

## Overview and Scrutiny Work Programme 2019/2020

Meeting Date	Item	Comments
<b>29 July 2019, Fenland District Council</b>	<b>Pre-meet update</b> The Committee asked that the previous Vice-Chair of the Committee be invited to the next Overview and Scrutiny Committee pre-meet to update members on the work that he had accomplished in relation to the CAM metro	
	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	
	<b>Public Questions</b> Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee.	
Meeting Date	Item	Comments
<b>23 September 2019, Huntingdonshire District Council</b>	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	
	<b>Public Questions</b>	

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	Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	<b>Governance Review</b> Kim Sawyer (CEO) to update the Committee on the Governance Review re new Executive Committees to be discussed at September CA Board.	
	<b>Mayor of the Combined Authority</b> Mayor James Palmer to attend to respond to questions submitted from the committee.	
	<b>Budget Update report</b> Committee to receive a budget update report	
	<b>Project Register</b> Committee to receive quarterly report on the project register.	
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
<b>Meeting Date</b>	<b>Item</b>	<b>Comments</b>
<b>28 October 2019, Peterborough City Council</b>	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	

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	<b>Public Questions</b> Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	<b>Update from the Task and Finish Group</b> Chair of TFG to update the Committee members.	
	<b>Governance (decision-making) Review</b> Committee to discuss the Governance Review and examine future options and the way forward for the Committee	
	<b>Mayor of the Combined Authority</b> Mayor James Palmer to attend to respond to questions submitted from the committee.	
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
<b>Meeting Date</b>	<b>Item</b>	<b>Comments</b>
<b>25 November 2019, Huntingdonshire District Council</b>	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	

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	<b>Public Questions</b> Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	<b>Affordable Housing Update</b> Committee requested an update on the progress of development of Affordable Housing following the meeting on the 24 <sup>th</sup> June 2019.	
	<b>Budget</b> Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
<b>Meeting Date</b>	<b>Item</b>	<b>Comments</b>
<b>16 December 2019, South Cambridgeshire District Council</b>	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	
	<b>Responses to O &amp; S Questions to CA Board</b> Committee to receive responses by the Combined Authority Board.	
	<b>Public Questions</b>	

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	Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	<b>Transport Chair</b> Agreed at October O&S meeting to invite the Chair of Transport and an officer to November meeting.	
	<b>Budget</b> Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
<b>Meeting Date</b>	<b>Item</b>	<b>Comments</b>
<b>27 January 2020, East Cambs District Council</b>	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	
	<b>Public Questions</b> Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	

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	<b>Budget</b> Agreed at October O&S meeting for this to be a standing item at November, December and January meeting.	
	<b>Lead Member Role Descriptions</b>	
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
<b>Meeting Date</b>	<b>Item</b>	<b>Comments</b>
<b>24 February 2020, Cambridge City Council</b>	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	
	<b>Responses to O &amp; S Questions to CA Board</b> Committee to receive responses by the Combined Authority Board.	
	<b>Public Questions</b> Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	<b>Housing Programme Discussion</b>	

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	<b>Trading Companies</b>	
	<b>Business Board Chair</b> Requested at Chair's briefing on 8 November	February or March 2020
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
<b>Meeting Date</b>	<b>Item</b>	<b>Comments</b>
<b>23 March 2020, Fenland District Council</b>	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	
	<b>Responses to O &amp; S Questions to CA Board</b> Committee to receive responses by the Combined Authority Board.	
	<b>Public Questions</b> Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	<b>The Mayor of the Combined Authority</b> It was requested at Chair's briefing on 8 November for the Mayor to come to O&S quarterly.	

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	<b>Climate Committee Chair</b> O & S Committee requested to hear from the Chair before the Interim report.	February/March
	<b>Programme Development – Cohesion Issues</b> O & S Committee requested the item at the meeting on 28 October 2019.	
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
<b>Meeting Date</b>	<b>Item</b>	<b>Comments</b>
<b>27 April 2020, Cambs County Council</b>	<b>Minutes</b> Committee to approve the minutes for accuracy from the last meeting.	
	<b>Responses to O &amp; S Questions to CA Board</b> Committee to receive responses by the Combined Authority Board.	
	<b>Public Questions</b> Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	<b>Report from CAM Metro and CAM Bus Review Task &amp; Finish Groups</b>	



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	<b>Review of O&amp;S Work</b> To analyse and review what has gone well, what needs improvement for following year.	
	<b>Combined Authority Forward Plan</b> Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<b>Member Update on Combined Authority Activity</b> Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee	
<b>Meeting Date</b>	<b>Item</b>	<b>Comments</b>
<b>May 2020,</b>	<b>Induction / Training – jointly with Audit &amp; Governance</b> Discussed with the Chair of Audit & Governance – proposal for a joint induction / training session, as was done in 2019	
<b>June 2020,</b>	<b>Interim report of the Climate Commission</b> Request made at December 2019 Chair's briefing meeting	Potentially even July or August
	<b>Horizon Scanning - Strategic Forward View</b> Request made at December 2019 Chair's briefing meeting for this to be a standing item twice a year on O & S Committee Agenda (in June and December)	
	<b>Powers to the Mayor</b>	

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December 2020	<b>Horizon Scanning - Strategic Forward View</b> This to be a standing item twice a year on O & S Committee Agenda (in June and December)	