

SKILLS COMMITTEE AGENDA PLAN	Updated 5 March 2021	 CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY JAMES PALMER CAMBRIDGESHIRE & PETERBOROUGH MAYOR
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Notes

Committee dates shown in bold are confirmed.

Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

* indicates items expected to be recommended for determination by Combined Authority Board

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- **Minutes of previous meeting and Action Log**
- **Agenda Plan**
- **Budget and Performance Report**
- **Employment and Skills Board Update**

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
15/03/21	Business Growth Service	Alan Downton	Yes (via BB)			05/03/21
	Adult Education Budget Annual Review 2019-20	Parminder Singh Garcha	No			
	Local Economic Recovery Strategy: Updated refresh	Domenico Cirillo	Yes (via BB)			

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
	Lifetime Skills Guarantee	Parminder Singh Garcha	Yes			
	Adult Education Budget Covid Response	Parminder Singh Garcha	No			
June 2021 Date TBC	Sector-Based Work Academies and High Value Courses Update	Fliss Miller	No			
	National Retraining Scheme Pilot	Fliss Miller	No			
	iMET Relaunch	Steve Clarke	Yes (via BB)			
	Energy Hub – Creating a green skills cluster	Alan Downton	No			
	Further Education Capacity Building Strategy	Parminder Singh Garcha / Fliss Miller	No			
	University Future Phases Funding and Planning Strategy Update	Mahmood Foroughi	No			
	AEB Devolution Funding Flexibilities	Parminder Singh Garcha	No			
	Skills Advisory Panel – Local Skills Report	Fliss Miller	No			
	Skills White Paper Response	Fliss Miller / Parminder Singh Garcha	No			
	Business Growth Service Update	Alan Downton / Fliss Miller	No			
	CPCA Skills Strategy	Fliss Miller / Parminder Singh Garcha	No			
	AEB 2021-22 Funding Allocations	Parminder Singh Garcha	Yes			
	Careers Hub	Fliss Miller	No			

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
13/09/21	Business Growth Service Update	Growth Co Chair	No			03/09/21
10/11/21						02/11/21
17/01/22	Business Growth Service Update	Growth Co Chair	No			07/01/22
16/03/22						08/03/22
27/04/22	Business Growth Service Update	Growth Co Chair	No			19/04/22

To be programmed: