



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

OVERVIEW & SCRUTINY COMMITTEE

Date: Monday, 23 August 2021

Democratic Services

Robert Parkin Dip. LG.
Chief Legal Officer and Monitoring Officer

11:00 AM

72 Market Street
Ely
Cambridgeshire
CB7 4LS

Sand Martin House, Bittern Way, Peterborough, PE2 8TY
[Venue Address]

AGENDA

Open to Public and Press

1 Apologies for Absence

2 Declarations of Interest

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.

3 Minutes of the Previous Meeting

To approve the minutes of the meeting held on 26th July 2021.

Draft OS Minutes 260721

5 - 8

4 Public Questions

Arrangements for public questions can be viewed in Chapter 5, Paragraphs 18 to 18.16 of the Constitution which can be viewed here

- [Constitution](#)

5 Overview and Scrutiny Committee Arrangements

To note and comment on an update on the actions from the CfGS review of scrutiny arrangements

Review O&S Arrangements - Update Report

9 - 14

6 Overview and Scrutiny Work Programme

The Committee to discuss items for the work programme and consider areas for prioritisation

Work Programme Report

15 - 16

7 Mayor's Question Time: Format Proposal

To provide the Overview and Scrutiny Committee with the proposed format for Mayor's Question Time session scheduled for November 2021

MQT Format Proposal

17 - 20

8 Combined Authority Board Agenda

To consider questions to CA Board meeting of 25th August 2021.

9 Combined Authority Forward Plan

Members allocated to monitor the activities of the Combined Authority to provide a verbal update to the committee on any areas of interest.

Forward Plan - 17 August 2021

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10 Date of next meeting:

Monday, 27th September 2021 at 11.00 a.m. (venue to be confirmed)

The Overview & Scrutiny Committee comprises the following members:

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

The Combined Authority is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the

public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

Councillor Dave Baigent

Councillor Andy Coles

Councillor Stephen Corney

Councillor Mike Davey

Councillor Doug Dew

Councillor Lorna Dupre

Councillor Mark Goldsack

Councillor Anne Hay

Councillor Alex Miscandlon

Councillor Edna Murphy

Councillor Shaz Nawaz

Councillor Judith Rippeth

Councillor Alan Sharp

Councillor Aidan Van de Weyer

Clerk Name:	Anne Gardiner
Clerk Telephone:	
Clerk Email:	anne.gardiner@cambridgeshirepeterborough-ca.gov.uk

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE DRAFT MINUTES

Date: Monday, 26 July 2021

Time: 11.00 a.m.

Location: Drama Studio, Burgess Events and Conference Centre, One Leisure, Westwood Road, St Ives PE27 6WU

Present:

Cllr D Dew	Huntingdonshire District Council
Cllr S Corney	Huntingdonshire District Council
Cllr L Dupre (Chair)	East Cambridgeshire District Council
Cllr A Sharp	East Cambridgeshire District Council
Cllr D Baigent	Cambridge City Council
Cllr M Davey	Cambridge City Council
Cllr M Atkins	Cambridgeshire County Council
Cllr M Goldsack	Cambridgeshire County Council
Cllr A Coles	Peterborough City Council
Cllr S Nawaz	Peterborough City Council
Cllr A Miscandlon	Fenland District Council
Cllr A Hay	Fenland District Council
Cllr P Fane	South Cambridgeshire District Council
Cllr A Van de Weyer	South Cambridgeshire District Council

Officers:

Rochelle Tapping	Deputy Monitoring Officer, Combined Authority
Anne Gardiner	Scrutiny Officer, Combined Authority

1. Apologies for Absence

- 1.1 Apologies were received from Cllr J. Rippeth substituted by Cllr P. Fane.

2. Declarations of Interest

- 2.1 No declarations of interest were made.

3. Minutes of the Previous Meeting

- 3.1 The minutes of the meeting held on Monday, 28 June 2021 were agreed as an accurate record.
- 3.2 A matter arising from the minutes was raised with regard to the coin-toss to elect the Chair of the Committee. It was raised that the Combined Authority Constitution does not have provision for a coin-toss to be used to elect a Chair; and that the coin-toss was conducted not in full view of the Committee. The Deputy Monitoring Officer responded that the coin-toss is lawful and proportionate but that she would liaise with the Monitoring Officer to understand whether there are any steps that need to be taken and report back to the Committee.

4. Public Questions

- 4.1 There were no public questions.

5. Centre for Governance and Scrutiny (CfGS) Update

5.1 Ed Hammond, Deputy Director for Centre for Governance and Scrutiny attended the meeting via zoom to present his report and answer questions from the committee members.

5.2 Members were appreciative of the update and the following points were discussed:

- The receipt of updates on an ongoing basis to take ownership of issues forward
- The Combined Authority is undertaking a governance review which might have an impact upon the scrutiny review. Any changes following the governance review, and review of the Constitution will have to be factored into scrutiny
- Two of the lead members from the last administration are no longer Committee members and ongoing Task and Finish Group membership will have to be amended to allow for changes within the membership
- Timelines for new activity due to a new Mayor and Chief Executive will be required by the Committee
- Best-practice in terms of other Mayoral Question Times at other Combined Authorities. Ed Hammond suggested Greater Manchester and West Midlands as good examples
- As well as Mayoral Question Time there should be the option to receive general Mayoral updates if the need to highlight specific areas of work to the Committee was needed. Therefore, the Committee would reserve the right to invite the Mayor to Committee, as and when necessary
- The recommendations had been worded to allow the committee the freedom of choice when it comes to how they should wish to design their working arrangements.

5.3 The Chair suggested the Committee undertake interim arrangements in terms of lead members and this was AGREED. The following members of the Committee were appointed to the following lead member roles unanimously, on an interim basis, pending the full implementation of the new O&S arrangements and governance review:

Transport: Cllr Dave Baigent
Skills: Cllr Andy Coles and Cllr Alex Miscandlon
Housing: Cllr Aidan Van de Weyer
Climate Change and Environment: Cllr Michael Atkins
Business Board: Cllr Doug Dew
CAM Task and Finish Group: Cllr Mike Davey
Bus Review Task and Finish Group: Cllr Anne Hay

5.4 The Chair stated the arrangements be formalised, and rapporteurs be appointed, at a public meeting to be arranged in October as the November Committee meeting will select the Task and Finish Group topics for the municipal year. The Scrutiny Officer would circulate the lead member role description to the Committee.

5.5 There was consensus amongst the Committee that the Mayoral Question Time in September would greatly assist in formulating a work programme for the year.

- 5.6 Ed Hammond was thanked by the Chair for his ongoing contribution to the Committee.

6. Combined Authority Board Agenda

- 6.1 The Committee raised no questions for the meeting of the Combined Authority Board to be held on Wednesday, 28 July 2021.
- 6.2 The Committee AGREED that the Chair and Vice-Chair, when meeting the Mayor, should raise the 71 commitments agreed with the government in the devolution deal to gain a better understanding of them in terms of Mayoral priorities. This would enable the Committee to keep the commitments under review.
- 6.3 It was AGREED that the Chair and Vice-Chair receive assurance from the Mayor that there will be engagement with all constituent authorities on the refreshed transport plan.
- 6.4 There was discussion on the decision by the Board of One CAM Limited to cease work on the CAM programme, and the processes that led to this course of action. The Deputy Monitoring Officer stated she would discuss this with the Monitoring Officer as well as what is meant by the term “maximise the value of lessons learned” in appendix 1 of item 3.1 on the Combined Authority Board agenda. The Deputy Monitoring Officer would report back to the Committee in writing.

7. Combined Authority Forward Plan

- 7.1 It was agreed that the interim lead members would scan the Forward Plan for any items of interest to bring back to the Committee.

8. Date and Time of Next Meeting

- 8.1 The Committee will next meet in formal session on Monday, 27 September 2021 at 11:00, and a venue will be confirmed. This meeting would be the first with a Mayoral Question Time. There will be an informal meeting of the Committee on Monday, 23 August as preparation for the September Mayoral Question Time.
- 8.2 A public meeting will be added to the Committee’s calendar on Monday, 25 October 2021, at a venue to be confirmed.

The meeting closed at 12:01



**CAMBRIDGESHIRE
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COMBINED AUTHORITY

Agenda Item No: 5

Report title: Review of Overview and Scrutiny Arrangements Update

To: Overview and Scrutiny Committee

Meeting Date: 23 August 2021

Public report: Yes

From: Anne Gardiner
Governance Manager

The Overview and Scrutiny Committee is recommended to:

Recommendations: a) Note and comment on the update from officers.

Voting arrangements: Simple majority of all members

1. Purpose

- 1.1 To provide the Overview and Scrutiny Committee with an update on the work being carried out by officers in relation to the actions recommended by the Centre for Governance and Scrutiny.

2. Background

- 2.1 The Centre for Governance and Scrutiny published their second edition on guidance to overview and scrutiny in Combined Authorities. This second edition reflects upon the past three years of practice since the introduction of CA's. It provides guidance around how scrutiny can best operate in practice.

The guidance may be found here: [Revised guidance: Overview and Scrutiny in Combined Authorities - Centre For Governance and Scrutiny \(cfgs.org.uk\)](https://cfgs.org.uk/revised-guidance-overview-and-scrutiny-in-combined-authorities)

- 2.2 Following this guidance being published the CPCA Overview and Scrutiny Committee held an informal workshop with CfGS to discuss some of the points raised within the guidance

and requested that a proposal be brought forward from CfGS to carry out a review of the current scrutiny arrangements at the CPCA.

- 2.3 The Committee received the recommendations out their meeting on the 28th June 2021 and a further report detailing the timetable for the actions at their meeting on the 26th July 2021.
- 2.4 The attached Action Log details what progress has been made and planned actions over the coming months.
- 2.5 The recommendations and actions from the Centre for Governance and Scrutiny will be taken to CA Board on the 29th September 2021.

3. Financial Implications

- 3.1 None

4. Legal Implications

- 4.1 None.

5. Appendices

- 5.1 Appendix 1 – O&S Review Action Log

6. Background Papers

- 6.1 [O&S March Report](#)
- 6.2 [O&S March Appendix](#)
- 6.3 [CA Board Report - March](#)
- 6.4 [O&S Report – 28th June 2021](#)
- 6.5 [O&S Report – 26th July 2021](#)

CfGS Actions – Checklist

Action	Progress	Deadline
The Chair to convene an informal session for the committee to explore and decide on a renewed and more explicit focus for their work.	Meeting held on 12 th July – further informal sessions can be scheduled at the committee's request if required.	Ongoing
The Chair, the Mayor and the CA Monitoring Officer to begin meeting regularly to ensure that the strategic purpose of scrutiny is understood and acted on	First meeting held on 4 th August with agreement that next meeting to be held once new CEO has started in the Autumn.	Next meeting to be booked for October/November.
When a clear role and purpose for scrutiny can be clearly articulated, work on internal communications to be carried out to ensure that this is understood by the wider CA (including CA Board members and officers).	To be scheduled	
CA officers, in support of the Chair, to engage with constituent councils to better understand <ul style="list-style-type: none"> - how their nominated members can be better supported, and - how the business of CA scrutiny can be administered to support members to attend and engage with the work of the function 	Initial contact with constituent council Democratic Service Teams has been made to start conversations around this topic.	Information from these discussions to be compiled and discussed with Committee at October informal session.
A role profile setting out mutual expectations for scrutiny members – including around information access, support arrangements and	Scrutiny Protocol is being developed with consultation with other Combined Authorities to ascertain best practice.	27 th September 2021

requirements around commitment – to be agreed and circulated.		
a new approach to the sharing of information with scrutiny members which involves: a) an end to the regular sharing, and scrutiny of, Mayoral decisions at committee, with information being shared on an ongoing basis outside of committee to inform the appropriate escalation of issues to committee based on need; b) more clarity to members in the management of items and reports deemed to be exempt from publication c) the assignment of individual councillors to act as “rapporteurs”, to develop a subject expertise in specified areas of policy, to highlight issues of importance to the chair for escalation to committee and potentially to lead on questioning on such matters.	Information sharing protocol to be developed and brought to September meeting	27 th September 2021
use of shared information, the forward plan and frequent Chair/Mayor/MO conversations to identify forthcoming decisions, and to discuss the developing work programme.	Regular meetings agreed with the Mayor in principle – also to include conversations with relevant directors and CEO as the committee deem necessary.	Ongoing
in the short term, the scheduling of regular, short, informal sessions for the committee to discuss and agree work programming priorities.	Informal sessions could be held on the reserve dates already in members diaries if the committee wished to use these for discussing work programming priorities.	Ongoing

move forward with a proportionate approach to targeted task and finish working in the medium term	Process for setting up T&F groups is already developed but has never been utilised by members – this could be reviewed and shared at the September meeting.	September 27 th 2021
the programming of a regular and general Mayor's Question Time to allow high profile, direct holding to account of the Mayor to continue	First Mayor's Question Time – November 2021 Format of MQT to be discussed at August meeting Format to be agreed at September meeting.	22 nd November 2021
work by the MO and others to consider how scrutiny can productively be engaged in the ongoing governance of SPVs	Ongoing work by officers – item going to A&G in September – informal workshop for O&S could be held in October/November to discuss this.	October/November – informal session.



**CAMBRIDGESHIRE
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Agenda Item No: 7

Report title: Overview and Scrutiny Work Programme

To: Overview and Scrutiny Committee

Meeting Date: 23 August 2021

Public report: Yes

From: Anne Gardiner
Governance Manager

Recommendations: The Committee to discuss and agree items for the work programme and their prioritisation, and to comment as appropriate on what resources may be required.

1. Purpose

- 1.1 To ask the committee to discuss and make suggestions on the work programme.

2. Background

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 One of the recommendations from the Centre for Governance and Scrutiny review carried out into the Overview and Scrutiny Committee arrangements suggested that an understanding of the new Mayor's emerging priorities should be sought to help inform the committees work programme and that regular informal work programming sessions should be held which would be informed by the Chair/MO/Mayor discussions.
- 2.3 The Chair and Vice-Chair for the Committee met with the Mayor on the 4th August and discussions were had around the Mayor's priorities with four topics being raised:
- 1) Climate Change
 - 2) Public Health
 - 3) Financial fairness in the distribution of funds across the Combined Authority region.

4) The measure of compassion in the Mayor's policies.

2.4 The Committee are requested to consider these four themes when considering their work programme.

2.5 The review findings also advised that work programming discussions for the Committee should lead to the use of information to identify one or two substantive items per committee agenda, consideration of which could benefit from external witnesses or the consideration of evidence wider than just officer reports. Scrutiny would discuss matters of strategic concern to the CA and the wider area – linked to Mayoral priorities and decision-making but not directly to the run of decisions in the forward plan.

2.6 In considering items for their work programme the Committee are requested to take into account the guidance published by the Centre for Governance and Scrutiny (CfGS) 'Overview and scrutiny in combined authorities: a plain English guide' (Second Edition) which states:

“That where the Committee takes a rigorous approach to prioritising its work, and only placing items on the work programme where they will clearly add value, and where they relate to scrutiny's role, the work programme will reflect that exercise.”

2.7 That guidance continues with a section on approaches to shortlisting topics which states when shortlisting topics these “should reflect scrutiny's overall role in the authority. This will require the development of bespoke, local solutions, however when considering whether an item should be included in the work programme”. The kind of questions a scrutiny committee should consider, therefore, might include:

- Do we understand the benefits scrutiny would bring to this issue?
- How could we best carry out work on this subject?
- What would be the best outcome of this work?
- How would this work engage with the activity of the executive and other decision-makers, including partners?

2.8 The committee should consider the items listed in 2.6 and 2.7 when determining the work programme.

3. Financial Implications

3.1 No financial implications

4. Legal Implications

4.1 No legal implications.

5. Appendices

5.1 None



**CAMBRIDGESHIRE
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Agenda Item No: 6

Report title: Mayor's Question Time – Format Proposal

To: Overview and Scrutiny Committee

Meeting Date: 23 August 2021

Public report: Yes

From: Anne Gardiner
Governance Manager

The Overview and Scrutiny Committee is recommended to:

Recommendations: a) Comment on the proposal
b) Agree to implement the proposed format or
c) Suggest an alternative format to be considered by the Mayor

Voting arrangements: Simple majority of all members

1. Purpose

1.1 To provide the Overview and Scrutiny Committee with the proposed format for Mayor's Question Time session scheduled for November 2021.

2. Background

2.1 One of the recommendations from the Centre for Governance and Scrutiny review into the Overview and Scrutiny Committee's arrangements was the programming of a regular and general Mayor's Question Time to allow high profile, direct holding to account of the Mayor.

2.2 The Chair and Vice Chair for the Committee met with the Mayor on the 4th August and discussed options around the possible formats for Mayor's Question Time; the proposal attached at Appendix 1 was the Mayor's preferred option.

2.3 The Committee are requested to review the proposal and either agree to its format for implementation for the session scheduled for the 22nd November 2021 or to suggest an alternative format to be taken back for further discussion with the Mayor.

3. Financial Implications

3.1 None

4. Legal Implications

4.1 None.

5. Appendices

5.1 Appendix 1 – Mayor Question Time Format Proposal

6. Background Papers

6.1 [CfGS Report](#)

Mayor's Question Time

BACKGROUND

The report from Centre for Governance and Scrutiny which considered working arrangements for the Overview and Scrutiny Committee suggested the introduction of a Mayor's Question Time (MQT) to allow for direct scrutiny of the Mayor by the O&S Committee.

The suggestion put forward from the Mayor for the Committee to consider is detailed below:

MQT to be held twice a year.

First session: MQT with the Overview and Scrutiny Committee

Second Session: MQT with members of the public (Date to be confirmed) This session would be run by the Communications Team and is separate from the Committee

The Overview and Scrutiny – Mayor's Question Time Session

- To be held once a year – The Committee would decide when the 2022 session would take place
 - Start of municipal year (July)
 - Mid year (November)
 - End of year (March)
- Topic's to be covered would be decided by the Committee at their meeting held before the session.
- Length of session would be 1 hour. (Extra time can be added if required.)
- Questions to be submitted by members of the Committee two weeks prior to the session for Chair, Vice Chair and Deputy Monitoring Officer to sort, order and approve.
- One supplementary follow up question would be permitted at the meeting.
- The Mayor would be supplied with the questions, in advance to allow for the Mayor to provide informed answers on the day.
- The Mayor and other members of the CA Board could be requested to attend any of the Committee meetings to respond to questions about actions of the CA Board.

The first Mayor's Question Time is scheduled to be held in November on the date of the O&S Committee meeting 22nd November 11am.

August 2021

Cambridgeshire and Peterborough Combined Authority Forward Plan of Executive Decisions

Published 17 August 2021

The Forward Plan is an indication of future decisions. Please note that it is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA. It is re-published on a monthly basis to reflect such changes.

Purpose

The Forward Plan sets out all of the decisions which the Combined Authority Board and Executive Committees will be taking in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the Forward Plan' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board and Executive Committees.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from Robert Parkin, Chief Legal Officer and Monitoring Officer for the Combined Authority at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk.

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact Robert Parkin, Chief Legal Officer and Monitoring Officer at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk at least five working days before the decision is due to be made.

Notice of decisions

Notice of the Combined Authority Board's decisions and Executive Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Executive Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Executive Committee meeting:

Housing and Communities Committee

1. Affordable Housing Programme Update
2. Community Housing Update

Skills Committee

1. Budget and Performance Report
2. Employment and Skills Board Update

Transport and Infrastructure Committee

1. Budget Monitor Update
2. Performance Report

Accessibility

An accessible format version of this document is available on request from democratic.services@cambridgeshirepeterborough-ca.gov.uk

Combined Authority Board – 25 August 2021

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
1.	Minutes of the meeting on 28 July 2021 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	25 August 2021	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
2.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	25 August 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
3.	Wisbech Access Strategy Project	Cambridgeshire and Peterborough Combined Authority Board	25 August 2021	Key Decision 2021/049 [General Exception]	To seek approval for the drawdown of subject to approval funding in the Medium Term Financial Plan for the Wisbech Access Strategy project.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
4.	March – Future High Streets Funding Bid Scheme: Business case for additional Combined Authority funding [This report may contain	Cambridgeshire and Peterborough Combined Authority Board	25 August 2021	Key Decision 2021/046 [General Exception]	To consider the business case from Fenland District Council in request of Combined Authority funding towards the March Future High Street Fund scheme.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	exempt appendices]								
5.	Peterborough Station Quarter	Cambridgeshire and Peterborough Combined Authority Board	25 August 2021	Decision	To consider a funding request to prepare a Strategic Outline Business Case (SOBC) to support investment proposals for Peterborough Rail Station and a potential future Levelling Up Fund bid.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
6.	iMET Opportunity and Combined Authority Accommodation Needs	Cambridgeshire and Peterborough Combined Authority Board	25 August 2021	Key Decision KD2021/054 [General Exception]	To advise the Board of the latest position on a potential opportunity to acquire the iMET	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					building at Alconbury Weald for the Combined Authority's own office accommodation requirement and use, or alternatively considering instructing agents to conduct a market search for other potential opportunities to meet the CPCA's office needs, output to be reported back to the Board at a future date.				the report and relevant appendices to be published

Housing and Communities Committee – 6 September 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
7.	Affordable Housing Programme Scheme Approvals – September 2021	Housing and Communities Committee	6 September 2021	Key Decision 2021/012	To consider and approve allocations to new schemes within the Affordable House Programme.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Affordable Housing Principles	Housing and Communities Committee	6 September 2021	Decision	To consider adopting principles to underpin an affordable housing strategy for the period from 2022 – 2025	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
9.	£100K Homes Policy Closure	Housing and Communities Committee	6 September 2021	Decision	To consider proposals to cease the £100K Homes policy as it is effectively being replaced at national level by the First Homes policy and to make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
10.	Houghton and Wyton Community Land Trust's Start-up Grant Application	Housing and Communities Committee	6 September 2021	Decision	To approve Houghton and Wyton Community Land Trust's application for grant funding.	Relevant internal and external stakeholders	Emma Grima Commercial Director	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Transport and Infrastructure Committee – 8 September 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
11.	Local Transport Plan Update	Transport and Infrastructure Committee	8 September 2021	Decision	To provide an update on the Local Transport Plan refresh.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
12.	Development of Key Route Network	Transport and Infrastructure Committee	8 September 2021	Decision	To consider proposals for funding the development of a Key Route Network and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

13.	E-Scooter and E-Bike Update	Transport and Infrastructure Committee	8 September 2021	Decision	To provide an update on the scheme and Department for Transport survey outcomes.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14.	Bus Strategy	Transport and Infrastructure Committee	8 September 2021	Decision	To provide an update on National Bus Strategy work.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15.	Transforming Cities Fund Annual Report	Transport and Infrastructure Committee	8 September 2021	Decision	To note the Transforming Cities Annual Report.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and

									relevant appendices to be published
16.	A505	Transport and Infrastructure Committee	8 September 2021	Decision	To receive the Pre-Strategic Outline Business case and make recommendations to the Combined Authority Board on next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Skills Committee – 13 September 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
17.	Growth Works Management Review	Skills Committee	13 September 2021	Decision	To monitor and review programme	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	September 2021				delivery and performance.			Lead Member for Skills	documents other than the report and relevant appendices to be published.
18.	Digital Bootcamps Update	Skills Committee	13 September 2021	Decision	To note the successful bid to the Department for Education for delivery of Digital Bootcamps in the East of England.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
19.	Employment and Skills Strategy	Skills Committee	13 September 2021	Decision	To consider the draft Employment and Skills Strategy.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
20.	Careers Hub	Skills Committee	13 September 2021	Decision	To note the Combined Authority Board's decision in relation to the recommendation to approve additional future funding to the Careers Hub.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									to be published.
21.	Implications of the Skills Bill	Skills Committee	13 September 2021	Decision	To update the Skills Committee on the passage of the Skills Bill and highlight the implications for the Combined Authority.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22.	Adult Education Budget: Reserve Fund and Innovation Fund for 2021/22	Skills Committee	13 September 2021	Decision	To consider proposals to allocate and contract funds from the Adult Education Budget Reserve Fund	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					and allocate, launch and contract funds from an Innovation Fund for 2021/22 and make recommendations to the Combined Authority Board.				and relevant appendices to be published.

Combined Authority Board – 29 September 2021

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
23.	Minutes of the meeting on 28 July 2021 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
24.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
25.	Update to Membership of the Combined Authority Board and Committees	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To note updates to the membership of the Combined Authority Board and Committees.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
26.	Appointment of Independent Remuneration Panel to review Members Allowance Scheme	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To invite the Combined Authority Board to agree that an Independent Remuneration Panel be requested to review the Members' Allowances Scheme in	Relevant internal and external stakeholders, including the Audit and Governance Committee	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					relation to the Mayor's allowance.				
27.	Overview and Scrutiny Committee Arrangements: Review of Recommendations from the Centre for Governance and Scrutiny	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To present the findings of the review by the Centre for Governance and Scrutiny of the arrangements of the Overview and Scrutiny Committee and actions taken.	Relevant internal and external stakeholders, including the Overview and Scrutiny Committee	Rochelle Tapping Deputy Monitoring Officer	Councillor Lorna Dupré Chair of the Overview and Scrutiny Committee	Relevant internal and external stakeholders, including the Audit and Governance Committee
28.	Corporate Risk Management Strategy and Risk Register	Cambridgeshire and Peterborough	29 September 2021	Decision	To review and approve the Corporate Risk Management	Relevant internal and external stakeholders,	Robert Parkin Chief Legal Officer and	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board			Strategy and Risk Register.	including the Audit and Governance Committee	Monitoring Officer		documents other than the report and relevant appendices.
29.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	29 September 2031	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
30.	OneCAM - Future of programme/ Future Options for OneCAM Company	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To seek a decision from the Combined Authority Board on the future of the OneCAM company	Relevant internal and external stakeholders	Kim Sawyer, Interim Chief Executive	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
31.	Local Transport Plan Refresh	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To provide an update on the Local Transport Plan refresh.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									appendices to be published.
32.	Consultancy Cost Review / Strategy	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To update the Board in relation to the appropriate short term use of consultants for specific delivery need, where an internal capability or capacity gap is clearly identified and expressed. The process of engagement, approval, and post activity evaluation.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
33.	Combined Authority and Cambridgeshire	Cambridgeshire and Peterborough	29 September 2021	Decision	To approve an intra-company agreement	Relevant internal and	John T Hill Director of	Mayor Dr Nik Johnson	It is not anticipated that there

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	and Peterborough Business Growth Company Limited (Growth Co) Intra-Company Agreement	Combined Authority Board			between the Combined Authority and the Cambridgeshire and Peterborough Business Growth Company Ltd (Growth Co)	external stakeholders	Business and Skills		will be any documents other than the report and relevant appendices.

By recommendation to the Combined Authority

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

34.	Bus Strategy	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Key Decision 2021/034	To provide an update on National Bus Strategy work.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
35.	Cambridge South Station	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Key Decision 2021/047	To consider the recommendation that the savings made by Network Rail should be retained by Network Rail and that the underspend on the previous planning phase should be used to support future work.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

36.	Development of Key Route Network	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To consider proposals for funding the development of a Key Route Network.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
37.	A505	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To receive the Pre-Strategic Outline Business case decide next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Recommendations from the Housing and Communities Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
38.	£100K Homes Policy Closure	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Key Decision 2021/051	To consider proposals to cease the £100K Homes policy as it is effectively being replaced at national level by the First Homes policy.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
39.	Adult Education Budget: Reserve Fund and Innovation Fund for 2021/22	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Key Decision 2021/042	To seek approval and authority to allocate and contract funds from the Adult Education Budget Reserve Fund and allocate, launch and contract funds from an Innovation Fund for 2021/22.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
40.	Format of Business Board Meetings	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To consider the implications of holding Business Board meetings in public.	Relevant internal and external stakeholders including the Audit and Governance Committee	John T Hill Director of Business and Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
41.	Business Board Membership: Proposed Amendment to the Constitution	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Decision	To consider a recommendation from the Business Board to amend the Constitution in relation to	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					requirements for Private Sector Representatives of the Business Board.				and relevant appendices to be published.

Combined Authority Board – 27 October 2021

Governance items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
42.	Minutes of the meeting on 29 September	Cambridgeshire and Peterborough	27 October 2021	Decision	To approve the minutes of the previous meeting and	Relevant internal and external stakeholders	Richenda Greenhill, Democratic	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	2021 and Action Log	Combined Authority Board			review the action log.		Services Officer		documents other than the report and relevant appendices.
43.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	27 October 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
44.	Appointment of Independent Persons	Cambridgeshire and Peterborough Combined Authority Board	27 October 2021	Decision	To approve the appointment of two Independent Persons.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
45.	Local Transport Plan	Cambridgeshire and Peterborough Combined Authority Board	27 October 2021	Decision	To seek approval to begin consultation on the refreshed Local Transport Plan	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
46.	Bus Service Reform	Cambridgeshire and Peterborough Combined Authority Board	27 October 2021	Key Decision 2021/050	To seek approval for the publication of the Bus Service Improvement Plan, and approval of the Outline Business Case to go to public consultation.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

Housing and Communities Committee – 3 November 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
47.	Affordable Housing Programme Scheme Approvals: November 2021	Housing and Communities Committee	3 November 2021	Key Decision 2021/013	To consider and approve allocations to new schemes within the Affordable House Programme.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
48.	Connecting Cambridgeshire Strategy Review	Housing and Communities Committee	3 November 2021	Decision	To provide an update on to targets and future direction of the Cambridgeshire and Peterborough Digital Connectivity Infrastructure	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					strategy for 2021-2025.				

Transport and Infrastructure Committee – 8 November 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
49.	March Area Transport Study Outline Business Case	Transport and Infrastructure Committee	8 November 2021	Decision	To consider the Outline Business Case and make recommendations to the Combined Authority Board on the next stage of the project.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									to be published.
50.	Local Transport Plan Update	Transport and Infrastructure Committee	8 November 2021	Decision	To provide an update on the Local Transport Plan refresh.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
51.	Wisbech Rail Update	Transport and Infrastructure Committee	8 November 2021	Decision	To provide an update on the project and outline next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									to be published.
52.	St Ives Strategic Outline Business Case	Transport and Infrastructure Committee	8 November 2021	Decision	To review outcomes from the Strategic Outline Business Case and next steps and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
53.	A141 Strategic Outline Business Case	Transport and Infrastructure Committee	8 November 2021	Decision	To review outcomes from the Strategic Outline Business Case and make recommendations of next steps to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									to be published.
54.	A10 Outline Business Case	Transport and Infrastructure Committee	8 November 2021	Decision	To update the committee on the programme and arrangements for development of the Outline Business Case for the A10.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
55.	England's Economic Heartlands Peterborough-Northampton-Oxford Connectivity Study	Transport and Infrastructure Committee	8 November 2021	Decision	To review and feedback on the outputs of the England's Economic Heartland's Peterborough-Northampton-Oxford	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					connectivity study.				to be published.

Skills Committee – 10 November 2021

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
56.	Opportunities to develop the Greater South East Energy Hub	Skills Committee	10 November 2021	Decision	To note the opportunities for a green supply chain and skills requirements in the Cambridgeshire and Peterborough area.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									to be published.
57.	Levelling Up Fund and Community Renewal Fund Bids Update	Skills Committee	10 November 2021	Decision	To provide and update on the outcome of the submission of bids to the Levelling Up Fund and Community Renewal Fund.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
58.	Adult Education Budget Commissioning Statement 2021 – 2025	Skills Committee	10 November 2021	Decision	To approve the refreshed Adult Education Budget Commissioning Statement 2021 – 2025.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									and relevant appendices to be published.
59.	Adult Education Budget Commissioning Approach for 2022/23 onwards	Skills Committee	10 November 2021	Decision	To consider proposals to launch a tendering process for new Independent Training Providers from 2022/23 - 2024-25 and to approve a Plan-Led Funding approach for grant funded Colleges and local authorities and to make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
60.	Employment and Skills Strategy	Skills Committee	10 November 2021	Decision	To consider the Employment and Skills Strategy for	Relevant internal and	John T Hill	Councillor Lucy Nethsingha	It is not anticipated that there

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					Cambridgeshire and Peterborough and make recommendations to the Combined Authority Board.	external stakeholders	Director of Business and Skills	Lead Member for Skills	will be any documents other than the report and relevant appendices to be published.

Combined Authority Board – 24 November 2021

Governance Items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
61.	Minutes of the meeting on 27 October 2021 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
62.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
63.	Budget Monitor Update	Cambridgeshire and Peterborough	24 November 2021	Decision	To provide an update on the revenue and capital	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board			budgets for the year to date.		Finance Officer		documents other than the report and relevant appendices to be published.
64.	Performance Report	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To note the Combined Authority performance reporting Dashboard	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
65.	Response to the Independent Commission on Climate Change	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Key Decision 2021/025	To approve a response to the Independent Commission on Climate Change's full recommendations.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
66.	County of Culture	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	Proposal for funding for a Full Business Case for a 2024 County of Culture.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

By recommendation to the Combined Authority

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
67.	March Area Transport Study Outline Business Case	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Key Decision 2021/026	To receive the Outline Business Case and decide on the next stage of the project.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
68.	Wisbech Rail Update	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To provide an update on the project and outline next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
69.	St Ives Strategic Outline Business Case	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To review outcomes from the Strategic Outline Business Case and recommended next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
70.	A141 Strategic Outline Business Case	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To review outcomes from the Strategic Outline Business Case and recommendations on next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Recommendations from the Skills Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
71.	Adult Education Budget Commissioning Approach for 2022/23 onwards	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Key Decision 2021/053	To consider proposals to launch a tendering process for new Independent Training Providers from 2022/23 - 2024-25 and to approve a Plan-Led Funding approach for grant funded Colleges and local.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
72.	Employment and Skills Strategy	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To approve the Employment and Skills Strategy for Cambridgeshire and Peterborough.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Councillor Lucy Nethsingha Lead Member for Skills	It is not anticipated that there will be any documents other than the report and

									relevant appendices to be published.
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Recommendations from the Business Board

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
73.	Combined Authority Implications of the Local Enterprise Partnership Review	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To note the outcomes of Government's national Local Enterprise Partnership (LEP) Review.	Relevant internal and external stakeholders	John T Hill, Director of Business & Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
74.	Opportunities to develop the Greater	Cambridgeshire and Peterborough	24 November 2021	Decision	To note the opportunities for a green supply chain and skills	Relevant internal and external stakeholders	John T Hill, Director of	Austen Adams Chair of the	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	South East Energy Hub	Combined Authority Board			requirements in the Cambridgeshire and Peterborough area.		Business & Skills	Business Board	documents other than the report and relevant appendices to be published
75.	Growth Works Inward Investment Service – request for recycled Local Growth Funds	Cambridgeshire and Peterborough Combined Authority Board	29 September 2021	Key Decision 2021/055	To approve the use of £1,750,000 from recycled Local Growth Funds to be reinvested into the Inward Investment Service line within the Growth Works contract.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
76.	Enterprise Zones Programme Update	Cambridgeshire and Peterborough	24 November 2021	Decision	To update the Board on the	Relevant internal and external stakeholders	John T Hill, Director of	Austen Adams Chair of the	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board			Enterprise Zones Programme.		Business & Skills	Business Board	documents other than the report and relevant appendices to be published
77.	Levelling Up Fund and Community Renewal Fund Bids Update	Cambridgeshire and Peterborough Combined Authority Board	24 November 2021	Decision	To provide and update on the outcome of the submission of bids to the Levelling Up Fund and Community Renewal Fund.	Relevant internal and external stakeholders	John T Hill Director of Business and Skills	Austen Adams Chair of the Business Board	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Housing and Communities Committee – 10 January 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
78.	Affordable Housing Programme Scheme Approvals January 2022	Housing and Communities Committee	10 January 2022	Key Decision 2021/038	To consider and approve allocations to new schemes within the Affordable House Programme.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices.

Transport and Infrastructure Committee – 12 January 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
79.	Local Transport Plan Update	Transport and Infrastructure Committee	12 January 2022	Decision	To provide an update on the Local Transport Plan refresh following consultation.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
80.	University Access Study	Transport and Infrastructure Committee	12 January 2022	Decision	To consider recommendations on the Outline Business Case Phase 1 and outline next steps and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
81.	A47 Dualling	Transport and Infrastructure Committee	12 January 2022	Decision	To summarise outcome of the Highways England Review	Relevant internal and external stakeholders	Paul Raynes Director of Delivery	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
					and outline next steps.		and Strategy		documents other than the report and relevant appendices.
82.	Fenland Stations Regeneration	Transport and Infrastructure Committee	12 January 2022	Decision	To give an update on construction completion of March and Manea stations as part of the Fenland Stations Regeneration programme.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
83.	Bus Reform January 2022	Transport and Infrastructure Committee	12 January 2022	Decision	To provide an update on the results on the Bus Reform Outline Business Case public consultation and next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
									relevant appendices.
84.	England's Economic Heartlands Peterborough-Northampton-Oxford Connectivity Study	Transport and Infrastructure Committee	12 January 2022	Decision	To agree the outputs of the England's Economic Heartland's Peterborough-Northampton-Oxford connectivity study.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Board – 26 January 2022

Governance Items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
85.	Minutes of the meeting on 24 November 2021 and Action Log	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To approve the minutes of the previous meeting and review the action log.	Relevant internal and external stakeholders	Richenda Greenhill, Democratic Services Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
86.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
87.	Budget Monitor Update	Cambridgeshire and Peterborough	26 January 2022	Decision	To provide an update on the revenue and capital budgets	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board			for the year to date.		Finance Officer		documents other than the report and relevant appendices to be published.
88.	Performance Report	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To note the Combined Authority performance reporting Dashboard	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

Combined Authority Decisions

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

By recommendation to the Combined Authority Board

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
89.	Bus Reform January 2022	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Key Decision 2021/045	To provide an update on the results on the Bus Reform Outline Business Case public consultation and next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
90.	University Access Study	Cambridgeshire and Peterborough	26 January 2022	Key Decision 2021/031	To consider recommendations on the Outline Business Case	Relevant internal and external stakeholders	Paul Raynes Director of Delivery	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
		Combined Authority Board			Phase 1 and outline next steps.		and Strategy		documents other than the report and relevant appendices.
91.	A47 Dualling	Cambridgeshire and Peterborough Combined Authority Board	26 January 2022	Decision	To summarise outcome of the Highways England Review and outline next steps.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Housing and Communities Committee – 9 March 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker

92.	Affordable Housing Programme Scheme Approvals March 2022	Housing and Communities Committee	9 March 2022	Key Decision 2021/039	To consider and approve allocations to new schemes within the Affordable House Programme.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices.
93.	Northern Fringe Progress Report	Housing and Communities Committee	9 March 2022	Decision	To receive a progress report on the Northern Fringe.	Relevant internal and external stakeholders	Roger Thompson Director of Housing and Development	Councillor Lewis Herbert Lead Member for Housing	It is not anticipated that there will be any documents other than the report and relevant appendices.

Transport and Infrastructure Committee – 14 March 2022

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
94.	Local Transport Plan 2022	Transport and Infrastructure Committee	14 March 2022	Decision	To consider the Local Transport Plan refreshed document and make recommendations to the Combined Authority Board.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

Combined Authority Board – 30 March 2022

Governance Items

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
95.	Minutes of the meeting on 26 January	Cambridgeshire and Peterborough	30 March 2022	Decision	To approve the minutes of the previous meeting	Relevant internal and external stakeholders	Richenda Greenhill, Democratic	Mayor Dr Nik Johnson	It is not anticipated that there will be any

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
	2022 and Action Log	Combined Authority Board			and review the action log.		Services Officer		documents other than the report and relevant appendices.
96.	Annotated Forward Plan	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To approve the latest version of the forward plan.	Relevant internal and external stakeholders	Robert Parkin Chief Legal Officer and Monitoring Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.
97.	Budget Monitor Update	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Decision	To provide an update on the revenue and capital budgets for the year to date.	Relevant internal and external stakeholders	Jon Alsop Section 73 Chief Finance Officer	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

By recommendation to the Combined Authority Board

Recommendations from the Transport and Infrastructure Committee

	Title of report	Decision maker	Date of decision	Decision required	Purpose of report	Consultation	Lead officer	Lead Member	Documents relevant to the decision submitted to the decision maker
98.	Local Transport Plan 2022	Cambridgeshire and Peterborough Combined Authority Board	30 March 2022	Key Decision 2021/033	To approve the Local Transport Plan refreshed document.	Relevant internal and external stakeholders	Paul Raynes Director of Delivery and Strategy	Mayor Dr Nik Johnson	It is not anticipated that there will be any documents other than the report and relevant appendices.

FP/08/2021

Comments or queries about the Forward Plan to Cambridgeshire and Peterborough Combined Authority

Please send your comments or queries to Robert Parkin, Chief Legal Officer and Monitoring Officer, at Robert.Parkin@cambridgeshirepeterborough-ca.gov.uk . We need to know:

1. Your comment or query:
2. How can we contact you with a response (please include your name, a telephone number and your email address).
3. Who you would like to respond to your query.