



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

## Audit and Governance Committee Action Log

Purpose: The action log records actions recorded in the minutes of Audit and Governance Committee meetings and provides an update on officer responses.

### Minutes of the meeting 28<sup>th</sup> January 2022

Minute	Report title	Lead officer	Action	Response	Status
2.2	Chair's Announcements	Chris Bolton/Anne Gardiner	Committee requested that they receive a further development session on project management which would report on value for money, provide hard numbers and qualitative aspects for the members to consider.		Open
4.3	CA Board Update	Eileen Milner/Robert Parkin	Workshop around risk and performance committee be provided to members at a future date.		Open
5.2	Internal Audit – Progress Report	RSM	Comment would be added against each audit to note the date of when field work was carried out.	Internal Auditor would include in future reports.	Closed

5.7	Internal Audit – Progress Report	Anne Gardiner/Janet Warren	Update on the Adult Education review to come to future meeting	Item added to July meeting.	Closed
6.5	Governance Review	Jodie Townsend	Update to come to March meeting	Added to agenda	Closed
8.3	Trading Companies	Robert Fox/Robert Parkin	Update to come to June meeting	Item added to June meeting	Closed
9.2	Work Programme	Robert Parkin/Anne Gardiner	Committee requested that as part of the risk register report for the next meeting that further detail on the Covid impact be provided.		Open
9.3	Work Programme	Anne Gardiner	Standard items that were due to come to the Committee at future meetings be added into the work programme.	Work Programme Updated	Closed
9.4	Work Programme	Anne Gardiner	Upcoming development session where the committee would undertake a self assessment exercise would be held virtually with potential dates to be circulated to members.	Self Assessment checklist circulated to members for comment	Closed
9.5	Work Programme	Anne Gardiner	The Annual report for the Committee should be brought to the March meeting for the member to review before being presented at the AGM for the CA Board in June.		Closed

### Minutes of the meeting 25<sup>th</sup> June 2021

Minute	Report title	Lead officer	Action	Response	Status
8.7	Treasury Outturn Report	Rob Emery	Breakdown summary of slippage requests to be provided to the committee.	Apologies to the committee, this will be provided ahead of the meeting.	Open