



SKILLS COMMITTEE	AGENDA ITEM No: 3.1
06 JULY 2020	PUBLIC REPORT

EMPLOYMENT & SKILLS BOARD UPDATE PAPER

1.0 PURPOSE

- 1.1 To give an update on progress of the Employment & Skills Board (ESB)
- 1.2 To give an update and advise on the appointment of a new Chair and members of the Employment & Skills Board (ESB)

DECISION REQUIRED	
Chair of the Committee:	Councillor John Holdich
Lead Officer:	John T Hill, Director of Business and Skills and Fiona McGonigle Business and Skills Manager
Forward Plan Ref: N/A	Key Decision: No
The Skills Committee is recommended to: (a) note the updates from the Employment & Skills Board (b) note the appointment of a new Chair and Board members	Voting arrangements Simple majority of all Members

2.0 OUTLINE

- 2.1 This paper gives an update and overview to the Skills Committee on the Cambridgeshire & Peterborough Combined Authority Employment & Skills Board (ESB), also known as a Skills Advisory Panel (SAP).

- 2.2 The paper also gives an update on how the ESB Members are responding to COVID-19 in their respective businesses and sectors.

3.0 APPOINTMENT OF NEW CHAIR FOR THE ESB

- 4.1 A new Chair Al Kingsley has been nominated by the Business Board and subsequently appointed by the ESB. This follows the recommendation and guidance from DfE and within the CPCA Constitution that states the Chair needs to be from Business and from one of our Skills Committee or LEP Board.
- 4.2 As there was only one member from the Business Board who put themselves forward to be Chair, there was no vote needed.
- 4.3 Al Kingsley is a passionate believer in the exciting possibilities of educational technology. He is the Group Managing director of NetSupport, who develop software solutions that support the use of technology in classrooms alongside eSafety tech to safeguard students online.
- 4.4 Al chairs a Multi-Academy trust, has worked on delivery of new Free Schools, sits on the Head Teacher board for the Regional Schools Commissioner and is a regional Apprenticeship Ambassador for businesses across the East of England.

5.0 NEW BOARD MEMBERS

- 5.1 As part of the guidelines and expectations from Department for Education (DfE) there is a requirement to ensure that all groups are represented on the Board. Representatives are sought from Business, Further Education, Higher Education. Independent Training Providers and the Voluntary and Community sectors.
- 5.2 The ESB that took place on the 30th April 2020 had three new members attend, they were:
- a. Sharon Keogh, Head of Community Action at Kingsgate Community Church
 - b. Jane Thomas, Regional Lead, East of England for BT Group PLC, and
 - c. Rosie Shisler, Stakeholder Engagement Programme Lead for Anglian Water
- 5.3 Two new Board Members from the Life Science and Manufacturing Sectors have now joined the Employment and Skills Board. They are Tony Jones, CEO from One Nucleus and Greg Harding, Managing Director from Peter Brotherhood.
- 5.4 Gaps identified by the Lead Officer and the ESB members are Agri-tech, Life Science and business representation from Peterborough. The ESB members have put forward some suggestions, which were followed up and due diligence was carried out and as a result, we have met two of the three gaps

within the ESB. The only remaining gap is representation from the Agritech Sector. The Lead Officer is progressing with this.

- 5.5 Strategic Evidence for Skills is an ongoing reporting requirement of the Department for Education (DfE). A query from a Board member asking; whether data held by Cambridgeshire County Council could provide information relating to the profile of claimants in employment. The Lead Officer is working with the data team to create COVID Impact Data to establish a monthly picture of the unemployment figures and job vacancies and to understand which sectors are affected.

6.0 FOCUS OF NEXT EMPLOYMENT AND SKILLS BOARD – 9th AUGUST 2020

- 6.1 The next ESB is scheduled for 9th August 2020 as a Keep in Touch meeting, the agenda will focus on COVID-19, sharing how others are dealing with the situation in relation to their business, any impacts and how the ESB can support.
- 6.2 At that meeting, an update will be shared with the ESB on the Combined Authority's response to COVID-19 and the different interventions to support this:
- a) A New Redundancy/ Furlough Register has been added to the Talent Portal on 15th June 2020
 - b) Levy Pooling Update – Levy Transfers are still progressing, with 13 Transfers complete and 11 in progress
 - c) Wilmott Dixon new Employer Pledge to Transfer Levy into Region. HSBC considering CPCA Proposal to Pledge Levy.
 - d) Working closely with DfE and M9 Colleagues on a Skills and Apprenticeships Recovery Package. Potential Golden Hello's, £3k Salary Incentives for new Apprentices.
 - e) Re-design of the Traineeship Programme to extend from 6 to 12 months and increase from level 1 to include level 2 and 3 as an 'Access to Apprenticeships' programme
 - f) Talent Portal – more engagement with employers including LA's advertising vacancies and a lot more applicants coming through
 - g) Retraining Scheme approved via CA Board 3rd June 2020. Developing an employer focussed model supporting Talent entrants into NHS.
 - h) Redundancy Register will direct applicants onto the Retraining Scheme and other CPCA Skills Programmes, i.e. Apprenticeships, AEB,
 - i) Monthly COVID Impact Data for Unemployment and Vacancies

7.0 ESB BOARD MEMBERSHIP

- 7.1 The Employment and Skills Board currently comprises the following members:

Name	Title	Organisation
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Al Kingsley (CHAIR)	Group Managing Director	NetSupport
Pat Carrington	Executive Principal Assistant Director Skills and Employment	City College Peterborough Cambridgeshire County Council Peterborough City Council
Martin Lawrence	Commercial Director	Stainless Metalcraft
Jane Paterson-Todd	Chief Executive	Cambridge Ahead
Claire London	Programme Manager Workforce System Delivery Unit (STP)	Cambridgeshire and Peterborough Sustainability & Transformation Partnership
Bob Ensich	Area Director	Morgan Sindall
Rebecca Tarbox	Head of Funding & Vocational Training	Marshall ADG
Stuart Searle	Managing Director	First Mailing Co.
Joe Crossley	Chief Executive	Qube Learning Ltd.
Julia Nix	District Manager	Dept for Work & Pensions (DWP/ JCP)
Catherine Condie	External Affairs Manager	The Welding Institute (TWI)
Jane Thomas	BT Group Regional Lead East of England	BT Group Plc
Rose Shisler	Stakeholder Engagement Programme Lead	Anglian Water
Sharon Keogh	Head of Community Action (multi-site)	Kingsgate Community Church
Mark Robertson	Principal and CEO	Cambridge Regional College
Tony Jones	Chief Executive	One Nucleus
Greg Harding	Managing Director	Peter Brotherhood
Tracey Cox	Head of the East of England ESFA territorial team	Education Skills Funding Agency (ESFA Standing Invite)
Officers		
Fiona McGonigle	Business and Skills Programme Manager Lead Officer for ESB	Combined Authority
John T Hill	Director Business and Skills	Combined Authority
Kim Cooke	Skills Strategy Manager/ UoP Lead	Combined Authority
Francis Lawton	AEB Strategy Executive	Combined Authority
Rochelle White	Deputy Monitoring Officer	Combined Authority
Rachel Hallam	Senior Analyst – Research	Cambridgeshire County Council
Jamie Leeman	Senior Analyst – Research	Cambridgeshire County Council
Tamar Oviatt-Ham	Democratic Services Officer	Cambridgeshire County Council

8.0 EMPLOYMENT AND SKILLS BOARD MEETING DOCUMENTS; Including ToR, Minutes and Agenda

- 8.1 All of the documents for the recent Employment & Skills Board are on the link for the CPCA website below:

<https://cambridgeshirepeterboroughcagov.cmis.uk.com/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/1961/Committee/74/SelectedTab/Documents/Default.aspx>

9.0 FINANCIAL IMPLICATIONS

- 9.1 There are no financial implications associated with the activities outlined in this report

10.0 LEGAL IMPLICATIONS

- 10.1 There are no legal implications associated with the activities outlined in this report
- 10.2 This Skills Committee meeting shall be conducted in accordance with Parts 2 and 3 of the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (SI 2020 No.392).

<u>Source Documents</u>	<u>Location</u>
None	The Incubator 2, First Floor, Alconbury Weald Enterprise Campus, Alconbury Weald, Huntingdon, PE28 4WX