

SKILLS COMMITTEE AGENDA PLAN

Updated 1 November 2021



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

- * indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.
The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- **Minutes of previous meeting and Action Log**
- **Agenda Plan**
- **Budget and Performance Report**
- **Employment and Skills Board Update**

Commit tee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
10/11/21	ESOL Local Planning	Parminder Singh Garcha	No		02/11/21
	Adult Education Budget - Commissioning Approach and Statement	Parminder Singh Garcha	Yes	2021/053	
	Employment & Skills Strategy	Fliss Miller	No		
17/01/22	Growth Works Management Review – January 2022	Alan Downton / Nigel Parkinson	Yes		07/01/22
	Adult Education Budget Evaluation 2020/21 and Annual Return	Parminder Singh Garcha	No		
	University of Peterborough Phase 3 Full Business Case (FBC)	Mahmood Foroughi	Yes (KD)		
	Adult Education Budget – Delivery outcomes and impact	Parminder Singh Garcha	No		
	Local Skills Report Refresh	Fliss Miller	No		
	Economic & Skills Insight Report	Parminder Singh Garcha	No		
	Community Renewal Fund (CRF) Bids Update	Steve Clarke	Yes		
	Strategic Outline Business Case (SOBC) for University of Peterborough Multi-Phase Delivery Plan	Mahmood Foroughi	Yes		
	Digital Skills Bootcamps Update	Fliss Miller	No		

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Agenda despatch date
	Health and Care Sector Work Academy	Fliss Miller	No		
16/03/22	Adult Education Budget – Funding Allocations for 2022/23 and proposed funding policy changes	Parminder Singh Garcha	Yes		08/03/22
	Business and Skills Strategy	Alan Downton	Yes		
	Green Skills Plan	Fliss Miller / Parminder Singh Garcha	No		
	Opportunities to develop the Greater South East Energy Hub	Alan Downton	Yes		
27/04/22	Growth Works Management Review – April 2022	Alan Downton / Nigel Parkinson	No		19/04/22

To be programmed: