

<p>SKILLS COMMITTEE AGENDA PLAN</p>	<p>Updated 27 November 2020</p>	 <p>CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY</p> <p>JAMES PALMER CAMBRIDGESHIRE & PETERBOROUGH MAYOR</p>
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Notes

Committee dates shown in bold are confirmed.
Committee dates shown in italics are TBC.

The definition of a key decision is set out in the Combined Authorities Constitution in Chapter 6 – Transparency Rules, Forward Plan and Key Decisions, Point 11 <http://cambridgeshirepeterborough-ca.gov.uk/assets/Uploads/CPCA-Constitution-.pdf>

- * indicates items expected to be recommended for determination by Combined Authority Board
- + indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.
The agenda dispatch date is five clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan
- Budget and Performance Report
- Employment and Skills Board Update

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
11/01/21	Adult Education Budget 2019-20 Statutory Annual Return	Parminder Singh Garcha	No		14/12/20	22/12/20
	University of Peterborough Phase 2: Incorporation of Propco2	Alan Downton	No			

Committee date	Agenda item	Lead officer	Report to CA Board for decision	Reference if key decision	Deadline for reports	Agenda despatch date
15/03/21	Sector-Based Work Academies and High Value Courses Update	Fliss Miller	Yes		25/02/21	05/03/21
	National Retraining Scheme Pilot	Fliss Miller	Yes			
	University of Peterborough: Phase 2	Mahmood Foroughi	Yes			
	Business Growth Service – Skills Brokerage Mobilisation Update	Fliss Miller	No			
	SAP – Local Skills Report	Fliss Miller	No			
	Adult Education Budget Annual Review 2019-20	Parminder Singh Garcha	No			
	Local Economic Recovery Strategy: Updated refresh	Brian Hyland	No			
28/04/21					11/04/21	20/04/21

To be programmed: