✓
Emma Grima	Director Commercial	East Cambs District Council	
Fliss Miller	Associate Director of Skills	C&P Combined Authority	
Helen Benson	Public Health Registrar	Clinical Commissioning Group (CCG)	
Jon Bartram	Health Inequalities Manager	Clinical Commissioning Group (CCG)	
John Heathorn	Night Services Manager & Expert by experience	The Ferry Project, Wisbech	
Keith Smith	Chief Executive	The Ferry Project, Wisbech	✓
Kelly Storton	Trusted Persons Coordinator	Counting Every Adult	
Laura Hunt	Superintendent	Cambridgeshire Police	
Lisa Barraclough	Senior Safeguarding Leader	DWP	
Liz Watts	Chief Executive	South Cambs District Council	
Marie Ludlam	Trusted Persons Coordinator	Counting Every Adult	
Matthew Gladstone	Chief Executive	Peterborough City Council	
Nicola Caffell	Commissioning & Partnership Manager	Probation	
Oliver Morley	Corporate Director (People)	Huntingdonshire District Council	
Ollie Hilbery	Director	MEAM (Making Every Adult Matter)	
Paul Knight	Expert by experience	The Coproduction Group	
Peter Campbell	Head of Housing Options & Advice	South Cambs District Council	
Rob Hill	Assistant Director: Community Safety	Peterborough City Council	✓
Robert Pollock	Chief Executive, Chair	Cambridge City Council	
Stef Martinsen-Barker	Chief Executive Officer	Cambridge Women's Resources Centre	✓
Steve Smith	Director	CGL (Change-Grow-Live)	
Sue Beecroft	Housing coordinator	Housing Board	✓
Tom Tallon	CEA Lead	Counting Every Adult	✓
Val Thomas	Deputy Director of Public Health	Cambridgeshire County Council	